

MINUTES

BOARD OF TRUSTEES MEETING

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

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April 11, 1979

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BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room - A-215

Wednesday, April 11, 1979
10:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 3, 1979 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings & Grounds - Mrs. Davis, Chairman
 - Fiscal Affairs - Mr. Little, Chairman
 - Student Affairs - Dr. Eaton, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) PERSONNEL - REPORT OF ACADEMIC AFFAIRS AND VICE CHANCELLOR CAHILL
- (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
- (13) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (14) ADJOURNMENT

THE DEDICATION OF HEWLETT HALL WILL TAKE PLACE AT 1:30 P.M. IMMEDIATELY
FOLLOWING THE BOARD MEETING AND LUNCHEON.

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA

AT WILMINGTON

April 11, 1979

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 10:00 a.m., on Wednesday, April 11, 1979. In the absence of Chairman Hill, Vice Chairman Ellen S. Newbold presided at the meeting.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Mrs. Ann C. Davis	Mrs. Ellen S. Newbold
Francis X. DeLuca	Mrs. Roi M. Penton
Eugene B. Hardin, Jr.	E. Rhone Sasser
Addison Hewlett, Jr.	E. S. Simpson
George R. Little, Jr.	Harold G. Troy, Sr.
Ashley M. Murphy	

Absent: William L. Hill, II and Dr. Hubert A. Eaton, Sr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
Mrs. Helena R. Cheek	-	Dean of Students
Ralph H. Parker	-	Dean of Students

Other Guests:

Roger P. Hill	-	Chairman of the Faculty Senate
Daniel B. Plyler	-	Academic Dean
Tyrone Rowell	-	Director of Development
Bobby Parker	-	Editor of <u>The Seahawk</u>
Terry Judd	-	Press Representative, Star-News Newspapers
Wayne Dunlap	-	Past President of the SGA
Russ Clarkson	-	Radio Station WMFD

MINUTES

There being no additions or corrections to the minutes of the meeting held on January 3, 1979, the Chair declared that they stood approved as published.

CHANCELLOR'S REPORT

Presentation of Plaque

Chancellor Wagoner presented a plaque to Wayne Dunlap, outgoing President of the Student Government Association. Mr. Dunlap in turn introduced the new President of the Student Government Association, Mr. Francis X. DeLuca, who was welcomed as a new member of the board by Chancellor Wagoner and the board members.

Dr. Wagoner also introduced Deans Cheek and Parker, who were representing the Student Affairs Division in Doctor Malloy's absence.

Announcements

Chancellor Wagoner announced that the Graduation Convocation is scheduled for Saturday, May 12, 1979, to be held at 10 a.m., in Trask Coliseum. The speaker for the commencement will be Doctor Germaine Bree, a Kenan Professor on the Wake Forest University campus.

Chancellor Wagoner announced that the next regularly scheduled meeting of the Board of Trustees will be held on July 11, 1979.

The Chancellor offered the congratulations of the University and the Board of Trustees to Addison Hewlett, Jr., on the occasion of the dormitory dedication scheduled to be held at 1:30 p.m. following the board meeting, and expressed the hope that all board members could remain for the dedication.

CHANCELLOR'S REPORT (Continued)

Enrollment

Concerning enrollment projections for the upcoming year, the admissions office reported to the Chancellor that as of this date, enrollment is ahead of last year. A total of 1944 applications have been received from new freshmen. As of April 3, 1979, 1414 have been accepted. At this time last year 1259 had been accepted, which gives a net increase of 155 acceptances of new freshmen. Transfer acceptances are about the same with a total net gain of 145. Doctor Wagoner stated that we still have a waiting list for dormitory spaces for next fall, even with the new dormitory which is scheduled to be ready for the fall semester.

New Honor Society on Campus

The Chancellor reported that on March 17, 1979, a new honor society was inaugurated on this campus - the Phi Eta Sigma Freshman Honor Society for those students who excel at the freshman level. The members were inducted on March 17.

Materials for Board Members

The attention of the members was directed to the materials distributed to each person, including the sports brochure for basketball; copies of the Long-Range Plan for the sixteen campuses, and copies of excerpts from this plan pertaining to the UNC-Wilmington campus.

Center Pedestrian Walkway

The last item of the Chancellor's report to the board was the unsightly appearance of the center pedestrian walkway which the Highway Department had required us to close when the four-laning of N.C. 132 was completed. The Chancellor explained to the board members in detail what we hoped to accomplish with the front of the campus on a long-range basis, since this particular area

needs to be improved to enhance the appearance of the center mall, and since this particular walkway is used for a great deal of pedestrian traffic to and from the apartments across from the campus. It is hoped that donated funds will make these improvements possible. The Foundation of UNC-Wilmington made an appropriation of \$3,500, and the Alumni Association has appropriated \$1,000 toward this improvement, which it is estimated will cost approximately \$9,000, due to the fact that new drainage and storm sewers will have to be constructed. Present plans call for bricking the walkway and landscaping the areas adjacent to it. After considerable discussion, and upon motion of Mr. Murphy to endorse this beautification project, seconded by Mrs. Davis, the motion carried.

Mrs. Davis requested that the construction of a name sign be considered at this walkway, and Chancellor Wagoner stated that he would investigate the matter further and report to the board relative to the sign for the campus at the next meeting.

Commendation to the Foundation of UNC-Wilmington

Chancellor Wagoner stated that The Foundation had taken one of the largest steps in its history for this campus by authorizing from its funds the support of a Distinguished Professor's Chair for the University of North Carolina at Wilmington. This is now in the hands of Academic Affairs, and a recommendation for the first Chair will be forthcoming.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS

Mrs. Newbold, chairman of this committee, reported on the meeting held at 8:30 a.m., prior to the board meeting. A copy of the proposal approved by the committee for establishing a Master's Degree program in Marine Biology was

distributed.* This is being sent to Chapel Hill for approval. She also reported approval of the amendments to the tenure policy which was distributed to the board members, since this had to agree with The Code, Chapter 606, dealing with changing the retirement age from 65 to 70 years of age as amended by the Board of Governors. (APPENDIX NO. 1) Mrs. Newbold deferred the personnel portion of this committee to the Executive Session. As a supplement to this report, Doctor Wagoner reported that the request to plan for a Master's program in Business Administration is pending before the Board of Governors. The status of the nursing program plan is in a dormant state at the moment; however, we do not have to re-submit the plan. It has not been addressed to the Board of Governors. It is felt that some of these will be addressed as soon as the Board of Governors can get to it. Upon motion by Mr. Hewlett, seconded by Mr. Hardin, it was moved that the report of the Academic Affairs Committee be accepted. Motion carried.

BUILDINGS AND GROUNDS

Mrs. Ann Davis, chairman of this committee, reviewed in detail the items reported in the Campus Improvement Progress Report, copy of which was distributed to the board members and included reports on construction on campus now in progress and construction which is in the planning stages. Mrs. Davis also reported on the status of the new student union building as follows:

At the January meeting of the Board of Trustees, a resolution was passed to increase the project authorization from \$2.2 million for a building containing 40,000 square feet, to \$3.5 million for a building containing 54,000 square feet, which increase would be supported by an additional \$124.00 per year in student fees. This was submitted to General Administration; however, UNC-Wilmington was

* A copy of the proposal for establishing this program is on file in the office of Vice Chancellor Cahill.

advised to use the \$2.2 million authorization with the understanding that the cost of inflation would be added to that figure which had been submitted in 1976, making the total amount with the cost of inflation \$2.750 million. The smaller building would be built at this time so that a future expansion to the 54,000 square feet could be made without difficulty. General Administration representatives stated that they were reluctant to ask the Board of Governors for an additional \$124.00 per year increase in fees, and felt that the increase of \$70.00 per year in additional fees would be sufficient at this time.

Mrs. Davis also reported on the signage study being made on campus by Mr. Lottie Bryan of Raleigh. Mr. Bryan will also be requested to provide us with information on a front sign for the campus.

Additionally, Mrs. Davis reported that the Marine Science Building had developed a leak in the gutter area and was being checked out at this time.

OSHA also reported to the Buildings & Grounds Committee that there is \$5,000 on hand at this time for repairs to maintenance areas on the campus.

Mrs. Davis concluded her report to the board with a report on the 72 foot trawler, "Lady Ellen", which had been seized by the Government in a marijuana raid. She stated that Doctor Bane and Doctor Cleary had made inquiries about obtaining the vessel and at this time are about 95% sure that UNC-Wilmington will be able to get it. The vessel is two years old and will be obtained through a grant which requires the use of a vessel of this type. Maintenance and dockage will also be financed through grants. The vessel will be transferred without cost to UNC-Wilmington since it is confiscated property. The actual worth of the vessel is \$250,000.

Doctor Hunter asked that he be allowed to explain more about the vessel, stating that officially, the National Science Foundation has not released the vessel and we are still trying to get it. He wanted to explain that UNC-W was not the only institution trying to get the vessel, and we are definitely in competition with other universities; however, it is hoped that the National Science Foundation will see fit to grant the vessel to UNC-Wilmington.

In response to a question from Mr. DeLuca, Mrs. Davis stated that plans are being reviewed with respect to providing additional parking spaces in the dormitory residence areas, as well as increasing recreation facilities for the larger number of dormitory students expected in the fall. She further stated that for the fall semester of 1980, 1,000 spaces in the dormitories have been rented, and there are now 202 students on the waiting list. This concluded the report of the Buildings and Grounds Committee. (APPENDIX NO. 2). Mrs. Davis moved that the board accept the report of the Buildings and Grounds Committee. Seconded by Mr. Simpson, the motion carried.

FISCAL AFFAIRS

Mr. Little, chairman of this committee, stated that the Fiscal Affairs Committee had no report to make at this time.

STUDENT AFFAIRS

In the absence of the chairman, Dr. Hubert A. Eaton, Sr., Mrs. Ann Davis gave the report of the Student Affairs Committee.

Mrs. Davis distributed to the board members a copy of the minutes of the meeting held at 7:00 p.m. on March 20, 1979. (APPENDIX NO. 3). Mrs. Davis stated that the committee suggested that the three main approaches to this feasibility study would include an update of information from Coach Brooks concerning start-up costs

for a Division III football program, and operating costs for one season; that the SGA proceed with the development of their surveys to be used both on and off campus with an estimate of start-up costs and operating costs for the first year of football; and that the Development Office survey the alumni in terms of interest in inter-collegiate football on the UNC-Wilmington campus as well as seeking financial support for such a program. Doctor Hill, chairman of the Faculty Senate was recognized, and stated that he felt that the entire faculty should also be included in a survey by the SGA, and Mr. Dunlap agreed to include the faculty in the survey to be made by the SGA. The committee reported the results of this meeting as information to the Board of Trustees. Mr. Dunlap also stated that the survey would begin on campus about April 18 or 19, and all of the information obtained from these surveys should be in Doctor Malloy's office well in advance of the July meeting, at which time a report will be made. Chancellor Wagoner stated that it was important to hear from all elements of the University before the board makes its final decision. Mrs. Davis moved that the report of the Student Affairs Committee be accepted. Seconded by Mr. Simpson, the motion carried.

NEW BUSINESS

Sports Brochure

Mr. Troy raised the question on the sports brochure which was distributed, asking why the baseball team had not been included. In response to this question, Doctor Wagoner explained that most universities prepare separate brochures for each sport offered.

Non-traditional Students

Mr. Troy asked about the use of recreational facilities for the non-traditional students on campus, and the percentage of students enrolled who are

in this category. Doctor Cahill replied that, taking the number of unclassified students enrolled, this would amount to 500 to 600 students, or 8% to 10% of total enrollment. He further stated that a significant portion of these students in the unclassified category would be of the non-traditional variety. These students, Doctor Cahill stated, have different needs for counseling, physical facilities, etc.

Request for more Evening Courses

Mr. Dunlap requested that Administration look into the possibility of offering more courses in the evening for those students who were unable to attend daytime courses. Doctor Cahill replied that students enrolled in night courses could complete basic study requirements with the courses now offered over a two-year period. The University is trying to work with those night students who are called to their attention - however, stated Doctor Cahill, it is very difficult without having the necessary facilities and personnel to duplicate daytime courses in the evening. We will eventually be able to offer in the evening courses, those courses which will allow students to complete a major.

Prior to adjourning to Executive Session, Mrs. Newbold thanked Mr. Dunlap on behalf of the Board of Trustees and the University for his cooperation and work on the Board of Trustees during his tenure as President of the Student Government Association this past year.

Motion was made and seconded to adjourn to Executive Session for the purpose of discussing personnel items.

EXECUTIVE SESSION

Vice Chairman Newbold called the Executive Session to order.

ACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold, chairman of the Academic Affairs Committee, continued with the personnel portion of the committee. A copy of the Summary Personnel Report dated April 11, 1979, was distributed to the board members. Mrs. Newbold reviewed in detail the appointment of five faculty members; two adjunct appointments without pay; and eleven adjunct reappointments without pay. Leaves of absence were approved, without pay, for the 1979-80 academic year for the following: Dennis A. Robbins, George R. Gaumond and Richard S. Steen. Motion was made by Mr. Murphy to accept the report of the Academic Affairs Committee as submitted, seconded by Mr. Troy, the motion carried. (APPENDIX NO. 4 - Summary Personnel Report) and (APPENDIX NO. 5 - Minutes of the Academic Affairs Committee).

EXECUTIVE COMMITTEE MEETING

A report was made by Vice Chairman Newbold on the Executive Committee meeting held on March 27, 1979. A copy of the minutes of this meeting was distributed to the board members. (APPENDIX NO. 6). The meeting was held in connection with the Reorganization of the Academic Affairs Division, establishing the School of Education, the School of Business Administration and the College of Arts and Sciences; and for the approval of the Chancellor's nominations for the deanships as follows: Doctor Roy Harkin, Dean, School of Education; Doctor Norman Kaylor, Dean, School of Business Administration; and Doctor Daniel B. Plyler, Dean, College of Arts and Sciences. This was necessary so that the nominations could be forwarded to Doctor Dawson to be presented to the Board of Governors at their meeting on April 13, 1979. (The Board of Governors meeting was later postponed to

April 20, 1979). A poll of the members of the Board of Trustees not on the Executive Committee was made to affirm this consultation with the committee on the proposed nominations. The Executive Committee unanimously voted to go on record as supporting the Reorganization Plan and endorsed those individuals whom the Chancellor is nominating for the deanships.

Doctor Cahill explained in detail the complete reorganization plan and its effect upon the University of North Carolina at Wilmington, which will make it easier to manage and develop quality programs for the University. A motion was made and seconded to accept the minutes of the Executive Committee as submitted. The motion carried.

Mr. Simpson moved that the full Board of Trustees accept and endorse the action of the Executive Committee with reference to these actions. Seconded by Mr. Murphy, the motion carried.

ADDITIONAL REPORT OF CHANCELLOR

The Chancellor reported on the status of the current litigation between The University of North Carolina and the Department of Health, Education and Welfare.

Motion was made by Mr. Hewlett, seconded by Mr. Little, to adjourn to open session. Motion carried.

Motion was made by Mr. Hardin, seconded by Mr. Little, to accept the report of the Academic Affairs Committee and the Executive Committee as submitted. The motion carried.

There being no further business, and upon motion by Mr. Hewlett, seconded by Mr. Sasser, the meeting adjourned.

William L. Hall

Chairman

Harold G. Troy, Jr.

Secretary

University of North Carolina

at Wilmington

28401

APPENDIX NO. 1

Amendment of Section 606 of The Code of The University of North Carolina concerning age of mandatory retirement for tenured members of the faculty (see attachment) has necessitated revisions in corresponding provisions of the tenure policies and regulations. At its meeting on February 9, 1979, the Board of Governors of UNC authorized each institution to revise its tenure policies as necessitated by the amended Code and to submit the proposal to the President for approval.

The attached pages (26, 27, 28) of the tenure document reflect these changes in the following way:

- (p.26) IX.A. line 1 - addition of who has permanent tenure
- (p.26) IX.B - deletion of reference to employment limitations by age
wording changed slightly to correspond with language used in The Code
- (p.26) IX.B.2. last line - addition of and must receive approval of the Board of Trustees
- (p.28) IX.B.5. last line - deletion of for final approval
addition of for recommendation to the Board of Trustees

Section IX. RETIREMENT

A. Retirement Policy for Members of the Faculty

Each member of the faculty who has permanent tenure shall automatically be retired, without notice, on July 1 coincident with or next following his sixty-fifth birthday except as herein provided.

B. Reappointment Beyond Normal Retirement Date

A faculty member may be continued in employment past the retirement date specified in Section IX.A only when exceptional circumstances are such that the institution would suffer adverse effects if that person's service were not continued. Continuation in employment may be authorized only by a term appointment, each term not to exceed one year in duration. Any continuation in employment must be in accordance with the following procedure.

1. Each proposed appointment to continue employment beyond the retirement date specified in Section IX.A shall be initiated by recommendation of the chairman or dean of the department or school concerned after consultation with the faculty member. The recommendation shall present evidence that the faculty member can continue to perform at a high level, and it shall set forth in detail the exceptional circumstances that justify the recommendation.

2. The chairman's recommendation for continuation shall be reviewed through the administrative channels prescribed for reviewing recommendations for other fixed-term faculty appointments, and must receive approval of the Board of Trustees.

3. Not later than twelve months before the retirement date specified in Section IX.A and not later than six months after any subsequent term of employment, the faculty member shall be given written notice either by his chairman that his continuation is not to be effected or by the Chancellor that his continuation has been approved. Failure to give notice as herein required is not a basis for continuing employment.

4. If the faculty member's department chairman determines that the continuation of employment should not be effected, he shall so notify the faculty member in writing. A copy of the notice given to the faculty member shall be sent to the chairman's immediate supervisor.

5. The faculty member may request a review of the chairman's determination by the chairman's immediate supervisor. This request must be written and may set forth any exceptional circumstances relating to adverse effects upon the institution that the faculty member expects will result if he is not continued. The supervisor's concurrence with the chairman's decision affirms the decision. If the supervisor thinks the matter should be reviewed, he shall so notify the faculty member's chairman, who shall thereupon put the matter forward into the regular administrative review channels. Concurrence with the chairman's determination at any level of administrative review is a final determination, and review thereupon terminates at that level. If there is disagreement with the chairman's decision at any level of review below

the Chancellor, the question of reappointment shall immediately be referred to the Chancellor for recommendation to the Board of Trustees.

Section X. POLICY ON LEAVE

The University of North Carolina does not have a sabbatical leave program. From time to time leaves of absence for faculty members are granted for valid professional or personal reasons. Leaves of absence without pay are negotiated, depending upon the individual's need and the best interest of the institution.

Section XI. IMPLEMENTATION

A. These policies and regulations supersede all other institutional documents governing the matters covered herein.

B. Except as otherwise provided below, all provisions of these policies and regulations shall become operative (with respect to all existing and all future faculty appointments) on the effective date, which shall be the date twenty-eight calendar days after the day on which these policies and regulations have been approved by the President and the Board of Governors of The University of North Carolina:

1. The provisions in Section IV.B.2.a prohibiting appointment of instructors after five years at that rank shall apply only with respect to persons who, upon the effective date, have not served at the rank of instructor for four years. The provisions of that sentence shall not apply to those who, upon the effective date, have served at the rank of instructor for four or more years. It shall neither require nonreappointment nor insure reappointment when their then-current or

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL
Vice Chancellor - Academic Affairs

MEMORANDUM

TO: All Faculty

FROM: Charles L. Cahill *CLC*

DATE: December 7, 1978

SUBJECT: Amendment to The Code, Section 606

Consistent with recent amendments to the federal Age Discrimination in Employment Act, the Board of Governors of The University of North Carolina on November 10, 1978, amended Section 606 of The Code as follows:

Be it resolved by the Board of Governors of The University of North Carolina:

Sec. 1. The Code, Board of Governors, The University of North Carolina, is amended by rewriting Section 606 thereof to read as follows:

"SECTION 606. RETIREMENT OF FACULTY AND REAPPOINTMENT BEYOND NORMAL DATE OF RETIREMENT.

"(1) Each member of the faculty who has permanent tenure shall be retired automatically, without notice, on July 1 coincident with or next following his or her sixty-fifth birthday, except as provided in subsection (2), below.

"(2) A faculty member may be continued in employment past the retirement date specified in subsection (1) upon recommendation of the Chancellor and approval of the Board of Trustees. Such a continuation in employment may be authorized only by a term appointment, each term not to exceed one year in duration."

Sec. 2. This resolution shall take effect upon its adoption.

Chapter VI of The Code, Board of Governors, The University of North Carolina is an integral part of our Policies of Academic Freedom and Tenure which is included in the Faculty Handbook. A replacement page showing Section 606 as amended is attached. Please discard the current page showing this section in the Appendix to the tenure document and replace it with the attached revision.

C. L. C.

CLC:eb

SECTION 606. RETIREMENT OF FACULTY AND REAPPOINTMENT BEYOND NORMAL
DATE OF RETIREMENT.

(1) Each member of the faculty who has permanent tenure shall be retired automatically, without notice, on July 1 coincident with or next following his or her sixty-fifth birthday, except as provided in subsection (2) below.

(2) A faculty member may be continued in employment past the retirement date specified in subsection (1) upon recommendation of the Chancellor and approval of the Board of Trustees. Such a continuation in employment may be authorized only by a term appointment, each term not to exceed one year in duration.

SECTION 607. FACULTY GRIEVANCE COMMITTEE FOR CONSTITUENT INSTITUTIONS.

(1) The Chancellor of each constituent institution shall provide for the establishment of a faculty grievance committee. The faculty grievance committee shall be elected by the faculty with members elected from each professorial rank. No officer of administration shall serve on the committee. For purposes of this section, "officer of administration" shall be deemed to include department chairmen and department heads.

(2) The committee shall be authorized to hear, mediate and advise with respect to the adjustment of grievances of members of the faculty. The power of the committee shall be solely to hear representations by the persons directly involved in a grievance, to mediate voluntary adjustment by the parties and to advise adjustment by the administration when appropriate. Advice for adjustment in favor of an aggrieved faculty member may be given to the Chancellor only after the dean, department head or other administrative official most directly empowered to adjust it has been given similar advice and has not acted upon it within a reasonable time.

(3) "Grievances" within the province of the committee's power shall include matters directly related to a faculty member's employment status and institutional relationships within the constituent institution. However, no grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge or termination of a faculty member, or that is within the jurisdiction of another standing faculty committee, may be considered by the committee.

(4) If any faculty member feels that he has a grievance, he may petition the faculty grievance committee for redress. The petition shall

RESOLUTION OF THE BOARD OF GOVERNORS

WHEREAS, Section 602(8) of the Code requires that any change in an institutional tenure policy or regulation be approved by the Board of Governors and by the President; and

WHEREAS, by Resolution dated November 10, 1978, the Board amended Section 606 of The Code of The University of North Carolina, concerning the age of mandatory retirement for tenured members of the faculty, thereby necessitating revisions in corresponding provisions of the tenure policies and regulations of the constituent institutions; and

WHEREAS, the necessary revision of said tenure policies and regulations entails only the ministerial act of conforming those tenure policies and regulations with the amended language of Section 606 of the Code,

NOW THEREFORE, the President is authorized to approve finally, on behalf of the Board of Governors, all proposed changes to be made by the constituent institutions in their respective tenure policies and regulations relating to and necessitated by the Board's November 10, 1978 amendment of Section 606 of the Code.

Adopted by the Board
of Governors 2/9/79

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330, Ext. 212

April 11, 1979

BUILDING & GROUNDS COMMITTEE

A meeting of the Building & Grounds Committee was held on Wednesday, April 11, 1979 at 9:00 a.m. in the office of the Vice Chancellor for Business Affairs in the Alderman Administration Building. The following individuals were in attendance:

Building & Grounds Committee Members:

Mrs. Ann Davis, Chairman
Mr. Addison Hewlett Jr.
Mr. Ashley Murphy
Mrs. Roi Penton
Mr. E. S. Simpson

University Staff Members:

Vice Chancellor Jairy C. Hunter Jr.
Assistant to the Vice Chancellor, J. Carl Dempsey

The first item on the agenda was the approval of the minutes from the January 3, 1979 meeting. Reading of the minutes was dispensed with, Mr. Murphy moved to accept the minutes, Mr. Simpson seconded and the group voted unanimously to accept the minutes as presented.

The second item was the Capital Progress Improvements Report (Exhibit 1). Dr. Hunter gave the report as presented with a brief explanation for each project. The last item, the Social & Behavioral Science Classroom Building/Marine Science Building Third Floor completion, was explained in some detail. The project has been split to allow approximately \$315,000 for renovations to the third floor of the Marine Science Building and \$2,751,000 for the Classroom Building. Jefferies & Faris, the Architects for the project, have recommended by letter to Dr. Hunter that additional possibilities for siting the building be explored.

Dr. Hunter then asked Mr. Dempsey to address the third item on the agenda, the Signage Study. Mr. Dempsey had previously called several members of the committee regarding a plan to request proposals from planning/design firms with the capability to design a comprehensive signage program for the campus. The proposals were received and the firm of Loddie Bryan from Raleigh was low bidder. Mr. Bryan came to the campus in order to be acquainted with our concept of the

project as well as the physical environs of the University of North Carolina at Wilmington. While Mr. Bryan was here, Dr. Hunter and Mr. Dempsey presented him with the possibility of updating the current Facilities Plan. The primary idea behind this being that of siting the next several Academic buildings & residence halls. Mr. Bryan agreed to perform some update work on the plan.

The fourth item dealing with the Cafeteria was explained by Dr. Hunter. He indicated that the stair treads & clocks are installed, a combination beautification & traffic limiting project is complete, and a sidewalk is being constructed to help deter the tracking of dirt through the facility.

The next item considered was the Marine Science Building roof leaks (Exhibit 2). The exhibit sheet was supplemented with a few explanatory remarks from Dr. Hunter and Mr. Dempsey and left as a report item for next meeting.

Item six concerning Residence Hall Requests for Fall 1979, was presented as an information item (Exhibit 3). The residence hall under construction is counted in the 996 total. The University seems to be about one 200 person residence facility behind demand.

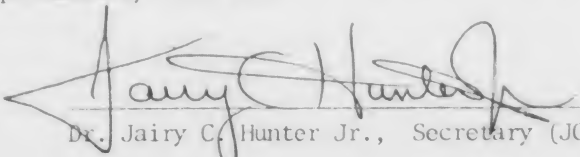
Item seven on the agenda dealt with the proposed Student Union Facility (Exhibit 4). Dr. Hunter explained that General Administration representatives had advised University personnel to not pursue the approximate 54,000 sq.ft., \$3.5 million facility which was approved by the Board of Trustees on January 3. Dr. Hunter reported that we were advised to use the \$2.2 million authorization and seek to have the amount increased as the result of inflation. The result of this discussion is that we will pursue a project of 40,000 sq. ft., costing approximately \$2,750,000 providing the request is approved by the Board of Governors and the Advisory Budget Commission.

Item eight on the agenda dealt with an appropriation of \$5,000 from General Administration. The funds are to be used for OSHA related projects in maintenance and utility spaces. Dr. Hunter reported that this amount is far less than we had first been alerted to, but that the appropriation would be welcome and put to good use.

Mr. Dempsey reported on item nine of the agenda, a 72 foot trawler to be used in connection with the Marine Science research program at the University. The vessel was confiscated during a marijuana raid and has been docked at Wrightsville Beach for the past year. Doctors Bane & Cleary have negotiated with the National Science Foundation for acquisition of the vessel by UNC-W at no cost. It seems probable that the vessel will pass into University ownership. Funds for maintenance, dockage and operation of the vessel will come primarily from grant funds.

In closing, as item ten, three letters from Architects interested in providing professional services to the University were presented to the committee members (Exhibits 5,6,7).

There being no other business Mrs. Davis asked for a motion to adjourn. Mr. Murphy moved adjournment, Mr. Simpson seconded, & the committee voted unanimously to adjourn. The meeting ended at approximately 9:50 a.m.


Dr. Jairy C. Hunter Jr., Secretary (JCD)

BUILDINGS & GROUNDS COMMITTEE

The Board of Trustees

The University of North Carolina at Wilmington

Wednesday, April 11, 1979

AGENDA

1. Approval of Minutes of January 3, 1979 Meeting
2. Capital Improvements Progress Report (Exhibit 1)
3. Report on Signage Study
4. Cafeteria Maintenance & Improvement
5. Marine Science Roof (Exhibit 2)
6. Residence Hall Requests for Fall 1979 (Exhibit 3)
7. Student Union (Exhibit 4)
8. OSHA Report
9. Research Vessel
10. Letters from Architects (Exhibits 5, 6, 7)

CAPITAL IMPROVEMENT PROGRESS REPORT

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

March 31, 1979

APPROPRIATION		TOTAL		EXPENDITURES	
CODE & ITEM	PROJECT TITLE	PROBABLE COMPLETION DATE	APPROPRIATION	TO DATE	
67528-1	Cross Campus Conn. Roads	April 1979	\$ 135,000	\$ 133,179	
67528-5	Student Union Renovations	Feb. 1979	45,000 (Self-Liq)	31,006	
67528-6	Marine Bio-Med. Res. Facility Addition	Dec. 1979	131,000 (Self-Liq)	7,253	
67628-2	Student Union Building	April 1981	2,200,000 (Self-Liq)	-0-	
67628-3	200-Student Res. Hall	June 1979	1,600,000 (Self-Liq)	916,834	
67787-302	Street & Sidewalk Lighting	In planning	16,000	-0-	
67828-301	General Classroom Bldg./ Marine Science Bldg.	In planning	154,000	-0-	

REMARKS

Complete pending final inspection
on schedule

About 8 weeks behind schedule

MARINE SCIENCE BUILDING GUTTER LEAK PROBLEM
April 11, 1979

Architect: Julian Altobellis

Engineer: T. C. Cooke

General Contractor: R. N. Rouse, Goldsboro

Roofing Contractor: Hanover Iron Works

August 14, 1974: Building Accepted

August 20, 1974: Building Occupied

June 26, 1975: First leak discovered by University personnel.
Leak problems are continuing to occur.

March 19, 1979: University representatives met with Mr. Altobellis, Architect, and Mr. King of Hanover Iron Works to discuss the problem and to determine what measures should be taken to correct the situation. There have been many attempts to repair the gutter but no success. Mr. Altobellis and Mr. King are continuing to cooperate.

April 12, 1979: University representatives will meet with representatives from Hanover Iron Works and Mr. Altobellis to determine where the leaks are occurring. A report of these findings will be presented at the next Buildings & Grounds meeting.

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330, Ext. 212

MEMORANDUM

TO: Chancellor William H. Wagoner
Vice Chancellor William M. Malloy
Vice Chancellor Charles L. Cahill

FROM: *J. C. Hunter Jr.* Jairy C. Hunter Jr.

RE: Residence Hall Requests for Fall 1979

DATE: April 10, 1979

The table below shows the number of Residence Hall requests that have been received by the Director of Housing to date for fall of 1979.

Classification of Students	No. Spaces Available	No. Spaces Rented	No. Students on Waiting List
Incoming Fresh- men			
Women	297	297	
Men	223	223	56
Returning Students			
Women	202	202	64
Men	210	210	65
Transfer Students			
Women	25	25	6
Men	25	25	11
Handicap Students			
Women	6	-6-	
Men	8	-8-	
TOTALS	996	996	202

/k

STUDENT UNION PROJECT

April 11, 1979

January 3, 1979 The Board of Trustees passed a resolution to construct a building not to exceed 54,000 sq.ft. to cost approximately \$3.5 million. The faculty would be supported by a \$124/annual fee. Ballard, McKim and Sawyer were chosen as Architects.

January 9, 1979 Dr. Hunter corresponded with General Administration representatives and was advised that the project should be planned in two phases. The first phase should be based on the current authorization of \$2.2 million and the second phase could include the additional square footage needed.

February 22, 1979 Dr. Hunter, Mr. Walton & Mr. Dempsey discussed the Student Union proposal with Mr. Felix Joyner and Mr. Sib Dorton at UNC General Administration in Chapel Hill. General Administration representatives suggested that phase one of the project be based on the 1976 authorization of \$2.2 million with inflationary escalation applied since 1976. Phase one of the Student Union project would contain about 40,000 square feet and cost approximately \$2,750,000.

 The fee required to support phase one of the project would reduce the fee originally proposed of \$124 to \$70 per academic year.

April 6, 1979 After a great deal of discussion between General Administration representatives, State Property and Construction representatives and UNC-W personnel, the project was revised & refined. UNC-W representatives met with the Architect April 6th. Mr. McKim was apprised of the scope of the project and the schedule. Mr. McKim agreed to proceed with the project.

April 9, 1979 Chancellor Wagoner has appointed a Student Union Program Planning Committee to be chaired by Dr. William M. Malloy. The program specifications should be complete by April 30, 1979.

April 13 or 20, 1979 General Administration will present the project to the Board of Governors for approval.

May 11, 1979 The project will be presented to Advisory Budget Commission for approval.

February 1980 The tentative date when construction will begin.

April 1981 The tentative date when the building will be occupied.

January 17, 1979



PETERSON
ASSOCIATES
ARCHITECTS

Suite 1980
Southern National Center
Charlotte, NC 28202
704/375-0666

Dr. Jaery C. Hunter
Vice-Chancellor for Business Affairs
University of North Carolina at Wilmington
Wilmington, North Carolina 28401

Dear Dr. Hunter:

It was good to visit with you especially since we had met a couple of years ago at Appalachian.

As you can see from our Brochure, our firm has been chosen as Architects for numerous projects across North Carolina, including the new building for the Department of Family Medicine at the University of North Carolina at Chapel Hill.

After meeting with you and Dr. Wagoner, I stopped by and met Mr. David Lumpkin as you suggested. Sometime soon, when it is convenient for you, I would like to meet with you and Carl Dempsey. I am sure he has been a very valuable asset at the University with your peculiar sub-surface conditions.

I look forward to seeing you again in the not too distant future and hope when you are in Charlotte, you will stop by and see us.

Yours very truly,

PETERSON ASSOCIATES, p.a.



J. J. Peterson, Jr.

JJP/jtj

Hayes, Howell and Associates

Architecture
Engineering
Planning

January 18, 1979

Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
The University of North Carolina at Wilmington
Wilmington, North Carolina 28406

Dear Dr. Hunter:

I understand that the Governor and the Advisory Budget Committee has recommended that funds be allocated for a new student dormitory at the University of North Carolina at Wilmington.

I wish to take this opportunity to express our desire to provide the architectural and engineering services for the new dormitory. The Hayes-Howell and Associates team is ready to provide your project with the leadership needed to deliver it on time, to control cost and protect your investment, and to provide the quality you expect.

We would be pleased to discuss your project with you and how Hayes-Howell and Associates can best serve you.

Cordially,



J. Alan Butler

JAB:cgh

cc: Mr. T. T. Hayes, Jr.

Exhibit 7
J.N. Pease Associates

Architecture
Engineering
Planning

April 4, 1979

Mr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
The University of N. C. at Wilmington
Box 3725
Wilmington, N. C. 28401

Dear Mr. Hunter:

As we discussed on the telephone yesterday, J. N. Pease Associates would like the opportunity to present our qualifications in the educational field for architectural, engineering, and planning projects at The University of N. C. at Wilmington.

J. N. Pease Associates is, naturally, extremely interested in the possibility of working with UNC-Wilmington on any phase of your future expansion program. The enclosed information will tell you a little more of our background and design capabilities.

Our experience in educational facilities varies from Reports and surveys to master planning, energy management, and complete project programming and design. Projects have been recognized for excellence in design by The American Institute of Architects, The American Association of School Administrators, and others.

Since the organization of our firm, we have practiced the team design concept. Owner, using agency, architect, engineers, planner, interior designer, and landscape architect all contribute to the team for total design. J. N. Pease Associates has in-house all of these disciplines, as we believe that a close personal and professional relationship of team members is mandatory. Few projects can be successfully designed without the input of the best available talent in several fields. Today's typical building is generally sophisticated to the point that no one individual or discipline is able to provide all things with excellence.

Data acquisition, control, and energy management systems - from the simplest central building control system to the most advanced computer based system - have been designed by J. N. Pease Associates. We have


Robert Hunter, Jr.
2001 Independence Blvd.
Charlotte, North Carolina 28205
(704) 366-1400

Mr. Jairy C. Hunter, Jr.
Page Two
April 4, 1979

just awarded a contract for a large-scale computer based energy management system for the University of N. C. at Chapel Hill. The initial increment at Chapel Hill will accommodate approximately 60 buildings, with ultimate expansion to include the entire campus. If you are not already working with someone in the energy management area, we would be happy to discuss this matter with you.

Again, let me express to you our genuine interest in The University of N. C. at Wilmington and our desire to work with you on future projects. I look forward to seeing you again soon.

Sincerely,



J. Norman Pease, Jr., FAIA

JNPJr:cw

Enclosure

MINUTES
STUDENT AFFAIRS COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
MARCH 20, 1979

Members Present: Dr. Hubert Eaton
Mrs. Ann Davis
Mr. Wayne Dunlap

For the University: Dr. William M. Malloy

The meeting of the Student Affairs Committee, called for the purpose of initiating the football feasibility study, was called to order on March 20, 1979, at 7:00 p.m. by Dr. Eaton. Dr. Eaton opened the meeting by declaring that a quorum was present. He called on Dr. Malloy to review an outline of a suggested format for the study. Dr. Malloy suggested that items B and C on the outline be changed in their order.

After some discussion of the outline, Dr. Eaton officially requested that Dr. Malloy coordinate the study. Dr. Malloy then asked the Committee for their guidance in determining ways in which to approach the problem. In initiating such a discussion Dr. Eaton pointed out to the Committee members that the key issue to be considered with the entire study is that involving the financing of a football program. He indicated that to upgrade the football from its current club status to that of a varsity sport the institution will need to know exactly where the initial funding will come from as well as who will stand behind such funding year after year. In response to these questions, Wayne Dunlap proposed the possibility of an additional student fee to be designated for the support of intercollegiate football. Dr. Malloy then explained the process of having fee proposals approved within the UNC system and also reminded the Committee of the obvious increase in student fees which will be necessary in order to complete the student union project.

After continued lengthy discussion relative to funding alternatives, Dr. Eaton suggested that the Committee approach the issue from three directions as follow:

1. Dr. Malloy will request that Coach Brooks update his information relative to the start-up costs for a Division III football program. This report should also include the operating costs for one season.

MINUTES

March 20, 1979

Page 2

2. The Student Government Association should proceed with the development of their surveys to be used both on and off campus. The Student Government report should also contain an estimation of start-up costs and operating costs for a first-year of football.
3. The Development Office will be requested to survey the alumni in terms of interests in intercollegiate football on the Wilmington campus as well as seeking the possibility of financial support.

The Committee agreed that the results of this meeting should be presented as information to the full Board of Trustees at its meeting on April 11. The Committee further agreed that the results of the study together with a recommendation will be presented to the full Board at its July meeting.

The meeting adjourned at 8:30 p.m.

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY

Vice Chancellor for Student Affairs

919-791-4330

March 16, 1979

MEMORANDUM

TO: Members of the Student Affairs Committee
of the Board of Trustees

FROM: William M. Malloy *WMM*

RE: Proposal for the Organization of the
Football Feasibility Study

The following is a rough outline of some considerations which your committee can review as it approaches the feasibility study for intercollegiate football on the UNC-Wilmington campus. It is presented as merely a starting point for your deliberations and should not be interpreted as a direction from my office.

I. Organizational Meeting

- A. Discuss format of the study.
- B. Discuss mechanics of information gathering.
 - 1. Information from University sources
 - 2. Information from student sources
(Football squad, SGA, etc.)
 - 3. Information from outside sources
(NCAA, NAIA, athletic administrators and coaches from other colleges and universities)
- C. Define elements involved in the study.
 - 1. Define impact of football at any level on our current program of athletics
 - 2. Clearly define the financial impact
 - 3. Define facility impact
 - 4. Define Title IX impact
- D. Discuss the role of Dr. Malloy as resource person to the committee.
 - 1. A gatherer of the information
 - 2. Convenes meetings and presents information

Student Affairs Committee
March 16, 1979
Page 2

II. Plan the study calendar.

- A. Identify necessary deadlines.
- B. Discuss meeting times and places.

WMM:sfk

April 11, 1979

Summary Personnel Report
of the
Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment, reappointment, and Leave of Absence as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS

Nancy Reagan Ping, as Assistant Professor contingent upon Ms. Ping's completing the Ph.D., Department of Creative Arts
(10 months, August 1, 1979) State Funds)

Robert E. Rosenthal, as Assistant Professor, Department of Creative Arts

Rebecca S. Sawyer, as Assistant Professor, Department of Business and Economics (10 months, August 1, 1979, State Funds)

Lee M. Sherman, as Assistant Professor, Department of Business and Economics (10 months, August 1, 1979, State Funds)

Lea A. Larson, as Associate Professor, Department of Health, Physical Education and Recreation (10 months, August 1, 1979, State Funds)

ADJUNCT APPOINTMENTS

Gordon Robert Murdock, as Adjunct Associate Professor without salary
Spencer McMath Rogers, Jr., as Adjunct Research Associate in the
Department of Earth Sciences without salary

ADJUNCT REAPPOINTMENTS

Margaret B. DiCenzo, Adjunct Lecturer in Medical Technology without salary

H. William Gillen, as Adjunct Professor of Physiology, Institute of Marine Biomedical Research, without salary

Robert P. Higgins, as Adjunct Research Professor in Biological Oceanography without salary

James G. McCormick, as Research Physiologist, Institute of Marine Biomedical Research, without salary

Ralph C. McKoy, as Adjunct Professor of Medical Technology without salary

J. Paul Reynolds, as Adjunct Professor of Biology without salary

Henry Pate Singletary, as Adjunct Professor of Medical Technology without salary

Walta K. Slagle, as Adjunct Lecturer in Medical Technology without salary

Robert F. Soots, as Adjunct Associate Professor of Biology without salary

Gilbert L. Voss, as Adjunct Research Professor in Biological Oceanography without salary

Charles Lewis Wells, as Adjunct Professor of Medical Technology without salary

Summary Personnel Report

Page 2

April 11, 1979

LEAVE OF ABSENCE

Dennis A. Robbins, Assistant Professor, Department of Philosophy
and Religion, Leave of Absence for the Academic Year 1979-80
without salary

George R. Gaumond, Assistant Professor and Assistant Readers'
Service Librarian, Leave of Absence from September 1, 1979,
through August 31, 1980, without salary

Richard S. Steen, Assistant Professor, Department of Creative
Arts, Leave of Absence for the Academic Year 1979-80
without salary

Minutes of the Meeting
Board of Trustees
Committee on Academic Affairs

The Board of Trustees Committee on Academic Affairs met in the Board Room of the Alderman Building on Wednesday, April 11, 1979, at 8:30 a.m. with Mrs. Kenneth Newbold, Chairman, presiding.

The roll was called and the following members were present:

Mr. George Little, Jr.	Mrs. Kenneth Newbold, Chairman
Mr. Ashley Murphy	Mrs. Roi M. Penton
	Mr. E. Rhone Sasser

Absent: Mr. William L. Hill, II

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

Mrs. Newbold called the meeting to order. Mr. Sasser moved to dispense with the reading of the minutes of the last meeting. Copies of these minutes are to be mailed to the members.

REVIEW OF PROPOSAL TO OFFER MASTER'S DEGREE IN MARINE BIOLOGY

Copies of the proposal to offer the Master's Degree in Marine Biology were distributed. Mrs. Newbold asked Dr. Cahill to review the status of this proposal. He indicated that the proposal has been submitted to Dr. Raymond Dawson for review. The committee agreed to read the proposal and plans to review it at the next meeting (July 1979).

There was no unfinished business.

NEW BUSINESS

Dr. Cahill reviewed the effect of the Board of Governor's amendment of Section 606 of The Code of The University of North Carolina on the UNC-Wilmington promotion and tenure policies. At its meeting on February 9, 1979

Minutes
Academic Affairs Committee
Page 2
April 11, 1979

the Board of Governors authorized each institution to revise its tenure policies as necessitated by the amended Code and to submit the proposal to the President for approval. Dr. Cahill presented the revisions in the UNC-Wilmington Policies for Academic Freedom and Tenure as necessitated by the amended Code. Mr. Little moved the adoption of these changes. (Copy of revisions attached to official minutes.) Mr. Murphy seconded the motion and the motion carried.

Dr. Cahill then outlined the progress of the accreditation of the Graduate Programs in Education and indicated that he plans to provide the committee with copies of the report to Southern Association when it is finalized.

For information, Dr. Cahill explained briefly the possibility of the University's acquiring a 72' Trawler for use in the Marine Science Program.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion was made by Mrs. Penton, seconded by Mr. Sasser, to adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Mrs. Newbold called the Executive Session to order.

Personnel Report

Dr. Cahill presented and reviewed the requests for appointment, reappointment, and Leave of Absence as recommended by the Chancellor. (Copy attached to the official minutes.) Mr. Sasser moved the approval of the personnel changes which included the following: appointment to the rank of Assistant Professor for Dr. Nancy Ping, Mrs. Rebecca Sawyer, Dr. Robert Rosenthal, and Dr. Lee Sherman; appointment to the rank of Associate Professor for Dr. Lea Larson; two adjunct appointments; eleven adjunct reappointments; and three requests for Leave of Absence. (Summary report attached.) Mr. Little seconded the motion and the motion carried.

Minutes
Academic Affairs Committee
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April 11, 1979

MOTION TO ADJOURN THE EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Mr. Sasser and seconded by Mr. Little to adjourn the Executive Session and reconvene in open session.

Mr. Little moved that the recommended personnel changes be approved. Mr. Sasser seconded the motion and the motion carried.

The meeting adjourned at 9:05 a.m.

Ellen S. Newbold
(Mrs. Ellen S. Newbold, Chairman)

SPECIAL CALLED MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

Edwin A. Alderman Building
Room No. 116

March 27, 1979
11 A. M.

The called meeting of the Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington was called to order by Chairman William L. Hill, II. Those attending the meeting were:

William L. Hill, II	
Mrs. Ellen S. Newbold	E. Rhone Sasser
Mrs. Roi M. Penton	Harold G. Troy, Sr.

Representing the University: Charles L. Cahill, Vice Chancellor for Academic Affairs

Upon motion by Mrs. Newbold, seconded by Mr. Sasser, and carried, the meeting adjourned to Executive Session.

EXECUTIVE SESSION

Chairman Hill called the meeting to order.

Vice Chancellor Cahill distributed to the members a copy of a letter to Chairman Hill from Chancellor Wagoner, together with a copy of the proposal for Reorganization of the Division of Academic Affairs.* Dr. Cahill explained that the purpose of the meeting was to discuss the formation of a School of Business Administration, School of Education, and College of Arts and Sciences, and the Chancellor's nominations for the deanships of each of these divisions. He further stated that this reorganization had been included in the Long-Range

* The Chancellor's written recommendation and a copy of the reorganization proposal are on file in the Chancellor's office and the office of the Vice Chancellor for Academic Affairs.

Planning, 1978-1983 which had been adopted by the Board of Governors of the University of North Carolina.

The basic components of the proposal to reorganize the Division of Academic Affairs are:

- (1) that the Department of Education be removed from the liberal arts college and established as the School of Education;
- (2) that the Department of Business and Economics be removed from the liberal arts college and established as the School of Business Administration;
- (3) that the existing liberal arts college (excluding the professional disciplines of Education and Business Administration) be officially named the College of Arts and Sciences and that its chief administrative officer, the Academic Dean, be retitled Dean, College of Arts and Sciences;
- (4) that a General College (traditionally a component of multi-divisional academic organizations) be established and housed as a functional entity in the College of Arts and Sciences;
- (5) that the Vice Chancellor for Academic Affairs be concurrently designated Dean of Graduate Studies.

In a recent conversation with Dr. Dawson of General Administration, Dr. Cahill stated that Dr. Dawson had indicated that President Friday had approved our request for reorganization, however, we have not received formal notification as of this date. Dr. Dawson also advised us of the need to forward immediately our nominations for the deanships pertinent to the reorganization.

Dr. Cahill stated that the reason for calling the Executive Committee meeting was related to Dr. Dawson's request for the Chancellor's nominations so that they could be presented to the Board of Governors at their meeting on April 13, 1979. Because of the time of the scheduled meetings of the Board of Trustees and the Board of Governors, the Chancellor and Mr. Hill determined that it would be necessary to convene the Executive Committee of the Board of Trustees for the purpose of consulting with the committee on the Chancellor's proposed nominations.

A poll of the members of the Board of Trustees not on the Executive Committee will be made to affirm this consultation.

A lengthy discussion followed Dr. Cahill's presentation to the Executive Committee with Dr. Cahill answering all questions raised by the committee members. Following this discussion, it was the consensus of the Executive Committee that the plan as outlined was a good one, and that the nominations for the deanships by the Chancellor are in order - those nominations being: Dr. Roy Harkin, Dean, School of Education; Dr. Norman Kaylor, Dean, School of Business Administration; and Dr. Daniel Plyler, Dean, College of Arts and Sciences.

Mrs. Newbold moved to adjourn the Executive Session to open session. Seconded by Mr. Troy, the motion carried.

The Executive Committee voted unanimously to go on record as supporting the Reorganization Plan, and endorsed those individuals whom the Chancellor is nominating for the deanships.

There being no further business, the meeting adjourned at 12:00 noon.

Chairman

Secretary

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July 18, 1979

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room - A-215

Wednesday, July 18, 1979
9:30 A.M.

A G E N D A

9:30 Session

- (1) Swearing in of new Board Members
- (2) Invocation
- (3) Roll Call
- (4) Approval of Minutes
- (5) Report of the Nominating Committee - Addison Hewlett, Jr., Chairman
- (6) Election of Officers:
Chairman - Vice Chairman - Secretary - Assistant Secretary
and Two at-large members of Executive Committee
- (7) Recess for committee appointments
- (8) Appointment of Committees:
Academic Affairs - Buildings & Grounds - Fiscal Affairs - Student Affairs
- (9) Committee Meetings

12:00 Noon - Luncheon in Board Room following committee meetings.

- (10) Call to Order of Second Session
- (11) Chancellor's Report and presentation of Board of Trustees Teaching Excellence Award
- (12) Reports of Standing Committees:
Academic Affairs - Buildings & Grounds - Fiscal Affairs - Student Affairs
- (13) Unfinished Business
- (14) New Business
- (15) Motion to adjourn to Executive Session for consideration of Personnel matters.

EXECUTIVE SESSION

- (16) Call to Order
 - (17) Personnel Report of Academic Affairs Committee and Dr. Charles L. Cahill
 - (18) Motion to adjourn Executive Session and reconvene in Open Session
 - (19) Action on items discussed in Executive Session
 - (20) Adjournment
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

July 18, 1979

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 9:30 a.m. on July 18, 1979, with Chairman William L. Hill, II presiding.

INVOCATION

The Reverend Vivan Martindale, campus minister, led in the invocation.

ADMINISTRATION OF OATH OF OFFICE

The Honorable Gilbert H. Burnett, Chief District Court Judge, was introduced to the members of the board, and proceeded with the administration of the oath of office to the following board members:

William B. Humphrey	(New Appointee - Board of Governors)
Mrs. Ellen S. Newbold	(Reappointed - Governor's Appointment)
Harold G. Troy, Sr.	(Reappointed - Board of Governors)
John D. Warlick, Jr.	(New Appointee - Board of Governors)

Mr. Eugene B. Hardin, who was reappointed by the Board of Governors, was unable to attend the swearing in ceremony. One vacancy still exists on the board, this will be a second Governor's appointment and has not been made as yet.

Each of the above members were appointed to serve for a four year term, effective July 1, 1979 to June 30, 1983.

CAMPUS MINISTER - VIVAN MARTINDALE

Mr. Hill recognized Mr. Martindale who had stopped by to express his appreciation to the Board of Trustees for their assistance over the years he had served as the campus minister. Mr. Martindale will be leaving in August to accept a position with Michigan State University. He further stated that the directors

of the United Campus Ministry are in the process of accepting applications and interviewing applicants for campus minister. He stated that a full-time minister for the UNC-Wilmington campus should be hired no later than January 1, 1980. The board wished Mr. Martindale well on his new assignment.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Mrs. Ann C. Davis	Mrs. Ellen S. Newbold
Francis X. DeLuca	Mrs. Roi M. Penton
Dr. Hubert A. Eaton, Sr.	E. Rhone Sasser
Addison Hewlett, Jr.	Harold G. Troy, Sr.
William L. Hill, II	John D. Warlick
William B. Humphrey	

Absent: Eugene B. Hardin, Jr. and George R. Little, Jr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

Other Guests:

Carl Dempsey	-	Assistant to Vice Chancellor for Business Affairs
Daniel B. Plyler	-	Dean College of Arts and Sciences
Gwen Culbreth	-	Information Services - Development Office
Terry Judd	-	Press Representative
Reverend Vivian Martindale	-	Campus Minister

Special Guests:

Frank Allen	-	Recipient of Board of Trustees Teaching Excellence Award
Mrs. Frank Allen		
Mrs. William H. Wagoner		
Ashley M. Murphy	-	Retiring Board member

MINUTES

There being no additions or corrections to the minutes of the meeting held on April 11, 1979, Mrs. Newbold moved that they be approved as mailed. Seconded by Mr. Sasser, the motion carried.

RESOLUTIONS

Chairman Hill introduced the following resolution concerning the death of four members of the George R. Little, Jr. family:

"WHEREAS, George R. Little, Jr. has been for many years a loyal, dedicated, and untiring member of the Board of Trustees of the University of North Carolina at Wilmington; and

WHEREAS, George R. Little, Jr. has become known and loved by the entire community of The University of North Carolina at Wilmington; and

WHEREAS, Love Little, the wife of George R. Little, Jr. has endeared herself to all of the community of The University of North Carolina at Wilmington as she has supported her husband over these many years in his work for the University; and

WHEREAS, this Board of Trustees of The University of North Carolina at Wilmington has just recently learned of the tragic death of the two sons, granddaughter and daughter-in-law of George and Love Little; and

WHEREAS, this Board of Trustees of The University of North Carolina at Wilmington and the entire University of North Carolina at Wilmington community has and does feel and experience a deep sadness and regret at the loss suffered by their friends the Littles;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington does sincerely express to George and Love Little for and in behalf of the entire university community, its most deeply felt and sincere sorrow for their loss; and further

BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington most humbly and prayerfully desires God's healing grace for the Little family at this time of sorrow."

Mr. Hewlett moved that the resolution be adopted and spread upon the minutes, with a copy being sent to the Little family. Seconded by Mr. Troy, the motion carried.

Mr. Hewlett introduced the following resolution concerning Mr. Murphy's tenure as a member of the Board of Trustees:

"WHEREAS, Ashley M. Murphy has been a loyal and dedicated member of the Board of Trustees of The University of North Carolina at Wilmington from July 1, 1972 to June 30, 1979; and

WHEREAS, Ashley M. Murphy served as Chairman of the Board of Trustees of The University of North Carolina at Wilmington from July 1972 to August 1974, and

WHEREAS, Ashley M. Murphy, prior to beginning his service on the Board of Trustees of The University of North Carolina at Wilmington, served from April 1, 1955 to June 30, 1972 on the Board of Trustees of the consolidated University of North Carolina; and

WHEREAS, Ashley M. Murphy was one of those instrumental in those actions making Wilmington College a part of the consolidated University of North Carolina in 1969; and

WHEREAS, Ashley M. Murphy during the years when he was a member of the North Carolina General Assembly, worked vigorously for increased appropriations to Wilmington College;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its appreciation to Ashley M. Murphy for his many years of service to this institution and for his dedication and devotion to higher education in North Carolina."

Mr. Hewlett moved that the resolution be adopted and spread upon the minutes. Seconded by Mrs. Newbold, the motion carried. Following the reading of the resolution a plaque was presented to Mr. Murphy by Chancellor Wagoner in recognition of his services to the University. This was gratefully acknowledged by Mr. Murphy.

Mr. Sasser introduced the following resolution concerning Mr. Simpson's tenure as a member of the Board of Trustees:

"WHEREAS, E. S. Simpson has been a loyal and dedicated member of the Board of Trustees of The University of North Carolina at Wilmington from July 1, 1972 to June 30, 1979, and

WHEREAS, E. S. Simpson, prior to beginning his service on the Board of Trustees of The University of North Carolina at Wilmington, served from April 1, 1959 to June 30, 1972 on the Board of Trustees of the consolidated University of North Carolina; and

WHEREAS, E. S. Simpson has provided to the University and to the Board of Trustees wise counsel on a continuing basis, particularly in the fields of fiscal affairs and physical facilities;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its appreciation to E. S. Simpson for his many years of service to this institution and for his dedication and devotion to higher education in North Carolina."

Mr. Sasser moved that the resolution be adopted and spread upon the minutes.

Seconded by Doctor Eaton, the motion carried.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

Mr. Addison Hewlett, Jr., chairman of the Nominating Committee, presented the following slate of officers to the board:

Ellen S. Newbold	-	Chairman
George R. Little, Jr.	-	Vice Chairman
E. Rhone Sasser	-	Secretary
Catherine C. Burruss	-	Assistant Secretary

There being no further nominations from the floor, Mr. Hewlett moved that the nominations be closed and that the above slate of officers be elected by acclamation. Seconded by Doctor Eaton, the motion carried.

Chairman Hill relinquished the Chair to the newly-elected Chairman, Ellen S. Newbold.

Chairman Newbold called for nominations for two at-large members of the board for the Executive Committee. The following names were placed in nomination: Doctor Eaton nominated William L. Hill, II; Mrs. Davis nominated Addison Hewlett, Jr. (Mr. Hewlett withdrew his name from nomination); Mr. Hewlett nominated Eugene B. Hardin, Jr.; and Mr. Troy nominated Dr. Hubert A. Eaton, Sr. There being no further nominations, Mr. DeLuca moved that the nominations be closed.

A ballot vote was held with Mr. Hill and Doctor Eaton being elected to the Executive Committee. Other members of the committee are: Mrs. Newbold, Chairman, Mr. Little, Vice Chairman, and Mr. Sasser, Secretary.

STANDING COMMITTEES

Upon the recommendation of the Nominating Committee, appointments were made by Chairman Newbold to the following committees: Academic Affairs, Buildings and Grounds, Fiscal Affairs, and Student Affairs. A copy of these appointments was distributed to the board members.

The first session of the meeting was recessed by Chairman Newbold for committee deliberations, to reconvene at 12 o'clock noon in the board room.

SECOND SESSION OF BOARD OF TRUSTEES MEETING

The second session of the meeting of the Board of Trustees of The University of North Carolina at Wilmington reconvened for lunch in the board room at 12 o'clock noon. The meeting was called to order by Chairman Newbold at 12:50 p.m.

CHANCELLOR'S REPORT

Chancellor Wagoner introduced the guests and special guests attending the meeting, welcoming the new and reappointed members to the board.

Board of Trustees Teaching Excellence Award

In announcing the winner of this award for the second year, Doctor Wagoner introduced Dean Plyler, past chairman of the Biology Department, who in turn reviewed the accomplishments of this year's recipient, Franklin H. Allen, Assistant Professor of Biology. Following Dean Plyler's comments, Chancellor Wagoner presented a check for \$1,000 to Mr. Allen, covering the Board of Trustees Teaching Excellence Award for the year 1979.

Enrollment

Chancellor Wagoner reported on enrollment for the fall semester stating that it had become necessary to cut off enrollment as of July 1, 1979 since budgets for all sixteen universities are based on fulltime equivalent students. The budget for UNC-Wilmington is based on an anticipated FTE enrollment of 3,550, with the state allowing universities to go over or under this projected number by 2 percent. By late June, UNC-Wilmington already was over its limit by about 4 percent. As of July 17, 1979, the University has accepted 1,457 students, 489 transfer students, and in addition, are processing another 181 new students and 192 transfer students.

The University is receiving a larger number of students from the Piedmont and western sections of the state, and this year's freshman class will be the first to

exceed 1,000. Last fall, the University's enrollment was boosted by about 6 percent over the previous year, and is continuing to grow each year. A more detailed report on enrollment will be available for the October meeting.

Visit of Board of Governors to UNC-Wilmington Campus

Chancellor Wagoner reported on the visit of members of the Board of Governors to the UNC-Wilmington campus on Friday, July 13, 1979. Many favorable comments on the campus were received, and the members were amazed at the progress this campus has made. They stated that in their travels they were constantly being asked about UNC-Wilmington and being told about it.

Special Commendation to Board Members

Doctor Wagoner stated that he wished to commend various board members on their efforts to increase minority student enrollments in this area. Doctor Eaton had suggested that small meetings in various localities be held with guidance counselors, principals, etc., for the purpose of exchanging ideas on how we could best reach these students. A meeting was held in New Hanover County with the assistance of Doctor Eaton, and one has also been held in Columbus County, with the assistance of Mr. Troy and Mr. Sasser. The Chancellor expressed his thanks to these three members of the board for their efforts in behalf of UNC-Wilmington, indicating that the greatest desire at this institution is to bring the message of the institution to prospective students.

Endowment Board of UNC-Wilmington

The Endowment Board of UNC-Wilmington is composed of the Chairman of the Board of Trustees, with three at-large appointments. Those members presently serving are William Emerson, B. D. Schwartz, and Frederick B. Graham. Mr. Graham's term expired in June, and Chancellor Wagoner recommended to the board the reappointment of Mr. Graham for another three year term. Motion was made by Mr. Hewlett to reappoint

Frederick B. Graham to a three year term on the Endowment Board to expire on June 6, 1982. Seconded by Mr. Hill, the motion carried.

Presentation to Mr. Hewlett

Chancellor Wagoner presented Mr. Hewlett with a framed color picture of Hewlett Hall which was dedicated on April 11, 1979.

Special Commendation

Doctor Wagoner commended Mr. DeLuca, President of the Student Government Association, for getting his administration off to a good start, stating that he had been impressed with his abilities.

Rock Concert Held on Saturday, May 5, 1979

Due to several complaints which were received by the Chancellor, an investigation of the rock concert held on May 5, 1979 and attended by approximately 7,000 people was requested. Doctor Hunter and Doctor Malloy were asked to report to Chancellor Wagoner. The Chancellor stated that the University and the Student Government Association had nothing to do with bringing this group to the University campus, it was handled by an outside booking agency. The concert was a disorderly affair, involving minor injuries to some of the spectators.

Chancellor Wagoner stated that his colleagues had recommended that the board take action prohibiting rock concerts unless they were sponsored by the Student Government Association with special provisos for security and the number of persons being allowed to participate. Mr. DeLuca requested that no action be taken by the board until their October meeting so that he might discuss this proposed action with his program chairman. The Chancellor stated that this would be agreeable, however, during this interim period, booking of concerts will be handled as proposed.

Next Meeting of Board of Trustees

In concluding his report to the board, Chancellor Wagoner announced that the next meeting of the Board of Trustees would be held on Wednesday, October 10, 1979.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE

Mr. Sasser, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1) A discussion of the modifications set forth in the Policies of Academic Freedom and Tenure, The University of North Carolina at Wilmington,* which had been mailed to each trustee, was explained by Vice Chancellor Cahill. The modifications were made to accommodate the three deans and the new schools under the division of Academic Affairs, and the removal of dates on specific actions. Mr. Sasser moved that the Policies as written be adopted by the Board of Trustees and recommended to the Board of Governors for approval. Seconded by Mr. Humphrey, the motion carried. This will be submitted to the Board of Governors at their meeting on Friday, July 20, 1979. Mr. Sasser deferred the personnel portion of this report to the Executive Session.

BUILDINGS & GROUNDS COMMITTEE

Mr. Hill, chairman of this committee, reported on the meeting held jointly with the Student Affairs Committee prior to the board meeting. (APPENDIX NO. 2) A copy of the Student Housing Proposal** was distributed to each board member. A detailed explanation of the housing needs for UNC-Wilmington was given by Doctor Hunter, who stated that an additional 400 housing units are needed. The concept of an apartment-style complex for 400 students was presented to the board by

* - On file in the office of the Vice Chancellor for Academic Affairs

** - On file in the office of the Vice Chancellor for Business Affairs

Doctor Hunter, who stated that based on statements from architects, the 400 apartment spaces would be cheaper to build than traditional dormitories. The estimated cost of the apartment complex would be about \$3.6 million, which would be financed through a loan from the Department of Housing and Urban Development. Following Doctor Hunter's presentation on the apartment-style residential complex, a motion was made by Mr. Hill to approve the recommendations of the Buildings and Grounds and Student Affairs Committees to begin development of on-campus apartment-style housing. Seconded by Mr. Hewlett, the motion carried. No specific time-table on the development of these plans was set.

Doctor Hunter presented to the board the preliminary Master Facilities Plan prepared by Jefferies and Farris, Architects, on the future development of the campus. Included in the plan are future academic facilities and future student housing. After reviewing this plan in detail, Doctor Hunter reported to the board that the site of the new Behavioral Science Building had been selected, and this would be scheduled for completion by June 1980. Doctor Hunter further advised the board that during the following academic year, that University faculty and personnel would work with Mr. Jefferies in developing a more complete Master Facilities Plan to be completed by June 30, 1980.

Mr. Hill reviewed the items listed in the Capital Improvements Progress Report, bringing the members of the board up-to-date on the items listed.

At the request of Mr. Hill, Doctor Hunter explained in detail the proposed concept for development of the front of the campus to include a brick wall with appropriate entrance gates. Following a discussion on the matter, Mr. Hill moved that the board endorse the proposed "front campus" concept. Seconded by Mrs. Davis, the motion carried.

FISCAL AFFAIRS COMMITTEE

In the absence of Mr. Hardin, chairman of this committee, Mr. Troy presented the report of the committee, requesting the approval of the board on the following items: (APPENDIX NO. 3)

1. Doctor Hunter reported on the Kenan Endowment Fund Budget for 1979-80 budgeted at \$80,000. Mr. Troy requested approval of the board to authorize the Vice Chancellor for Business Affairs to increase the corpus of the Kenan Endowment Fund by transferring \$19,000 from the Kenan Income Account to the Kenan Endowment Fund, and to approve the 1979-80 budget. Motion was made by Mr. Troy that this action be approved. Seconded by Doctor Eaton, the motion carried.

2. Mr. Troy moved that a resolution be approved authorizing the Vice Chancellor for Business Affairs to increase the number of shares of North Carolina National Bank stock held for the Hoggard Endowment. Seconded by Doctor Eaton, the motion carried.

3. Mr. Troy moved that resolutions be approved transferring from the University Trust Funds to the Endowment Fund the amounts shown from the following accounts:

Reserves - Multiple Abilities Program-----	\$55,500
Reserves - New Hanover County Funds-----	\$42,500
Reserves - Kenan Auditorium-----	\$35,000

Seconded by Mr. Hewlett, the motion carried.

STUDENT AFFAIRS COMMITTEE

Since the Student Affairs Committee met in joint session with the Buildings and Grounds Committee, no separate meeting of this committee was held. Doctor Eaton, chairman of this committee, called on Doctor Malloy for the Status Summary Report of the committee which was presented in detail. (APPENDIX NO. 4) Doctor Malloy stated that the football feasibility study would be addressed at the October meeting. A copy of the report was distributed for information purposes.

NEW BUSINESS

Mr. Hewlett called to the attention of the board that Alan A. Marshall, a former member of The Foundation and the Board of Trustees of UNC-Wilmington, had died. He moved that the Chancellor prepare a resolution concerning his death, to be forwarded to his widow, Mrs. Etta Burt Marshall. Seconded by Doctor Eaton, the motion carried. (APPENDIX NO. 5)

CHANGE IN MEETING FORMAT

Chairman Newbold asked the board to consider holding the committee meetings the same day as the regular meeting of the board instead of the night before, with the committee meetings beginning at 10 a.m., to be followed by lunch and the board meeting. The board voted unanimously to return to this procedure.

Motion was made and seconded to adjourn to Executive Session.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Newbold.

ACADEMIC AFFAIRS COMMITTEE

Mr. Sasser, chairman of this committee, continued with the report of the Academic Affairs Committee concerning personnel items. The items covered included appointments, reappointments and adjunct appointments, which had been approved by the Academic Affairs Committee.

Motion was made and seconded to adjourn the Executive Session and reconvene in open session.

Mr. Sasser moved that the Board of Trustees accept the report of the Academic Affairs Committee as submitted. Seconded by Mr. Humphrey, the motion carried.

There being no further business, the meeting adjourned at 2:30 p.m.

Ellen S. Newbold
Chairman

Harold G. Gray, Jr.
Secretary

July 18, 1979

SUMMARY PERSONNEL REPORT
OF THE
ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee has approved the following requests for reappointment, adjunct appointment, appointment, and leave of Absence as recommended by the Chancellor and requests adoption of the report.

REAPPOINTMENT

Timothy W. Haywood, as Assistant Professor, Department of Physics
(10 months, August 1, 1980, State Funds)

ADJUNCT APPOINTMENTS

Michael H. Leakan, as Adjunct Professor of Medical Technology
without salary.

Elizabeth T. Anderson, as Adjunct Lecturer in Medical Technology
without salary.

APPOINTMENTS

Carolyn Sherrer Dunn, as Assistant Professor, Department of Biology
(10 months, August 1, 1979, State Funds)

Joel Jerome Mintzes, as Associate Professor, Department of Biology
(10 months, August 1, 1979, State Funds)

Robert David Roer, as Assistant Professor, Department of Biology
(12 months, August 1, 1979, State Funds)

Robert Michael Ressetar, as Assistant Professor, Department of
Earth Sciences (10 months, August 1, 1979, State Funds)

Albert Donnel Hvers, as Assistant Professor, Department of Earth
Sciences, contingent upon Mr. Hvers' completing the requirements
for the Ph.D. by the beginning of the fall semester, 1979.
(10 months, August 1, 1979, State Funds)

JoAnn Massie Seiple, as Assistant Professor, Department of English,
contingent upon Ms. Seiple's completing the requirements for
the Ph.D. by the beginning of the fall semester, 1979.
(10 months, August 1, 1979, State Funds)

Nancy Lucinda Hollifield, as Assistant Professor, Department of Health, Physical Education and Recreation, contingent upon Ms. Hollifield's completing the requirements for the Ph.D. by the beginning of the fall semester, 1979.
(10 months, August 1, 1979, State Funds)

Sandra Cockrell McLaurin, as Assistant Professor, Department of Mathematical Sciences (10 months, August 1, 1979, State Funds)

William Lester Etheridge, as Assistant Professor, Department of Mathematical Sciences, contingent upon Mr. Etheridge's completing the requirements for the Ph.D. by the beginning of the fall semester.
(10 months, August 1, 1979, State Funds)

Walter Thomas Schmid, as Assistant Professor, Department of Philosophy and Religion (10 months, August 1, 1979, State Funds)

Gerald Ray Weeks, as Assistant Professor, Department of Psychology (10 months, August 1, 1979, State Funds)

Joseph Cyrus Awkard, as Distinguished Visiting Professor, Department of Psychology (10 months, August 1, 1979, State Funds)

Joseph Michael Kishton, as Assistant Professor, Department of Psychology (10 months, August 1, 1979, State Funds)

Robert Herbert Wells, as Assistant Professor, Department of Sociology and Anthropology (10 months, August 1, 1979, State Funds)

Marvin Samuel Margolis, as Assistant Professor, School of Business Administration (10 months, August 1, 1979, State Funds)

Catherine Cecelia Cleare, as Assistant Professor, School of Education, (10 months, August 1, 1979, State Funds)

LEAVE OF ABSENCE

Larry M. Gerstenhaber, Assistant Professor, Department of Psychology, Leave of Absence without salary for 1979-80 academic year.

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

July 18, 1979

BUILDINGS & GROUNDS AND STUDENT AFFAIRS COMMITTEES

A meeting of the Buildings & Grounds and Student Affairs Committees was held Wednesday, July 18, 1979 at 10:50 a.m. in the Business Affairs Conference Room #208 in the Alderman Administration Building. Those in attendance were:

Buildings & Grounds Committee Members:

Mr. William L. Hill II, Chairman
Mrs. Ann Davis
Mr. Addison Hewlett Jr.
Mr. Harold G. Troy Sr.
Mr. John D. Warlick Jr.

Student Affairs Committee Members:

Dr. Hubert A. Eaton Sr., Chairman
Mrs. Roi Penton Jr.
Mr. William L. Hill II
Mr. Francis X. DeLuca

University Staff Members:

Dr. Jairy C. Hunter Jr., Vice Chancellor for Business Affairs
Dr. William M. Malloy, Vice Chancellor for Student Affairs
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor for Business Affairs

The minutes of the April 11, meeting of the Buildings & Grounds Committee were approved as written. The Capital Improvements Progress Report was read and explained by Mr. Dempsey.

Two letters were then presented to the Board members for information purposes from Architects interested in providing their services to the University (Exhibit 2).

Dr. Hunter and Mr. Dempsey presented the Master Plan Update for UNC-W using visual aids to show the concepts of the plan for the entrance to the University. Mrs. Davis and Mr. Hill commented that consideration should be given toward placing a fountain in the center of the circle. The Board was advised that Mr. Jefferies of Jefferies & Paris Architects in Wilmington is helping the University in updating the Master Plan and in the siting of new facilities. After some discussion, Mr. Hill asked for a motion to accept the building site as indicated in an area by Mr. Dempsey. Mrs. Davis made the motion, it was seconded by Mr. Hewlett, and all were in favor.

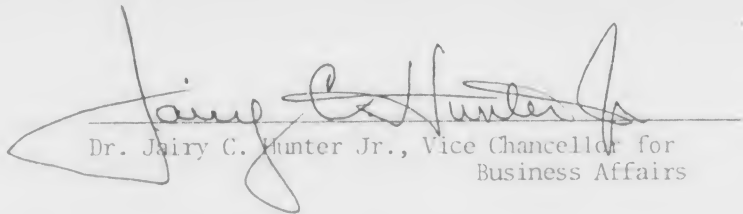
The next item concerned the authorization by General Administration and the Board of Trustees of four hundred (400) additional spaces for student residency. An explanation by Dr. Hunter and Mr. Dempsey included costs involved in the building of apartment style complexes as opposed to those involved in the building of traditional type residence halls. Dr. Eaton asked if the apartments would be furnished and if the units would have kitchens. He also inquired about the utilities, mentioning concern about students being dependable enough to pay their own electric bills. Dr. Hunter said that UNC-W could meter each student's electricity and bill each for same. Mr. Hill asked about the lasting qualities of these complex units as compared to the traditional buildings. Dr. Hunter and Mr. Dempsey answered that Little and Associates Inc., who had built units at Charlotte's UNC Campus, had fully complied with Property Control's standards; that in having visited other campuses with apartment-style housing, it was found that they were holding up very well indeed, and that the feeling seemed to be that the apartment style complexes were far more popular, better taken care of, and generally thought better of than the traditional residence halls.

Dr. Malloy offered that students know that they are accountable for damages and that they are prone to take better care of something wherein they have a more personal concern. Mr. DeLuca, the SGA representative, said that the apartment-style living would be very popular with the students, affording more privacy, etc. Dr. Malloy stated that students living on campus tend to participate more actively in on-campus activities than those living off-campus; that apartment-style living can be promoted as a learning experience, providing a more personal living situation for students and that care would be taken as to the choosing and designating of roommates. Mrs. Davis asked about the co-ed aspects and about married students. Dr. Malloy answered that male and female students would be housed in separate units and married students would be assigned to a separate area. Mrs. Davis asked about borings having been checked. Mr. Dempsey answered in the affirmative. Mr. Warlick asked about having to get bids for 200 - 400. Dr. Hunter said that it would be best to go with the 400 and recommended that Little & Associates Inc. be considered as the Architects for the project. The total package would be \$3.6 million. Recommendations from both committees for the 400 apartment units were made by Mr. Hill, Chairman of the B&G Committee, and Dr. Eaton, Chairman of the Student Affairs Committee. Dr. Eaton made the motion that it be accepted, Mr. Hewlett seconded, and it carried unanimously.

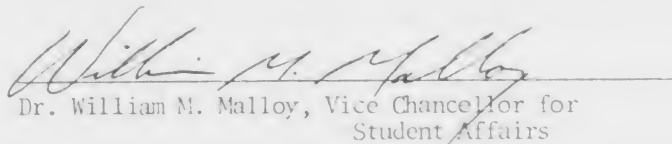
The next items included the Physical Education Project, citing the need for two additional tennis courts with each having six bays, and the resurfacing of UNC-W's old courts. The amount needed for new tennis courts is \$130,000 and \$15,000 for recapping the existing court. It was also brought out that a pressbox and retaining wall at our baseball field is needed, especially if UNC-W ever hopes to be invited into a recognized athletic conference. Mr. Dempsey used visual aids to show the committees where the pressbox would be located (behind home plate) and explained what the building would contain. Also included would be the eight foot brick extension on either side of the building. The amount needed for this pressbox/wall project is \$75,000. Consideration of a financial plan to borrow \$125,000 which would be paid back in ten years, was discussed. Dr. Eaton asked about borrowing money from our Endowment Funds, to be paid back with no interest. Dr. Hunter explained that the Endowment Fund money is invested but that we might be able to use the interest from it. Dr. Eaton also suggested that we check into the possibility that HUD might loan us the entire amount for everything: 400 apartment units, tennis courts, etc. Mr. Hill asked that their motion include the aforementioned, and reminded the members of the Buildings & Grounds Committee to meet after lunch to inspect Dorm '79.

Mrs. Davis seconded the motion made by Mr. Hewlett to so accept the entire consideration, and the motion carried unanimously.

Mr. Hewlett made the motion for adjournment, Mr. Troy seconded, and there being no further business, the meeting adjourned at 12:15 p.m.



Dr. Jairy C. Hunter Jr., Vice Chancellor for
Business Affairs



Dr. William M. Malloy, Vice Chancellor for
Student Affairs

CAPITAL IMPROVEMENT PROGRESS REPORT

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Page 1 of 1

June 30, 1979

STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXHENDITURES		REMARKS
				TO DATE	
1. Roads	August 1979	\$ 135,000	\$	132,988	
2. Buildings	Feb. 1979	45,000 (Self-Liq)		35,033	Complete
3. Research on	Dec. 1979	131,000 (Self-Liq)		17,914	On schedule
4. Dining	April 1981	2,200,000 (Self-Liq)		-0-	
5. Hall	July 1972	1,600,000 (Self-Liq)		1,303,474	
6. Lighting	Feb. 1980	16,000		-0-	
7. Bldg.	Aug. 1981	2,751,000		-0-	
8. Bldg.	May 1981	385,000		-0-	

APPROPRIATION CODE & ITEM	PROJECT TITLE
47528-1	Cross Campus Cont
47528-5	Student Union Res
47528-6	Marine Bio-Med. F Facility Addit
47528-2	Student Union Bu
47528-3	200-Student Res.
47527-302	Street & Sidewalk
47528-301	Behavioral Scienc
47528-301A	Marine Science B

Synthesis
Architects and Planners

100 Live Oak Drive
Wrightsville Bluff
North Carolina 28480

Jay DeChesere, AIA
Architect 919 256-2086

10 April 1979

Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
University of North Carolina - Wilmington
Post Office Box 3725
Wilmington, North Carolina 28406

Dear Dr. Hunter,

I am writing to introduce you to our firm, SYNTHESIS Architects and Planners. Since the firm's inception in 1974, SYNTHESIS has grown in many directions, and accordingly our project types have become very diverse. Our firm now offers expertise in many areas including Energy Conservation, Historic Preservation and Adaption, Interior Design, Space Planning, and Town Planning. We feel our firm is capable of offering a wide variety of services not traditionally found in an architectural firm. For instance, we have completed several space programming and planning projects which vary in size and scope from planning studies for the City of Wilmington Administrative Offices to Town Revitalization Plans for Tabor City and Fair Bluff. We have also completed several planning feasibility studies for potential commercial investors. We feel that the personnel in our firm have experience and expertise in the area of planning which exceeds that found in the typical architectural practice.

The principal of SYNTHESIS is Mr. Jay DeChesere, a graduate of the University of Kentucky. Mr. DeChesere has had experience in offices in Kentucky as well as North Carolina. In 1974 while with another firm, he was responsible for the design process, construction drawings and contract administration of the Marine Sciences and Oceanology Building as well as involvement in the completion of the Business and Economics Building, both at UNC-W. As principal of SYNTHESIS, he conducted space evaluation studies for the third floor of the Marine Science Building in 1978. Other experience with educational facilities include design and construction drawings for Ashland Community College, part of the University of Kentucky Community College system, and aid in preliminary design for the Madisonville Community College, Madisonville, Kentucky. Locally, he was responsible for the design and production drawings for four elementary school additions for New Hanover County and two high schools in Pender County.

Mr. Philip Sharpe, a graduate of the University of North Carolina at Charlotte, has served as designer and project coordinator for projects ranging in scope and size from downtown revitalization planning for Wilmington merchants to large commercial complexes. He has also been active in energy conservation research and has completed several residential low energy design studies.

Page 2
Dr. Jairy C. Hunter, Jr.
10 April 1979

Mr. W. Kent Harmon, a graduate of the University of North Carolina at Charlotte, also serves as a designer and project coordinator. Projects he has been responsible for include Town Revitalization plans for Fair Bluff and Tabor City and the Waccamaw Health Clinic to name but a few.

The above three are the principal agents of the design team which serves to coordinate input from our various consultants. Through this team approach, all aspects of design are considered initially, which results in a more comprehensive final design. We feel that this design process is more efficient than the process typically found in the architectural firms where consultants are called in only after major design decisions have been made.

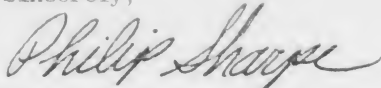
The name of the firm, SYNTHESIS, was derived from our approach to design where extraneous elements are brought together in a comprehensive whole. We have exercised this concept not only in organizing components of buildings but in organizing buildings as components of physical, social and economic plans.

Enclosed please find a current office brochure which lists staff credentials, consultants, and all work by this firm. We are in the process of completing a new brochure and will forward it to you at the earliest possible date. If there are any questions, please feel free to contact either Mr. DeChesere or myself at any time.

We sincerely feel that our services can be of great benefit to your expanding needs and hope that you will consider us for future building and planning projects.

Thank you.

Sincerely,



Philip D. Sharpe
Designer

PS/JS

Enclosure

Hayes, Howell and Associates

Architecture
Engineering
Planning

January 18, 1979

Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
The University of North Carolina at Wilmington
Wilmington, North Carolina 28406

Dear Dr. Hunter:

I understand that the Governor and the Advisory Budget Committee has recommended that funds be allocated for a new student dormitory at the University of North Carolina at Wilmington.

I wish to take this opportunity to express our desire to provide the architectural and engineering services for the new dormitory. The Hayes-Howell and Associates team is ready to provide your project with the leadership needed to deliver it on time, to control cost and protect your investment, and to provide the quality you expect.

We would be pleased to discuss your project with you and how Hayes-Howell and Associates can best serve you.

Cordially,



J. Alan Butler

JAB:cgh

cc: Mr. T. T. Hayes, Jr.

FISCAL AFFAIRS COMMITTEE
Of The
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
July 18, 1979

A meeting of the Fiscal Affairs Committee was held on Wednesday, July 18, 1979 at 10:15 a.m. in the Business Affairs Conference Room #208 in the Alderman Administration Building. Those in attendance were:

Fiscal Committee Members:

Mr. Rhone Sasser
Mr. Harold G. Troy

University Staff Members:

Chancellor William H. Wagoner
Dr. Jairy C. Hunter Jr., Vice Chancellor for Business Affairs
Mr. R. O. Walton Jr., Comptroller

In the absence of Chairman Hardin, Mr. Harold Troy called the meeting to order.

Dr. Hunter reviewed the proposed Kenan Endowment Fund Budget and requested that the Committee approve the following items:

1. The Vice Chancellor for Business Affairs be authorized to increase the corpus of the Kenan Endowment Fund by transferring \$19,000 from the Kenan Income account to the Kenan Endowment Fund
2. Adopt the proposed 1979-80 budget (Copy attached).

Mr. Sasser moved and Mr. Troy seconded adoption of the two requests. The motion was approved.

Mr. Walton reviewed the four (4) resolutions (copies attached) concerning the University's Endowment Fund. The first resolution authorized an increase in the number of shares of NCNB Stock held for the Hoggard Endowment Fund.

Mr. Sasser moved and Mr. Troy seconded adoption of the resolution. The motion was approved.

Mr. Walton then reviewed the resolution authorizing establishment of the following titled new endowment funds.

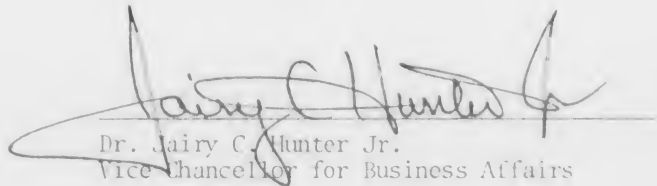
1. Multiple Abilities Program Fund
2. New Hanover County Fund
3. Kenan Auditorium Fund

Mr. Sasser moved and Mr. Troy seconded adoption of the three resolutions. The motion was approved.

Dr. Hunter presented a financing proposal (copy attached) for repairing our present tennis courts and construction of new courts and a new press box and wall at Brooks Field. A short discussion followed. Mr. Sasser moved and Mr. Troy seconded adoption of the financing plan. The motion was approved.

Dr. Hunter briefly reviewed the University's 1979-80 appropriation supported budget.

The meeting was adjourned at 10:45 a.m.



Dr. Jairy C. Hunter Jr.
Vice Chancellor for Business Affairs

KENAN ENDOWMENT FUND BUDGET
INCOME & EXPENSES
1979-80

INCOME:	<u>1978-79</u>	<u>1979-80</u>
University-Held Endowment	\$30,000	\$33,000
Flagler System Note	<u>47,000</u>	<u>47,000</u>
Total Income	\$77,000	\$80,000
EXPENSES:		
General Academic Support	10,500	10,500
Faculty Development & Research Support	10,000	10,500
Life Insurance for Faculty & Univ. Officers	11,000	11,000
Outstanding Teaching Award	1,000	1,000
Chancellor's Discretionary Fund	4,000	5,000
Vice Chancellor's Recruiting and Discretionary Fund	2,500	3,500
Kenan House Maintenance & Repairs to Furnishings	3,000	3,000
University Contingency & Emergency Fund	<u>19,600</u>	<u>20,000</u>
Total Expenses	\$61,600	\$64,500
Projected Funds to be Capitalized	<u>15,400</u>	<u>15,500</u>
Total Budget	<u>\$77,000</u>	<u>\$80,000</u>

NOTE: Fund Balance June 30, 1979 \$67,000
Recommended Capitalization July 31, 1979 \$19,000

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

PHYSICAL EDUCATION PROJECT

Estimated Construction Cost:

Tennis Court Repairs	\$ 15,000
New Tennis Courts	130,000
Press Box and Wall	150,000
Total Request	<u>\$1,000,000</u>

Estimated Receipts:

Physical Activity Support Fund	\$ 38,000
Hoggard Physical Education Fund	8,500
Reserve for Physical Education	12,760
Physical Education Facilities Revenue & Expenses	19,800
	<u>\$ 79,060</u>
Amount to be financed by bank loan	<u>\$125,000</u>
	<u>\$1,000,000</u>

Resolved, that funds in the amount of \$35,000.00 now held in University Trust Funds under the account name "Reserves-Kenan Auditorium" be transferred to the endowment funds held by the fiscal agent, Wachovia Bank and Trust Company, N.A., Winston-Salem, North Carolina, as a permanent endowment fund to be known as the Kenan Auditorium Fund. The net income from said fund to be expended at the discretion of the Board of Trustees of the University of North Carolina at Wilmington.

RESOLUTION ON ENDOWMENT FUND

Be it resolved, that the Vice Chancellor for Business Affairs is directed to purchase additional shares of North Carolina National Bank stock for the Hoggard Endowment Fund. The Vice Chancellor shall purchase the number of shares equal to the cash available in the Hoggard Endowment Fund. The Vice Chancellor is authorized to transfer to the Hoggard Endowment Fund from the University's miscellaneous donation fund sufficient funds to allow complete utilization of the cash presently in the Hoggard Endowment Fund.

Resolved, that funds in the amount of \$55,500 now held in University Trust Funds under the account name "Reserves-Multiple Abilities Program" be transferred to the endowment funds held by the fiscal agent, Wachovia Bank and Trust Company, N.A., Winston-Salem, North Carolina, as a permanent endowment fund to be known as the Multiple Abilities Program Fund. The net income from said fund to be expended at the discretion of the Board of Trustees of the University of North Carolina at Wilmington.

Resolved, that funds in the amount of \$42,500.00 now held in University Trust Funds under the account name "Reserves-New Hanover County Funds" be transferred to the Endowment Funds held by the fiscal agent, Wachovia Bank and Trust Company, N.A., Winston-Salem, North Carolina, as a permanent endowment fund to be known as the New Hanover County Fund. The net income from said fund to be expended, for non-capital items, at the discretion of the Board of Trustees of the University of North Carolina at Wilmington.

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

July 18, 1979

MEMORANDUM

TO: The Student Affairs Committee of the Board of Trustees

FROM: William M. Malloy *WMM*

RE: Status Summary Report

Due to the lengthy agenda for both the Fiscal Affairs Committee and Buildings and Grounds Committee as well as the proposed joint meeting of the Student Affairs Committee and Buildings and Grounds Committee, the following outline of topics relative to the concern of Student Affairs Committee members is presented for your information.

I. Football Feasibility Study - The study is well underway. However, since the July meeting of the Board of Trustees calls for the installation of new members and consequently the change of membership on the various committees, it has been requested to Dr. Eaton, Chairman of the Student Affairs Committee, that the October meeting of the Board might be a more appropriate time to present the full results of the study. I can report, however, that surveys conducted by the Student Government Association are nearly complete and data is being compiled. Also, William Brooks, Athletic Director, has reported that he has had numerous interviews on this subject with other athletic directors and NCAA officials. Contact has also been made with sporting good companies relative to equipment needs and costs. In addition, a full report of training room necessities and facilities is in hand.

It is suggested that the Student Affairs Committee plan to meet in September for the purpose of receiving all information and that the full report and a recommendation be presented at the October meeting of the Board of Trustees.

II. Summer Orientation - The summer orientation program for freshmen entering Fall Semester 1979 was successfully completed during the week of June 19. Eight hundred freshmen participated which was an increase of approximately sixty students over the 1978 summer orientation totals. Highlight of this year's program was the implementation of the new freshman academic advising program. Briefly, every entering freshman has been specifically assigned to a faculty advisor. The corps of faculty advisors has volunteered

II. Summer Orientation (Continued)

for the responsibility and has been specially "trained" by the Academic Dean's Office.

Entering students who were unable to attend the June orientation are being invited to attend a one-day "mini" orientation scheduled for Thursday, August 23. It is anticipated that as many as 150 to 200 additional new freshmen will participate bringing this year's freshman class number close to 1,000 students.

III. Residence Hall Staffing - A professionally trained Area Coordinator for our student housing program will be added to our staff beginning August 1. This individual will reside in Galloway Hall and will have supervisory responsibilities for all four residence halls. Such duties will include student programming, development of a residence hall council, training and supervision of student residence hall staff and disciplinary responsibilities.

WMM:sfk

RESOLUTION

WHEREAS, Alan A. Marshall was a strong supporter of Wilmington College and of The Foundation of Wilmington College and of The Foundation of The University of North Carolina at Wilmington; and

WHEREAS, Alan A. Marshall served as a member of the Board of Trustees of Wilmington College from 1965 to 1969; and

WHEREAS, Alan A. Marshall also served as a member of the Board of Directors of The Foundation of Wilmington College and The Foundation of The University of North Carolina at Wilmington from 1968 to 1972; and

WHEREAS, Alan A. Marshall was a respected member of the New Hanover County Bar and a member of the Bar Association of the State of North Carolina;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its great sorrow in the passing of Alan A. Marshall on June 23, 1979; and

BE IT FURTHER RESOLVED, that a copy of this resolution be communicated to the widow and family of Alan A. Marshall.

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October 11, 1979

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room - A-215

Wednesday, October 10, 1979
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 18, 1979 (MAILED)
- (5) ELECTION OF SECRETARY (to replace Mr. Sasser who has resigned)
- (6) CHANCELLOR'S REPORT
- (7) REPORTS OF STANDING COMMITTEES:

Academic Affairs Committee
Buildings and Grounds Committee
Fiscal Affairs Committee
Student Affairs Committee

- (8) UNFINISHED BUSINESS
- (9) NEW BUSINESS
- (10) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION OF PERSONNEL MATTERS.

EXECUTIVE SESSION

- (11) CALL TO ORDER
- (12) PERSONNEL REPORT - ACADEMIC AFFAIRS COMMITTEE AND VICE CHANCELLOR CHARLES L. CAHILL.
- (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
- (14) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (15) ADJOURNMENT

- - - - -

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

October 10, 1979

The Board of Trustees of The University of North Carolina at Wilmington met in the board room of the Edwin A. Alderman Building at 12:00 noon on Wednesday, October 10, 1979. Following lunch, the meeting was convened at 12:30 p.m., with Chairman Ellen S. Newbold presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

INTRODUCTION OF NEW BOARD MEMBER

Following the invocation, Chancellor Wagoner introduced Dr. John T. Dees, of Burgaw, North Carolina, a new member of the Board of Trustees.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John T. Dees
Eugene B. Hardin, Jr.
Addison Hewlett, Jr.
William L. Hill, II

George R. Little, Jr.
Mrs. Ellen S. Newbold
Harold G. Troy, Sr.
Francis X. DeLuca

Absent: Dr. Hubert A. Eaton, Sr., William B. Humphrey, Mrs. Roi M. Penton, and John D. Warlick

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

Other Guests:

Carl Dempsey	-	Assistant to Vice Chancellor for Business Affairs
Robert O. Walton, Jr.	-	Comptroller
Jon Faill	-	SGA Vice President

Other Guests: (Continued)

Tyrone Rowell	-	Director of Development
Gwen Culbreth	-	Information Services, Development Office
Barbara White	-	WMFD Radio
Terry Kelly	-	Secretary to Vice Chancellor for Business Affairs
Norman R. Kaylor	-	Dean, School of Business Administration
Roy E. Harkin	-	Dean, School of Education
Daniel B. Plyler	-	Dean, College of Arts and Sciences
Carl Lundeen	-	Chairman of the Faculty
William J. Brooks	-	Athletic Director

MINUTES

There being no additions or corrections to the minutes of the meeting held on July 18, 1979, Mr. Hill moved that they be approved. Seconded by Mr. DeLuca, the motion carried.

ELECTION OF SECRETARY

Chairman Newbold announced that the first order of business would be the election of a secretary to replace Mr. Rhone Sasser, who had resigned to accept an appointment on the North Carolina Banking Commission. Mr. Hewlett, chairman of the Nominating Committee, recommended Mrs. Roi M. Penton for secretary. There being no further nominations from the floor, Mr. Hill moved that the nominations be closed and that Mrs. Penton be elected by acclamation. Seconded by Mr. Little, the motion carried.

CHANCELLOR'S REPORT

The Chancellor introduced the guests attending the meeting, and announced that Terry Judd, former press representative for the local paper, had moved to Michigan and would no longer be covering the meetings.

Enrollment

In reporting on the final figures for enrollment - the total headcount for the fall semester as of the close of the drop/add period was 4252, with an FTE enrollment of 73.75 graduate students and 3664 undergraduate students. Chancellor

Wagoner stated that this campus was still enrolled beyond the budgeted figure, and a better understanding of the equated figure will be available for the next meeting.

Comparative figures for enrollment by some of the counties for 1978 and 1979 are as follows:

	<u>1978</u>	<u>1979</u>
New Hanover	1713	1649
Brunswick	145	137
Columbus	93	101
Cumberland	166	187
Duplin	75	99
Onslow	170	179
Pender	149	148
Guilford	121	142
Wake	214	208

Resolution on Mr. Sasser

Chancellor Wagoner announced that Mr. Sasser had found it necessary to resign from the Board of Trustees of UNC-Wilmington in order to accept an appointment to the North Carolina Banking Commission. Mr. Hill moved that the Chancellor prepare a resolution from the board to Mr. Sasser thanking him for his service on the board. Seconded by Mr. Hardin, the motion carried. (APPENDIX NO. 1)

Resolution on Mrs. Ann C. Davis

Chancellor Wagoner announced that Mrs. Ann C. Davis had been replaced on the Board of Trustees. The following resolution was presented by Mr. Hill:

"WHEREAS, Ann C. Davis has been a loyal and dedicated member of the Board of Trustees of The University of North Carolina at Wilmington from July 1, 1973 to June 30, 1979, and

WHEREAS, Ann C. Davis served as Secretary of the Board of Trustees of The University of North Carolina at Wilmington from July 1, 1975 to June 30, 1978, and

WHEREAS, Ann C. Davis through her wise counsel has provided continuing leadership in the orderly development of the university's physical facilities and has been instrumental during years of rapid university growth in preserving and maintaining the beauty of the University campus, and

WHEREAS, Ann C. Davis through her service on the Academic Affairs Committee has worked diligently and untiringly for maintaining and increasing the quality of the University's academic program and has encouraged on a continuing basis the development of new academic programs needed by the citizens of southeastern North Carolina;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its appreciation to Ann C. Davis for her many years of service to this institution and for her dedication and devotion to higher education in North Carolina."

Mr. Hill moved the adoption of the resolution to be spread upon the minutes.

Seconded by Mr. Hewlett, the motion carried.

Action of Board of Governors on New Program

Chancellor Wagoner announced that the Board of Governors at their meeting held in Boone, North Carolina in September, gave approval to this campus for the planning of a new program in Business Administration, and we now have final approval for planning the MBA program. Doctor Wagoner stated that UNC-Wilmington is looking forward to having one of the best programs in this State, stating that once the planning is completed and the program offered to students, it will be a tremendous boost to the students on this campus.

Also, in connection with previous action of the Board of Governors reported to the Board of Trustees earlier, approval has been given for a Master's Degree in Marine Biology, and the first students will be taken into this program in the next calendar year.

Louis Harris Lecture on Campus

Doctor Wagoner announced that the United Carolina Bank has established a sizeable lecture fund for a lecture to be presented on the campus October 24, 1979, which will feature Louis Harris of the well-known "Lou Harris Poll" - and a seminar will be held on campus the afternoon of the 24th, to be followed by a lecture featuring Mr. Harris at 8 p.m. that evening. This will be open to the public and no admission will be charged. It is expected that this type lecture series will be a continuing series for this campus.

Governor Hunt's Directive on Various Economies

With reference to the Governor's directive on various economies mandated for State Government, including freezing of job positions, etc., this particular directive has more of an impact on UNC-Wilmington as this is a growing and developing campus. There are some critical areas involved on this campus, and we are working to get these particular areas unfrozen as it could create a serious problem on this campus. We will continue to study the problem and keep the board informed.

Next Meeting of the Board of Trustees

The next meeting of the Board of Trustees will be held on Wednesday, January 9, 1980.

In conclusion, Chancellor Wagoner stated that he would like to bring to the attention of the board a few of his remarks which were shared with the faculty at their first meeting of the year on September 20, 1979, and to share with them the gift of the old Isaac Bear school bell which had been given to the University by one of the alumnus of the school. The Chancellor stated that UNC-Wilmington has "No Old Well - but has an Old Bell." The following excerpts from the Chancellor's speech to the faculty were read:

"Now finally, permit me for just a moment or two to be in the writer's words previously quoted 'A son who will prophesy:' 'A young man who has a vision' or an old man who has a dream' - depending upon your perception of me and my age.

I do have a dream and a vision and a prophecy for the University of North Carolina at Wilmington. Avoiding the metaphysical terms, my premise is that this part of the University of North Carolina system - this institution - will become by the end of this next decade a major comprehensive University with a student population of eight to ten thousand, and with a greater variety of educational programs, a more extensive research capability and a much greater capacity for community service. I do not just grab at this premise because it sounds good, nor because I think this is what people would like to hear. Indeed, I am confident that there may be some naysayers who would prefer that I not predict these changes because this thought may upset

those who see changes at the very best as unsettling and at the worst as threatening. I do believe this campus of the University during the 1980's will assume this new role and image because it now is in the process of 'becoming.' In making these assumptions, I am not unmindful of the predicted decline in college enrollment across the country. This summer, I met with about 25 college and university presidents and chancellors from across the country. Most of these men were engaged in conversations during the week concerned with how to face this fall with fewer students, fewer faculty and, in some instances, drastically reduced budgets. It was hard for my colleagues to believe that I had been required to make the hard decision to cease processing applications for UNC Wilmington as of July 1. Why then do I see a bright future for us? I will enumerate the factors upon which the premise is based:

1. You have, as a faculty, built a reputation for teaching and scholarship, and this reputation is increasing daily and is being spread far and wide.
2. North Carolina is one of the few states in which demographers predict steady, significant population growth during this next decade.
3. Demographic data projects a higher percentage of population growth for Southeastern North Carolina than for the State as a whole.
4. This campus of the University is geographically further away from any other four year college campus, public or private, than is the case for any of our sister institutions.
5. The academic baseline for this academy is in the area of liberal arts.
6. The potential college age student pool is of greater significance to us because of the very low going-rate in the State as a whole and with a rate particularly low in this region of the State.
7. The continuing economic growth of Southeastern North Carolina.

Now if we see this vision together, it behooves all of us to plan together for this 'becoming.' It would be my dream that at the end of the 1980's this University campus - its program, its curriculum, its facilities, its faculties, its administration and all of its components, can be perceived as having been planned rationally and logically and deliberately, and we will not look like some universities which give the appearance of a log where bits and pieces of twigs and branches and dawbs of clay have been haphazardly attached to its sides. It would further be my dream that all of us - faculty, students, trustees, community supporters, general administrative officers - over these years could base our program decisions and our curriculum decisions on sound educational data rather than on political expediencies or misguided and unrealistic desires for creating big or little empires."

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE - No report.

BUILDINGS AND GROUNDS COMMITTEE

Mr. Hill, chairman of this committee, presented to the board the Capital Improvement Progress Report, and requested that Doctor Hunter review the items contained in the report. (APPENDIX NO. 2)

University Center

Doctor Hunter reported first on the new University Center, asking the board to approve increasing the scope of the proposed Center to allow for inclusion of adequate space for a food service facility. He stated that if approval is granted by General Administration, The University Board of Governors and the Advisory Budget Commission to increase the square footage of the facility, the additional costs would be financed from a combination of existing food, housing and student union funds, and revenue bonds, with no increase in student union fees. Doctor Hunter, in conclusion, asked the board for approval of the design concept and permission to increase the scope of the project.

Motion was made by Mr. Hill to approve the design of the University Center; seconded by Mr. Hewlett, the motion carried.

Motion was made by Mr. Hill to permit UNC-W officials to request from UNC General Administration authorization to increase the scope of this project to provide adequate square footage for a food service facility in the new University Center. Seconded by Mr. Troy, the motion carried.

Marine Bio-Medical Research Facility

Doctor Hunter reported that the addition to the Marine Bio-Medical Research Facility is now 85 percent complete and that no problems have been encountered, with the construction being on schedule.

Behavioral Science Building

A detailed explanation of the design for the new Behavioral Science Building was presented by Doctor Hunter and Mr. Dempsey. Following this presentation, a motion was made by Mr. Hill to approve the design of this new building. Seconded by Mr. Little, the motion carried.

Sewage Lift Station Project

In reviewing this project, Doctor Hunter indicated that the amount of \$56,400 had been designated for this project. Doctor Hunter requested approval of the board to select Henry von Oesen & Associates, Engineers of Wilmington, to design the project. Motion was made by Mr. Hill to approve the selection of Henry von Oesen & Associates to perform the design on the Sewage Lift Station Project. Seconded by Mr. Little, the motion carried.

OSHA Improvements and Barrier Removals

Doctor Hunter indicated that a total of \$19,000 is available for OSHA improvements and barrier removals, and that the board should allocate the available funds for completion of the work. The motion to approve the allocation of \$19,000 for the implementation of certain OSHA requirements and to remove architectural barriers for the physically handicapped was made by Mr. Hill. Seconded by Mr. Hardin, the motion carried.

Campus Entrance Improvements

Three different options were presented to the board concerning improvements for the campus entrance. Sketches of the three options were shown to the board by Doctor Hunter and Mr. Dempsey, with each of the options being explained in detail. At the conclusion of the presentation, Mr. Hill reported that the Buildings and Grounds Committee recommended to the board Option Two at a cost of \$105,212, incorporating the installation of three gates at the campus entrances, paving the walk from College Road to the circle, and bricking approximately half of the exterior circle area facing College Road. After a brief discussion, Mr. Hill moved that Option Two be accepted by the board. Seconded by Mr. Hardin, the motion carried.

Student Housing Project for 400 Students

Doctor Hunter reported on the 400 apartment residence spaces which had been approved previously. He stated that the application to HUD for a loan was turned down, and that UNC-W will now have to pay approximately eight percent interest instead of the three percent which would have been available through HUD.

Doctor Hunter stated that the findings of a survey taken in July to ascertain the rental rates of apartment complexes within close proximity of the campus indicated that local landlords were charging an average of \$525 per semester. Taking into account the loss of the HUD subsidized loan, Hunter presented a proposed housing fee structure. The proposed residence hall fee would be \$435 per semester and the proposed apartment rental fee would be \$520 per semester. Mr. Hill made the motion that UNC-W be given permission to proceed with the proposed housing fee structure beginning with the fall semester of 1980. Mr. Hardin seconded and the motion carried. Doctor Hunter further stated that a design review plan would be available in February 1980, with construction scheduled to begin in April 1980, to be completed by July 1981. No action was required on the schedule presented by Doctor Hunter.

P.E. Project - Design of Pressbox - Additional Tennis Courts

A design of the proposed three-story pressbox was presented by Mr. Dempsey. The entire project consisting of the pressbox and tennis courts was reported on in detail by Doctor Hunter and Mr. Dempsey. Doctor Hunter asked the board for approval of the design concept for the pressbox. Mr. Hill moved that the design concept for the pressbox be approved. Seconded by Mr. Hewlett, the motion carried.

FISCAL AFFAIRS COMMITTEE - No report.

STUDENT AFFAIRS COMMITTEE

In the absence of Doctor Eaton, chairman of this committee, Mr. Hardin presented to the board the recommendations of the Student Affairs Committee with reference to a football program for UNC-Wilmington. The committee unanimously recommended to the board that inter-collegiate football not become a part of the athletic program due to the high cost of such a program which a feasibility study by the Student Affairs Committee affirmed. In reviewing the overall costs of the program, not including the future cost of a stadium, Mr. Hardin stated that the total estimated cost would be prohibitive, and in making the recommendation to the board, stated that an immediate financial requirement totaling more than \$638,000 would be required for fielding a 50-man squad. Motion was made by Mr. Hardin that the recommendation of the Student Affairs Committee be adopted. Seconded by Mr. DeLuca, the motion carried. (APPENDIX NO. 3)

UNFINISHED BUSINESSResignation of Mr. DeLuca

Mr. DeLuca introduced to the board Mr. Jon Faill, Vice President of the SGA, who will be sworn in as the new board member after October 15, 1979, the date of Mr. DeLuca's resignation as President of the SGA. DeLuca stated that he felt his job and school work were more important than the prestige of being President of the SGA. Chairman Newbold thanked Mr. DeLuca for his service during his tenure in office and expressed the regret of the board on his resignation.

Death of Hattie Foxworth Brunson

Chancellor Wagoner reported to the board that on Wednesday, October 3, 1979, Hattie Foxworth Brunson, a retired member of the staff of UNC-Wilmington, had died. Mrs. Brunson had the longest continuous period of service to this institution than any other employee. Funeral services were held on Saturday, October 6, 1979,

and from 12 noon to colors at night, the flags were ordered flown at half-mast on the UNC- Wilmington campus honoring the memory of Mrs. Brunson. This was a lady who loved UNC-Wilmington, and was in turn loved by all who came to know her over the years. By consensus of the board, the Chancellor was asked to prepare a resolution on Mrs. Brunson to be mailed to her widower and family. (APPENDIX NO. 4)

NEW BUSINESS

Note of thanks from Marshall family

Chairman Newbold reported that Mrs. Alan A. Marshall had written a note of thanks to the board for the resolution presented to them on the death of her husband.

Meeting of Chairmen of Boards of Trustees

Mrs. Newbold reported on a meeting of all chairmen of the Boards of Trustees of the sixteen constituent institutions which was held in Chapel Hill last Friday, October 5, 1979. She said it was a most informative meeting, and they were told by President Friday that they were expected to attend the meetings of the Board of Governors, as well as a meeting with him which is to be arranged. It was the opinion of Chairman Newbold that the chairmen of the various boards will be taking on more responsibility in the future than they have in the past.

Upon motion by Mr. Hewlett, seconded by Mr. Hardin, the meeting was adjourned to Executive Session.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Newbold.

With the approval of Chancellor Wagoner, Vice Chancellor Cahill presented to the board for their approval two requests for a leave of absence without salary from Blanche R. Curry (requesting an extension of her leave of absence

for the spring semester, 1980); and Ned H. Martin for a leave of absence for the 1980-81 academic year to do research at the University of Geneva, Switzerland. Approval was also requested for an adjunct appointment for Anne Ferrell S. Kendrick, of New Hanover Memorial Hospital, as Adjunct Lecturer in Medical Technology without salary. (APPENDIX NO. 5) Motion to accept the personnel changes submitted by Doctor Cahill was made and seconded.

Motion was made and seconded to adjourn the Executive Session and reconvene in open session.

Motion to approve the personnel recommendations submitted by Vice Chancellor Cahill was made by Mr. Hill. Seconded by Mr. Troy, the motion carried.

There being no further business, Chairman Newbold declared the meeting adjourned.

Ellen S. Newbold

Chairman

Roi A. Linton

Secretary

RESOLUTION

WHEREAS, E. Rhone Sasser has been a loyal and dedicated member of the Board of Trustees of The University of North Carolina at Wilmington from July 1, 1977 to July 24, 1979; and

WHEREAS, E. Rhone Sasser provided to the University and to the Board of Trustees wise counsel on a continuing basis; and

WHEREAS, due to his appointment to the North Carolina Banking Commission of the State of North Carolina by Governor James B. Hunt, Jr., it became necessary for him to resign from the Board of Trustees of The University of North Carolina at Wilmington;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its appreciation to E. Rhone Sasser for his service to this institution, and for his dedication and devotion to higher education in North Carolina.

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University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS AND GROUNDS COMMITTEE MEETING Wednesday, October 10, 1979

A meeting of the Buildings and Grounds Committee was held at 10:00 a.m. in the Business Affairs Conference Room #208 in the Alderman Administration Building.

Members Present: Mr. William L. Hill II, Chairman
Mr. Addison Hewlett Jr.
Mr. Harold G. Troy Sr.

Absent: Mr. John D. Warlick Jr.
Dr. Hubert A. Eaton Sr.

Visitor: Mr. Eugene B. Hardin Jr.

For the University: Dr. Jairy C. Hunter Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor for
Business Affairs
Mr. Robert O. Walton Jr., Director of Financial Services

The first item of business was the Capital Improvements Progress Report. The Institute for Marine Biomedical Research project was reported by Mr. Dempsey to be on schedule.

Elevations of the new University Center were shown to the committee. Mr. Dempsey explained that the building was designed for expansion and said other elevations showing proposals for the South side would be presented at a later date. Dr. Hunter asked the committee members for permission to seek approval from UNC General Administration to increase the scope of the project to provide adequate space for the food service operation. Dr. Hunter indicated that the Student Union fee would not be increased to compensate for the additional square footage. He explained that the expansion of the building would be supported by Food Service, Housing, Student Union and Auxiliary funds and revenue bonds.

The next item was the Social and Behavioral Science building. North, East and South elevations of the building were exhibited. Mr. Dempsey explained the reason for shielding the view of the South side of the building was so that the animal quarters and loading docks will be hidden. Mr. Hill said he would ask the board for approval of the design.

Dr. Hunter briefed Mr. Hill on the Sewage Lift Station, saying that UNC-W had received an appropriation of \$56,400 for upgrading. Mr. Dempsey asked that the Henry von Oesen and Associates firm be chosen as the engineering firm for the project. Mr. Hill said he would ask the board for approval of the von Oesen firm.

The OSHA and Architectural Barrier Removal projects were presented and explained. Mr. Hill indicated that the full board should review this matter and give approval for the spread of the money for these two items.

Dr. Hunter read from the list of General Campus Improvements explaining the items and costs. Three options were explained concerning the Campus Entrance Improvements. Mr. Hill favored the second option which indicates that three gates, the pedestrian mall and the Western half of the circle will be installed first. Consideration will be given to the walls at a later date. Mr. Dempsey explained that several alumni members were receptive to the idea of giving money for constructing the wall across the front of the campus. Sketches of the circle, gates and walls were shown. The second option was most popular. Mr. Hill said he would present the committee's recommendation to the board for discussion and approval.

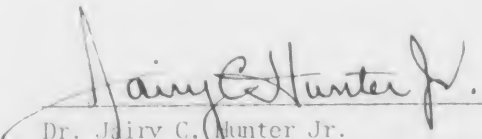
Mr. Dempsey brought the group up to date on the 400 apartment housing project. A chart showing the rates for apartment type housing at UNC Charlotte, UNC Wilmington, and the Wilmington area was explained. The need for an increase in the residence hall rate by 1980 was cited. Dr. Hunter explained that the Federal Department of Housing and Urban Development had refused UNC-W a loan for the new housing project and that UNC-W would now have to pay approximately eight percent interest rather than three percent. Mr. Hardin asked about financing for the project. Mr. Hill stated that the sale of bonds would be the means of financing. Mr. Walton explained that interest on the construction loan would begin next year. Dr. Hunter explained that because of the interest payments, UNC-W students will have to pay a higher housing fee beginning fall semester of 1980. The proposed housing fee structure to become effective fall semester of 1980 is \$435 per semester for a residence hall space. The proposed apartment fee will approximate \$520 per semester upon completion.

Dr. Hunter requested that the July 18, 1979 Buildings and Grounds Committee meeting minutes be amended as follows: on page two regarding the cost of the Pressbox facility, \$70,000 should be the amount instead of \$75,000. The cost of the Tennis Courts should be \$130,000 instead of \$125,000. Dr. Hunter asked that the portion of page two concerning the eight foot brick extension for either side of the Pressbox facility be deleted. Mr. Hill made a motion that the minutes be amended; Mr. Troy seconded. The motion carried.

The next item discussed was the Pressbox for the baseball field. The members were asked for a motion approving the design of the facility. Mr. Hewlett made a motion that the design and financing plan be accepted; Mr. Troy seconded and the motion carried.

Mr. Troy asked about a leak in the roof of the Trask Coliseum building. Mr. Dempsey said he would look into the matter.

There being no further business, the entire group joined the full board meeting.


Dr. Jairy C. Hunter Jr.
Vice Chancellor for Business Affairs

CAPITAL IMPROVEMENTS APPROPRIATIONS 1979-1981

GENERAL CAMPUS IMPROVEMENTS

<u>ITEM</u>	<u>SUGGESTED ALLOCATIONS</u>
Greenhouse Boiler	\$ 7,000
Gas Line for Humanities Building	3,000
Library Cooling Tower	4,000
Signage	8,000
Bookstore Drainage	2,000
Riegel Road Guard Rail	2,000
Kenan House Refurbishing	45,500
Chemistry Bldg. Roof Repair	5,000
Campus Entrance Improvements	105,212
Contingency	<u>9,788</u>
Total Allocation for General Campus Improvements	\$191,500
<u>TOTAL ALLOCATION FOR SEWAGE LIFT STATION IMPROVEMENT</u>	56,400
<u>TOTAL ALLOCATION FOR OSHA & ARCHITECTURAL BARRIER REMOVAL</u>	<u>19,000</u>
Total Capital Improvements Appropriations	<u><u>\$266,900</u></u>

CAMPUS ENTRANCE IMPROVEMENTS

Suggested Options

1. Gate and brick paving Randall Drive	\$ 17,700
Gate and brick paving old "A" Street	39,372
Pedestrian walkway at old "A" Street	7,840
Partial paving at circle on West side "B" Street	<u>31,000</u>
Total	\$ 95,912
2. Gate and brick paving at Randall Drive	17,700
Gate and brick paving at old "A" Street	39,372
Pedestrian walkway at old "A" Street	7,840
Gate at Riegel Road	9,300
Partial paving at circle on West side "B" Street	<u>31,000</u>
Total	\$ 105,212
3. Gate and brick paving at old "A" Street	39,372
Pedestrian Walkway at old "A" Street	7,840
Full circle brick paving	<u>61,600</u>
Total	\$ 108,812

Boundary wall 1975 linear feet at \$32 per foot - \$63,200

CAPITAL IMPROVEMENTS FOR 1979-81

Code No. 47928

Item 302A OSHA Projects

1. Install protective steel (grating) cover on cooling tower enclosure at Galloway. L&M		\$1000
2. Install steel (grating) work platform on cooling tower; includ. access ladder at Galloway. L&M		500
3. Replace wooden planks on cooling tower work platform with steel grating - we have grating, labor only. Cafeteria \$200 Kenan Auditorium 200		400
4. Install lighting system in attic of King Building. L&M		1000
5. Install lights with 110 V electrical outlet in 24 air handling rooms, Belk Hall; L&M each room \$40		960
6. Install stairway handrailings Chem-Physics, center stairway upper half, one rail \$200 Library, north & south stairway, 4 railings 450 Old Gym, Hanover, steps leading to balcony, 4 railings 450 UNCW Grounds, sidewalk hand-railing, athletic field drainage ditch: wooden structure to conform to campus sign & wood railing architecture 1000		2100
7. Emergency Lights (Unit cost \$90 installation \$40) Kenan Lib Arts - 10 units \$1300 King Hall 8 units 1040 Marine Science 12 units 1560 IMBR 1 unit 130		4030
8. Flammable Storage Cabinets Marine Science 1 cab. @ \$365 Print Shop 1 cab. @ 365 Install. 3 cab. 100		830
9. Fire Prevention Provide two 10 lb. Type ABC fire extinguishers & mount in tamper proof cabinets. 2 fire ext. @ \$25 each. \$50 2 Cabinets @ 25 each 50 Labor 50		150
		\$10,970

CAPITAL IMPROVEMENTS

Code No. 47928

Item 302B Architectural Barrier Removal Projects

1.	Install railings on Chem-Physics ramp Lab & mat. included		\$1000
2.	Curb Cuts Library/Chem Building Sidewalk to Park Lot D	\$250	
	Bus-Econ Building sidewalk to Park Lot G	250	
	Ken. Lib. Arts/ Cafe. area side- walk to Park Lot E	250	
	Ken. Auditorium to Park Lot C	<u>250</u>	1000
3.	Provide asphalt cover to Physically Handicapped parking area next to Marine Science Bldg.		600
4.	Entrance Doorways Cafeteria 2 Single doors @ \$600 ea.	\$1200	
	Labor; framing & install. @ \$600 per door	<u>1200</u>	2400
5.	Ramp Modification Library Extend existing ramp approx. 4 ft. Lab. & Mat.		<u>500</u>
	Total - Barrier removal		\$ 5,500
	Bal. Brght. Fwt from OSHA projects		10,970
	Contingency		<u>2,530</u>
	Amount allocated for OSHA & Barrier removal projects		<u>\$19,000</u>

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

September 30, 1979

APPROPRIATION CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXPENDITURES TO DATE
47528-6	Marine Bio-Med Research Facility Addition	85% complete	Dec. 1979	\$ 132,000(Self-Liq)	\$ 74,539
47628-2	University Center	Design in progress	April 1981	2,750,000(Self-Liq)	-0-
47828-301	Behavioral Science Bldg.	Design in progress	August 1981	2,751,000	27,597
301A	Marine Science Bldg.	Design in progress	May 1981	385,000	-0-
47928-301	Sewage Lift Station	Ready for design	May 1980	56,400	-0-
47928-302A 302B	OSHA Improvements & Barrier Removal	Ready for design	July 1980	19,000	-0-
47928-303	Campus Entrance Impr.	Design in progress	July 1980	To be determined	-0-
47928-304	Mechanical System Impr.	Design in progress	May 1980	15,600	-0-
47928-305	Campus Grounds Impr. (Signage)	Design in progress	June 1980	12,000	-0-
47928-307	400 Student Housing	Design in progress	August 1981	3,600,000(Self-Liq)	-0-
47928-308A	Pressbox	Design in progress	May 1980	70,000	-0-
308B	Tennis Courts	Design in progress	May 1980	130,000	-0-
47828-302	Roof & Structural Ren.	Design in progress	April 1980	50,500	-0-

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
September 30, 1979

STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXPENDITURES TO DATE	REMARKS
earch n	85% complete	\$ 132,000 (Self-Liq)	\$ 74,539	On schedule
Bldg. g. n	Design in progress Design in progress Design in progress Ready for design Ready for design	April 1981 August 1981 May 1981 May 1980 July 1980	-0- 27,597 -0- -0- -0-	
pr. Impr. r. (Signage)	Design in progress Design in progress Design in progress	To be determined 15,600 12,000	-0- -0- -0-	
g Ren.	Design in progress Design in progress Design in progress Design in progress	August 1981 May 1980 May 1980 April 1980	-0- -0- -0- -0-	

University of North Carolina

at Wilmington

28401

October 10, 1979

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Student Affairs Committee of the Board of Trustees

RE: Recommendation Relative to the Feasibility of
Intercollegiate Football at UNC-Wilmington

The Student Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington, after careful study and consideration of all facts presented, unanimously recommends that intercollegiate football not become a part of the program of intercollegiate athletics at the University of North Carolina at Wilmington.

Factors taken into consideration in this decision include the following:

1. Recent and potential HEW Title IX implications indicating a "dollar for dollar" funding or equal funding for men's and women's athletics.
2. At present, UNC-W is only able to provide scholarship funding at 25% of the level which is permitted under the provisions of NCAA Division I and AIAW Division II. To provide the necessary scholarship funding for the 14 existing teams UNC-W would need an additional \$189,490.00. A football program is not included in this figure.
3. Total estimated cost to equip a 50 man squad, provide insurance coverage, training facilities, travel to five away games, and coaches' salaries is estimated at \$198,826.00. Not included in this figure are scholarships or the guarantees needed to attract visiting teams.
4. Facilities necessary in the event of a football program would include the following:

A. Dressing rooms for football

Members of the Board of Trustees
October 10, 1979
Page 2

- B. Expanded weight room
- C. Coaches' office space
- D. Film and meeting rooms
- E. Additional training room
- F. Storage space

It is estimated that these additions would cost approximately \$250,000.00. This figure does not include the future cost of a stadium facility, as the report indicated that Legion Stadium could be rented during the early years of a football program.

RESOLUTION

WHEREAS, Mrs. Hattie Foxworth Brunson was a loyal and faithful employee of Wilmington College and The University of North Carolina at Wilmington; and

WHEREAS, as a member of the staff of both institutions, Hattie Foxworth Brunson was known and loved by faculty, staff and students alike; and

WHEREAS, Hattie Foxworth Brunson had been an employee of the State of North Carolina for a total of thirty-one years and ten months; and

WHEREAS, during her years of service with the State, Hattie Foxworth Brunson was a member of the staff of Wilmington College from 1947 to 1969, and a member of the staff of The University of North Carolina at Wilmington from July 1, 1969 until her retirement on June 30, 1978;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its great sorrow in the passing of Hattie Foxworth Brunson on Wednesday, October 3, 1979; and

BE IT FURTHER RESOLVED, that a copy of this resolution be communicated to the widower and family of Hattie Foxworth Brunson.

University of North Carolina

at Wilmington

28406

CHARLES L. CAHILL
Vice Chancellor - Academic Affairs

October 10, 1979

Dr. William H. Wagoner, Chancellor
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

REQUESTS FOR LEAVE OF ABSENCE

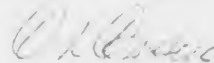
Blanche R. Curry, Assistant Professor, Department of Philosophy and Religion, requests an extension of her Leave of Absence without salary for the Spring Semester, 1980. Dr. Curry has been on Leave of Absence without salary since January 1, 1979, to teach and conduct research at Spelman College in Atlanta, Georgia. The 1979-80 academic year is the first year of Dr. Curry's first three-year appointment as Assistant Professor.

Ned H. Martin, Associate Professor, Department of Chemistry, requests a Leave of Absence without salary for the 1980-81 academic year to do research in collaboration with Dr. C. W. Jefford at the University of Geneva in Geneva, Switzerland. Dr. Martin holds permanent tenure.

ADJUNCT APPOINTMENT

Anne Ferrell S. Kendrick, Staff Technologist, New Hanover Memorial Hospital, as Adjunct Lecturer in Medical Technology without salary.

Respectfully submitted,



Charles L. Cahill

ROLL
BOARD OF TRUSTEES
OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Executive
Committee
1979

NAME	1977		1978			1979										Mar. 27
	28 July	13 Oct	12 Jan	12 Apr	12 Jul	11 Oct	3 Jan		July	Oct						
DAVIS, ANN C.	X	X	X	X		X	X	X	X	TERM EXPIRES	6/30/79					
EATON, HUBERT A., SR.	X		X	X	X	X	X		X							
HARDIN, EUGENE B.	X	X	X	X	X		X	X		X Reappointed	7/1/79					
HEWLETT, ADDISON, JR.	X	X	X	X	X		X	X	X	X						
HILL, WILLIAM L., II	X	X	X	X	X	X	X		X	X						X
LITTLE, GEORGE R., JR.	X	X	X		X	X	X	X		X						
MURPHY, ASHLEY, M.	X	X	X	X	X	X	X	X	-	TERM EXPIRED	6/30/79					
NEWBOLD, ELLEN S.	X	X	X	X	X	X	X	X	X	X Reappointed	7/1/79	X				
PENTON, ROI M.	X	X	X	X	X	X		X	X							X
SASSER, E. RHONE	X	X	X		X	X		X	X	RESIGNED	7/24/79)	X				
SIMPSON, E. S.	X	X		X	X	X	X	X	-	TERM EXPIRED	6/30/79					
TROY, HAROLD G., SR.	X	X	X			X	X	X	X	X Reappointed	7/1/79	X				
WHALEY, KARIN SGA President	X	X	X	(OUT OF OFFICE)												
DUNLAP, CARLTON WAYNE (New SGA President)				X	X	X	X	(OUT OF OFFICE)								
FRANCIS X. DELUCA (New S.G.A. President)								X	X	X	RESIGNED	10/15/79				
WILLIAM B. HUMPHREY									X	NEW MEMBER	7/1/79					
JOHN D. WARLICK									X	NEW MEMBER	7/1/79					
DR. JOHN T. DEES										X	NEW MEMBER	10/10/79				

As of 7/1/79 - 1 Vacancy - an appointment to be made by Governor Hunt.*
As of 7/24/79 - 1 Vacancy - to fill unexpired term of Mr. Sasser - will be a Governor's appointment.

*Davis to continue to serve until new appointment is made.

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January 9, 1980

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room - A-215

Wednesday, January 9, 1980
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF OCTOBER 10, 1979 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES:
 - Academic Affairs Committee
 - Buildings & Grounds Committee
 - Fiscal Affairs Committee
 - Student Affairs Committee
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION OF
PERSONNEL MATTERS

EXECUTIVE SESSION

- (10) CALL TO ORDER
 - (11) PERSONNEL REPORT - ACADEMIC AFFAIRS COMMITTEE AND VICE CHANCELLOR CAHILL
 - (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (13) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
 - (14) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
January 9, 1980

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 12:00 noon on Wednesday, January 9, 1980. Following lunch, the meeting was called to orrder at 12:35 p.m., with Chairman Ellen S. Newbold presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John Dees
Dr. Hubert A. Eaton, Sr.
Mrs. Jacqueline Morris-Goodson
Eugene B. Hardin, Jr.
Addison Hewlett, Jr.
William L. Hill, II

William B. Humphrey
George R. Little, Jr.
Mrs. Ellen S. Newbold
Mrs. Roi M. Penton
John D. Warlick, Jr.
Jonathan H. Faill, Jr.

Absent: Harold Eugene Troy, Sr.

Representing the University were:

William H. Wagoner - Chancellor
Jairy C. Hunter, Jr. - Vice Chancellor for Business Affairs, assisted by:
Carl Dempsey, Assistant to Vice Chancellor for Business Affairs and
Robert O. Walton, Jr., Director of Financial Services
William M. Malloy - Vice Chancellor for Student Affairs
Daniel B. Plyler - Dean, College of Arts and Sciences (representing
Vice Chancellor Cahill who was absent due to illness)

MINUTES

There being no additions or corrections to the minutes of the meeting held on October 10, 1979, Mr. Hill moved that they be approved as mailed. Seconded by Mr. Little, the motion carried.

CHANCELLOR'S REPORT

Chancellor Wagoner introduced to the board Mr. Ralph H. Parker, presently Dean of Students, who will be assuming the newly-created position of Dean of Admissions as of February 1, 1980, and Miss Eleanor Poole, Director of Personnel, now working with Mrs. Kiger in the Personnel Office.

Mrs. Jacqueline Morris-Goodson was welcomed as a new member of the Board of Trustees, replacing Mr. Rhone Sasser who had resigned.

Other guests and representatives of the news media were also introduced by the Chancellor.

Report on "Position Freeze" at UNC-Wilmington

Doctor Wagoner reported that the University was experiencing severe difficulties in meeting the needs of the institution due to the "freeze" on new positions imposed by Governor Hunt. He stated that Vice Chancellor Hunter, and his staff, working with the personnel office, have been very successful in their pleas to the budget division on certain critical positions needed at UNC-Wilmington, and have been successful in getting certain critical positions unfrozen.

Marine Biology Graduate Program

Chancellor Wagoner reported that we had received our first applicant for the Marine Biology program. Doctor Wagoner reported that he feels this will be an exceedingly popular program, and that it will probably be necessary to curtail the number of admissions for the program. He stated that a good enrollment is anticipated in this program for the fall of 1980, and the summer, since the faculty and scientists in this program are well-recognized in this field across the country.

Enrollment for Spring Semester

Registration commenced on Monday, January 7, 1980, for the spring semester, and we are still in the drop-add period of enrollment. Late admissions will be

accepted through Tuesday of next week; however, at the moment, anticipated enrollment on this campus for the spring semester is expected to be 4,000 students. This, stated Chancellor Wagoner, reflects the normal attrition rate in enrollment for the spring semester. A more accurate enrollment figure should be available for the spring semester by the next board meeting in April. We are still receiving a large number of applications for the fall semester.

Chancellor Wagoner further stated that this campus continues to be one of the few campuses in the state or country still in the process of growing.

Date of next Board Meeting

The Chancellor announced that the next regularly scheduled meeting of the Board of Trustees will be held on Wednesday, April 9, 1980.

UNC-Wilmington Basketball Program

In conclusion, Chancellor Wagoner stated that he wanted to pay his respects to the basketball team of the University, announcing that they had won the Sienna College Invitational Tournament in Albany, New York. He stated that he also wished to extend his compliments to Mel Gibson, head basketball coach, and the members of his team, for the excellent job they are doing.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE

Mr. Little, chairman of this committee, reported on the meeting held at 9:30 a.m., prior to the board meeting.

The first item reported on was the recommendation that the Office of Admissions and Records be separated into two distinct areas with Mrs. Dorothy Marshall, now Director of Admissions and Records, serving as chief records officer for the Office of Records, with the title of Registrar; with Mr. L. Murrie Lee being moved from the admissions office to the records office, with the title

Associate Registrar; and that an Office of Admissions be established with the Dean of Admissions serving as the chief admissions officer. Since no new positions are available, it was recommended that Mr. Ralph Parker, currently Dean of Students, be moved into the Office of Admissions with the concurrent title of Dean of Admissions. These changes will become effective on February 1, 1980.

The second item reported to the board was on the proposed visit of Dr. Jeanne McNally, Assistant Vice President for Academic Affairs, General Administration, who has requested that meetings be set up during the week of January 28, 1980, to discuss further the nursing program on this campus. She has requested that this meeting include local physicians, nurses, hospital administrators, UNC-Wilmington nursing faculty, administrative officers and some members of the Board of Trustees. The meeting with the trustees will be held on January 30, at 11 a.m., in the board room of UNC-Wilmington. A copy of the feasibility study and other information will be sent to the trustees by Doctor Plyler, and the trustees will meet with Doctor Plyler on the 30th at 10:00 a.m. for a briefing session, prior to the 11:00 a.m. meeting with Doctor McNally.

Mr. Little deferred the personnel portion of the committee's report to the Executive Session.

Motion to accept the report and recommendations of the Academic Affairs Committee was made by Doctor Dees and seconded by Mr. Humphrey. The motion carried. (APPENDIX NO. 1)

FISCAL AFFAIRS COMMITTEE

Mr. Hardin, chairman of this committee, stated that the Fiscal Affairs Committee had met jointly with the Buildings and Grounds Committee at their meeting held at 10:30 a.m., prior to the board meeting.

BUILDINGS AND GROUNDS COMMITTEE

Mr. Hill, chairman of this committee, reported on the meeting held at 10:30 a.m., prior to the board meeting. (APPENDIX NO. 2). Mr. Hill requested that Vice Chancellor Hunter continue with the report on the meeting of this committee.

Vice Chancellor Hunter reviewed the Master Plan for the University, stating that he hoped to have the full and complete Master Plan available for the board by June 1980. A copy of the Capital Improvement Progress Report was distributed to the board members. A review of those items incorporated in the report was made by Doctor Hunter. With the assistance of Carl Dempsey, Assistant to the Vice Chancellor for Business Affairs, and Robert O. Walton, Jr., Director of Financial Services, a more detailed report was made to the board on the following items included in the Capital Improvement Progress Report:

University Center

Mr. Dempsey presented the schematic design of the Center to the board, and explained in detail the design submitted. He stated that the Center could be increased in scope by 11,000 feet with expansion possible by the addition of wings on the east and west sides of the building. The probable completion date on this facility is August 1981.

Behavioral Science Building

The design of this building was reviewed by Mr. Dempsey, showing the outside view of the front entrance. This building will be located across the street from the University Center. The probable completion date on this facility is August 1981.

Campus Entrance Improvements

The design on these improvements is in progress and will incorporate the plans outlined in Option Two which was approved by the Board of Trustees at their meeting held on October 10, 1979. Mr. Dempsey reviewed the improvements with the board,

BUILDINGS AND GROUNDS COMMITTEE (Continued)

indicating the placement of the three gates, the walk improvements from College Road to the circle, and the bricking of the exterior half of the circle area facing College Road. The Department of Transportation will cooperate with the University in finding alternate locations for poles, etc., when this work is begun. Probable completion date on this project is July 1980. Mr. Dempsey further reported that Phase Two on the campus entrance improvements will include a brick wall across the front of the campus.

400 Student Housing Units

This proposed facility will be located in the vicinity of the other dormitories on campus, and will have a parking area for 300 cars. Mr. Walton pinpointed the location of this facility on the aerial view map of the campus for the benefit of the board members. A rendering of the proposed building, which will fit in with the present Georgian Architecture was presented by Mr. Dempsey. He stated that each unit will consist of four bedrooms, a living-dining area, and kitchen. Four units will be located on each floor of the two buildings. This design is in progress and when approved, a probable completion date of July 1981 is anticipated.

A parking area for 300 cars will be needed, and Vice Chancellor Hunter reported that the committee had approved this for a cost of \$180,000, including a loan of \$125,000. He stated that it will be necessary to raise the parking fee for on-campus parking from \$25.00 to \$35.00 to cover this new lot and the upkeep of other parking lots on campus. The parking fees, according to Doctor Hunter, are also used to support campus security, stating that a security dispatch station is badly needed for the campus during the night, as all calls are presently routed through the City Police Department. Such an increase was approved by the Buildings and Grounds Committee in its meeting, and is a part of the committee's report.

BUILDINGS AND GROUNDS COMMITTEE (Continued)Pressbox and Tennis Courts

Mr. Dempsey reported that they hoped to have the Pressbox facility in use by the spring of 1980, in time for the baseball season. This facility will consist of 1500 square feet, and will be constructed at a cost of \$70,000.

With reference to the proposed tennis courts, 12 courts are planned to be built behind the existing courts. Vice Chancellor Hunter stated that Doctor Eaton, a member of the committee, had urged that at least six composition courts be constructed instead of the hard-surfaced courts. It is hoped that the construction of these courts can be completed by the spring of 1980.

This concluded the review and report on the Capital Improvement Progress Report.

Capital Project Requests

A copy of the Capital Project Requests was distributed to the board members. Vice Chancellor Hunter asked that the second item on the request pertaining to a central heating/cooling plant be deleted, until such time as we receive an energy conservation survey for the campus.

Doctor Hunter stated that this capital project request would be submitted to General Administration, and covers the next three to four years. The report must be submitted to President Friday during the month of January. It will then be sent to the Division of State Construction in Raleigh, to be returned to UNC-Wilmington. This will involve a six to twelve month planning period, prior to presenting the request to the Legislature when it meets in 1981.

Chancellor Wagoner explained to the board that this capital project request is a new procedure being followed by the University in costing out proposed projects. He stated that General Administration felt it would be wiser to have a preliminary review of those items which each of the campuses was considering requesting.

BUILDINGS AND GROUNDS COMMITTEE (Continued)Amendment to Traffic and Parking Regulations

A resolution on amendments to the traffic and parking regulations of the University of North Carolina at Wilmington, which was approved by the Buildings and Grounds Committee, was presented to the Board of Trustees by Vice Chancellor Hunter.

Following the presentation of the resolution by Vice Chancellor Hunter, the Chair recognized Mr. Pete Johnson, SGA Attorney General.

Mr. Johnson addressed the board about his concern for the safety of University students and others in attempting to cross N. C. 132. He stated that he felt the board should consider the possibility of looking into having a walkway constructed across Highway 132 to prevent any serious injuries to pedestrians who must cross the highway.

Mr. Johnson also asked the board to consider a pressbox for the soccer team, as he felt that they should be deserving of some sort of pressbox. Mr. Hill replied that the Buildings and Grounds Committee would take these suggestions under consideration, and requested that Doctor Hunter explore the possibility of a pressbox for the soccer team.

The Chair recognized Chancellor Wagoner who addressed the request of Mr. Johnson concerning N. C. 132. He stated there was a push-button light available for pedestrian crossings which did not always allow ample time to cross both lanes of traffic. He further stated that in the design phase of the improvements to N. C. Highway 132, the University had officially made a request to the Department of Transportation concerning the possibility of a walkway or tunnel crossing this busy highway, without success.

Tuition and Fee Schedule

Mr. Walton, Director of Financial Services, presented the proposed tuition and fee schedule for the fall semester of 1980 as follows:

Tuition and Fee Schedule

	<u>In-State</u>	<u>Out-of-State</u>
Per Semester-----	\$280.00	\$1,157.50
Resident Students Per Semester-----	\$1,060.00	\$1,937.50

The above figures represent an increase in fees of \$35.00 per semester for the University Center debt liquidation and was approved by the Buildings and Grounds Committee in its meeting, and is a part of the committee's report. This concluded the report of the Buildings and Grounds Committee.

Mr. Hewlett moved the adoption of the following Resolution recommended by the Buildings and Grounds Committee:

BE IT RESOLVED, that the Resolution on Traffic and Parking Regulations for the University of North Carolina at Wilmington, adopted on April 14, 1977, be amended as follows:

ARTICLE III: PARKING AREAS AND PARKING REGULATIONS

SECTION 4: Parking Hours - Amend this section to read:

"Vehicles will be parked in assigned and designated parking spaces during the hours from 8:00 a.m. to 5:00 p.m. daily, Monday through Friday. At other times and on official holidays, unrestricted parking of registered vehicles is permitted in all designated parking areas except in the following spaces:

- a. Spaces designated for handicapped.
- b. Spaces designated for Staff and Faculty in Parking Lots 'J', 'L', and 'O'."

ARTICLE V: OPERATION OF VEHICLES

SECTION 4: Speed Limits - Amend this section to read:

"The maximum speed on the University Campus shall be 25 miles per hour unless otherwise posted."

Delete: Sub-Sections A. B. and C.

SECTION 7: Stop Signs

Add: Street "B" proceeding south to new Riegel Road.
 Street "F" proceeding west to intersection of Street "G"
 Parking Lot "L" exits to Riegel Road.
 Parking Lot "N" exits to Street "F".
 Parking Lot "E" exits to Street "F".
 Parking Lot "M" exit proceeding west to Street "G".
 Parking Lot "M" exit proceeding south to Street "F".
 Exit driveway from Dormitory '79 proceeding south to Riegel Road.
 Parking Lot "O" exit to Riegel Road.

Delete: Parking Lot "J" exit to Riegel Road.

SECTION 8: Yield Signs

Add: Exit driveway from Hewlett Dormitory proceeding south to Riegel Road.

The motion to adopt the foregoing Resolution was seconded by Mr. Hardin. The motion carried.

Mr. Hill made a motion to accept the report and recommendations of the Buildings and Grounds Committee. Seconded by Mr. Hardin, the motion carried.

STUDENT AFFAIRS COMMITTEE

Doctor Eaton, chairman of this committee, reported on the meeting held at 9:30 a.m., prior to the board meeting. He called on Vice Chancellor Malloy to present the Summary Status Report for Fall Semester 1979, which was presented to the committee at the meeting. (APPENDIX NO. 3). Included in the report was the account of an early November tragedy which resulted in the fatal stabbing of one student, and another student being critically wounded.

Chairman Newbold stated that she, on behalf of the Board of Trustees, had written to Mr. and Mrs. Curtis Gunter, parents of Ricky Knight Gunter, expressing the sympathy of the members of the board in the tragic death of their son. She further stated that the parents were most appreciative of this expression of sympathy.

Following Vice Chancellor Malloy's report, Mr. Jonathan H. Faill, Jr., President of the Student Government Association, presented a copy of the semi-annual report of the Student Government Association to the members of the board. This report, which was reviewed in detail by Mr. Faill, included a financial statement; a list of recognized activities at UNC-Wilmington; a list of current problem areas and proposed solutions by the SGA; concluding with a report on the goal realization of the Student Government Association. (APPENDIX NO. 4).

In addition to the above report, Mr. Faill stated that the students living in "Dorm '79" hoped that this dormitory could be named for Ricky Knight Gunter, who had lived there, and was very popular with the students residing there.

Mr. Faill also reported that all SGA presidents are planning a trip to Washington, D. C., to meet with the new Secretary of Education, Shirley M. Hufstедler. The trip is planned for the latter part of January, and they hope to help the cause of the University in the case now pending with the Department of Health, Education and Welfare.

STUDENT AFFAIRS COMMITTEE (Continued)

Mr. Faill concluded his report, stating that the SGA hoped to be able to hold a reception following the April board meeting, so that the members of the SGA could meet with the trustees and get to know them better.

Motion was made by Doctor Eaton to accept the report of the Student Affairs Committee. Seconded by Mr. Hardin, the motion carried.

NEW BUSINESS

The Chair recognized Chancellor Wagoner who reported that Vice Chancellor Charles L. Cahill was hospitalized. His illness has been diagnosed as viral pneumonia, and it is not known at this time when he will be able to return to work. The board wishes him a speedy recovery.

REPORT BY CHAIRMAN NEWBOLD

Chairman Newbold reported that the one-day meeting held in Chapel Hill for new board members had been attended by Doctor Dees and Jon Faill. She announced that there will be a general Trustee Conference in April, and it is hoped that more members of the Board of Trustees of UNC-Wilmington will be able to attend.

Motion was made by Mr. Humphrey to adjourn to Executive Session for the purpose of discussing personnel items. Seconded by Doctor Dees, the motion carried.

EXECUTIVE SESSION

The Executive Session of the meeting of the Board of Trustees was called to order by Chairman Newbold.

ACADEMIC AFFAIRS COMMITTEE

Mr. Little, chairman of this committee, continued with the report of the committee on personnel items concerning recommended personnel changes at the University of North Carolina at Wilmington. For the approval of the board were

eighteen reappointments to be effective August 1, 1981, and five promotions to be effective on August 1, 1980.

The committee supported the recommendations for three reappointments with permanent tenure, and two promotions with permanent tenure, which are to be submitted to the President and the Board of Governors for approval. (APPENDIX No. 1). The above items were reviewed by the board.

Motion to accept the report on personnel changes submitted by the Academic Affairs Committee was made and seconded.

Mr. Hewlett moved that the Executive Session be adjourned to reconvene in open session. Seconded by Doctor Dees, the motion carried.

Motion was made by Mr. Little for the adoption of the report and recommendations of the Academic Affairs Committee as presented in Executive Session concerning reappointments, promotions and tenure. Seconded by Mr. Hewlett, the motion carried.

There being no further business, and upon motion being made and seconded, Chairman Newbold declared the meeting adjourned at 2:00 p.m.

Ellen S. Newbold
Chairman

R. A. Lenton
Secretary

University of North Carolina

at Wilmington

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REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE
BOARD OF TRUSTEES
January 9, 1980

Chancellor Wagoner presented to the Academic Affairs Committee two items of concern to the Board of Trustees. The first item regarded a recommendation that the Office of Admissions and Records be separated into two distinct areas. Mrs. Dorothy Marshall, who has served the University for many years as Director of Admissions and Records, Dr. Cahill, and others involved in the daily work of receiving and processing admissions materials and in maintaining student records concluded that it had become imperative that we create a separate Office of Admissions and an Office of Records to maintain an efficiency of operation in these areas. Pursuant to this, Vice Chancellor Cahill recommended and Chancellor Wagoner approved the following action: that an Office of Records be established and that Mrs. Marshall serve as the chief records officer; that Mr. Murrie Lee be moved into the Office of Records with the title of Associate Registrar; that an Office of Admissions be established with the Dean of Admissions serving as the chief admissions officer; and inasmuch as no new positions are available, that Mr. Ralph Parker, currently Dean of Students, be moved into the Office of Admissions with the concurrent title of Dean of Admissions. These changes will become effective on February 1, 1980.

The second item brought to the Committee's attention by Chancellor Wagoner concerned an upcoming visit to this campus by Dr. Jeanne McNally, Assistant Vice President for Academic Affairs, General Administration. Dr. McNally has requested that we set up a meeting during the week of January 28, 1980, to discuss further the direction of the nursing program on this campus. She has requested that this meeting include local physicians, nurses, hospital administrators, UNC-W nursing faculty, UNC-W administrative officers and some members of the Board of Trustees. Dr. Wagoner will work with Chairman Newbold in securing representation at this meeting by the Board of Trustees.

As the next item of business, Chairman Little requested that Dean Plyler, on behalf of Vice Chancellor Cahill, present for the Committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington.

University of North Carolina

at Wilmington

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January 9, 1980

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for reappointment and promotion as recommended by the Chancellor and requests adoption of the report.

REAPPOINTMENTS EFFECTIVE AUGUST 1, 1981, SCHOOL OF BUSINESS ADMINISTRATION

Denis G. Carter, Ph.D., as Assistant Professor
John Zeko, Master of Professional Accountancy, as Assistant Professor

REAPPOINTMENTS EFFECTIVE AUGUST 1, 1981, SCHOOL OF EDUCATION

Norman Ellis, Ph.D., as Assistant Professor
Warren Hodge, Ph.D., as Assistant Professor
Noel Jones, Ph.D., as Assistant Professor
Jerry Klein, Ph.D., as Assistant Professor

REAPPOINTMENTS EFFECTIVE AUGUST 1, 1981, COLLEGE OF ARTS AND SCIENCES

Lilian Brannon, Ed.D., as Assistant Professor, Department of English
Kathleen Bulmash, Ph.D., as Assistant Professor,
Department of Political Science
John Clifford, Ph.D., as Assistant Professor, Department of English
Carol Ellis, M.A., as Assistant Professor, Department of English
Tom Fields, M.P.A., as Assistant Professor,
Department of Sociology and Anthropology
Phillip McGuire, Ph.D., as Assistant Professor, Department of History
Department of Sociology and Anthropology
Diane Miller, Ph.D., as Assistant Professor,
Department of Sociology and Anthropology
Robert Miller, Ph.D., as Assistant Professor,
Department of Sociology and Anthropology
William Overman, Ph.D., as Assistant Professor, Department of Psychology
William Schneider, Ph.D., as Assistant Professor, Department of History
Thomas Shafer, Ph.D., as Assistant Professor, Department of Biology
Robert Wolff, Ph.D., as Assistant Professor, Department of Health,
Physical Education and Recreation

PROMOTIONS EFFECTIVE AUGUST 1, 1980, SCHOOL OF BUSINESS ADMINISTRATION

From Assistant Professor to Associate Professor

John M. Anderson, Ph.D., tenured 1978

PROMOTIONS EFFECTIVE AUGUST 1, 1980, COLLEGE OF ARTS AND SCIENCES

From Assistant Professor to Associate Professor

R. Terry Mount, Ph.D., tenured 1976

Gerald Rosselot, Ph.D., tenured 1968

From Associate Professor to Professor

Robert George, Ph.D., tenured 1977

James K. McGowan, Ph.D., tenured 1975

The Committee supports the following recommendations for reappointment and promotion with permanent tenure and recommends submitting these to the President and The Board of Governors.

REAPPOINTMENTS WITH PERMANENT TENURE

Ann L. Conner, as Assistant Professor with permanent tenure, Department of Creative Arts, College of Arts and Sciences, beginning August 1, 1981, State Funds, ten-month basis.

David G. Lindquist, as Assistant Professor with permanent tenure, Department of Biology, College of Arts and Sciences, beginning August 1, 1981, State Funds, ten-month basis.

David E. Padgett, as Assistant Professor with permanent tenure, Department of Biology, College of Arts and Sciences, beginning August 1, 1981, State Funds, ten-month basis.

PROMOTIONS

Stephen C. Harper, from Assistant Professor to Associate Professor with permanent tenure, School of Business Administration, beginning August 1, 1980, State Funds, ten-month basis.

Grace M. Burton, from Assistant Professor to Associate Professor with permanent tenure, School of Education, beginning August 1, 1980, State Funds, ten-month basis.

University of North Carolina

at Wilmington

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Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

JOINT MEETING OF BUILDINGS AND GROUNDS AND FISCAL AFFAIRS COMMITTEES

Wednesday, January 9, 1980

A joint meeting of the Buildings and Grounds and Fiscal Affairs Committees of the Board of Trustees was held at 10:30 a.m. in the Business Affairs Conference Room in the Alderman Administration Building.

Members of the Buildings and Grounds Committee present:

Mr. William L. Hill, II, Chairman
Mr. Addison Hewlett, Jr.
Mr. John D. Warlick, Jr.
Dr. Hubert A. Eaton, Sr.

Absent: Mr. Harold G. Troy, Sr.

Fiscal Affairs Representative present:

Mr. Eugene B. Hardin, Jr.

Absent: Mr. Harold Troy, Sr.

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor for Business Affairs
Mr. Robert O. Walton, Jr., Director of Financial Services

The first order of business was the approval of the minutes of the October 10, 1979 Buildings and Grounds meeting. Mr. Hewlett made the motion that the minutes be approved as written; Dr. Eaton seconded, and the motion carried.

The second item on the agenda was a report on the Facilities Master Plan Update. Mr. Dempsey presented a chart showing each Capital Improvement item. He indicated that the Master Plan is being prepared in two parts. One part will cover a five year period and the second part, a twenty year period. The date for completing the Master Plan is June 30, 1980.

The third item on the agenda was the Capital Improvements Progress Report. A rendering of the Pressbox for the campus baseball diamond was presented by Dr. Hunter. He presented a report on the construction of twelve new tennis courts. Dr. Eaton stressed that the construction of composition type tennis courts should be given consideration. Mr. Hill and Mr. Hewlett agreed. Dr. Hunter indicated that a thorough review of installing composition courts would be performed. Dr. Eaton offered his assistance with the project. Mr. Dempsey explained the Mechanical Systems Improvements involving the new Humanities Building gas line and renovations of the cooling towers at the Library and Chemistry-Physics Building. Additionally, he discussed installation of street signs and a guardrail, the correction of the drainage problems on campus, OSHA-Improvements and Architectural Barrier Removal Projects. Dr. Hunter presented the drawings for the front of the campus improvements.

Mr. Dempsey discussed the renovations and painting work currently being done on the Chancellor's residence. Mr. Dempsey reported that the von Oesen firm is performing the engineering work with respect to renovating the Sewage Lift Station. Mr. Dempsey reported that the Social and Behavioral Science Building is in the design development stage and the plans have been submitted to the Office of State Construction in Raleigh for review.

Dr. Hunter reported on the progress of the the University Center. He reported that the Board's request to increase the scope of the project to 51,000 sq. ft. had been approved. Mr. Dempsey discussed the 400 Student Apartment Project. The Apartments will be built to the northeast of the site where the present residence halls are located. Access to the apartment area for pedestrians, bicycles, security and maintenance service vehicles will be provided between Belk and Galloway residence halls. A designated parking area is also included in the plans.

The next item on the agenda dealt with construction of a 300 vehicle parking lot. Dr. Hunter recommended that the committee authorize construction of a parking lot for 300 vehicles in the residential area. He further recommended a plan for financing the cost of construction including the use of \$55,000 cash from the parking fund and obtaining a loan totaling \$125,000 for approximately fifteen years. Additionally, he asked for action to increase the present parking fee from \$25 to \$35 for the first car and to increase the fee from \$7 to \$10 for the second car. He explained that the fee increase is necessitated by the effect of inflation on current parking and security operations, the need for an increase in Campus Security, and repair and construction costs of campus parking lots. The fee adjustment will become effective with the purchase of parking decals in August of 1980. Mr. Hill asked for a motion to authorize \$180,000 for the 300 car parking lot in the residence area, that the method of financing be approved, and that the parking fee be increased from \$25 to \$35 for the first car and from \$7 to \$10 for the second car. Mr. Hewlett made the motion, Dr. Eaton seconded, and the motion carried.

The fifth item on the agenda was a review of present and proposed fees. Mr. Walton presented a chart showing tuition and fee costs for 1979-80 (\$945 for In-State, including room and board), (\$1,822.50 for Out-State, including room and board) and for 1980-81 (\$1,060 for In-State, and \$1,937.50 for Out-of-State). He stated that the \$35 per semester debt service fee for the University Center will be included in the fees for 1980. Mr. Walton then explained that the only increase in fees which had not been approved previously by the Board is the increase in the food fee, amounting to \$20 per semester. He requested that the Committee endorse the entire fee structure for 1980. Mr. Hill asked for the motion to approve the fee structure as proposed. The motion was made by Mr. Hewlett and seconded by Mr. Warlick and carried.

The sixth item on the agenda dealt with an energy conservation survey. Mr. Dempsey discussed the purpose for performing the energy conservation survey. He explained that the University would like T. C. Cooke, Consulting Engineers, to survey campus buildings and facilities to determine if a central heating and cooling plant would be more energy efficient and economical than individual building type units. Mr. Dempsey explained that the findings of the survey could be used by the Committee to determine if a central plant heating and cooling system should be included in the Capital Project requests. Mr. Hill asked that the results of the study be made available to the Committee before a request is made. Mr. Warlick and Mr. Hewlett agreed with Mr. Hill concerning this item. Mr. Hill asked for a motion to approve the employment of T. C. Cooke, Consulting Engineers, to perform the study. Mr. Warlick so moved, Mr. Hewlett seconded, and the motion carried.

The seventh item dealt with the new facility located near the Institute for Marine Bio-Medical Research at Wrightsville Beach. Mr. Dempsey explained that the building has been approved by representatives from the Office of State Construction. He asked the Committee to formally accept the building. Mr. Hill asked for the motion for acceptance, Mr. Hewlett so moved, Mr. Warlick seconded and the motion carried.

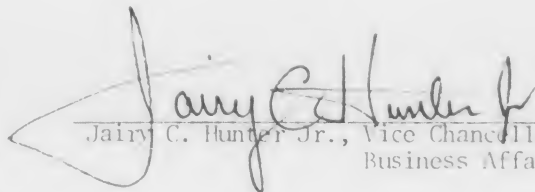
The eighth item was a traffic resolution. A copy of the resolution was distributed to each member. Dr. Hunter explained the resolution and requested approval. Mr. Hill asked for a motion to approve the Traffic Resolution; Dr. Eaton moved that it be approved as read, Mr. Hardin seconded, and the motion carried.

Ninth on the agenda was a list of items on the Capital Improvements Request sheet. Mr. Dempsey explained each item on the list. Mr. Hill asked that the list be presented to the full Board for approval, with the exception of the central heating and cooling facility. Mr. Hardin so moved; Mr. Hewlett seconded and the motion carried.

Suggestions for naming streets and buildings came next on the agenda. Dr. Hunter asked the members if they would rather have a separate meeting to discuss this subject. The members agreed to schedule a separate meeting in the future, and no action was taken on this item.

Dr. Eaton asked that the Buildings and Grounds members be given an update on the study of the campus security system at the next meeting. Dr. Hunter indicated that the results of the study would be presented at the next meeting.

The meeting adjourned at 12:15 p.m. to join the full board.


Jairy C. Hunter Jr., Vice Chancellor for
Business Affairs

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

December 30, 1979

APPROPRIATION CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXPENDITURES TO DATE
47528-6	Marine Bio-Med. Research Facility Addition	Complete		\$ 132,000(Self-Liq)	\$ 128,913
47628-2	University Center	Design in progress	August 1981	3,450,000(Self-Liq)	155,100
47828-301	Behavioral Science Bldg.	Design in progress	August 1981	2,751,000	27,597
301A	Marine Science Bldg.	Design in progress	May 1981	385,000	-0-
47828-302	Roof & Structural Ren.	In progress	April 1980	50,500	13,327
47928-301	Sewage Lift Station	Design in progress	November 1980	50,400	-0-
47928-302A 302B	OSHA Improvements & Barrier Removal	Design in progress	July 1980	19,000	-0-
47928-303	Campus Entrance Impr.	Design in progress	July 1980	105,200	-0-
47928-304	Mechanical System Impr.	Design in progress	May 1980	15,600	2,976
47928-305	Campus Grounds Impr.	Design in progress	June 1980	12,000	-0-
47928-307	400 Student Housing	Design in progress	July 1981	3,600,000(Self-Liq)	-0-
47928-308A	Pressbox	Design in progress	May 1980	70,000(Self-Liq)	-0-
308B	Tennis Courts	Design in progress	May 1980	150,000(Self-Liq)	-0-

REMARKS

Gas Line & Two Cooling Towers

Signage, Bookstore, Drainage &
Guardrail

CAPITAL PROJECT REQUESTS

81 - 83

A - Energy Conservation
 B - Maintenance Related
 C - Renovations
 D - Code compliance
 E - New facilities

PRIORITY	PROJECT	CATEGORY	APPROPRIATED OR SELF LIQUIDATING	EST. COST JAN. 1, 1983
	Library Addition	E	appropriated	
	Central Heating/Cooling Plant	A-E	appropriated	
	New Physical Plant Facility	E	appropriated	\$ 1,783,500
	Existing Cafeteria Reno- vations	C	Self-liquidating	
	Bear Business Bldg.Wings	C-E	appropriated	
	Chancellor's Residence Improvements	C	appropriated	\$ 50,000
	Hinton James Renovation	C	appropriated	\$ 300,000
	Machinery Shelters	E	appropriated	\$ 219,240
	Street & Drainage Maint.	B	appropriated	\$ 50,000
	Renova.Old Physical Plant	C	appropriated	\$ 22,400
	Kenan Hall Addition	E	appropriated	
	Animal Quarters IMBR	E	appropriated	\$ 261,000
	200 Student Housing	E	self-liquidating	\$ 1,800,000
	Science/Math Bldg.	E	appropriated	
	Extension of Utilities	E	appropriated	\$ 180,000
	Electrical Loop	E	appropriated	\$ 210,000
	Center for Continuing Ed	E	appropriated	
	Riegel Road Compl.	E	appropriated	\$ 70,500
	Myrtle Grove Phase I	E	appropriated	\$ 416,000
	Renovation Hanover Hall	C	appropriated	\$ 60,000
	HVAC Systems, Hoggard, Alderman, Chem/Phys	C	appropriated	\$ 200,000

Capital Project Requests -2-

A - Energy
 B - Maintenance Related
 C - Renovations
 D - Code Compliance
 E - New facilities

PRIORITY	PROJECT	CATEGORY	APPROPRIATED OR SELF LIQUIDATIONS	EST. COST JAN. 1-83
	Roof Repairs & Replacements 6 Buildings	B-C	appropriated	\$200,000
	Stacks for Library	E	appropriated	\$ 52,000
	HVAC System, Trask	A	appropriated	\$ 45,000
	Campus Control & Detection System	A	appropriated	\$198,000
	Warehouse Addition	E	appropriated	
	OSHA	D	appropriated	
	OSHA	D	self-liquidating	
	Barrier Removal	D	appropriated	
	Barrier Removal	D	self-liquidating	
	Energy Metering System	A	appropriated	\$ 25,000
	Misc. Campus Improvements	C-E	appropriated	
	Tennis Court Lighting	E	appropriated	
	Track Instructional Facility	E		
	Soccer Instructional Facility	E		
	Sidewalk Lighting	E		
	Dining Facility (400)	E	self-liquidating	
	Athletic Field House	E	self-liquidating	
	200 Car Parking Lot	E	self-liquidating	\$120,000

University of North Carolina

at Wilmington

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BUILDINGS AND GROUNDS COMMITTEE

of THE BOARD OF TRUSTEES

RESOLUTION ON TRAFFIC AND PARKING REGULATIONS

BE IT RESOLVED, that the Resolution on Traffic and Parking Regulations for the University of North Carolina at Wilmington, adopted on April 14, 1977, be amended as follows:

ARTICLE III: PARKING AREAS AND PARKING REGULATIONS

SECTION 4: Parking Hours - Amend this Section to Read:

"Vehicles will be parked in assigned and designated parking spaces during the hours from 8:00 a.m. to 5:00 p.m. daily, Monday through Friday. At other times and on official holidays, unrestricted parking of registered vehicles is permitted in all designated parking areas except in the following spaces:

- a. Spaces designated for handicapped.
- b. Spaces designated for Staff and Faculty in Parking Lots "J", "L", and "O."

ARTICLE V: OPERATION OF VEHICLES

SECTION 4: Speed Limits - Amend this Section to Read:

"The maximum speed on the University campus shall be 25 miles per hour unless otherwise posted."

Delete: Sub-Sections A. B. and C.

SECTION 7: Stop Signs

Add: Street "B" proceeding south to new Riegel Road.

Street "F" proceeding west to intersection of Street "G."

Parking Lot "L" exits to Riegel Road.

Parking Lot "N" exits to Street "F."

Parking Lot "E" exits to Street "F."

Parking Lot "M" exit proceeding west to Street "G."

Parking Lot "M" exit proceeding south to Street "F."

Exit Driveway from Dormitory '79 proceeding south to Riegel Road.

Parking Lot "O" exit to Riegel Road:

Delete: Parking Lot "J" exit to Riegel Road.

SECTION 8: Yield Signs

Add: Exit Driveway from Hewlett Dormitory proceeding south to Riegel Road.

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Thursday, April 14, 1977, in the Board Room of the Alderman Building beginning at 10:00 a.m. The following individuals were in attendance:

Buildings and Grounds Committee Members:

Dr. John B. Codrington, Chairman
Mrs. Homer Davis
Mr. E. S. Simpson
Mr. Thomas H. Wright, Jr.

For the University: Vice Chancellor Darryl W. Bierly

The first item for discussion was a complete revision of the University's Traffic and Parking Regulations. Many of the items revised were "housekeeping" changes. One significant change was the increase in the charge for a Parking Permit from a current maximum of \$15 to \$30 for the first vehicle and a maximum of \$10 for the second vehicle. It was noted that the University plans to charge \$25 for the first vehicle and \$7 for the second vehicle beginning September 1, 1977, and these rates are expected to generate sufficient revenues for several years. The Committee was unanimous in recommending to the Board of Trustees approval of the Resolution (Exhibit A) to revise the regulations and rates.

The second item for discussion was the March 31, 1977, Capital Improvement Progress Report, and Mr. Bierly reviewed the major items on the schedule, Exhibit B attached.

The third topic presented was the siting and proposed construction of four new parking lots and expansion of the existing parking lot K adjacent to the new Health & Physical Education complex. It was noted that construction is planned for the Summer of 1977 with the exception of the two new lots in the vicinity of Galloway Hall. The Committee approved the proposed new sites and the construction plans, and then approved, with revisions, the plans for expanding Lot K. It was recommended that the plans to enlarge lot K incorporate an "island" or planter area of approximately 10 to 15 feet on the west side.

The fourth item discussed was a proposal to use available State Funds, appropriated for Road Improvements, to repair and improve Street C and the original portion of Riegel Road. Mr. Bierly reviewed each item of the proposal (Exhibit C), and all members of the Committee approved the project. A related topic presented was a plan to construct a new cross-campus street (see description on Exhibit C) and to extend Street B South to join the new road. It was the consensus of the Committee that the new street is needed and Street B should be extended, both to be constructed when funding is available.

University of North Carolina

at Wilmington

28-106

APPENDIX NO. 3

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

January 9, 1980

MEMORANDUM

TO: Student Affairs Committee of the Board of Trustees
FROM: William M. Malloy *WMM*
RE: Summary Status Report - Fall Semester 1979

The Student Affairs area on this campus witnessed perhaps its most hectic yet productive fall semester in many years. The start of the semester was marked by the SGA presidential controversy which resulted in the resignation of SGA President Francis DeLuca and subsequent election of the current SGA President Jon Faill. From its controversial beginning, the semester wore on through a series of notable events as follows:

1. The SGA Constitution, through the efforts of the new president, is being completely rewritten and will be presented to the Chancellor for approval during January.

2. Planning for the University Center progressed rapidly as the first drawings were presented for review.

3. The semester was marked by tragedy in early November as one student was killed and another critically wounded in a stabbing incident at Wrightsville Beach. The incident is still under investigation and a suspect is in custody.

A jeep carrying five freshmen overturned on campus resulting in critical injuries to one of the occupants. The injured student plans to return to campus for the 1980-81 academic year.

4. A pro-American demonstration was held on campus in support of our nation's position with the Iranian crisis. Some three hundred students participated in the forty-minute rally.

5. Disciplinary procedures have been greatly improved and regulations more strictly enforced in the residence halls. No fewer than five students were permanently removed from housing on campus during the first semester.

Student Affairs Committee of the Board of Trustees
January 9, 1980
Page 2

6. Ralph H. Parker, Dean of Students, will assume new responsibilities in the Admissions Office during January.

For the current semester, planned accomplishments include budget preparation for 1980-81 and 1981-82. Also, a facility needs master plan will be developed. It will cover the next five years in detail and the next fifteen to twenty years in a general fashion. Planning will also reach the final stages for the new University Center as the initial phases of construction are projected for the late spring and early summer months.

WMM:sfk



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
WILMINGTON, NORTH CAROLINA 28401

MEMORANDUM

TO: Members of the Board of Trustees, University of North Carolina
at Wilmington

FROM: Jonathan H. Faill Jr., President

SUBJECT: Semi-annual Report

DATE: 8 January 1980

This memo and enclosures are the Student Government Association's semi-annual report. The enclosures are: a balance sheet of the SGA, a listing of recognized clubs and SGA organizations, SGA problem areas and proposed solutions, goal realization of the SGA, and a listing of SGA officials.

The tone of the new SGA administration is one of reorganization along standard business procedures. Student government has matured and is now approaching the level of a \$150,000 a year enterprise. It is the overall goal of this administration to make the SGA more business-like in an effort to respond to "growing pains."

As members of the Board of Trustees, you share, along with myself, the responsibility to ensure that students here at our university receive a well rounded and complete education. This not only includes academics, but extracurricular activities as well. It is my hope that in the future each of you takes an active part in all facets of the educational process here at UNC-Wilmington.

Your comments and suggestions are not only welcomed, but are vital to the effective operation of student government. Please feel free to ask me any questions concerning this report, student government, or any other topic which you would like to have more information on.

RECOGNIZED ACTIVITIES AT UNCW

CAMPUS MEDIA

Seahawk
Fledgling
Atlantis
Channel Marker
Forum
WLOZ
UNCW Instant Replay

ATHLETIC CLUBS

Football Club
Rowing Club
Sailing Club
Fishing Team
Women's Soccer
Racquetball Club

CREATIVE ARTS

Forensics Union
University Theatre
Concert Choir
Readers Theatre

OTHER ORGANIZATIONS

Biology Club
North Carolina Student Legislature
Black Student Union
Circle K
B. Frank Hall Philosophy and Religion Society
National Entertainment Conference

SGA ORGANIZATIONS

Program Board
Concert
Homecoming
Dance
Lecture
Coffeehouse
Publicity
Fine Arts

CURRENT PROBLEM AREAS AND PROPOSED SOLUTIONS
OF THE STUDENT GOVERNMENT ASSOCIATION

A review of the Student Government Association during the past semester revealed several needs that must be met in the future. These are arranged in priority.

1. Fee Increase - Because of an increase in the number of clubs and SGA organizations, a fee increase is needed. Not only is student government being required to fund more clubs and organizations, but we are asked to fund these groups at a much greater rate because of an increase of activity within these groups. A portion of this problem is related to a growing student population: increased student enrollment mandates more diversified interests, which will generate new clubs and organizations which in turn requires an increase in levels of funding. A fee increase proposal has been submitted by the SGA to the office of the Vice-Chancellor for Student Affairs. As of this date, the SGA has received no notice of any action.
2. Evaluation of the SGA - This was needed this time last year. We have arranged for the School of Business to study the SGA in their Management Information Systems course (Business 406). The study will benefit both the SGA and the students involved in the study; however, this study will not address the question of student attitude towards the SGA. Through the new SGA Polling Agency, we will obtain student opinion about the SGA. With this information, we plan to improve the SGA to meet student needs and to conduct the SGA in a more business-like fashion.
3. Procedures Manual - This is another old problem. In order to make the SGA more business-like, standardized procedures are needed. The procedures should incorporate university procedures as well as SGA procedure. This problem will be solved with the publication of the SGA procedures manual, which should be completed in March.
4. Inventory Control - The SGA now knows what we own; however, we do not have any method for control. We will be addressing this problem late in the semester. The evaluation of the SGA by the School of Business class will deal with this problem, and we will wait to see what solutions they have to offer.
5. Communication - Although we have tackled this age old problem, it still remains. Student government now has a weekly column in the student newspaper, the Seahawk. Planned for this spring is a news spot on WLOZ, the campus radio, and coverage of student events by the newly reorganized video club. Campus apathy is a symptom of a communication problem. In solving the communication problem, we will also make inroads into solving student apathy.

GOAL REALIZATION OF THE STUDENT GOVERNMENT ASSOCIATION

The fall semester has been one of organized and sometimes disorganized confusion. Several problems has to be overcome before the Student Government Association could do it's work, such as the controversy surrounding the last president and personnel problems in the SGA office. However, the SGA has overcome these problems and has accomplished several things this fall. These include:

1. SGA Property Inventory - The SGA has inventoried all of it's property for better property control. We are presently inventoring all club property and are working on a system of property checkout.
2. New Constitution - The old SGA constitution had never been approved by the Chancellor, so the SGA drafted a new, up-to-date constitution. Debate on the Constitution should start this spring. Currently being drafted are the new by-laws.
3. SGA Library - The SGA library is a new idea. It is to serve as an information source for all students. The library will contain information about UNCW, the UNC system, leadership development, management systems, and other materials which would help students and student leaders.
4. WLOZ - The campus radio has evolved into a mature, mass media system. The FCC has mandated, and the SGA and university administration have agreed to a power increase from 10 watts to 150 watts. This means that WLOZ will not only be heard on campus, but also in the community.

GENERAL FUND ACCOUNT AT PRESENT TIME

January 9, 1979

REVENUE

Beginning balance brought over from 1978-79	20,135.03
2nd summer school fees 1979	1,542.50
Fall fees for school year 1979-80	52,125.00
Funds moved from executive account (10-4)	5,000.00
Adjustment of records	453.02
Advance money brought back from Orlando trip	10.55
	<u>79,266.09</u>

EXPENDITURES AND REALLOCATIONS

1979-80 budgets allocated to organizations	113,039.18
--	------------

Expenditures:

Coastal Office Equipment - Typewriter	49.50	
Postage	1.93	
Advance for trip to Orlando, FL	346.00	
Student registration to Orlando, FL	240.00	
Scholarships	68.00	
Car rental	241.23	
Student fee refunds	524.55	
Total Expenses		1,471.21

Reallocations:

Fishing Team - Oct. 4	60.00	
Program Board - Oct. 4	442.00	
UNCW Women Soccer Team - Oct. 11	908.00	
Executive Fund - Oct. 11	1,100.00	
Forum - Oct. 11	19.89	
Frozen Funds - Oct. 31	5,000.00	
Executive Fund - Oct. 25	6,386.00	
Biology Club - Oct. 25	400.00	
Total Reallocations		14,315.89
Total Expenditures and Reallocations		<u>15,793.10</u>

Total Revenue allocated to SGA as of December 31, 1979	79,266.09
Total Expenditures and Reallocations as of December 31, 1979	128,832.28
Total Funds left to be allocated - Spring 1980	<u>(49,566.19)</u>

1980 SGA OFFICIALS

Executive Branch

President	Jonathan H. Faill
Vice President	Glen Downs
Treasurer	Jessie Sanders
Attorney General	Pete Johnson

Judicial Branch

Chief Justice	Doug Browne	
Court Justice	Daniel R. Goforth	Tom Hyde
	Michael A. Hutchins	Pat Billingsly
	Steve Griffin	Bill Sanders
	Derrick Anderson	Lowery Sorenson

Legislative Branch

Secretary	Linda Williams
<u>Senior Class</u>	
President	Frank Colvin
Vice President	Maceo Bragg
Senator	Jack Allen
	1 Position Open

Junior Class

President	Larry Hulett
Vice President	Guy Pushee
Senators	Michelle Bond
	Karen Wansley

Sophomore Class

President	Charles Parsons
Vice President	Michael Stroud
Senators	Cynthia Dwiggins
	Floyd Thomas

Freshman Class

President	Denise Rowlett
Vice President	Steven Schmidt
Senators	2 Positions Open

Representatives at Large

Robert E. Black	Cory Gore
Scott Burton	Greg Carter
Pete Divoky	Johnny Ward
Donna McMillian	Ellen Holloway
Ken Watson	Jeff Newton
Don Corry	Robert Durda
Serena Blankenship	2 Positions Open

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April 9, 1980

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BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room A-215

Wednesday, April 9, 1980
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 9, 1980 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES:
 - Academic Affairs Committee - Mr. Little, Chairman
 - Buildings and Grounds Committee - Mr. Hill, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Dr. Eaton, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION OF PERSONNEL MATTERS.

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) PERSONNEL REPORT - ACADEMIC AFFAIRS COMMITTEE AND VICE CHANCELLOR CHARLES L. CAHILL
- (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
- (13) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (14) ADJOURNMENT

MINUTES
BOARD OF TRUSTEES MEETING
OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

April 9, 1980

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 12:00 noon on Wednesday, April 9, 1980. Following lunch, the meeting was called to order at 12:30 p.m., with Chairman Ellen S. Newbold presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John T. Dees
Dr. Hubert A. Eaton, Sr.
Jonathan H. Faill, Jr.
Mrs. Jacqueline Morris-Goodson
Eugene B. Hardin, Jr.
Addison Hewlett, Jr.
William L. Hill, II

William B. Humphrey
George R. Little, Jr.
Mrs. Ellen S. Newbold
Mrs. Roi M. Penton
Harold Eugene Troy, Sr.
John D. Warlick, Jr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

MINUTES

There being no additions or corrections to the minutes of the meeting held on January 9, 1980, Mr. Little moved that they be approved as mailed. Seconded by Mr. Faill, the motion carried.

CHANCELLOR'S REPORT

Chancellor Wagoner introduced to the board special guest, Mrs. Croquette Hewlett, wife of Addison Hewlett, Jr. Doctor Wagoner then asked each of the Vice Chancellors to introduce the other guests attending the meeting from their respective divisions.

The Chancellor explained to the members of the board that a private unveiling of the portrait of Addison Hewlett, Jr., commissioned by his many friends who had contributed to the funding of the portrait, had been held at Kenan House on March 31, 1980, and that the portrait had been presented to The University of North Carolina at Wilmington, and accepted by the Chancellor. The portrait was then presented to the board and the assembled guests by Chancellor Wagoner.

Enrollment - Spring Semester 1980

The Chancellor reported on the spring enrollment indicating a total of 4,127 students - 4,025 undergraduate and 102 graduate students. As anticipated for spring enrollment, the figure was lower than the fall semester. The full-time equivalent enrollment was 3,545 undergraduate and 58 graduate students. In commenting on the enrollment by counties, Doctor Wagoner indicated that the top ten counties represented were:

- | | |
|----------------|----------------|
| 1. New Hanover | 6. Brunswick |
| 2. Wake | 7. Guilford |
| 3. Cumberland | 8. Mecklenburg |
| 4. Onslow | 9. Columbus |
| 5. Pender | 10. Duplin |

Student Government Association Elections

Chancellor Wagoner announced that this was the last meeting to be attended by outgoing SGA president, Jonathan H. Faill, Jr., who was recognized and presented to the board SGA president-elect Jessie Sanders, who is to be installed as President of the Student Government Association at the next meeting of the SGA, and will serve as the new student trustee on the Board of Trustees.

Board of Governors and Trustees Meeting

The joint meeting of the Board of Governors and the Boards of Trustees of the 16 institutions will be held in Chapel Hill April 17 and 18, 1980. Chancellor Wagoner announced that Doctor Eaton would participate in the program, and stated that he hoped the Board of Trustees of UNC-Wilmington would be well-represented at the meeting.

Report on Fund-Raising Groups

Chancellor Wagoner gave a detailed report on the role of the Development Office in fund-raising for the UNC-W campus, and reported on the various fund-raising groups which included Friends of UNC -Wilmington, The Foundation, and The Endowment.

New Publication

A new publication entitled AMPHIBIANS AND REPTILES OF THE CAROLINAS AND VIRGINIA, published by The University of North Carolina Press, was called to the attention of the board. This publication contains 196 color photographs by UNC-Wilmington Associate Professor of Biology, Jack F. Dermid, whose photographs have been used to illustrate a number of books and magazines.

Graduation Convocation

Chancellor Wagoner announced the format for the graduation convocation, stating that it will be held at 10 o'clock a.m., on Saturday, May 17, 1980, in Trask Coliseum. The degrees will be awarded in order by the Deans of the divisions, and conferred by the Chancellor. Names of the graduates will be read by the division Deans. There will be a speaker and an honorary degree recipient. He urged all trustees to be present for the convocation if possible.

Next Meeting of the Board of Trustees

It was announced by the Chancellor that the next regularly scheduled meeting of the Board of Trustees would be held on Wednesday, July 9, 1980.

State Aid to Private Higher Education

In conclusion, Chancellor Wagoner requested that the trustees become as familiar as possible between now and the next biennial session of the Legislature on the issue of State Aid to Private Higher Education, since this is a complex issue which will continue to face the public. It is presently being proposed that private institutions receive one-half of the amount provided for students in state-supported institutions.

REPORTS OF STANDING COMMITTEESACADEMIC AFFAIRS COMMITTEE

Mr. Little, chairman of this committee, reported on the meeting of the Academic Affairs Committee held the evening of April 8, 1980. (APPENDIX NO. 1). Mr. Little requested that Vice Chancellor Cahill review the proposed revisions of the long-range plan for UNC-Wilmington for 1980-1985. A copy of this revision and Administrative Memorandum No. 133 was distributed to all members of the board. Doctor Cahill reviewed the long-range plan revisions in detail, giving the board a complete report on the key points of the long-range revision.

In response to a question about the inclusion of the Nursing Program in the revision, Vice Chancellor Cahill stated that we were instructed not to speak to the nursing program in the long-range plan revision. In the long-range plan, if we are authorized to plan for the baccalaureate in nursing, this would go hand-in-hand to establish a School of Nursing.

Upon motion by Mr. Hill, it was moved that the board, by consensus, give Chancellor Wagoner the authority to act for the Board of Trustees, and to amend the statement pertaining to the baccalaureate program in nursing should this become necessary. Seconded by Mr. Hewlett, the motion carried unanimously.

Following Vice Chancellor Cahill's report on the long-range plan revisions, Chairman Little asked that Doctor Cahill continue with the report of the Academic Affairs Committee on the Proposal to Establish a Master's Degree Program in Business Administration. Copy of this proposal was also distributed to the board members. Vice Chancellor Cahill reported in detail on the proposed program for the Master's Degree in Business Administration, stating that we had been given authorization to plan this program, and this will be sent to President Friday and the administrative offices in Chapel Hill.

Mr. Little moved that the board accept the report given by Doctor Cahill for the Academic Affairs Committee. Seconded by Doctor Dees, the motion carried. Mr. Little deferred the personnel portion of the committee's report to the Executive Session.

BUILDINGS & GROUNDS COMMITTEE

Chairman Hill stated that a special meeting of the Buildings and Grounds Committee was held at 9:30 a.m. on April 9, 1980, for the purpose of receiving recommendations for the naming of buildings and streets, and discussing the feasibility study on central heating and cooling for the UNC-Wilmington campus. (APPENDIX NO. 2). Mr. Hill stated that action had been delayed on the naming of streets and buildings, and that this would be considered again prior to the next meeting, when a report would be made to the board. The feasibility study on central heating and cooling was also discussed in detail by Mr. Hill, who stated that the plan posed several advantages and disadvantages. He indicated the initial

cost at \$11 million to construct. After considering this, he stated that the committee did not feel that this could be implemented at the present time, and they were not in a position to recommend action to the board on this matter.

Both of these items were tabled by the Buildings and Grounds Committee. Motion was made and seconded to accept the report of the Buildings and Grounds Committee.

JOINT MEETING OF BUILDINGS AND GROUNDS
COMMITTEE AND FISCAL AFFAIRS COMMITTEE

Mr. Hardin, chairman of the Fiscal Affairs Committee, stated that this committee had met jointly with the Buildings and Grounds Committee, and Mr. Hill, chairman of the Buildings and Grounds Committee, submitted the report on the joint meeting held at 10:30 a.m., prior to the meeting of the Board of Trustees. (APPENDIX NO. 3).

Mr. Hill reported in detail on the Capital Improvement Progress Report dated March 31, 1980, and reviewed each of the items listed in this report.

In connection with the financing for the 400 Student Apartments, Mr. Hill stated that it was the recommendation of the joint committees that the Board of Trustees ask General Administration to issue Bond Anticipation Notes at the best annual interest rate available, with the housing fees to be adjusted accordingly to support the financing of the project. Motion was made by Mr. Hill that this action be taken; seconded by Doctor Eaton, the motion carried.

Mr. Hill reported that the Physical Disaster Committee of New Hanover County Memorial Hospital had formally requested that UNC-Wilmington be designated as the primary relocation center for the hospital. He stated that the Disaster Committee had found the Trask Coliseum and Hanover Hall complex facilities to be most adequate. Contact will be made with Cape Fear Memorial Hospital so that they may be included in this request for a primary relocation center for the hospital in

the event of a disaster. A formal resolution incorporating both hospitals will be presented for action by the Board of Trustees at the July meeting.

In conclusion, Mr. Hill reported on the recommendations of the ad hoc Safety and Security Committee, which included a discussion on 24-hour dispatcher service, improved lighting on campus, construction of bicycle paths, safer pedestrian crossings, and outdoor emergency telephones being installed on campus. An updated report on these items will be made at the July meeting.

Mr. Hill moved that the joint report of the Buildings and Grounds Committee and the Fiscal Affairs Committee be accepted. Seconded by Mr. Troy, the motion carried. Mr. Hill deferred discussion of property items of the Buildings and Grounds Committee to the Executive Session.

STUDENT AFFAIRS COMMITTEE

Doctor Eaton, chairman of this committee, presented Doctor Malloy who distributed copies of the Status Summary Report of the Division of Student Affairs (APPENDIX NO. 4), to the board members. Doctor Malloy reviewed each item in detail, with Mr. Faill supplying additional information on Item 4 of the report, WLOZ - the campus radio station. Motion to accept the report of the Student Affairs Committee was made by Doctor Eaton. Seconded by Mr. Humphrey, the motion carried.

Following the conclusion of the reports of the Standing Committees, Chairman Newbold expressed the thanks of the board to the Vice Chancellors, Deans and all others involved in the preparation of the revision to the long-range plan and the Proposal to Establish a Master's Degree Program in Business Administration.

UNFINISHED BUSINESS

Mr. Hill brought up for further discussion the matter of State Aid to Private Higher Education. Following a lengthy discussion, Mr. Hill made the motion that

the Board of Trustees of UNC-Wilmington go on record as "opposing any State Aid to Private Institutions." It was, however, proposed that this motion be changed to a motion to "oppose the concept of State Aid to Private Higher Education." Mr. Hill then presented the motion that the Board of Trustees of UNC-Wilmington oppose the concept of State Aid to Private Higher Education. The motion was seconded and a vote was taken by a show of hands. The vote was "Yes" - 6, and "No" - 7. The motion was defeated.

NEW BUSINESS

Mrs. Newbold announced to the board that Mr. Frederick B. Graham had tendered his resignation as a member of the Endowment Fund of The University of North Carolina at Wilmington. A nominee to fill the unexpired term of Mr. Graham will be brought before the board for approval at the July meeting. It was the consensus of the board that the Chancellor forward a resolution to Mr. Graham thanking him for his service to The University of North Carolina at Wilmington. *

Motion was made and seconded to adjourn to Executive Session for the discussion of personnel and property items.

* - See Exhibit "A" - Resolution forwarded to Mr. Graham

EXECUTIVE SESSION

The Executive Session of the meeting of the Board of Trustees was called to order by Chairman Newbold.

ACADEMIC AFFAIRS COMMITTEE

Mr. Little, chairman of this committee, requested that Vice Chancellor Cahill continue with the personnel portion of the committee's report.
(APPENDIX NO. 5).

Vice Chancellor Cahill presented to the board requests for the appointment of three assistant professors in the School of Business Administration, and the appointment of one assistant professor in the College of Arts and Sciences, Department of Chemistry; each of the appointments to be effective August 1, 1980.

In addition to these appointments, two requests for leaves of absence without pay for the 1980-81 academic year were recommended for approval by the committee. Motion to accept the report on personnel changes submitted by the Academic Affairs Committee was made and seconded. The motion carried.

BUILDINGS AND GROUNDS COMMITTEEProperty Matter - Babies Hospital, Wrightsville Sound

Mr. Warlick moved that the Board of Trustees authorize the Buildings and Grounds Committee to invite Mr. Allen Waters, General Administration Property Officer, to inspect the Babies Hospital property located adjacent to IMBR at Wrightsville Sound for possible acquisition by UNC-Wilmington. Motion was seconded by Mr. Humphrey, and carried. (APPENDIX NO. 3)

Property Matter - Wise House, 1713 Market Street, Wilmington, N. C.

Mr. Warlick moved that the resolution of the Buildings and Grounds Committee to transfer ownership of the Wise House from the State of North Carolina to the

Endowment Fund of The University of North Carolina at Wilmington, be approved, and that steps be taken to effect this transfer with The Endowment taking over the maintenance of the property. Motion was seconded by Mr. Hardin and carried. (APPENDIX NO. 3)

Motion was made, seconded and passed, that the Executive Session be adjourned to reconvene in open session.

Motion was made by Mr. Little for the adoption of the report and recommendations of the Academic Affairs Committee as presented in Executive Session concerning appointments and leaves of absence. Seconded by Doctor Dees, the motion carried.

Motion was made by Mr. Warlick to adopt the report and recommendations of the Buildings and Grounds Committee and the Fiscal Affairs Committee concerning the property items presented in Executive Session. Seconded by Doctor Eaton, the motion carried.

There being no further business, and upon motion being made and seconded, Chairman Newbold declared the meeting adjourned at 2:35 p.m.

Ellen S. Newbold
Chairman

R. A. Eaton
Secretary

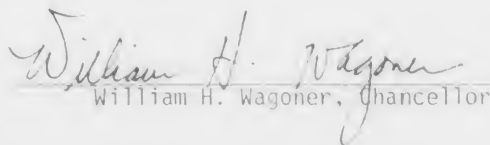
RESOLUTION

WHEREAS, Frederick B. Graham has been a loyal and dedicated member of the Board of Trustees of The Endowment Fund of The University of North Carolina at Wilmington since its inception on July 9, 1974 to the date of his resignation on April 8, 1980, and

WHEREAS, Frederick B. Graham has provided to the University of North Carolina at Wilmington and to the Board of Trustees of the Endowment Fund, wise counsel on a continuing basis in the field of fiscal affairs;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its appreciation to Frederick B. Graham for his many years of service to this institution and for his dedication and devotion to higher education in North Carolina, during his tenure as a member of the Board of Trustees of The Endowment Fund.

Dated this the 9th day of April, 1980.



William H. Wagoner, Chancellor

University of North Carolina

at Wilmington

28401

APPENDIX 1.

REPORT FROM ACADEMIC AFFAIRS COMMITTEE

BOARD OF TRUSTEES

April 8, 1980

The Academic Affairs Committee reviewed in detail two new items:

(1) the document, Proposed Revisions to the Long-Range Plan, 1980-1985, and (2) the Proposal to Establish a Master's Level Program in Business Administration in the School of Business Administration and voted unanimously to approve and submit both to the full Board with request for the Board's approval.

Vice Chancellor Cahill presented the Chancellor's recommended personnel changes at the University of North Carolina at Wilmington for the committee's review and consideration.

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

SPECIAL MEETING OF BUILDINGS AND GROUNDS COMMITTEE

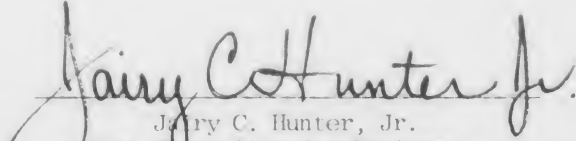
Wednesday, April 9, 1980

Buildings & Grounds Members: Mr. William Hill III, Chairman
Mr. Addison Hewlett, Jr.
Mr. John Warlick, Jr.
Mr. Harold Troy, Sr.
Dr. Hubert A. Eaton, Sr.

For the University: Dr. Jairy C. Hunter, Jr.
Dr. William M. Malloy
Mr. J. Carl Dempsey
Mr. Davis B. Lumpkin

A special meeting was held on April 9, 1980 in Room 208 of the Alderman Building, concerning the naming of buildings and streets on the University of North Carolina at Wilmington campus. A brief discussion was held about the unnamed buildings and streets. The idea was expressed that a room in the new University Center could be dedicated for the purpose of honoring students, and a classroom building could be designated as Memorial Hall for the purpose of honoring faculty. Dr. Eaton suggested that there did not seem to be any real urgency for naming the unnamed buildings and streets. Mr. Hewlett moved to table the subject until a later date. His motion was seconded by Dr. Eaton. The motion carried.

The results of an Energy Study were then explained by Mr. Joseph Kapherr, President of T. C. Cooke, Engineering firm of Durham. He spoke of the advantages, disadvantages, costs, etc. of a central heating/cooling plant for the UNC-W campus. Mr. Kapherr indicated that while the initial expenditure was substantial (\$11,000,000), the savings over a twenty year period would be significant. Mr. Hardin, Chairman of the Fiscal Affairs Committee, who entered during this discussion, pointed out that there were several other Capital Projects vitally needed at UNC-W. He expressed concern that if funding for the central heating/cooling plant was obtained, the future growth of the campus could possibly be inhibited. Mr. Hewlett moved that we hold the Energy Study in abeyance for future consideration. Dr. Eaton seconded. The motion carried.


Jairy C. Hunter, Jr.
Vice Chancellor for Business

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS & GROUNDS AND FISCAL AFFAIRS COMMITTEE MEETING

Wednesday, April 9, 1980

Buildings & Grounds Members: Mr. William Hill III, Chairman
Mr. Addison Hewlett, Jr.
Mr. John Warlick, Jr.
Mr. Harold Troy, Sr.
Dr. Hubert A. Eaton, Sr.

Fiscal Affairs Members: Mr. Eugene B. Hardin, Jr., Chairman
Mr. Harold G. Troy, Sr.

For the University: Dr. Jairy C. Hunter, Jr.
Mr. J. Carl Dempsey
Mr. Tim Jordan, Asst. Director of Financial Svcs.
Mr. Jonathan Faill, President, SGA
Mr. Jessie Sanders, President Elect, SGA

Mr. Hill asked for acceptance of the previous meeting minutes. Mr. Hewlett seconded the motion and it carried.

The second item on the agenda concerned a draft outline of the campus plan update. Dr. Hunter said that a copy of the plan would be sent to each member for review prior to the next meeting.

Mr. Dempsey brought the committee up to date on the status of the Capital Improvement Projects.

Dr. Hunter explained that the Babies Hospital Property is for sale. He requested that the Committee invite Mr. Allen S. Waters from UNC-General Administration to inspect the site for possible acquisition. Dr. Eaton made the motion that Mr. Waters be invited to Wrightsville Beach to inspect the property for possible acquisition. Mr. Hewlett seconded. The motion carried.

Mr. Dempsey explained a resolution concerning a request from New Hanover Memorial Hospital for designation of Trask Coliseum and Hanover Hall as a primary relocation center in case of an emergency situation at the hospital. Dr. Eaton asked if Cape Fear Hospital had been contacted about using the facility. Mr. Dempsey replied that officials at Cape Fear Hospital had not been contacted. Mr. Dempsey was directed to extend the courtesy to Cape Fear Hospital. Action was postponed.

Dr. Hunter reported that Security and Safety are high priorities on campus. He reported that an ad hoc campus Safety and Security Committee has submitted recommendations for bicycle paths, improved pedestrian crossings, improved lighting and the installation of outside emergency telephones on campus. A progress report will be given in July.

An update on the proposed housing financing was given. Dr. Hunter reported that because of present economic conditions and high interest rates, General Administration officials have suggested that Bond Anticipation Notes be used as an interim method of financing the 400 Student Apartments. Dr. Hunter indicated that housing fees would have to be raised to an amount appropriate to support the financing of the project. The committee was also advised that the bid date for the University would have to be delayed sixty to ninety days in order to obtain financing. Mr. Hill suggested that General Administration officials should try to obtain Bond Anticipation Notes at the best possible interest rate and that University housing fees should be adjusted accordingly to support the cost of financing. Mr. Hardin moved that Mr. Hill's recommendations be accepted. Dr. Eaton seconded and the motion carried.

The next item on the agenda was the Wise House. The Endowment Board has requested the Board of Trustees to consider the transfer of the Wise House property to the Endowment. Mr. Hill asked for a motion to request the transfer of the Wise property from the State to the UNC-W Endowment. Dr. Eaton so moved, Mr. Hardin seconded, and the motion carried. A copy of the resolution passed by the Board is attached.

Brochures from various Architects were passed around so that Committee members might familiarize themselves with the firms.

There being no further business, the meeting adjourned at 11:45 a.m.


Jairy C. Hunter Jr., Vice Chancellor for
Business Affairs

RESOLUTION

WHEREAS, Lawrence Lewis, Jr. and wife, Janet P. Lewis and Mary L. F. Wiley and husband, James L. Wiley, donated the house and lot located at 1713 Market Street in the City of Wilmington, State of North Carolina, on the 20th day of May 1969; and

WHEREAS, this donation was made to Wilmington College for the sole use of Wilmington College and its successors (The University of North Carolina at Wilmington); and

WHEREAS, the management of the above named properties for the benefit of The University of North Carolina at Wilmington can best be handled by The Endowment Board of The University of North Carolina at Wilmington; and

WHEREAS, The Endowment Board of the University has requested that the above mentioned properties be legally transferred to The Endowment Board of The University of North Carolina at Wilmington;

NOW THEREFORE BE IT RESOLVED, that Chancellor William H. Wagoner is authorized and directed to take such actions as may be necessary and appropriate to consummate this transfer.

(The above resolution was passed by the Board of Trustees at the meeting held on April 9, 1980, and is a part of the minutes of that board meeting.)

FINANCING PLAN FOR 400 STUDENT APARTMENTS

The University of North Carolina at Wilmington Building and Grounds and Fiscal Affairs Committees recommend that Bond Anticipation Notes be issued at an annual interest rate not to exceed 12 percent. The housing fees should be adjusted accordingly to support the issuance of bonds for the project.

COMPARISON OF PROPOSED APARTMENT RENTAL RATES AT UNC-W
WITH THE RENTAL RATES OF NEARBY OFF-CAMPUS APARTMENTS
PER SEMESTER

	UNC-W APTS.	COMPLEX A APTS.	COMPLEX B APTS.	COMPLEX C APTS.
1981-82	\$ 685	\$ 747	\$ 750	\$ 720
Rental Period in months	9	9	12	12
Deposit	-0-	\$ 100	\$ 150	\$ 160

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

March 31, 1980

APPROPRIATION CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXPENDITURE TO DATE
47628-2	University Center	Design in progress	Fall 1981	\$ 3,450,000 (Self Liq.)	\$ 52,282
47828-301	Behavioral Science Bldg.	Design in progress	August 1981	2,751,000	81,161
301A	Marine Science Bldg.	Design in progress	May 1981	385,000	-0-
47828-302	Roof & Structural Ren.	In progress	April 1980	50,500	42,987
47928-301	Sewage Lift Station	Design in progress	November 1980	56,400	-0-
47928-302A 302B	OSHA Improvements & Barrier Removal	In progress	July 1980	19,000	7,776
47928-303	Campus Entrance Impr.	Design in progress	July 1980	105,000	5,000
47928-304	Mechanical System Impr.	In progress	May 1980	24,000	2,976
47928-305	Campus Grounds Impr.	In progress	June 1980	12,000	2,500
47928-307	400 Student Housing	Design in progress	July 1981	3,600,000 (Self Liq.)	-0-
47928-308A	Pressbox	Bids opened 3/26	December 1980	70,000 (Self Liq.)	4,000
308B	Tennis Courts	Bids opened 3/26	August 1980	130,000 (Self Liq.)	350

REMARKS

Working Drawings in Review

Working Drawings in Progress

Working Drawings in Progress

Reactivated

Design Development

Bids Being Accepted

Open Bids April 16

Gas Line & Two Cooling Towers

Signage, Bookstore, Drainage
& Guardrail

Open Bids in June

Design Modifications

Contracts Being Prepared

University of North Carolina

at Wilmington

Division of Student Affairs

April 9, 1980

MEMORANDUM

TO: Members of the UNC-Wilmington
Board of Trustees

FROM: William M. Malloy *WMM*

RE: Status Summary - Division of
Student Affairs

1. In a very close election, Mr. Jesse Sanders was elected President of the Student Government Association for 1980-81. Mr. Sanders served as S.G.A. Treasurer during 1979-80 and brings a wealth of S.G.A. knowledge to his new office.

2. Chaired by Vice Chancellor Malloy, the Ad Hoc Committee for Campus Safety and Security has completed its work. The committee's work will be reported in some detail to the Building and Grounds Committee however, certain points of emphasis should be noted.

A. The committee strongly supported the recommendation for the establishment of a twenty-four hour, on campus, Security watch Board. This would provide a much faster response time for Security and would provide coverage after 10:00 p.m. Monday through Thursday, after 5:00 p.m. on Friday, as well as on the weekends and holidays.

B. Review campus lighting program and improve lighting where necessary.

C. Review campus traffic pattern with emphasis upon establishing bikeways more liberally along Broad Road to the residence hall area.

3. Orientation for Freshmen - June, 1980. Planning for the 1980 Freshman Orientation Program is well underway. Members of the Student Affairs staff have been meeting since January and are putting together a program which gives a heavy emphasis toward the General College Advising Program. Continued emphasis will also be placed upon orientation activities which tend to personalize or individualize the experience. Students

will spend no less than thirty minutes with their faculty advisors. Small groups of fifteen students or less will also interact with staff members and consider such topics as "off or on campus living", "financial aid considerations", or others related to "surviving in today's college world and tomorrow's society". Dates for the three orientation sessions include June 16, 17 - June 18, 19, 20 and June 22, 23, 24.

4. An Ad Hoc Committee has been formed to carefully study the possible future expansion of the campus radio station WIOZ. Currently WIOZ is a 10 watt F.M. station serving roughly a three mile radius from the institution. Interest from the local community will be an integral part of the study. The committee is composed of faculty and staff who have supported or expressed an interest in the station over the past several years.

5. The 1980 Ad Hoc Graduation Convocation Planning Committee has completed its work and has made its recommendations to Chancellor Wagoner. Chaired by Vice Chancellor Malloy, the committee membership included the President of the Student Government Association, President of the senior class, a senior student at large and faculty and staff members. The committee made three primary recommendations to the Chancellor as follows:

A. That the exercises be held in Trust College Coliseum at 10:00 a.m. on Saturday, May 17, 1980.

B. That the exercises include a guest speaker.

C. That the names of all graduates be called and that the tradition of departmental recognitions for graduates and their friends and relatives be retained.

Final details for the entire program are being completed at the present time.

6. The Ad Hoc Committee to Establish a Policy and Procedure for Administrative Suspension or Withdrawal of the Disruptive Student has completed its assignment. Chaired by Vice Chancellor Malloy, the committee was composed of the Director of the Counseling and Testing Center, two faculty members, and the President of the S.G.A.

Members of the UNC-Wilmington
Board of Trustees
April 9, 1980
Page 3.

The committee has proposed a policy and procedure for dealing with those students who may be in need of medical and/or counseling assistance and who, by their overt actions in the classroom situation, disrupt the normal conduct of a given class. The policy is designed to enable faculty members to secure proper and prompt assistance when such incidents occur.

University of North Carolina

at Wilmington

Division of Student Affairs

April 9, 1980

MEMORANDUM

TO: Members of the UNC-Wilmington
Board of Trustees

FROM: William M. Malloy *WMM*

RE: Status Summary - Division of
Student Affairs

1. In a very close election, Mr. Jessie Sanders was elected President of the Student Government Association for 1980-81. Mr. Sanders served as S.G.A. Treasurer during 1979-80 and brings a wealth of S.G.A. knowledge to his new office.

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A. The committee strongly supported the recommendation for the establishment of a twenty-four hour, on campus, Security watch team. This would provide a much faster response time for security and would provide coverage after 10:00 p.m. Monday through Thursday, after 5:00 p.m. on Friday, as well as on the weekends and holidays.

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Members of the UNC-Wilmington
Board of Trustees
April 9, 1980
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Members of the UNC-Wilmington
Board of Trustees
April 9, 1980
Page 3.

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University of North Carolina

at Wilmington

28-106

April 9, 1980

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointments and leaves of absence as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS EFFECTIVE AUGUST 1, 1980, SCHOOL OF BUSINESS ADMINISTRATION

Jairy Cornelius Hunter, Jr. Concurrent appointment as Assistant Professor of Management and Marketing, School of Business Administration. Dr. Hunter serves this institution as Vice Chancellor for Business Affairs.

Ladd Michael Kochman, as Assistant Professor of Management and Marketing in the School of Business Administration. This appointment is contingent upon Mr. Kochman's completing the requirements for the D.B.A. degree by the beginning of the fall semester, 1980.

Arlette Carol Wilson, as Assistant Professor of Accountancy in the School of Business Administration.

APPOINTMENT EFFECTIVE AUGUST 1, 1980, COLLEGE OF ARTS AND SCIENCES

Charles Richard Ward, as Assistant Professor and General Chemistry Coordinator, Department of Chemistry.

LEAVES OF ABSENCE

Sylvia Knopp Polgar, Assistant Professor, Department of Sociology and Anthropology, Leave of Absence without salary for the 1980-81 academic year.

John Patrick Clifford, Assistant Professor, Department of English, Leave of Absence without salary for the 1980-81 academic year.

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BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room - A-215

Wednesday, July 9, 1980
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF APRIL 9, 1980 (Mailed)
- (5) REPORT OF THE NOMINATING COMMITTEE
- (6) ELECTION OF OFFICERS
Chairman, Vice Chairman, Secretary, Assistant Secretary,
and two at-large members of the Executive Committee
- (7) CHANCELLOR'S REPORT AND PRESENTATION OF BOARD OF TRUSTEES
TEACHING EXCELLENCE AWARD
- (8) REPORTS OF STANDING COMMITTEES

Academic Affairs	-	Mr. Little, Chairman
Buildings and Grounds	-	Mr. Hill, Chairman
Fiscal Affairs	-	Mr. Hardin, Chairman
Student Affairs	-	Dr. Eaton, Chairman
- (9) UNFINISHED BUSINESS
- (10) NEW BUSINESS
- (11) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION
OF PERSONNEL MATTERS

EXECUTIVE SESSION

- (12) CALL TO ORDER
- (13) PERSONNEL REPORT - ACADEMIC AFFAIRS COMMITTEE AND
VICE CHANCELLOR CAHILL
- (14) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN
OPEN SESSION
- (15) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (16) ADJOURNMENT

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
JULY 9, 1980

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 12:00 Noon on Wednesday, July 9, 1980. Following lunch, the meeting was convened at 12:30 p.m., with Chairman Ellen S. Newbold presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John T. Dees	William B. Humphrey
Dr. Hubert A. Eaton, Sr.	George R. Little, Jr.
Mrs. Jacqueline Morris-Goodson	Mrs. Ellen S. Newbold
Eugene B. Hardin, Jr.	Mrs. Roi M. Penton
Addison Hewlett, Jr.	Harold G. Troy, Sr.
William L. Hill, II	Jessie Sanders

Absent: John D. Warlick, Jr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

MINUTES

There being no additions or corrections to the minutes of the meeting held on April 9, 1980, Mr. Little moved that they be approved as mailed. Seconded by Mr. Humphrey, the motion carried.

WELCOME TO NEW SGA PRESIDENT

Chancellor Wagoner welcomed Jessie Sanders, President of the Student Government Association, who was attending his first meeting as an ex-officio member of the Board of Trustees.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

Mr. William L. Hill, II, chairman of the Nominating Committee, presented the following slate of officers to the board:

George R. Little, Jr.	-	Chairman
Dr. Hubert A. Eaton, Sr.	-	Vice Chairman
Mrs. Roi M. Penton	-	Secretary
Mrs. Catherine C. Burruss	-	Assistant Secretary

There being no further nominations from the floor, the above slate of officers was elected by acclamation.

Chairman Newbold relinquished the Chair to the newly-elected Chairman, George R. Little, Jr.

Chairman Little called for nominations for two at-large members of the board for the Executive Committee. The following names were placed in nomination: Mrs. Newbold was nominated by Mr. Hill; Doctor Dees was nominated by Mrs. Newbold; and Mrs. Goodson was nominated by Mr. Troy. There being no further nominations, a ballot vote was held with Doctor Dees and Mrs. Newbold being elected to the Executive Committee. Other members of the committee are: Mr. Little, Chairman, Doctor Eaton, Vice Chairman, and Mrs. Penton, Secretary.

CHANCELLOR'S REPORT

Board of Trustees Teaching Excellence Award

Doctor Wagoner presented to the board the winner of the Board of Trustees Teaching Excellence Award, which is being presented for the third year. Dr. Stephen C. Harper was the unanimous selection of the committee for the award. Doctor Wagoner,

in reviewing his many accomplishments, stated that Doctor Harper was dedicated to excellence in teaching, as well as excellence as a way of life. He has been involved in curriculum development; advisor to Sigma Alpha Beta business fraternity; and in the community, he has served as chairman of DARE, and is a member of Project Up. In addition to the above, he was instrumental in establishing the Management Development Program at UNC-Wilmington.

In accepting the award, Doctor Harper announced that a portion of the award would be used to support a project which he began a year ago, to establish a memorial grove for his father in the area of the School of Business Administration on the university campus.

Endowment Board of UNC-Wilmington

Chancellor Wagoner presented to the board for approval, the name of W. Carter Mebane, who had been selected to fill the unexpired two-year term of Frederick B. Graham on the board of The Endowment Fund of The University of North Carolina at Wilmington, with his term expiring on June 30, 1982. Also presented to the board for approval was the name of B. D. Schwartz, current member of the Endowment Board, for re-election to the board for another three-year term, expiring on June 30, 1983.

Doctor Eaton moved that W. Carter Mebane be elected to the Endowment Board to fill the unexpired term of Frederick B. Graham. Seconded by Mrs. Penton, the motion carried.

Doctor Dees moved that B. D. Schwartz be re-elected to the Endowment Board for a period of three years. Seconded by Mr. Humphrey, the motion carried.

Death of First Wilmington College Graduate

The Chancellor called to the attention of the board the death of the first graduate of Wilmington College, Hugh Henry Fox, who died on April 17, 1980. Mr. Fox was graduated in a special graduation ceremony in 1948, receiving the Associate of Arts degree from Wilmington College. Doctor Wagoner requested that this be

historically noted in the minutes. It was the consensus of the board that this be acknowledged by letter to the family of Mr. Fox.

Enrollment Figures for Fall 1980

Chancellor Wagoner reported on the fall semester enrollment figures as tabulated through July 2, 1980. Total applications received from new students are 2,547, of which 1,904 have been accepted. Of a total 794 transfer students, 453 have been accepted. By the end of the enrollment period, Chancellor Wagoner predicted a growth factor for this fall of 400 plus students over the fall semester of last year.

State Auditors Visit to UNCW Campus

The state auditors, in their exit conference with the Chancellor on May 30, 1980, following their annual audit of The University of North Carolina at Wilmington, commended the university on the status of its accounting records. Chancellor Wagoner congratulated Vice Chancellor Hunter and his associates in business affairs, for the excellent job they have done.

Doctor Wagoner also expressed his appreciation to Vice Chancellor Cahill, Vice Chancellor Hunter, and their staff, for their untiring efforts in meeting the budget deadline of June 30, 1980.

Next Meeting of Board of Trustees

Chancellor Wagoner announced that the next regularly scheduled meeting of the Board of Trustees will be held on Wednesday, October 8, 1980.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee (APPENDIX NO. 1)

Vice Chancellor Canill reported on the completion of negotiations on the Southeastern Undersea Research Facility (SURF) with the National Oceanic and

Atmospheric Administration (NOAA), of the United States Department of Commerce. He stated that they were close to completing negotiations on this project, and when completed, this will be a very large operation, which speaks well for this campus. A further report on these negotiations will be made at the next meeting.

Vice Chancellor Cahill continued his report of the Academic Affairs Committee, stating that the matter of establishing a ROTC unit on the campus of UNC-Wilmington had been brought to the attention of the committee. He stated that Chancellor Wagoner had been contacted by individuals from the army requesting that the establishment of a unit on this campus be considered. Due to budgetary and space restrictions, the committee did not take action on the matter at this time, but will consider the matter further when budget and space restrictions permit.

Following a discussion on the establishment of a unit of the ROTC on campus, Mr. Hill moved that the Board of Trustees endorse the plan for a ROTC unit on the campus of The University of North Carolina at Wilmington when it was found to be practical. Seconded by Doctor Dees, the motion carried.

Vice Chancellor Cahill deferred the personnel portion of the report to the Executive Session. Mrs. Newbold moved that the report of the Academic Affairs Committee be accepted. Seconded by Mr. Sanders, the motion carried.

Buildings and Grounds Committee (APPENDIX NO. 2)

Mr. Hill, chairman of this committee, reviewed in detail the Capital Improvements Progress Report covering \$10 million in capital improvements.

Chairman Hill reported that a University Day was being considered for next spring. He stated this would involve "Open House" in the academic buildings with tours of the campus being included. This is now being investigated and a further report will be made at a later meeting.

A report on campus security and safety was made, with Chairman Hill reporting that at the present time there are ten police officers employed. He stated that the campus now has 24 hour dispatcher service, and that nine emergency telephone stations are being installed on campus which will not be coin operated, but connect directly with the security office to be used in emergencies.

Mr. Hill presented to the board a diagram of the campus showing the areas of lighting on campus designating unsafe areas. This diagram is being used to correct the unsafe lighting areas and was prepared for the University by Henry Von Oesen and Associates. Mr. Hill moved that a letter be sent to Mr. Von Oesen by the Chancellor, thanking him for all that had been done by his firm in furnishing UNC-Wilmington with this most important diagram for improving the lighting on campus. Seconded by Mr. Humphrey, the motion carried.

A resolution was introduced by Mr. Hill concerning the use of Hanover Hall and Trask Coliseum as primary relocation centers for New Hanover Memorial Hospital and Cape Fear Memorial Hospital in the event of a major disaster in New Hanover County. A discussion on the resolution followed. Following the discussion, Mr. Hill moved the adoption of the resolution by the Board of Trustees. Seconded by Mrs. Goodson, the motion carried, and the following resolution was adopted by the board:

"WHEREAS, the Physical Disaster Committee of New Hanover County Memorial Hospital and Cape Fear Memorial Hospital have presented formal requests that The University of North Carolina at Wilmington be designated as the primary relocation center for New Hanover Memorial and Cape Fear Memorial Hospitals, and

WHEREAS, Mr. William F. Morrison, Director of New Hanover Memorial Hospital, and Mr. Joseph L. Soto, Executive Director of the Cape Fear Memorial Hospital; Colonel Ben Washburn, Dr. Murray K. Seidel, and Mr. Tommy Lewis of the Disaster Committee, have examined the Trask Coliseum and Hanover Hall complex and found the facilities to be the most adequate for such a purpose in the surrounding geographic area;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington, shall hereby designate Trask Coliseum, Hanover Hall, the necessary parking and access areas, and any other necessary facilities as the PRIMARY RELOCATION CENTER for New Hanover Memorial and Cape Fear Memorial Hospitals, providing such actions do not adversely affect the welfare of the students, faculty and staff of The University of North Carolina at Wilmington."

With reference to air conditioning of Trask Coliseum, Mr. Hill reported that the committee had recommended an investigation into the cost, etc., however, no action is to be taken at this time.

The committee reviewed a request that Wooddale Drive, which enters the campus from Wrightsville Avenue at the dormitories, be closed to traffic. The committee felt that this road should not be closed since it was needed, particularly if a fire should develop in the dormitory area. Upon motion of Mr. Hill, seconded by Mr. Humphrey, the following resolution was adopted by the board concerning the closing of Wooddale Drive:

"WHEREAS, an effort to close the two-hundred foot portion of Wooddale Drive which enters The University of North Carolina at Wilmington property in the vicinity of the Residence Halls has come to the attention of the Board of Trustees, and

WHEREAS, the Board deems the entrance to be a vital access route to the University from a public thoroughfare, SR 1450, and

WHEREAS, Wooddale Drive is the artery to the 1,000 student residence hall area designated by the City of Wilmington Fire Department, and

WHEREAS, Wooddale Drive is an ingress-egress point for the public convenience and necessity;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington directly opposes any effort to close the Wooddale Drive entrance by any group or governmental agency."

Mr. Hill moved that the report and recommendations of the Buildings and Grounds Committee be adopted. Seconded by Doctor Eaton, the motion carried.

Fiscal Affairs Committee (APPENDIX NO. 3)

Mr. Hardin, chairman of this committee, presented a detailed report to the board on the Endowment budget, and updated the financing arrangements on the University Center which covered interim financing to be requested through

local bank biddings. He also reported on the financing of the apartments to be constructed, and the tennis courts and press box. In conclusion, Mr. Hardin reported that the university employs a total of 507 employees, with a payroll of \$8,488,000, with the total operating budget for the next fiscal year being \$15,408,000. Mr. Hardin moved that the board accept the report of the Fiscal Affairs Committee as submitted. Seconded by Mr. Troy, the motion carried.

Student Affairs Committee (APPENDIX NO. 4)

Doctor Eaton, chairman of this committee, called on Doctor Malloy for a summary report on student affairs activities, since no meeting of the committee was held. His report covered the search for a Housing Area Coordinator, and a search for a Dean of Students. He also reported on the 1980 Freshman Orientation which was held during the month of June and which was termed a great success. He concluded his report by stating that an orientation evaluation session by the Student Affairs staff is being planned and ideas and revisions are already being discussed for 1981-1982.

Following Vice Chancellor Malloy's report, Mr. Jessie Sanders was recognized by the Chair, and presented to the board the detailed semi-annual report of the Student Government Association. (APPENDIX NO. 5) Doctor Eaton moved acceptance of the report of the Student Affairs Committee. Seconded by Mr. Hardin, the motion carried.

NEW BUSINESS

Mr. Hewlett called to the attention of the board the retirement of Mr. Claude F. Howell, of The University of North Carolina at Wilmington Creative Arts Department and Mr. Joseph F. Dunn, of the School of Business Administration. Mr. Hewlett stated that he felt a resolution should be sent to each of the retirees expressing the appreciation of the board for their many years of service. Seconded by Mr. Sanders the motion carried.

Motion was made by Mr. Humphrey to adjourn to Executive Session for the discussion of personnel items. Seconded by Mr. Hardin, the motion carried.

EXECUTIVE SESSION

The Executive Session of the meeting of the Board of Trustees was called to order by Chairman Little.

ACADEMIC AFFAIRS COMMITTEE (APPENDIX NO. 6)

Mr. Little, chairman of this committee, requested that Vice Chancellor Cahill continue with the personnel portion of the report of the Academic Affairs Committee.

Doctor Cahill presented to the board for its approval 21 faculty appointments to be effective August 1, 1980 for the Department of Health, Physical Education and Recreation (2); Mathematical Sciences (4); Psychology (2); Biology (1); Earth Sciences (1); Creative Arts (5); Philosophy and Religion (2); School of Business Administration (1); Political Science (1); Sociology and Anthropology (1); and English (1).

In addition, the committee also recommended for approval 21 Adjunct Appointments and Reappointments.

The committee also supported the recommendation for appointment with permanent tenure, Joseph Cyrus Awkard, as Professor, Department of Psychology, to be effective January 1, 1981, with this recommendation being submitted to the President and the Board of Governors for approval.

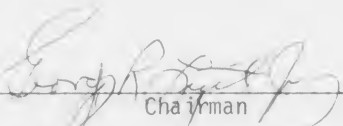
In reporting on the salary review of all non-tenured faculty members, Vice Chancellor Cahill reported that the Academic Affairs Committee recommended that all non-tenured faculty member's salaries which require the approval of the Board of Trustees be raised from \$15,000 to \$20,000 per year.

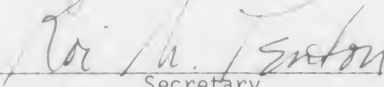
Motion was made, seconded and carried to accept the report on personnel changes and salaries as submitted by the Academic Affairs Committee.

Motion was made, seconded and passed, that the Executive Session be adjourned to reconvene in open session.

Motion was made by Mr. Hardin to accept the report and recommendations of the Academic Affairs Committee as presented in Executive Session dealing with faculty appointments and salaries. Seconded by Mr. Hewlett, the motion carried.

There being no further business, and upon motion being made and seconded, Chairman Little declared the meeting adjourned at 2:15 p.m.


Chairman


Secretary

University of North Carolina

at Wilmington

28401

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

BOARD OF TRUSTEES

July 9, 1980

The Academic Affairs Committee of the Board of Trustees, University of North Carolina at Wilmington, met in Alderman Administration Building, Room 111, on Wednesday, July 9, 1980, at 9:00 a.m.

In his report, Vice Chancellor Cahill discussed the following topics:

1. Estimated Fall Enrollment Figures - The budgeted enrollment for this campus is now set at 3830 FTEs for the 1980-81 academic year. It is estimated that this figure represents 4500-4600 actual students.
2. Reorganization of the School of Business Administration and the School of Education - As requested in our current long-range plan, this reorganization has been approved by President Friday, effective July 1, 1980. The School of Business Administration now consists of the Departments of (1) Accountancy, (2) Economics and Finance, and (3) Management and Marketing. The School of Education is departmentalized into the Departments of (1) Curricular Studies and (2) Educational Design and Management.
3. Assistant to the Vice Chancellor for Academic Affairs - Chancellor Wagoner has reassigned the position of Assistant to the Chancellor to the position of Assistant to the Vice Chancellor for Academic Affairs in an effort to assist Dr. Cahill primarily in the areas of graduate studies, summer school and long-range planning. Dr. Jim McGowan, who filled the position of Assistant to the Chancellor, will assist Dr. Cahill.
4. SURF - The Southeastern Undersea Research Facility has been funded by the National Oceanic and Atmospheric Administration with an initial grant of \$650,000. SURF will be designed to provide research and training which will allow scientists to engage in underwater activities presently not possible. In addition, information will be sought aimed at solving problems in the areas of fisheries management, ocean dumping and dredge spoil disposal, diving medicine and safety, oil drilling operations, and submerged cultural and historic resources.
5. ROTC - Although the University of North Carolina at Wilmington is interested in housing an ROTC unit on this campus, space restrictions, financial resources, and time do not allow an affirmative response at this time to a request from the Department of the Army for the establishment of such a unit.

The Committee reviewed the listing of those salaries in excess of \$15,000 for non-tenured EPA faculty and staff. Pertinent to this listing, the Committee voted to recommend to the Board that the \$15,000 salary base requiring Board review be adjusted to \$20,000.

Vice Chancellor Cahill presented the Chancellor's recommended personnel changes at the University of North Carolina at Wilmington for the Committee's review and consideration.

University of North Carolina

at Wilmington

28106

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS & GROUNDS COMMITTEE MEETING

Wednesday, July 9, 1980

Buildings & Grounds Members: Mr. William L. Hill III, Chairman
Mr. Addison Hewlett Jr.
Dr. Hubert A. Eaton Sr.
Mr. Harold G. Troy Sr.

For the University: Dr. Jairy C. Hunter Jr., Vice Chancellor
for Business Affairs
Mr. J. Carl Dempsey, Assistant to the
Vice Chancellor for Business Affairs

The Buildings and Grounds Committee meeting was held at 10:30 a.m. in Room 208 of the Administration Building on July 9, 1980.

The first item on the agenda concerned acceptance of the minutes from the previous meeting. Mr. Hill asked for a motion to accept the minutes as presented. Dr. Eaton moved for acceptance, Mr. Troy seconded, and the motion carried.

The second item on the agenda concerned the Capital Improvements report. Mr. Dempsey gave a synopsis of each capital improvement item. Mr. Dempsey noted that Mr. Funderburke of the Department of Transportation has responded to a letter sent to him by Dr. Hunter concerning the NC 132 pedestrian crossing. Mr. Funderburke indicated in his letter that the crossing lights on NC132 will be changed.

Dr. Eaton observed that the completion date for several capital projects will be in 1987. He suggested that an Open House or University Day be held in the Spring of 1987. Dr. Eaton moved and Mr. Troy seconded. The motion carried.

Mr. Hill requested that air conditioning for Trask be considered a priority capital improvement item on campus. Dr. Eaton moved that air conditioning for Trask be considered a priority item on campus and that a plan be developed for raising private donations. Mr. Hewlett seconded and the motion carried.

The next item on the agenda concerned the Safety and Security Committee Report. Dr. Hunter reported to the Buildings and Grounds Committee that the following campus improvements had been made as a result of the Committee's recommendations:

BUILDINGS & GROUNDS COMMITTEE MEETING
Wednesday, July 9, 1980

- (1) Mr. Von Oesen's engineering firm has completed and donated a lighting survey for the University. Mr. Dempsey pointed out several lighting problem areas and the corrective measures which are being taken. Dr. Hunter mentioned that he had drafted a thank you letter to Henry Von Oesen on behalf of the Buildings and Grounds Committee. Dr. Eaton moved that the letter be sent to Mr. Henry Von Oesen. Mr. Troy seconded, and the motion carried.
- (2) A 24-hour dispatch service has been placed in operation within the Security Office.
- (3) Nine outdoor lighted telephone booths are being installed on campus so that anyone can gain emergency assistance without having to use a coin.
- (4) A public relations program has been implemented to alert campus personnel and students to be more conscientious of personal safety and security.
- (5) Bikeways are being incorporated into the campus facility plan.

The next item concerned the swimming pool improvements. Mr. Hill asked for a motion to request that a capital improvement request be submitted to the University of North Carolina General Administration to tile the swimming pool and diving tank for \$117,000. Mr. Troy so moved, Dr. Eaton seconded, and the motion carried.

Dr. Hunter distributed a handout to the Committee concerning the major capital improvement projects in process on campus.

The next agenda item was a resolution concerning New Hanover Memorial Hospital and Cape Fear Hospital. The resolution concerned the use of Trask Coliseum as a Primary Relocation Center in case of an emergency situation. Mr. Hewlett moved that the resolution be accepted as written, Mr. Troy seconded, and the motion carried.

Dr. Hunter reported that the campus facilities plan update was progressing as scheduled, and a report will be given at a later date. He also reported that Mr. Waters of the University of North Carolina General Administration had visited the Bahres' Hospital property at Wrightsville Beach. He indicated that a decision has not been received from Mr. Waters with respect to purchasing the property.

Dr. Hunter reported that the request to transfer the Wise Home Property from the University to the Endowment Board is being processed.

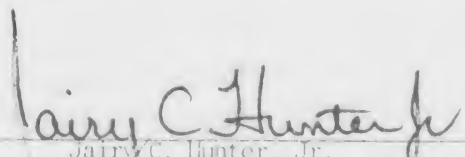
Mr. Dempsey indicated that a petition is being circulated in the Pine Hills subdivision to close Wood Dale Drive. The Committee voted to recommend that the Board pass a resolution opposing the closing of the street. The Board further suggested that the resolution be forwarded to the City Planning Board. Dr. Eaton moved and Mr. Troy seconded. The motion passed.

BUILDINGS & GROUNDS COMMITTEE MEETING
Wednesday, July 9, 1980

The next item involved the naming of buildings. Mr. Hill suggested that consideration for naming buildings be delayed until the October meeting.

Brochures from two architects, Peterson Associates and Howard Corporation, were circulated among the Board members.

The Committee then adjourned to the meeting of the full Board.


Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs

June 1980

CAPITAL IMPROVEMENT PROCESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION
47628-2	University Center	Working drawings in review	Dec. 1981	\$5,350,000 (Self Liq.)
47828-501	Social & Behavioral Marine Science Bldg.	Working drawings in review Working drawings in review	Jan. 1982 Dec. 1981	2,741,000 195,000
47828-502	Roof & Structural Reno.	Mostly completed	July 1980	50,000
47928-501	Sewerage Lift Station	Working drawings in review	Nov. 1980	50,000
47928-502	OSHA Improvements	Planning in Progress	July 1980	10,000
47928-503	Campus Entrance Improve.	Under Construction	Nov. 1980	115,000
47928-504	Mech. System Improve.	In Progress	July 1980	24,000
47928-505	Campus Grounds Improve.	Complete	June 1980	5,700
47928-507	Student Housing	Ready to begin construction	July 1981	5,600,000 (Self Liq.)
47928-508A	Pressbox	Working drawings in review	June 1981	70,000
47928-508B	Tennis Courts	Under Construction	Aug. 1980	150,000 (Self-Liq.)
47928-509	300 Parking Lot	Design in Progress	Aug. 1981	150,000 (Self-Liq.)

REMARKS

Bid Date-July 24, 1980

Bid Date-August 1980

Bid Date-August 14, 1980

To be bid in early August

Complete for 1979-80

On Schedule

On Schedule

Completed

Contracts being executed

To be rebid in late August

Approximately 35% complete

To be bid January 1981

RESOLUTION BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WHEREAS, the Physical Disaster Committee of New Hanover County Memorial Hospital and Cape Fear Memorial Hospital have presented formal requests that the University of North Carolina at Wilmington be designated as the primary relocation center for New Hanover Memorial and Cape Fear Memorial Hospitals, and

WHEREAS, Mr. William F. Morrison, Director of New Hanover Memorial Hospital, and Mr. Joseph L. Soto, Executive Director of the Cape Fear Memorial Hospital, Colonel Ben Washburn, Dr. Murray K. Seidel, and Mr. Tommy Lewis of the Disaster Committee have examined the Trask Coliseum and Hanover Hall complex and found the facilities to be the most adequate for such a purpose in the surrounding geographic area

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington, shall hereby designate Trask Coliseum, Hanover Hall, the necessary parking and access areas, and any other necessary facilities as the PRIMARY RELOCATION CENTER for New Hanover Memorial and Cape Fear Memorial Hospitals, providing such actions do not adversely affect the welfare of the students, faculty and staff of the University of North Carolina at Wilmington.

EMERGENCY NUMBERS

1. On any campus public telephone, dial "0" and give your location. No coins required
2. Campus police: 791-4330, ext. 2164
3. City/county number: 762-1212

**DON'T TAKE
CHANCES**

ON CAMPU

What
do you mean,
"DON'T TAKE
CHANCES"?

--that means
**DON'T TAKE YOUR
SAFETY FOR
GRANTED...**

**LEARN HOW TO
PROTECT**

- yourself
 - your belongings
 - school property
- AGAINST CRIME**
(and fire, accident)

So WHAT?

So--

DO YOUR PART

to make your campus a **SAFE** place.

- ☒ **BE ALERT** for suspicious characters, dangerous situations.
- ☒ **BE CAUTIOUS** so you won't become a crime statistic.
- ☒ **BE SECURITY-CONSCIOUS**. Watch out for others and their property.
- ☒ **BE RESPONSIBLE**. Report all crimes -- actual, attempted or suspected -- to your campus police.

**EMERGENCY
PHONE NUMBERS**

CAMPUS POLICE _____
LOCAL POLICE _____
FIRE DEPT. _____
AMBULANCE _____
INFIRMARY _____
HOSPITAL _____
DOCTOR _____

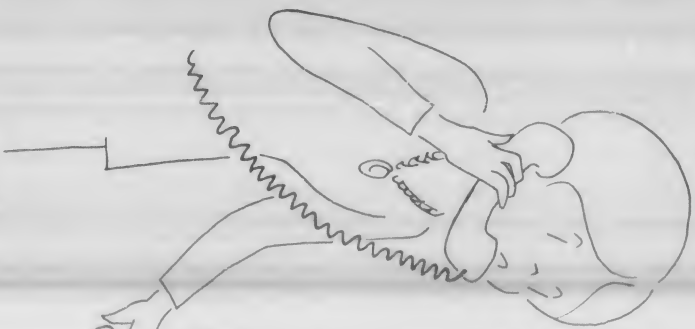
Always BE SECURITY CONSCIOUS

If you witness any violations of the law, notify campus police. Describe

PERSONS INVOLVED--
name, age, sex, height, weight, clothing, distinguishing characteristics.

PROPERTY INVOLVED--
as complete a description as possible.

VEHICLES INVOLVED--
license plate, year, model, color, markings (any dents, etc.).



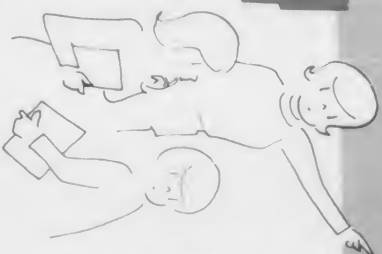
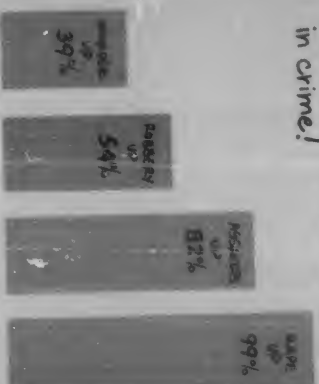
And...
if you are a victim of a crime--
ALWAYS PRESS CHARGES



**CRIME IS A
REAL DANGER**
on campus (and everywhere!)

Last year,
about
90,000
CRIMES were
reported at
colleges and
universities
across the
country...

and between 1968-1977
the U.S. experienced a
RAPID INCREASE
in crime!



Let's face it--
**YOU COULD BE
THE NEXT VICTIM--**
UNLESS you start to take
simple **PRECAUTIONS**
now...



Learn to PROTECT YOURSELF

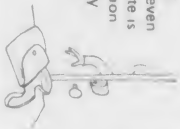


--in the DORM
or off-campus
living quarters
--in the CLASSROOM
--in the OFFICE.

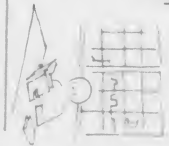


KEEP YOUR DOOR LOCKED

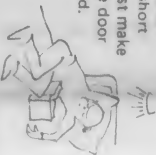
Leaving it open for even one minute is an invitation to robbery or attack.



Always lock your dorm room or office if you are ALONE AFTER HOURS.



If you take even a short nap, first make sure the door is locked.



Always find out WHO is KNOCKING BEFORE you open the door.



NEVER LEAVE DOORS PROPPED OPEN for friends who will be coming over later.



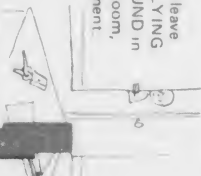
KEEP YOUR KEYS SAFE



Don't LEND your key to ANYONE.



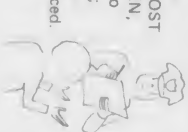
Don't leave keys LYING AROUND in your room, apartment.



Never let ANYONE ELSE use a key with which you have been entrusted.



IF YOUR KEY IS LOST or STOLEN, report it to the police; have your lock replaced.



A NOTE: At night, HAVE YOUR KEYS READY before you get to your door.



NOTES FOR WOMEN



PROTECT YOURSELF

Be on guard all the time. Watch out for suspicious characters or dangerous situations.

If you're ASSAULTED

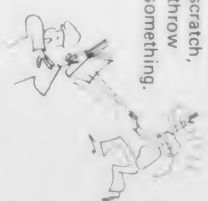
SCREAM

-- it's your No. 1 defense.



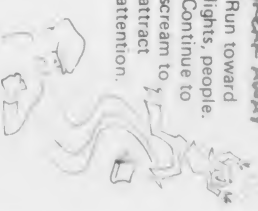
MAKE A SCENE

Bite, Kick, scratch, throw something.



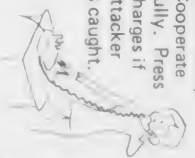
PEEK AWAY

Run toward lights, people. Continue to scream to attract attention.

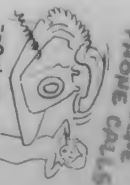


REPORT to POLICE

Immediately. Cooperate fully. Press charges if attacker is caught.



IF you receive OBSCENE PHONE CALLS --quietly hang up and notify police.

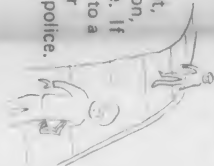


Some SPECIAL TIPS

If you're FOLLOWED

By Someone On Foot

Cross the street, change direction, vary your pace. If he persists, go to a lighted store or home and call police.



By Someone In A Car

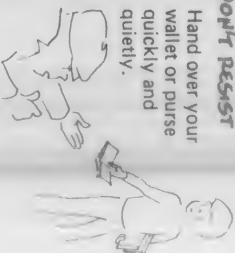
Turn around and walk the other way, go up a one-way street. If he persists, record his license number and call the police.



If you're HELD UP

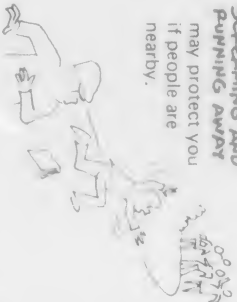
Don't Resist

Hand over your wallet or purse quickly and quietly.



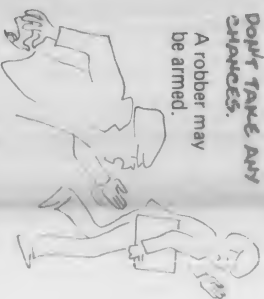
Screaming And Running Away

may protect you if people are nearby.



Don't Take Any Chances.

A robber may be armed.



Report

incident to police immediately.



About FIRE PRECAUTIONS

Be alert for signs of a possible fire.

If you discover A FIRE

SOUND the alarm

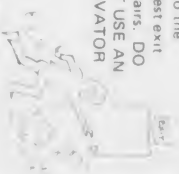
Know where alarms are located in every school building.

CALL the emergency number

(usually listed on the phone or on the first page of the phone book).

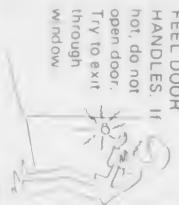
If you're in a burning building--

Go to the nearest exit or stairs. DO NOT USE AN ELEVATOR



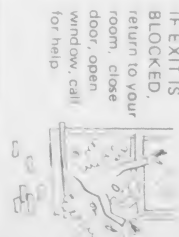
FEEL DOOR HANDLES. If

hot, do not open door. Try to exit through window



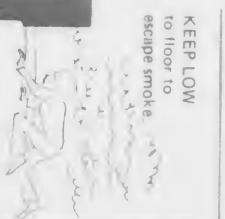
IF EXIT IS BLOCKED.

return to your room, close door, open window, call for help



KEEP LOW

to floor to escape smoke.



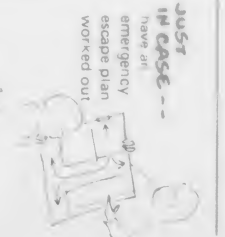
OPEN WINDOWS

at top and bottom smoke out, air in



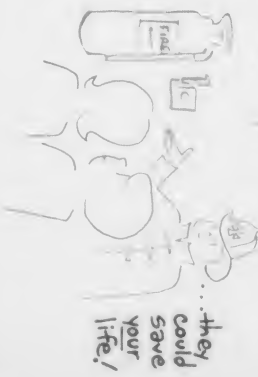
JUST IN CASE--

have all emergency escape plan worked out



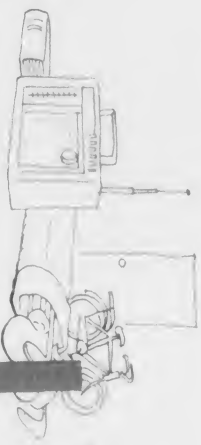
REMEMBER--

Never fool with FIRE ALARMS OR EXTINGUISHERS...



...they could save your life!

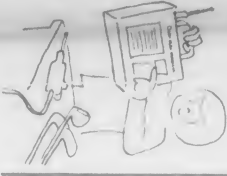
Know how to PROTECT PROPERTY



PERSONAL PROPERTY is your responsibility. Protect it from theft.

IDENTIFY

all items of value with your name and social security number. (Your school may have an electric engraver you can use.)



REQUIRE AUTHORIZATION

and identification from service personnel before letting them into your room or office or allowing them to remove any item for servicing.



RECORD the following information about your valuables:

ITEM	BRAND NAME	MODEL #	SERIAL #	DESCRIPTION
Bank accounts				
Cash				
Radio				
Stereo				
Television				
TV				
Trunk				
etc.				

KEEP LIST IN A SAFE PLACE

See ext. copy of this list with security office.

NOTE: It's best to KEEP AS FEW VALUABLES

around as possible. Check your own or your family's insurance policy to see if your valuables are protected while you're at school. Check with your school's insurance manager - often, reasonable personal property protection policies are available.



A note about HITCHHIKING

Hitchhiking is

- ILLEGAL in most places
- DANGEROUS EVERYWHERE

For safety's sake DON'T THUMB AT ALL!

--take the bus...walk...check the bulletin board for a ride (but be sure to check out the driver ahead of time, for safety's sake).



IF YOU CHOOSE TO TAKE THE RISK AND HITCHHIKE, do it as safely as possible.

AVOID

hitchhiking alone (especially if you're a woman), at night, in deserted areas.

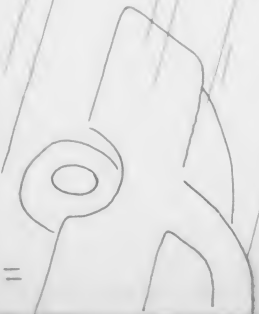
TAKE RIDES

only from older couples, if possible. Refuse rides from speedsters, drunks, anyone who looks "suspicious."

BEFORE GETTING IN,

ask driver's destination before telling yours; sit next to door -- be sure inside handle works.

WHILE RIDING STAY ALERT... ready to exit if trouble develops.



When you're WALKING

DON'T WALK ALONE
Get a friend to go with you -- especially at night.

TRY TO GET A RIDE
from a friend -- or take the "shuttle" or public bus. Wait for it with a friend.

USE PUBLIC WALKWAYS
Walk on well-lit paths. Avoid shortcuts and dark or isolated spots.

LOOK ALERT!

WOMEN should take extra precautions
DRESS FOR SAFETY -- no too-tight pants, clogs or "platforms," so that you can run if necessary.

KEEP PURSE
tucked closely under arm, don't overload yourself with bundles.

SCHOOL PROPERTY deserves your protection, too!

BE ALERT

When using school equipment. Help protect it from theft, unauthorized use, or vandalism.

REPORT

any suspicious activity to campus police -- e.g., an unfamiliar person hanging around your dormitory, classroom, or other campus building.

In the long run, you and OTHER STUDENTS help pay for school property -- so it makes sense for you to **HELP PROTECT IT!**

How to be SAFE ON THE WAY

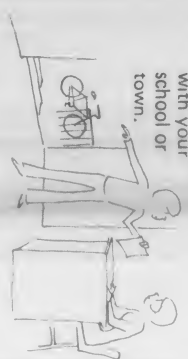
If you ride a BICYCLE

If you drive a CAR



REGISTER

Your bicycle with your school or town.



KEEP A RECORD

of bike's description, serial number, registration number.



DRIVE

with doors locked and windows rolled up.



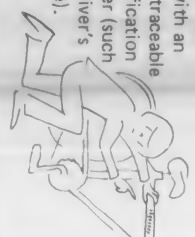
LOCK

doors and trunk when parking. Take your keys.



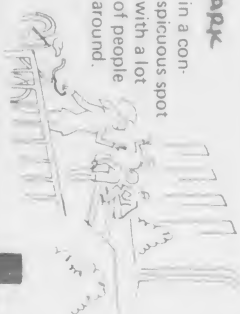
ENGRAVE

bike with an easily traceable identification number (such as a driver's license).



PARK

in a conspicuous spot with a lot of people around.



VALUABLES

should be locked in the trunk or taken with you.



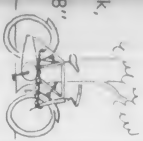
PARK

in well-lit areas.



LOCK

your bicycle to a tree or bike rack, using a cable or chain (at least 3/8" diameter) linked through both wheels and frame.



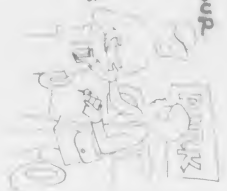
NEVER

leave bike unlocked. When possible, keep it indoors. IF IT'S STOLEN--NOTIFY CAMPUS POLICE IMMEDIATELY!



LEAVING YOUR CAR

in a lot or garage, leave only ignition key -- take others with you.



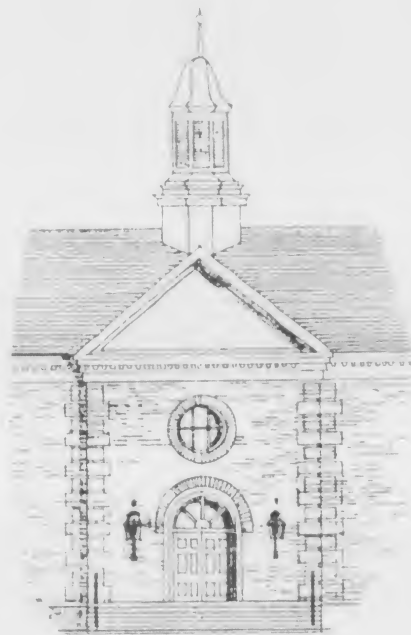
IT'S BEST NOT TO PICK UP HITCHHIKERS



AND DON'T BE AN ACCIDENT VICTIM...

Follow the same rules you would if you were driving a car.

MAJOR CAPITAL IMPROVMENT PROJECTS IN PROCESS
THE UNIVERSITY OF NORTH CAROLINA
AT
WILMINGTON



Prepared By
The Office of the Vice Chancellor for Business Affairs
June 1980

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STUDENT APARTMENTS

Project Description

The student apartment project consists of thirteen two-story town house type apartment buildings. This project provides four-hundred student housing spaces. Each floor is arranged into four suites. Four students will share a suite. The suites are designed to provide each resident with a private bedroom. A living room, kitchen and bath facilities are provided in each suite. The exterior portion of the buildings will be brick veneer.

Architectural Firm

Little and Associates, Charlotte, North Carolina

Cost

The cost of the project is \$3,600,000. The funds for this project will be derived from the sale of bonds.

Construction Cycle

Start Construction - July 1980

Completion Date for Phase I (Seven Buildings) - July 1981

Completion Date for Phase II (Six Buildings) - January 1982

Location

See #28 on Campus Map, page 10.

UNIVERSITY CENTER

Project Description

The design of the University Center is consistent with the Modified Georgian architecture on campus. The 51,000 square foot Center is designed to house the following student-related functions: student government, publications, radio station, health center, student supply store, campus post office, banking facility and a fast-food operation.

Architectural Firm

Ballard, McKim and Sawyer of Wilmington, North Carolina

Cost

The cost of the project is \$3,350,000. The funds for the project will be derived from the sale of bonds.

Construction Cycle

Start Date - September 1980

Completion Date - January 1982

Location

See #22 on Campus Map, page 10

CAMPUS ENTRANCE IMPROVEMENTS

Project Description

The Campus Entrance Improvements Project consists of three phases. Phase I involves the construction of brick gateways at three locations including Randall Drive, "A" Street in the center of the campus, and Riegel Road. A pedestrian mall is designed to replace "A" Street at the traffic circle. The mall will be paved with brick. Limestone benches will be placed at the south end of South College Road. The Cape Fear Garden Club is furnishing shrubs and trees for the mall.

Phase II includes the construction of a four foot high brick wall joining the gates and spanning the front of the campus.

Phase III consists of completing the brick paving in the vicinity of the circle.

Architectural Firm

Leslie N. Boney, Wilmington, North Carolina

Cost

The costs of the phases are as follows:

Phase I	\$113,000
Phase II	\$100,000
Phase III	\$ 50,000

Funds for Phase I will be derived from appropriated, alumni, Foundation and private funds. Funds are not available for Phases II and III. Private donations are being solicited.

Construction Cycle

Start Date of Phase I - June 1980

Completion Date of Phase I - November 1980

Start Date of Phases II and III - Contingent upon receipt of private donations

MARINE SCIENCE BUILDING
(THIRD FLOOR COMPLETION)

Project Description

The Marine Science Building has been in existence since 1974. The third floor of this facility consists of approximately 8,000 unfinished square feet. The completion of the third floor is designed to provide space for instructional programs within the Biology Department.

Architectural Firm

Jefferies and Paris, Wilmington, North Carolina

Cost

The cost of the project is \$395,000. Funds for this project will be derived from state appropriations.

Construction Cycle

Start Date - August 1980

Completion Date - October 1981

Location

See #14 on Campus Map, page 10

PRESSBOX

Project Description

The Pressbox project consists of three stories. The observation and reporting area is located on the third floor. Equipment storage space will be available on the second floor. Public toilet facilities are conveniently located on the first floor.

Architectural Firm

Leslie N. Boney, Wilmington, North Carolina

Cost

The cost of the project is \$70,000. The funds for this project will be derived from a bank loan and private donations.

Construction

Starting Date - September 1980

Completion Date - March 1981

Location

At Brooks Field near Galloway Hall #25, on Campus Map, page 10.

SEWERAGE LIFT STATION

Project Description

The Sewerage Lift Station project is designed to provide an increase in the capacity of the existing station on campus. The rapid growth of the campus and facilities has created the need for sewerage lift station expansion.

Architectural Firm

Henry Von Oesen and Associates, Wilmington, North Carolina

Cost

The cost of the project is \$56,400. Funds for this project will be derived from state appropriations.

Construction Cycle

Starting Date - August 1980

Completion Date - November 1980

Location

Near the Bookstore which is #20 on the Campus Map, page 10.

SOCIAL AND BEHAVIORAL SCIENCE CLASSROOM BUILDING

Project Description

The Social and Behavioral Science Classroom Building design is consistent with the Modified Georgian architecture on the campus. The 46,500 square foot classroom building is planned to house the departments of Sociology, Anthropology, Psychology, Political Science and Philosophy and Religion. Specialized spaces including "quiet rooms" and living quarters for laboratory animals are provided in the project.

Architectural Firm

Jefferies and Faris, Wilmington, North Carolina

Cost

The cost of the project is \$2,741,000. The funds for this project will be derived from state appropriations.

Construction Cycle

Starting Date - August 1980

Completion Date - December 1981

Location

See #18 on Campus Map, page 10.

TENNIS COURTS

Project Description

This project includes the construction of nine outdoor tennis courts. The courts are designed to be of the "cold mix" variety. The new courts will be located adjacent to the existing courts south of Trask Coliseum. Fifteen tennis courts will be available on the campus upon completion of this project.

Cost

The cost of the tennis courts is \$130,000. Funds for this project will be derived from a bank loan.

Construction Cycle

Start Construction - June 1980
Completion Date - October 1980

Location

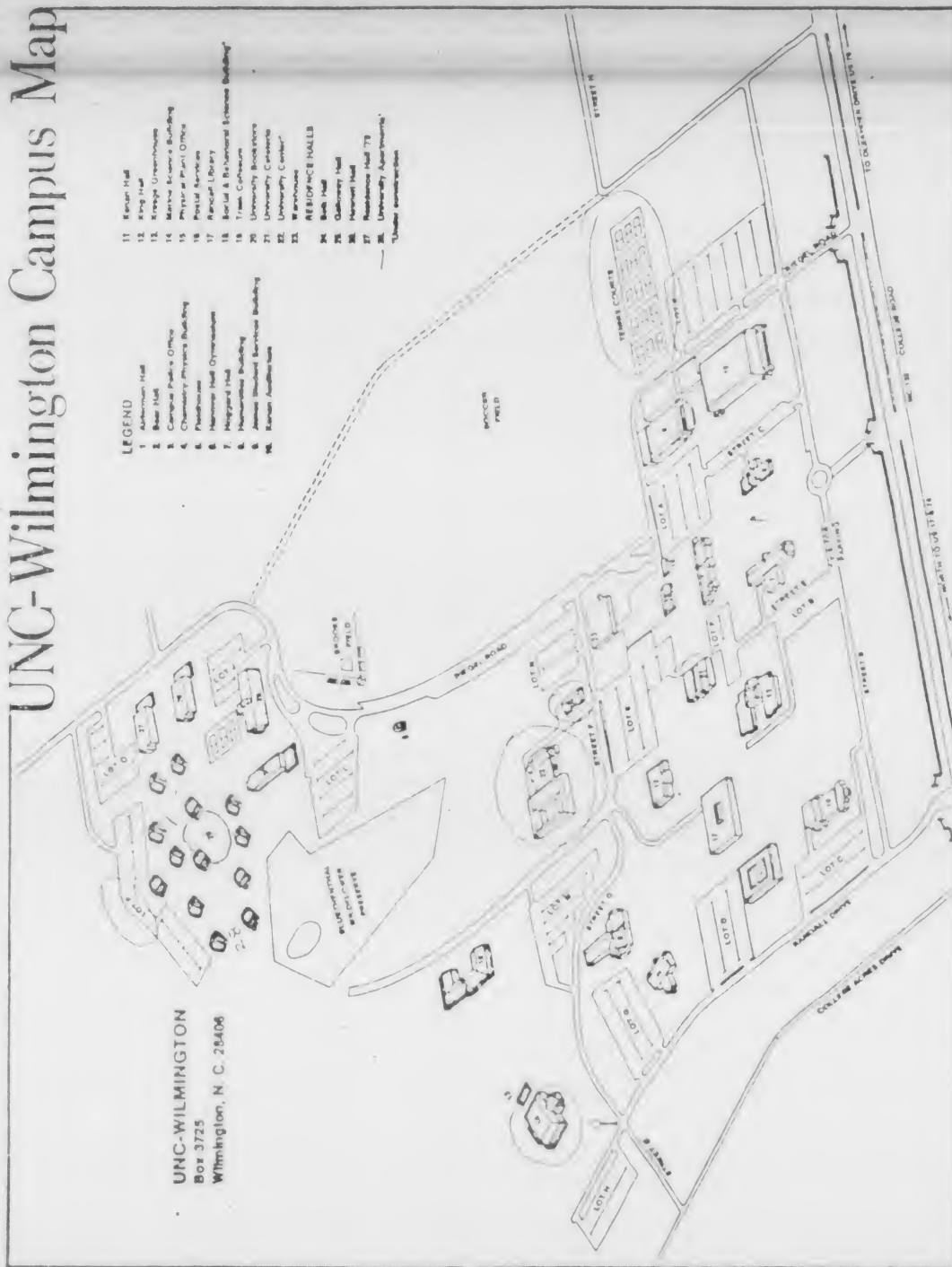
Across Riegel Road from Hanover Hall Gym. #6 on Campus Map, page 10.

UNC-Wilmington Campus Map

UNC-WILMINGTON
Box 3725
Wilmington, N. C. 28406

LEGEND

- | | |
|------------------------------------|---|
| 1. Auderman Hall | 11. Kean Hall |
| 2. Bear Hall | 12. King Hall |
| 3. Campbell Public Office | 13. Knight Unemployment |
| 4. Chemistry Physics Building | 14. Marine Science Building |
| 5. Food Science | 15. Physical Plant Office |
| 6. Harrison Hall Gymnasium | 16. Postal Services |
| 7. Hoggard Hall | 17. Racial Library |
| 8. Humanities Building | 18. Social & Behavioral Sciences Building |
| 9. James Student Services Building | 19. Trade Center |
| 10. Kean Auditorium | 20. University Bookstore |
| | 21. University Cafeteria |
| | 22. University Center |
| | 23. Warehouse |
| | 24. RECEPTION HALLS |
| | 25. Bob Hall |
| | 26. Gallery Hall |
| | 27. Harriet Hall |
| | 28. Residence Hall 79 |
| | 29. University Apartments |
| | 30. Under construction |



University of North Carolina

APPENDIX NO. 3

at Wilmington

28106

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

FISCAL AFFAIRS COMMITTEE MEETING

Wednesday, July 9, 1980

Fiscal Affairs Members: Mr. Eugene B. Hardin, Jr., Chairman
Mr. Harold G. Troy, Sr.

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor
for Business Affairs
Mr. R. O. Walton, Jr., Director of Financial Services

The first item on the agenda was the Endowment Budget. Dr. Hunter recommended that \$19,000 be capitalized from the 1979-80 Fiscal budget.

He also recommended that the Endowment Budget for Fiscal Year 1980-81 be \$40,100. Dr. Hunter explained that the Life Insurance for Faculty and the Vice Chancellors' Recruiting fund should be increased. Mr. Hardin moved that the above mentioned items be approved. The motion was passed by the Committee.

Mr. Walton presented an update on the financing plans for the upcoming Capital Improvement Projects.

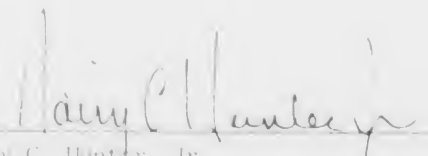
Mr. Walton also presented a report on the 1980-81 Fiscal Affairs of the University, using the following chart:

Operating Budget	\$11,958,000
Auxiliary Budget	1,650,000
Trust Budget	1,800,000
Total Budget	\$15,408,000

Five hundred seven (507) employees will be employed by the University during Fiscal Year 1980-81 for total salaries of \$8,400,000.

Capital Projects currently in process total \$10,500,000.

The meeting was adjourned at 10:30 a.m.


Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs

Attachment: 1980-81 Budget

KELAN INFORMATION FUND BOOKLET

1980-81

INCOME:	1979-80	1980-81
University Invested Funds Interest	\$55,000	\$41,580
Hagler System Note Interest	1,000	1,520
Total Interest Income	\$56,000	\$43,100

EXPENSES:		
General Academic Support	\$10,500	\$10,500
Faculty Development & Research Support	10,500	10,500
Life Insurance for Faculty & University Officers	11,000	15,000
Outstanding Teaching Award	1,000	1,000
Chancellor's Discretionary Fund	5,000	5,000
Vice Chancellor's Recruiting & Disc. Fund	5,500	4,000
Kenan House Maintenance & Repair to Furnishings	5,000	5,000
University Gift-Worthy & Emergency Fund	20,000	20,000
Total Expenses	\$63,500	\$80,500

PROPOSED ADDITION TO BE CAPITALIZED	\$15,500	\$20,400
TOTAL BUDGET	\$79,000	\$99,900

NOTE: Fund Balance June 30, 1980, \$76,000.

Recommended Capitalization July 31, 1980, \$10,000.

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

July 9, 1980

MEMORANDUM

TO: Members of the Student Affairs Committee -
Board of Trustees

FROM: William M. Malloy *W. Malloy*

RE: Status Summary Report - Division of Student Affairs

In lieu of a July meeting of the Student Affairs Committee of the Board of Trustees, the following brief summary is provided as information and requires no specific action on the part of the Committee.

I. Personnel

A. The Student Affairs staff is in the final stages of a search for a Housing Area Coordinator. The Housing Area Coordinator will live in Galloway Hall and is responsible for the operation and student life program for all four residence halls. This position reports directly to the Director of Housing as well as to the Dean of Students. It is anticipated that this position will be filled as of August 1.

B. A search, both regional and national in scope, is currently underway to employ a Dean of Student. (This position description is attached.) This vacancy was created in January when Dean Ralph H. Parker was named Dean of Admissions. A search committee is being formed and applications will be accepted through July 21, 1980. It is hoped that an appointment can be made by the middle of August.

II. The 1980 Freshman Orientation and Preregistration held during June was a success. Nine hundred and three (903) freshmen were preregistered for fall semester representing a significant increase over the 1979 orientation program which preregistered seven hundred and ninety-nine (799). An additional number of freshmen are anticipated for August pushing our freshman class total close to or beyond the one thousand mark for the first time.

Members of the Student Affairs Committee
July 9, 1980
Page 2

In addition to the preregistration process, the students were scheduled to meet on a one-to-one, personal basis with their academic advisors through our relatively new General College Advising Program. Each student received approximately thirty minutes of academic advising. Other highlights of the three, two-day programs included the parent orientation session and tour of Historic Wilmington, and interest sessions for students such as "time management," "money management," "getting involved on campus," and others. These sessions employed the volunteer services of local alumni, bankers, and staff.

An orientation evaluation session by the Student Affairs staff is being planned and ideas and revisions are already being discussed for 1981-82.

WMM:sfk

Attachment

DEAN OF STUDENTS

The University of North Carolina at Wilmington
Wilmington, North Carolina

The University of North Carolina at Wilmington is a constituent institution of the University of North Carolina. Located on the coast at Wilmington, N. C., the institution currently enrolls 4,500 students; 1,000 students reside on campus.

Position Description: The Dean of Students reports directly to the Vice Chancellor for Student Affairs. The more specific duties of the Dean of Students include but are not limited to the planning and direction of new student orientation, supervision of residence life activities and training of residence hall staff, student discipline, and general counseling and advising responsibilities.

Qualifications: Masters degree in Higher Education - Student Personnel Services or closely related field. At least three to five years of administrative experience, preferably in the areas of residence halls, student conduct, and orientation.

Position Available: August 1, 1980

Salary Range: \$18,000 to \$22,000

Forward letter of application and resume by July 21, 1980 to:

William M. Malloy
Vice Chancellor for Student Affairs
University of North Carolina at
Wilmington
Wilmington, North Carolina 28406



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WILMINGTON, NORTH CAROLINA 28401

MEMORANDUM

TO: Members of the Board of Trustees
University of North Carolina at Wilmington

FROM: Jesse A. Sengers
President, Student Government Association

DATE: July 9, 1980

SUBJECT: Semi-Annual Report of the UNCW Student Government Association

This memo and enclosures are the Student Government Association's Semi-Annual Report. The enclosures are: A listing of SGA officials, a listing of recognized clubs and SGA organizations, a balance sheet of the SGA, and goals of the executive officers, that pertain to problem areas.

Student Government is a growing concern. This can be seen with the rapid growth that we have achieved over the past two years. With our budget now exceeding \$150,000, we feel more responsive to the needs and wants of the students. The overall goal of this administration is to provide a business-like atmosphere to Student Government and its clubs/organizations in an effort to help relieve this problem or "growing pains".

Your comments and suggestions are not only welcomed, but are essential to the effective operation of Student Government. Please feel free to ask me any questions concerning this report or Student Government.

JAS/csf

Enclosures

GOALS FOR PRESIDENT

Below you will find a few of the more important goals that I, as President, would like to see accomplished. These goals are well within our grasp and can be implemented. Along with my goals, I have asked the Vice President and Treasurer to include their goals for without the executive officers of the SGA setting objectives then we cannot effectively steer the Student Government Association in the right direction.

1. Procedures Manual

This has been a problem in the past. A procedures manual is needed to help the SGA become more business-like and to maintain a more standardized set of rules and regulations.

2. Unified Student Body

Accomplishing this task will require effectively using the campus media to distribute information about campus activities, SGA meetings and any other event that could affect student life on campus.

3. Inventory Control

In the past this has been a tremendous problem but this administration is working toward alleviating it. This process began under former President Faill, when the business information systems class from the School of business studied the SGA procedures on handling inventory. These recommendations have now come in and the SGA is now implementing them. Once the recommendations are in effect, the SGA will be able to keep track of its inventory in a more standardized and orderly fashion.

4. Fiscal Responsibility

This is an area where Student Government has been very weak. Yet there have been advances in taking care of this problem. The new financial system proposed by the business information systems class will be put into effect on July 1, 1988. This system will give SGA tighter control over its funds and to operate on a more efficient level.

GOALS FOR VICE PRESIDENT

1. Campus Communications

The problem of campus communications is improving here at UNCW. The Student Senate will try and be more vocalized on issues concerning the students. The Senate is in the process of encouraging the various campus medias of becoming more actively involved in our Student Government. I would personally like to see the UNCW Video Network utilized more this year.

2. New SGA Constitution

This past year our Senate wrote and approved a new SGA constitution which is more explicit in content than in previous years' constitutions.

3. Senate Committees

The senators this next year will be required to participate on a variety of committees. This will enable the Senate to be more active in student concerns. Examples of these committees would be a dealing with University problems for students to review on a regular basis problems of concerns on our campus.

4. Constituency

The clubs and organizations of students will be encouraged to select or be assigned a particular senator(s) to act as an interest group per se. This would indirectly enable clubs and organizations to initiate legislature that is beneficial to the students. It would also give the senator a constituency that he/she is directly answerable to.

5. Outside Campus Communication

We are working to promote a direct line from our Senate to other schools in North Carolina and beyond the state barriers via the Postal Service. There are always new ideas or issues that affect students in our state or in other states. We wish to "tap" into this line of communications for the benefit of our school.

6. Senate Workshops

We hope to develop a system of orientation for our new senators, to encourage them to seek our student opinion and student concerns.

7. Freshman Orientation

This year the Student Government should play a more active role in the orientation of freshmen on the UNCW campus. What better way is there to "sell" our school than for students to help out in this area.

8. Senate Matters

In the future, when the Student Senate renders an opinion to the various University factions, we would wish that these "factions" take us more seriously. The SGA is run by students, for students, and reflect the opinions of this Student body, for without students the University System would be non-existent.

GOALS FOR TREASURER

As Treasurer of Student Government, I plan on implementing the following goals:

1. To develop a more efficient way of operating in the SGA office by using the suggestions made by the Business Information System class.
2. To develop an advisory committee made up of business majors.
3. To have a club orientation session at the beginning of the fall semester. Each club will be given a packet describing the rules and procedures set by the SGA office. During the orientation, I will explain these procedures.
4. Develop a form for the clubs and organizations to fill out before they come to us asking for more money. This will enable us to see where the money is going. Furthermore, if the money is not spent correctly, it will give us a basis for reprimand.
5. Develop a loan system. This will keep the SGA from going into deficit spending. Hopefully, in the long run, we will be able to generate revenues which can be used to benefit the students in some way.
6. Decrease unnecessary and wasteful spending by tighter controls.
7. Improve the procedures by which the budgetary hearings operate so that every club and organization has a fair chance.
8. Have a surplus of revenues to carry over for the 1981-82 school year.
9. Train another person for my job so that he/she will know what he/she is doing when it is his/her time to become Treasurer.

1980 SGA OFFICIALS

Executive Branch

President
Vice President
Treasurer
Attorney General

Jessie A. Sanders
Charles B. Parsons
Michelle Bond
Mark Bremer

Judicial Branch

Student Supreme Court

Chief Justice John Ward
Court Justice Steve Griffin
Pete Johnson
Bill Hill
Elizabeth Adams
Barry Daniels
Tom Hyde
Mike Hutchinson
1 Position Open

University Court

Justice Floyd Thomas
Rusty Holdt
Benita Wilson
5 Positions Open

Legislative Branch

Secretary

Lynne Wells

Senior Class

President
Vice President
Senators

Doug Browne
Karin Wansley
Wesley Bragg III
Bill Sanders

Junior Class

President
Vice President
Senators

Pete Divoky
Baxter Miller III
David McCall
Aaron Oliver

Sophomore Class

President
Vice President
Senators

Steve Schmidt
Kathy Mott
Melinda Clark
Joey Love

Freshman Class

President
Vice President
Senators

Denise Rowlett

Representatives at Large

Chuck Black
Raymond Kriegbaum
Dale Fish
Ellen Holloway
Tina Huston
Kimberly Mills

Jeff Newton
Nancy Kelker
Robert Durda
Paul Walker
Gore

RECOGNIZED ACTIVITIES AT UNCW

CAMPUS MEDIA

Seahawk
Fledgling
Atlantis
Channel Marker
Forum
WLOZ
UNCW Instant Replay

ATHLETIC CLUBS

Football Club
Sailing Club
Women's Soccer
Racquetball Club
UNCW Skihawks
Ten Pin Club
Rowing Club

CREATIVE ARTS

Forensics Union
University Theatre
Concert Choir
Reader's Theatre

OTHER ORGANIZATIONS

Biology Club
North Carolina Student Legislature
Black Student Union
Circle K
B. Frank Hall Philosophy and Religion Society
National Entertainment Conference
Historical Society
National Organization for Women
Adventures Club

SPA ORGANIZATIONS

Program Board
Concert
Homecoming
Dance
Lecture
Coffeehouse
Publicity
Fine Arts

STANDING COMMITTEES OF SGA

Judiciary Committee

Chairman - Doug Browne

Appropriations Committee

Chairman - Michelle Bond

Program Coordinating Committee

Chairman - Mark Davis

Charter Committee

Chairman - Paul Walker

Elections Committee

Chairman - Mike Stroud

EXPENDITURES OF GENERAL FUND
1979-1980

Beginning Balance	\$20,135.03	
Second Summer School Fees	1,542.50	
Fall Fees, 1979	52,125.00	
Spring Fees, 1980	50,122.00	
Revenue	10,919.08	
First Summer School Fees (estimate)	<u>1,500.00</u>	
Total Beginning Balance		\$136,343.61

Allocations

Seahawk	\$ 7,536.40
Reallocation	2,700.00
Fledgling	12,220.00
Carryover	4,155.30
Atlantis	4,655.00
V.I.C.F.	470.00
WLOZ	3,750.00
Carryover	421.95
Reallocation	6,996.72
Choir	4,044.00
Carryover	1,584.32
Reallocation	1,306.21
Executive	8,134.00
Reallocations	\$1,100.00
	<u>6,366.00</u>
Forensics	7,520.00
Theatre	1,880.00
N.C.S.L.	1,377.10
Reallocation	76.05
Rowing	1,961.78
Reallocations	\$1,151.30
	<u>1,109.00</u>
Compiognages	36.85
Forum (carryover)	447.20
Reallocation	19.89
Handbook	940.00
Fishing	87.84
Football	6,580.00
Carryover	345.07
Sailing	817.60
Black Student Union	3,194.00
Programs Admin.	37,000.00
Reallocation	44.00
Racquetball	228.80
Reader's Theatre	470.00
URCN Women's Soccer Club	908.00
Reallocation	120.00
Biology Club	400.00
Tin Pen Club	<u>120.00</u>

Total Allocations		<u>132,566.01</u>
Ending Balance		\$ 3,777.60

July 9, 1980

SUMMARY PERSONNEL REPORT
OF THE
ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee has approved the following requests for Appointments as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS EFFECTIVE AUGUST 1, 1980

Franklin Dean Allen, as Assistant Professor, Department of Health, Physical Education and Recreation. This appointment is contingent upon Mr. Allen's completing all requirements for the Ph.D. degree by August 15, 1980.
(10 months, August 1, 1980, State Funds)

Veena Ambardar, as Assistant Professor, Department of Mathematical Sciences. (10 months, August 1, 1980, State Funds)

Pauline Frances Applefield, as Assistant Professor, Department of Psychology. This is a continuation of the position she has held as part-time Lecturer since January 1978.
(10 months, August 1, 1980, State Funds)

Courtney Thomas Hackney, as Assistant Professor, Department of Biology. (10 months, August 1, 1980, State Funds)

Donald Earl Hawk, as Assistant Professor, Department of Health, Physical Education, and Recreation. This appointment to the rank of Assistant Professor is contingent upon Mr. Hawk's completing all requirements for the Ph.D. degree by August 15, 1980. (10 months, August 1, 1980, State Funds)

Barbara S. Kariunkel, as Associate Professor, Department of Earth Sciences. (10 months, August 1, 1980, State Funds)

David Stephen Lechley, as Assistant Professor, Department of Creative Arts. This is a continuation of the position he has held as Lecturer since August 1979.
(10 months, August 1, 1980, State Funds)

Hikyoo Koh, as Assistant Professor, Department of Mathematical Sciences. (10 months, August 1, 1980, State Funds)

Stephen Dexter LeQuire, as Assistant Professor, Department of Creative Arts. (10 months, August 1, 1980, State Funds)

Sandy Dwayne Martin, as Assistant Professor, Department of Philosophy and Religion. This is a continuation of the position he has held as Lecturer since August 1979, and the appointment to the rank of Assistant Professor is contingent upon Mr. Martin's completing all requirements for the Ph.D. degree by August 15, 1980. (10 months, August 1, 1980, State Funds)

Sherrill Virginia Martin, as Assistant Professor, Department of Creative Arts. This is a continuation of the position she has held as Lecturer since August 1979. (10 months, August 1, 1980, State Funds)

James Harold Nelson, as Associate Professor, Department of Mathematical Sciences. (10 months, August 1, 1980, State Funds)

Patricia Ann Rensma, as Assistant Professor, Department of Philosophy and Religion. This is a continuation of the position she has held as Lecturer since August 1979. (10 months, August 1, 1980, State Funds)

Shiva Kumar Saksena, as Assistant Professor, Department of Mathematical Sciences. (10 months, August 1, 1980, State Funds)

Richard Jay Sanders, as Assistant Professor, Department of Psychology. This appointment to the rank of Assistant Professor is contingent upon Mr. Sanders' completing all requirements for the Ph.D. degree by August 15, 1980. (10 months, August 1, 1980, State Funds)

Hussein M. Shattout, as Associate Professor, School of Business Administration. (10 months, August 1, 1980, State Funds)

Eul Sheridan, Jr., as Assistant Professor, Department of Political Science. This appointment is contingent upon Mr. Sheridan's completing the requirements for the Ph.D. degree by August 15, 1980. (10 months, August 1, 1980, State Funds)

David Reuel Shevach, as Assistant Professor, Department of Sociology and Anthropology. (10 months, August 1, 1980, State Funds)

Dennis John Sporre, as Associate Professor and Chairman of the Department of Creative Arts. (12 months, July 1, 1980, State Funds)

Carol Ellsworth Tallant, as Assistant Professor, Department of Creative Arts. This is a continuation of the position she has held as Lecturer since January 1980, and the appointment to the rank of Assistant Professor is contingent upon Ms. Tallant's completing all requirements for the Ph.D. degree by August 15, 1980. (10 months, August 1, 1980, State Funds)

John Lewis Walker, III, as Assistant Professor, Department of English. (10 months, August 1, 1980, State Funds)

ADJUNCT APPOINTMENTS/REAPPOINTMENTS

Elizabeth T. Anderson, as Adjunct Lecturer in Medical Technology, without salary.

Jean G. Basch, as Adjunct Lecturer in Medical Technology, without salary.

Howard T. Lehaven, as Adjunct Professor of Medical Technology, without salary.

Margaret B. Dicenzo, as Adjunct Lecturer in Medical Technology, without salary.

Joseph B. Dullay, as Adjunct Professor of Medical Technology, without salary.

Dargan Frierson, as Adjunct Research Statistician, Institute for Marine Biomedical Research. Dr. Frierson holds concurrent appointment at the University of North Carolina at Wilmington as Assistant Professor, Department of Mathematical Sciences.

H. William Gillen, as Adjunct Senior Research Physiologist, Institute for Marine Biomedical Research, without salary.

Anne F. Kendrick, as Adjunct Lecturer in Medical Technology, without salary.

Michael H. Leaken, as Adjunct Professor of Medical Technology, without salary.

Sister Mary Matthew Snow, as Adjunct Lecturer in Medical Technology, without salary.

Ralph C. McCoy, as Adjunct Professor of Medical Technology, without salary.

Gordon R. Murdock, as Adjunct Associate Professor of Biology, without salary.

James Oliver, as Adjunct Research Bacteriologist, Institute for Marine Biomedical Research, without salary.

J. Paul Reynolds, as Adjunct Professor of Biology, without salary.

Gerald H. Shinn, as Adjunct Research Epistemologist, Institute for Marine Biomedical Research. Dr. Shinn holds concurrent appointment at the University of North Carolina at Wilmington as Professor, Department of Philosophy and Religion.

Henry Pate Singletary, as Adjunct Professor of Medical Technology, without salary.

Robert F. Soots, as Adjunct Associate Professor of Biology, without salary.

ADJUNCTS, CONT.

Charles Lewis Wells, as Adjunct Professor of Medical Technology, without salary.

Charles G. Yarbrough, as Adjunct Associate Professor of Biology, without salary.

Victor Zullo, as Adjunct Professor of Biology. Dr. Zullo holds concurrent appointment at the University of North Carolina at Wilmington as Professor, Department of Earth Sciences.

Spencer Rogers, as Adjunct Research Associate, Department of Earth Sciences, without salary.

The Committee supports the following recommendation for appointment with permanent tenure and recommends submitting this to the President and the Board of Governors.

APPOINTMENT TO THE RANK OF PROFESSOR WITH PERMANENT TENURE

Joseph Cyrus Awkard, as Professor, Department of Psychology, beginning January 1, 1981. This is a continuation of the position Dr. Awkard has held as Distinguished Visiting Professor since August 1979. (10 months, State Funds)

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October 8, 1980

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Buildings & Grounds Committee-----	5, 6, 9
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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room A-215

Wednesday, October 8, 1980
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 9, 1980 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Penton, Chairman
 - Buildings & Grounds Committee - Mr. Hill, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Doctor Eaton, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL MATTERS, AND/OR PROPERTY MATTERS

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) REPORT ON PERSONNEL MATTERS AND/OR PROPERTY MATTERS
- (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
- (13) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (14) ADJOURNMENT

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
OCTOBER 8, 1980

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 12:00 noon on Wednesday, October 8, 1980. Following lunch, the meeting was convened at 12:20 p.m., with Chairman George R. Little, Jr. presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John T. Dees	Mrs. Ellen S. Newbold
Dr. Hubert A. Eaton, Sr.	Mrs. Roi M. Penton
Eugene B. Hardin, Jr.	Harold G. Troy, Sr.
William L. Hill, II	John D. Warlick, Jr.
George R. Little, Jr.	Jessie Sanders

Absent: Mrs. Jacqueline Morris-Goodson, Addison Hewlett, Jr. and William B. Humphrey

Representing the University were:

William H. Wagoner	- Chancellor
Charles L. Cahill	- Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	- Vice Chancellor for Business Affairs
William M. Malloy	- Vice Chancellor for Student Affairs

MINUTES

There being no additions or corrections, the minutes of the meeting held on July 9, 1980 were approved as mailed.

CHANCELLOR'S REPORT

Chancellor Wagoner announced that Mrs. Burruss, assistant secretary, would be attending the Conference for Board Secretaries in Chapel Hill on October 9 and 10.

This is the first such conference being held for board secretaries, and Mrs. Burruss has been asked to lead a panel discussion on "Services to Board Members."

Enrollment

The Chancellor stated that the anticipated enrollment of 4,600 students announced at the July meeting, had been exceeded with a total of 4,713 students being enrolled for the fall semester - 4,591 undergraduate students and 122 graduate students, with an FTE of 4,185. He further stated that New Hanover County had the largest number of students enrolled, followed by Wake County with a total of 283 students. The following analysis by counties on the enrollment was presented:

<u>County</u>	<u>1980</u>	<u>1979</u>	<u>Increase or Decrease</u>
Alamance	78	60	+ 18
Bladen	76	60	+ 16
Brunswick	167	137	+ 30
Columbus	99	101	- 2
Cumberland	199	187	+ 12
Duplin	99	99	0
Durham	66	38	+ 28
Guilford	172	142	+ 30
Mecklenburg	118	118	0
New Hanover	1705	1649	+ 56
Onslow	190	179	+ 11
Pender	170	148	+ 22
Sampson	81	69	+ 12
Wake	283	208	+ 75

In commenting further, Chancellor Wagoner stated that the growth of the UNC-Wilmington campus involves students from all over the state and can be attributed to the diversity of programs and a special interest in the marine science field; and the widespread reputation of the campus academically. He further commented that this also represented a great effort on the part of the admissions staff and others in spreading the message on our campus across the State of North Carolina. The quality of the students being attracted to this campus is not diminished in any way, since the two prime criteria for our students are their SAT scores and their High School records, which assures us that those attending UNC-Wilmington are qualified.

In commenting on the Chancellor's remarks, Mrs. Newbold stated that a College Fair was held in the Greensboro City Schools, and our admissions staff had done an excellent job in presenting the merits of UNC at Wilmington, and were to be commended.

Long-Range Plans

The Chancellor reported that he and the members of his staff had met with President Friday, Vice President Carroll and Vice President Dawson, to discuss the long-range plans for the campus. This meeting was very productive. The plans are now in the hands of the University staff to be forwarded to the Board of Governors.

With reference to the nursing program, this does not show up in the long-range plan as previously discussed with the board. All nursing education programs will be included in a separate part of the long-range plan going to the Board of Governors.

Budget Review

The Budget Review Conference for UNC-Wilmington was held with Vice President Joyner and Vice President Dawson. The Chancellor attended this meeting with Vice Chancellor Cahill and Vice Chancellor Hunter. Wagoner stated that we had received a comprehensive, detailed and fair hearing before President Friday and his staff. At the moment this information is being prepared by President Friday and his staff for presentation to the Board of Governors, and will in all probability be presented at the meeting to be held on Friday, October 10, 1980. Once these requests have been reviewed, they will be forwarded to the Advisory Budget Commission for their action prior to the convening of the Legislature in January.

Gift to Rare Book and Documents Collection

Chancellor Wagoner reported that Doctor Eaton had been instrumental in obtaining from the kinswomen of Dr. James Francis Shober, the first black physician to practice in North Carolina, his portrait and original medical diploma. These were

presented to the University to be housed in the Helen Hagan Special Collections Room in the William Randall Library. The donation was made by the nieces of Doctor Shobar, Mrs. Addie Whiteman King, Mrs. Gladys Whiteman Baskerville, and Mrs. Carrie Taylor Wright. Chancellor wagoner stated that this was a fine acquisition for our library, and encourages other individuals who have documents of this nature, to share them with the University.

University Open House

With further reference to the suggestion at the last meeting that UNC-Wilmington consider planning for a University Open House for this spring, Chancellor Wagoner stated that plans should be "picking up" very shortly in preparation for this event. It is felt that this is essential for the community and this area of North Carolina. He further reported that we will be working with the faculty and coordinating this event through our development office. It is hoped that a time may be specified to set this up as "University Day" when a number of events can take place at the same time.

Next Meeting of Board

In conclusion, Chancellor Wagoner announced that the next regularly scheduled meeting of the Board of Trustees would be held on Wednesday, January 14, 1981.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE (APPENDIX NO. 1)

Mrs. Penton, chairman of this committee, reported that the Academic Affairs Committee had held a short meeting prior to the board meeting. She stated that the committee was continuing to pursue and study the R.O.T.C. program and will have more to report at a later date. During the meeting, the admissions policies were reviewed. The remainder of the report of the committee on personnel was deferred for the Executive Session.

BUILDINGS AND GROUNDS COMMITTEE (APPENDIX NO. 2)

Mr. Hill, chairman of this committee, reported that a number of items were discussed in their meeting.

Chairman Hill stated that the Buildings and Grounds Committee unanimously recommends to the Board of Trustees that the new Humanities Classroom Building be named in honor of Miss Margaret Shannon Morton, one of the first full-time teachers at Wilmington College, who retired in 1965. She taught English and served as chairman of the Department of English from 1947-1963. She was also Dean of Women from 1955 to 1963. Miss Morton, now 83 years of age, resides in Henderson, North Carolina. She returns to UNC-Wilmington each year in the spring for the presentation of awards in the Shannon Morton Essay Contest. Mr. Hill moved that the Humanities Classroom Building be named for Miss Margaret Shannon Morton, with an appropriate plaque being placed in the building. Seconded by Doctor Eaton, the motion carried. Chancellor Wagoner is to notify Miss Morton of this decision.

Mr. Hill continued the report of this committee with the Capital Improvement Progress Report - reviewing in detail those items which were included in the report.

In reporting on the Wise House property, Mr. Hill stated that the trustees had requested that this property be transferred to the Endowment Board, and this has been done and the Endowment Board is now the owner of the property.

Chairman Hill introduced to the board, Mr. John Jefferies of the firm of Jefferies and Faris, Architects and Planners of Wilmington, who presented three maps covering the University at present, the short-range plan to 1985, and the long-range plan to the year 2000. A detailed report on the plans for UNC-Wilmington was reviewed and explained to the board. Mr. Jefferies stated that these were not set plans and are subject to change, and can be changed if needed. He further stated that this was a good concept and if the board would support the plan,

maintain it, keep it up-to-date and use it, it would ultimately save time. Motion to adopt the plans as submitted was made by Mr. Hill - seconded by Mrs. Newbold, the motion carried.

A report followed concerning the closing of Wooddale Drive. Two residents of the area, Mr. Toussaint and Mr. Knecht, appeared before the committee on behalf of the residents to ask for the closing of Wooddale Drive to traffic in and out of the campus, leaving the street a dead-end street. They complained of trash problems and noise problems from the dormitories.

In replying to their complaints, Doctor Hunter called on Mr. Dempsey, who stated that this road connection was 55 seconds closer to the dormitory area in the event of a fire or other emergency, and stated that the closing would reduce access into the campus by one-fifth. It was further stated that additional steps would be taken to help the residents. The area is now on regular trash pickup and will be kept cleaned, and will be better patrolled and monitored by law enforcement officials. Since it was felt that it would not be in the best interest of the University for this access road to be closed, the committee recommended that Chairman Little write a letter outlining the proposed steps to be taken by the University and the decision of the board in respect to this matter. Motion was made by Mr. Hill that this road remain open, and that additional steps be taken to help the residents as outlined. Seconded by Doctor Eaton, the motion carried.

FISCAL AFFAIRS COMMITTEE

Mr. Hardin, chairman of this committee, stated that no meeting of the committee had been held, however, he did have several items to report as information.

He reported that a copy of the audit report had been mailed to all trustees, and that it was a very satisfactory report. He further stated that the budget request for the entire University system amounted to \$1.7 billion. For the University of North Carolina at Wilmington, Continuing Budget Requests for the

1st Biennium, 1981-1982, were \$11.6 million, and for the 2nd Biennium, 1982-1983, \$11.8 million. There are also Capital Improvement Projects for the University of North Carolina at Wilmington totalling in excess of \$8.9 million.

STUDENT AFFAIRS COMMITTEE (APPENDIX NO. 3)

Doctor Eaton, chairman of this committee, reported that the committee had met prior to the board meeting. He reported that three additional staff members had been added to the Division of Student Affairs since the last meeting. They are Gary Juhan, Dean of Students; Robert Taylor, Assistant to the Resident Dean for Student Life; and Carolyn Johnson, Coordinator of Veteran's Affairs.

A report on Student Financial Aid was presented to the board. Eight categories are represented, with only two of the categories being loans, for a total of \$2,580,945.00 being awarded to date. The projected number of financial aid recipients for 1980-1981 is 2,000. In response to a question on delinquent accounts, Vice Chancellor Malloy stated that the percentage of delinquents on student loans is approximately 16%.

Vice Chancellor Malloy introduced to the board, Gary Juhan, Dean of Students, who began working with Student Affairs on September 1, 1980.

A status report on Club Football was presented by Vice Chancellor Malloy. He stated that the coach of the team had resigned, and the assistant coach was ill. He reported that he and SGA President Sanders had met with members of the team, and an agreement has been reached to cancel the remainder of the games which had been scheduled, since this was in the best interest of the students involved on the team. A total of \$5,600 has been invested by the Student Senate in the Football Club, and the club has received approximately \$2,500 in private donations. These funds have been frozen in the Club Football Account for the time being. Doctor Malloy stated that a Club Sports Board will be established for the purpose of establishing criteria for all club sports.

In reporting on the Office of Counseling and Testing, Doctor Malloy stated that three members of the Psychology Department are assisting with referrals, which adds another dimension to the services which they can provide.

Doctor Eaton concluded the report of the Student Affairs Committee with an explanation of the regulations concerning students under the veteran's program. He reported that Carolyn Johnson, Coordinator of Veteran's Affairs, has approximately 350 veterans under this program, stating that a maze of paperwork is required in the processing of each veteran. In response to a question as to who is eligible for veteran's benefits, Doctor Eaton stated that anyone who had served in the armed forces prior to 1976 is considered to be a veteran.

Motion was made by Mrs. Penton to adjourn to Executive Session for the discussion of personnel and/or property items. Seconded by Mr. Warlick, the meeting was adjourned to Executive Session.

EXECUTIVE SESSION

Academic Affairs Committee

Mrs. Penton continued with the report of this committee (APPENDIX NO. 1), stating that there was only one personnel item related to the faculty area - the request of Dr. James J. McGivern, Professor in the Philosophy and Religion Department, for an official leave of absence without pay, for the period January through March of 1981. He has been invited to serve as a Visiting Professor the the winter quarter in the Department of Religion at Emory University in Atlanta, Georgia. Mrs. Penton moved that Doctor McGivern's request for a leave of absence without pay be granted, with permission for him to continue his retirement and fringe benefits during this leave of absence. Seconded by Mrs. Newbold, the motion carried.

Student Affairs Committee

Vice Chancellor Malloy requested that the Board of Trustees affirm the hiring of Gary Juhan as Dean of Students. Motion was made by Doctor Eaton affirming the position of the Board of Trustees with reference to the hiring of Gary Juhan as Dean of Students. Seconded by Mrs. Newbold, the motion carried.

Buildings and Grounds Committee

Mr. Hill, chairman of this committee, presented information on the possible acquisition of certain property adjacent to the University which is available.

Mr. Hill moved adoption of a resolution concerning real property matters. Doctor Dees seconded the motion and it carried. (APPENDIX NO. 4)

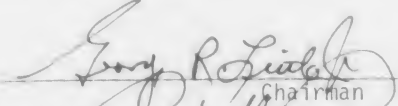
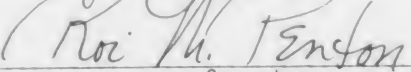
Motion was made, seconded and passed, to adjourn the Executive Session to reconvene in open session.

Motion was made by Mr. Hill to accept the report and recommendations of the Academic Affairs Committee as presented in Executive Session dealing with a requested leave of absence by Dr. James J. Megivern. Seconded by Mrs. Newbold, the motion carried.

Motion was made by Mr. Hill to adopt the report of the Buildings and Grounds Committee as presented in Executive Session. Seconded by Mr. Warlick, the motion carried.

The Chair recognized Mr. Troy, who stated that Professor Woody Hall of the School of Business Administration was the speaker at a Workshop held for the Whiteville City School System. Mr. Troy was very complimentary in his remarks, and stated that Professor Hall had made an excellent presentation.

There being no further business, and upon motion being made, seconded and passed, Chairman Little declared the meeting adjourned at 2:00 p.m.


Chairman

Secretary

University of North Carolina

at Wilmington

28401

Minutes of the Meeting

Board of Trustees

Committee on Academic Affairs

The Board of Trustees' Committee on Academic Affairs met in Room 111 of the Alderman Administration Building on Wednesday, October 8, 1980, at 11:00 a.m. with Mrs. Howard A. Penton, Chairman, presiding.

The roll was called and the following members were present:

Mrs. Kenneth R. Newbold
Mrs. Howard A. Penton, Chairman
Dr. John T. Dees

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

VICE CHANCELLOR'S REPORT

In his report, Vice Chancellor Cahill discussed the following topics:

1. Long-Range Plan -- The Long-Range Plan is still being reviewed and discussed in Chapel Hill.
2. Undergraduate Admissions Policy -- Dr. Cahill presented a general statement of the various kinds of admissions programs and relevant policies available at UNC-Wilmington (copy attached to official minutes).

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PERSONNEL MATTERS

A motion was made by Mrs. Newbold and seconded by Dr. Dees that the Committee adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Penton called the Executive Session to order and requested Vice Chancellor Cahill to present for the Committee's review and action any recommended personnel changes at the University of North Carolina at Wilmington. The only item for consideration was a recommendation to grant a Leave of Absence for Dr. James J. Megivern, Professor in the Department of Philosophy and Religion (copy attached to official minutes). Dr. Megivern has requested this Leave without pay for the period January through March 1981 in order to accept an invitation as Visiting Professor for the winter quarter in the Department of Religion at Emory University in Atlanta, Georgia.

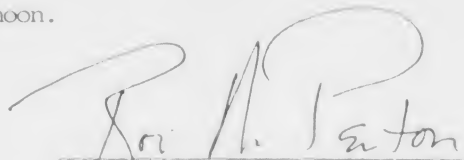
Dr. Dees moved that the recommendation be accepted; Mrs. Newbold seconded, and the motion passed unanimously.

A motion was made by Mrs. Newbold and seconded by Dr. Dees to adjourn the Executive Session and reconvene in open session. The motion carried.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Dr. Dees moved that the recommended personnel changes at the University of North Carolina at Wilmington be approved. Mrs. Newbold seconded this motion, and the motion passed.

The meeting adjourned at 12:00 noon.



Mrs. Howard A. Penton, Chairman

University of North Carolina

at Wilmington

28406

CHARLES L. CAHILL

Vice Chancellor - Academic Affairs

October 1, 1980

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel change at the University of North Carolina at Wilmington with request for your approval and the approval of the Board of Trustees.

REQUEST FOR LEAVE OF ABSENCE

James J. Megivern, Professor in the Department of Philosophy and Religion, requests a Leave of Absence without pay for the period January through March of 1981. Dr. Megivern has been invited to serve as Visiting Professor for the winter quarter in the Department of Religion at Emory University in Atlanta, Georgia.

Respectfully submitted,

Charles L. Cahill

Approved:
WHS

University of North Carolina

at Wilmington

28-106

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS & GROUNDS COMMITTEE MEETING

Wednesday, October 8, 1980

Buildings & Grounds Members:

Mr. William L. Hill III, Chairman
Mrs. Roi Penton
Dr. Hubert A. Eaton Sr.
Mr. Harold G. Troy Sr.
Mr. Eugene B. Hardin Jr.
Mr. John D. Warlick Jr.

For the University:

Dr. Jairy C. Hunter Jr., Vice Chancellor for
Business Affairs
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor
for Business Affairs
Mr. R. O. Walton Jr., Director of Financial Services
Mr. Winston C. Norman, Director of Security

Visitors: (Wood Dale Drive
Discussion)

Mr. Ken Toussaint
Mr. Frank Knecht

Mr. Hill, Chairman, called the meeting to order at 9:30 a.m. He asked for approval of the minutes of the last meeting. Mrs. Roi Penton moved that the minutes be approved as written. Dr. Eaton seconded and the motion carried.

The first item on the agenda pertained to closing Wood Dale Drive. Mr. Ken Toussaint and Mr. Frank Knecht presented reasons for closing the street. After discussion of the matter, the committee voted to keep Wood Dale Drive open. The committee further agreed that the University would write the New Hanover Planning Commission, the Department of Transportation, the Highway Patrol, and the Sheriff's Department, to ask assistance in regulating traffic on that portion of Wood Dale Drive not owned by the University. The committee also indicated that the University would take the following measures: continue providing truck pickup service on the portion of Wood Dale Drive owned by the University, request that heavy equipment, i.e., dumptrucks en route to and from construction sites on campus use a route other than Wood Dale Drive, encourage residence hall students to reduce the noise level during evening hours, and continue having University Security Officers ticket cars parked illegally on the portion of Wood Dale Drive owned by the University. The motion to accomplish the above was made by Dr. Eaton, seconded by Mr. Hardin, and unanimously carried.

Mr. Hill addressed the next item on the agenda. This item involved the naming of the Humanities Building. Mrs. Penton suggested that the Humanities Building should be named for Miss Margaret Shannon Morton. She explained that Miss Morton served the University as the first full time employee of Wilmington College, the first Chairperson of the English department, and the first Dean of Women. The committee

also discussed other letters of recommendation. Mr. Hill then asked for a motion. Mrs. Penton moved and Dr. Eaton seconded that the Humanities Building be named for Miss Margaret Shannon Morton. The Committee unanimously approved the motion.

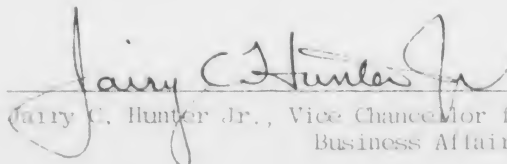
The next item on the agenda was a presentation by Mr. Jefferies of Jefferies and Faris Architects, on the Campus Facilities Master Plan for the campus. Mr. Jefferies presented a map showing the campus plan for 1985 and a map showing the campus plan for year 2000. Between now and 1985 an inter-campus road will be constructed between the Wildflower Preserve and the University Center. Mr. Hardin moved that the concept of the Campus Facilities Master Plan be accepted. Mr. Warlick seconded and the motion passed. Mr. Hill indicated that land acquisition matters would be discussed in Executive Session.

The next item on the agenda concerned the Wise House Property. Dr. Hunter reported that the Council of State approved the transfer of the Wise House Property from the University of North Carolina at Wilmington to the Endowment Fund.

The next item involved a presentation of the Capital Improvements Progress Report by Dr. Hunter. Dr. Hunter invited the Committee to observe the Athletic field area which has been cleared recently.

A brochure from Dalton-Morgan Architects of Charlotte, North Carolina was presented to the Committee for their perusal.

There being no further business, the meeting was adjourned at 11:45 a.m.


Jarry C. Hunter Jr., Vice Chancellor for
Business Affairs

UNIVERSITY OF NORTH CAROLINA
UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

CODE & ITEM	PROJECT TITLE	STATUS	ESTIMATED COMPLETION DATE	TOTAL APPROXIMATION
47028-2	University Center	Construction began	Sept. 1982	\$3,430,000 (Settled)
47028-302	Food & Structural Renovation	Partly Completed	1982-1983	20,000
47028-403	Roof Repairs - Addition Chemistry & Library	In Progress	1982-1983	31,000
47028-401	Sewerage Lift Station	Underway	1982-1983	56,100
47028-503	Genius Entrance Improvements	Under Construction	1982-1983	113,300
47028-504	Mech. System Improvement	In Progress	1982-1983	24,000
47028-507	Student Housing	Under Construction	1982-1983	2,000,000 (Settled)
47028-605A	Pressbox	Ready to begin construction	1982-1983	80,000
47028-605B	Tennis Courts	Under Construction	1982-1983	120,000 (Settled)
47028-609	300 Parking Lot	In Progress	1982-1983	180,000 (Settled)
46028-301A	Marine Science (Third Floor)	Ready to start construction	1982-1983	205,000
46028-301B	Social & Behavioral Sciences Bldg.	Ready to start construction	1982-1983	2,711,000
46028-302	OSHA Improvements	In Progress	1982-1983	10,000

STUDIES

19.1 Site work (1900-1905)

19.2 Line level (1901)

19.3 Level to 200 ft. 1905

19.4 or Salinized

19.5 M. S. 1905

19.6 Location of 1905
etc.

19.7 contracts (1905-1906)

19.8 1905
complete

19.9 1905-1906
1905-1906
contracts being prepared

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

STUDENT AFFAIRS COMMITTEE MEETING

OCTOBER 8, 1980

Student Affairs Members: Dr. Hubert A. Eaton, Sr.
Dr. John T. Dees
Mr. Jessie Sanders

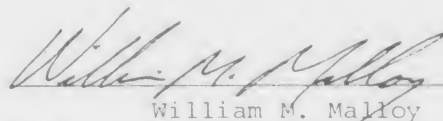
For the University: Dr. William M. Malloy
Vice Chancellor for Student Affairs

The Student Affairs Committee of the Board of Trustees met at 9:00 a.m., October 8, 1980, in Room 109 of the Alderman Administration Building. The following items were considered:

1. New Personnel - Dr. Malloy introduced three new members of the Student Affairs staff and presented their background and qualifications to the Committee. Those introduced included Ms. Carolyn Johnson, Veterans Affairs Coordinator; Mr. Robert Taylor, Assistant to the Dean of Students for Residence Life; and Mr. Gary Juhan, Dean of Students.
2. The current status of the UNC-W club football program was explained by Dr. Malloy. The Committee was informed that the SGA and Dr. Malloy cooperatively suspended the remaining portion (six games) of the current club football season. The necessity for the suspension was brought about by the fact that the coach for the club resigned, the club itself was split into several factions, and discipline problems were rampant. To be reinstated, it will be necessary for the club to adhere to strict guidelines which will be established by the SGA and approved or disapproved by Dr. Malloy's office.
3. The current status of our Financial Aid program was reviewed, and the need for additional staff in that area was discussed. A summary of the current program was distributed for information and clarification.
4. Dr. Malloy briefly reviewed a new cooperative effort between the Counseling and Testing Center and the Psychology Department. Several faculty members in the Psychology Department with expertise in various aspects of human growth and development have agreed to receive referrals from the Counseling and Testing Center. All students seeking counseling assistance must continue to be screened by the Counseling and Testing Center and will,

STUDENT AFFAIRS COMMITTEE MEETING
October 8, 1980
Page 2

upon appropriate evaluation, be referred to one of the Psychology
Department members.

A handwritten signature in cursive script, reading "William M. Malloy", written over a horizontal line.

William M. Malloy
Vice Chancellor for Student Affairs

University of North Carolina

at Wilmington

8106

Student Financial Aid

STUDENT FINANCIAL AID

1980-81 Statistics

2,503 applications processed or in process

1,720 awards to date

\$2,580,945.00 awarded to date (see attachment)

2,000 projected number of financial aid recipients 1980-81

48% FTI undergraduate enrollment receive financial aid

(Significant given fact that only 25% of students live on campus)

NEEDS

1. More office space.
2. More clerical staff (we are depending on student assistants to perform critical tasks). Over 10,000 financial aid forms consisting of financial statements, applications, IRS income tax forms, financial aid transcripts are being handled by a capable but insufficient staff in addition to daily correspondence.
3. High priority to financial aid records system interfacing with the accounting file and tied in with a new university billing system.

University of North Carolina

at Wilmington

1980

Student Financial Aid

1980-81 FINANCIAL AID PROGRAMS

Scholarships	\$185,000.00
(Minority Presence Scholarship)	15,000.00
Basic Grants	890,000.00
Supplemental Grants	88,945.00
Guaranteed Loans	926,000.00
National Direct Loans	100,000.00
State Grants	85,000.00
College Work Study	156,000.00
Work Assistance	<u>135,000.00</u>
	\$2,580,945.00

RESOLUTION BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WHEREAS, the Board of Trustees of the University of North Carolina at Wilmington has approved the concept of the Campus Facilities Master Plan as prepared by Jefferies and Faris, Architects and Planners, and

WHEREAS, the plan as presented shows the need of acquisition of a tract of land approximately thirteen acres in size lying on the southern periphery of the present campus, and

WHEREAS, the land is prime development property and could be utilized for some private purpose not in the best interest of the University of North Carolina at Wilmington,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington request that serious consideration be given to the purchase of the land described below by General Administration officials and the Board of Governors of the University of North Carolina. The tract of land is described below by J. Carl Dempsey, Registered Land Surveyor, North Carolina L-775, Wilmington, North Carolina.

Description

Beginning at an iron pipe in the southern boundary of the University of North Carolina at Wilmington property; said pipe being located south 60 degrees 09 minutes east, 1237 feet from a concrete monument in the eastern right-of-way of Highway N.C. 132, said monument also being the northwestern corner of land now or formerly owned by Joseph T. Altobellis, said monument also lying south 33 degrees 19 minutes west, 3320 feet along the N.C. 132 right-of-way from another concrete monument, the northwestern corner of the University of North Carolina at Wilmington property.

Running from the point of beginning south 60 degrees 09 minutes east along the present UNC Wilmington southern property line approximately 863 feet to a pipe at the intersection of the UNC Wilmington property and the northwestern corner of Pine Hills subdivision at an unnumbered lot now or formerly owned by T.A. Crows; thence south 04 degrees 15 minutes west along the western line of Pine Hills subdivision for approximately 530 feet to a pipe, the northeast corner of the Winter Park Cemetery; thence approximately north 87 degrees west, 141 feet to a pipe in the northwest corner of the cemetery property, thence along the western line of the cemetery about south 03 degrees west,

309 feet to a pipe; thence along the northern line of the Stonestrow property approximately north 55 degrees west, about 741 feet to a stone in the corner of the UNC Wilmington property, (Book 863 page 30); thence approximately north 4 degrees 30 minutes east 796 feet to the point of beginning and containing thirteen acres more or less.

The above described land is a portion of the tract described in Book 486 Page 442. The 28 acre tract described in Book 624 Page 552 has been excepted from the Book 486 tract. The property is owned by Agnes Morton Cocke Mayer of Route 3, Box 303, Old Military Road, Wilmington, North Carolina 28403.

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January 14, 1981

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BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room A-215

Wednesday, January 14, 1981
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF OCTOBER 8, 1980 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Penton, Chairman
 - Buildings & Grounds Committee - Mr. Hill, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Dr. Eaton, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
 - (11) REPORT ON PERSONNEL ITEMS
 - (12) REPORT ON PROPERTY ITEMS
 - (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (14) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
 - (15) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

January 14, 1981

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 12:00 noon on Wednesday, January 14, 1981. Following lunch, the meeting was convened at 12:45 p.m., with Chairman George R. Little, Jr. presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John T. Dees	Mrs. Ellen S. Newbold
Dr. Hubert A. Eaton, Sr.	Mrs. Roi M. Penton
William L. Hill, II	Harold G. Troy, Sr.
Addison Hewlett, Jr.	Jesse Sanders
William B. Humphrey	John D. Warlick, Jr.
George R. Little, Jr.	

Absent: Eugene B. Hardin, Jr. and Mrs. Jacqueline Morris-Goodson

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

MINUTES

There being no additions or corrections, the minutes of the meeting held on October 8, 1980 were approved as mailed.

CHANCELLOR'S REPORTDeath of Mrs. Helena R. Cheek

Chancellor Wagoner reported with deep regret the loss of a dear colleague and administrative officer on December 18, 1980, Dean Helena R. Cheek. He stated that Mrs. Cheek had served the University for twenty-seven years as Chairman of the Modern Languages Department, Dean of Women and Dean of Students. He further stated that her death was a great loss to the University.

Enrollment

On November 24, 1980, UNC-Wilmington had to notify all individuals inquiring about spring semester, that no additional applications could be processed due to over-enrollment. He explained this was a "first" for this institution. He also stated that N. C. State was in the same position. The Chancellor then explained the policies of the Board of Governors and the Budget Office of the State of North Carolina, stating that each campus projects on an annual basis the projected enrollment for the upcoming academic year, which is followed by an overall projection by the Board of Governors of the total University system, with a 2% allowance for under-enrollment or a 2% allowance for over-enrollment. The 1980 fall semester FTE enrollment was 4179. For the spring semester we had an FTE total of 3870, with a final equated FTE of 4025, an over-enrollment of 195 full-time students, which is 5% above the rate allowed. We have requested assistance from General Administration to increase our enrollment projections as soon as it can be done. New students will be accepted for the first session of the summer term, and we will continue to monitor closely the application rate for the fall semester of 1981.

Nursing Program

The Program and Planning Committee of the Board of Governors approved and recommended to the Board of Governors the creation of a baccalaureate program in nursing on this campus and to continue with the associate degree program. This

will be finalized at the February meeting of the Board of Governors.

General Assembly

Chancellor Wagoner announced that the General Assembly of the State of North Carolina is in session today for the first time. He stated that the major issues will be the budget.

The primary budget issue for UNC-Wilmington is a major capital item of \$6 million plus, for a library addition. This is a large amount of money but the library addition has to be built for the future.

Another item which may come before the General Assembly is the recommendation of the Legislative Research Commission's Committee on Design, Construction and Inspection of Public Facilities, to remove from all boards and agencies of the State, including Boards of Trustees of the University, the choosing of architects, and that this be handled through Raleigh. All of this would be done by representatives of the agency rather than the Board of Trustees and the staff. The commission claims this would be more efficient and time-saving. This is not now a law, it is only a recommendation.

Campus Open House

The Campus Open House is to be planned around the completion of the student University Center, which would be the focal point of the "open house" celebration. Doctor Wagoner requested that Mr. Tyrone Rowell, Director of Development, explain to the Board of Trustees the outline of plans to be scheduled for 1982, when the University Center is scheduled for completion. Mr. Rowell gave a detailed report on the tentative plans of the Development Office to present a well-promoted and well-planned "open house" on the campus. This would be our way of thanking the community for its support and letting the community see what has been done on this campus.

Albert Schweitzer International Awards

Chancellor Wagoner announced that UNC-Wilmington would again host the Albert Schweitzer International Awards this year. He stated that five years ago Mother Theresa was the first recipient on this campus, with Dr. Theodore Binder and Gian-Carlo Menotti, who received awards in the Humanities, Medicine and Music, the three areas of Doctor Schweitzer's interest. The International Committee is now selecting individuals for this year and the recipient for the prize in music is Andres Segovia, the world's most prominent classical guitarist, who will be awarded the Albert Schweitzer International Prize in Music this spring on the campus of UNC-Wilmington.

Institutional Self-Study - Statement of Purpose (APPENDIX NO. 7)

One of the duties of the self-study is the preparation of the Statement of Purpose. Chancellor Wagoner stated that this was the same as ten years ago, except for adding graduate programs. A copy of this Statement of Purpose was distributed to the board for their review.

Motion was made by Doctor Eaton that this Statement of Purpose become a part of the Self-Study. Seconded by Mr. Humphrey, the motion carried.

Next Meeting of the Board

The Chancellor announced that the next meeting of the Board of Trustees is scheduled for Wednesday, April 8, 1981, which also coincides with Azalea Festival week. He urged that all out-of-town trustees plan to attend the Azalea Festival festivities during that week.

At the conclusion of the Chancellor's report, Chairman Little announced that it should be noted that Chancellor Wagoner has been installed as President of the North Carolina Association of Colleges and Universities.

Doctor Eaton, Chairman of the Buildings and Grounds Committee

The Chair recognized Doctor Eaton, chairman of the Buildings and Grounds Committee.

Doctor Eaton stated that the Buildings and Grounds Committee felt that the enrollment constraints were unfair to the University because of the number of non-college families in the area and the isolation of UNC-Wilmington from other universities. He further stated that he felt this campus should be allowed to continue on a normal growth pattern. On behalf of the Buildings and Grounds Committee, Doctor Eaton moved that a resolution or letter be written to President Friday and possibly Attorney Jordan, Chairman of the Board of Governors, expressing the opinion of the board regarding the unfair constraints on enrollment on this campus. Seconded by Mr. Hill, the motion carried.

Doctor Eaton further stated that he had reported to the Buildings and Grounds Committee on the meeting in Chapel Hill for Chairmen of the Boards of Trustees and the new Chairman of the Board of Governors, John R. Jordan, Jr. At this meeting, the subject of centralizing architect control in Raleigh as recommended by the Legislative Research Commission's Committee on Design, Construction and Inspection of Public Facilities was mentioned, however, no details were discussed at that time. With respect to this matter, Doctor Eaton moved that a letter be written to President Friday and Chairman Jordan concerning opposition to the plan and expressing the concern of the Board of Trustees. Mr. Hill requested Doctor Eaton to include in his motion that a letter be written to all of the legislators in Brunswick, Onslow and New Hanover Counties, stating that this recommendation would take local control from the University, and further, that if a bill is introduced in connection with this recommendation of the Legislative Research Commission's Committee, that the Board of Governors give serious consideration to involving the Boards of Trustees of the sixteen campuses.

Doctor Eaton agreed to this change and the motion as changed was seconded by Mr. Hill and passed.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE (APPENDIX NO. 1)

Mrs. Penton, chairman of this committee, reported on the meeting held prior to the board meeting.

Matters discussed by the Academic Affairs Committee included the MBA program, spring enrollment, the self-study and the nursing program. Mrs. Penton also reported that the ROTC program was moving along and should reach the board in April. The personnel portion of the report was deferred for the Executive Session.

BUILDINGS AND GROUNDS COMMITTEE (APPENDIX NO. 2)

Mr. Hill, chairman of this committee, reported on the meeting held prior to the board meeting.

He reviewed in detail the Capital Improvement Progress Report which was distributed to the board, and also reported on the Summary of the Ad-Hoc Committee on Parking Operations for the UNC-Wilmington campus. A copy of the recommendations of the committee on parking operations was distributed to the board.

FISCAL AFFAIRS COMMITTEE (APPENDIX NO. 3)

Mr. Troy, in the absence of Mr. Hardin, chairman of this committee, distributed to the members a copy of the Tuition and Fee information of in-state and out-of-state students per semester. This was reviewed in detail. Mr. Troy moved approval of the increase in tuition and fees as outlined. Seconded by Mr. Humphrey, the motion carried.

STUDENT AFFAIRS COMMITTEE (APPENDIX NO. 4)

Doctor Eaton, chairman of this committee, stated that no meeting had been held, however, a Status Summary Report on the Residence Life Program for 1980-1981 was to be presented to the board by Vice Chancellor Malloy.

Vice Chancellor Malloy distributed the following resolution on Dean Helena R. Cheek to the board members, with the request that the resolution be spread upon the minutes of the meeting:

"WHEREAS, Helena Riker Cheek was appointed to the faculty of Wilmington College in 1953; and

WHEREAS, Helena Riker Cheek served as Chairman of the Modern Languages Department from 1953 to 1963; and

WHEREAS, Helena Riker Cheek was named Dean of Women in 1965 and Dean of Students for The University of North Carolina at Wilmington in 1973 and continued to serve in that capacity until December of 1980; and

WHEREAS, throughout her duties as a devoted faculty member and respected administrator, Helena Riker Cheek earned the esteem of her professional colleagues and love of her legions of students; and

WHEREAS, Helena Riker Cheek after twenty-seven years of dedicated and loyal service to Wilmington College and The University of North Carolina at Wilmington departed this earth on December 18, 1980;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington expresses its greatest respect and appreciation for Helena Riker Cheek; and

FURTHER BE IT RESOLVED, that the Board of Trustees extends to her husband, A. Lawrence Cheek, Jr., and her sons, Larry and John, as well as other members of her immediate family and their hosts of friends sincerest sympathy, and let this expression be forever recorded in the minutes of this meeting of The University of North Carolina at Wilmington Board of Trustees dated January 14, 1981, with appropriate copies of this document forwarded to members of the immediate family."

Mr. Hewlett moved adoption of the resolution on Dean Helena R. Cheek.

Seconded by Mrs. Newbold, the motion carried unanimously.

Vice Chancellor Malloy distributed to the board members a copy of the Status Summary Report on the Residence Life Program for 1980-1981. This report, reviewed in detail by Doctor Malloy, included reports on the housing statistics for 1980-1981; professional staff appointments for 1980-1981; the residence life staff (undergraduate students); the ongoing training program for resident directors and assistants; residence hall activities and programs; and the fall semester disciplinary report.

REPORT OF DOCTOR EATON

The Chair recognized Doctor Eaton, Vice Chairman of the Board of Trustees, who briefed the members of the board on the dinner-discussion held in Chapel Hill on November 6, 1980, with John R. Jordan, Jr., the new Chairman of the Board of Governors and the Chairmen of the Boards of Trustees. The meeting was also attended by President Friday and several of his assistants.

Doctor Eaton reported that among the items discussed at this meeting were the following:

- (1) The Biennial Budget of The University
- (2) State Aid to Private Schools
- (3) HEW versus The University of North Carolina

SEMI-ANNUAL REPORT OF THE UNCW STUDENT GOVERNMENT ASSOCIATION (APPENDIX NO. 5)

The semi-annual report of the Student Government Association was distributed to the board members by Jesse Sanders, President of the SGA. The report, which was reviewed in detail by Mr. Sanders, included listings of SGA officials, recognized clubs and SGA organizations, a balance sheet of the SGA, and a progress report on the goals of the SGA, together with a review of problem areas of the association. Sanders stated that they are continuing to work on refining the SGA system and several avenues are being explored so that the Student Government Association can continue to be helpful, not only to the students, but to the Administration as well. He concluded his report by welcoming the comments and suggestions of the board members at any time.

Motion was made by Mr. Humphrey to adjourn to Executive Session for the discussion of personnel and/or property items. Seconded by Doctor Eaton, the meeting was adjourned to Executive Session.

EXECUTIVE SESSION

ACADEMIC AFFAIRS COMMITTEE

Personnel Items - (APPENDIX NO. 6)

Mrs. Penton called upon Doctor Cahill to report on the personnel items. Doctor Cahill referred to the summary report of personnel items and the committee's recommendations for reappointments and promotions which do not involve permanent tenure, stating there were three distinct categories in this group:

1. Adjunct Appointments (for the first time, two of these appointments are in the Creative Arts).
2. Reappointments and/or Promotions without permanent tenure.
3. Promotions involving those faculty members who already have tenure.

In addition, the committee supported sixteen reappointments and promotions with permanent tenure, with the recommendation that these be submitted to the President and the Board of Governors for approval.

Mr. Hewlett moved adoption of the report and recommendations of the Academic Affairs Committee as submitted. Seconded by Mr. Troy, the motion carried.

Honorary Degree Nomination

The committee received from the Faculty Senate, the nomination of Dr. Albert Coates for an honorary degree to be awarded at the 1981 Graduation Convocation. This was presented to the board for action without the recommendation of the committee. A lengthy discussion followed on the nomination of Doctor Coates, and Mr. Hewlett explained in detail the many accomplishments of Doctor Coates

and recommended to the board that it unanimously support the nomination of this great North Carolinian.

Mrs. Newbold moved that the board accept the recommendation and nomination of the Faculty Senate and that the Honorary Degree, Doctor of Laws, be awarded to Dr. Albert Coates, Professor Emeritus at The University of North Carolina at Chapel Hill Law School, and the founder of The Institute of Government in Chapel Hill, North Carolina. Seconded by Mr. Troy, the motion carried unanimously.

BUILDINGS AND GROUNDS COMMITTEE

Property Acquisition

Mr. Hill, chairman of this committee, reported that a letter had been written to Allen S. Waters, University Property Officer on October 24, 1980, concerning the acquisition of certain property adjacent to the University. A copy of the resolution of the Board of Trustees passed at the meeting held on October 8, 1980, was also forwarded to Mr. Waters, however, nothing has been heard concerning the acquisition of this property.

Mr. Hill moved that the Chancellor write Mr. Waters, the University Property Officer, urging the acquisition of the two parcels of land adjacent to the University which are necessary to the development of the University plan. Seconded by Doctor Eaton, the motion carried.

Wood Dale Drive

Mr. Hill continued with a report on the recent complaints against the University regarding the closing of Wood Dale Drive, and the hearing held by the County Commissioners concerning this matter. Mr. Hill stated that the University continues to oppose the closing of this street. He recommended that signs indicating a speed limit of 25 MPH be posted on this strip of land connecting the University with Wood Dale Drive, and that two speed bumps be placed on the 170 foot strip owned by the University.

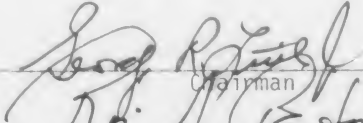
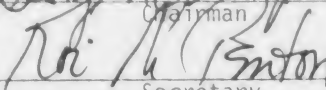
Mr. Hill moved that the University place 25 MPH speed limit signs at both entrances of the 170 foot strip of land (Wood Dale Drive), owned by the University, and that two speed bumps be installed on this strip of land; that we reaffirm the University's opposition to closing Wood Dale Drive and a letter be written to each County Commissioner enclosing a packet of material which will show our history of policing this area, together with statements by the fire and police authorities concerning the need of keeping this drive open; that the Chancellor also write County Attorney Jim Fox, requesting that he supply us with a copy of the Ordinance he is drafting for the County Commissioners; and further stating that from a health, safety, fire and welfare standpoint, we feel that Wood Dale Drive should remain open. Seconded by Mr. Warlick, the motion carried.

Motion was made, seconded and passed to adjourn the Executive Session and reconvene in open session.

Motion was made by Mrs. Newbold to accept the report and recommendations of the Academic Affairs Committee concerning personnel items as presented in Executive Session. Seconded by Mr. Sanders, the motion carried.

Motion was made by Mrs. Newbold to accept the report and recommendations of the Buildings and Grounds Committee as presented in Executive Session. Seconded by Mr. Warlick, the motion carried.

There being no further business, and upon motion being made, seconded and passed, Chairman Little declared the meeting adjourned at 3:15 p.m.


Chairman

Secretary

University of North Carolina

at Wilmington

28401

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Board of Trustees' Committee on Academic Affairs met in Room 111 of the Alderman Administration Building on Wednesday, January 14, 1981, at 9:15 a.m. with Mrs. Howard A. Penton, Chairman, presiding. The following members were present:

Mrs. Kenneth R. Newbold
Mr. William B. Humphrey

Dr. John T. Dees
Mrs. Howard A. Penton, Chairman

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

VICE CHANCELLOR'S REPORT

The following items were discussed by Vice Chancellor Cahill in his report:

1. Enrollment: The latest enrollment reports on full-time equivalent students (FTE's) for the 1980-81 academic year shows an enrollment which is approximately 5% over the budget. This overenrollment figure is not in keeping with the guidelines established by the Board of Governors of The University of North Carolina which allow a 2% fluctuation above or below the budgeted number of full-time equivalent students. Therefore, we have been directed by General Administration to take necessary steps to insure appropriate control of our enrollment next year.

2. Southern Association of Colleges and Schools Self Study for Reaccreditation:

The major committees of the Self Study will complete their work by January 31, 1981; after this date, the Steering Committee will begin the

process of compiling these committee reports for submission to Southern Association. A Visiting Team from Southern Association is expected on campus next Spring to conduct a site visit.

A Statement of Purpose of the University of North Carolina at Wilmington has been completed by the Self Study Committee on Purpose and has been approved by the faculty. This Statement (copy attached) will be received by the Board of Trustees for its consideration at today's meeting.

3. AROTC Program: The University Planning Committee is currently examining the feasibility of an AROTC Program for this campus and is expected to present its findings to the Faculty Senate in the near future.

4. Nursing Program: Verbal communication from General Administration has acknowledged that the Board of Governors adopted a study which recommends that UNC-W be allowed to plan a four-year baccalaureate degree program in Nursing. Formal communication is expected to follow.

5. Masters Program in Business Administration: At the request of Dr. Raymond Dawson at General Administration, Dr. Jack T. Turner, Dean of the School of Business Administration at West Virginia University, Morgantown, West Virginia, and representative of the American Association of Schools of Business Administration, made an on-campus visit to secure additional data pertinent to the proposed MBA program at UNC-Wilmington. The information reported by Dean Turner will be useful to the Board of Governors in determining whether UNC-W will be authorized to implement a master's level program in Business Administration.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PERSONNEL MATTERS

A motion was made by Mrs. Newbold and seconded by Mr. Humphrey that the Committee adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Penton called the Executive Session to order and requested Vice Chancellor Cahill to present for the Committee's review and consideration any recommended personnel changes at the University of North Carolina at Wilmington. Dr. Cahill presented the following items:

1. Conferral of Honorary Degree: A recommendation was received from the Faculty Committee on Academic Standards that the University of North Carolina at Wilmington bestow upon Dr. Albert Coates the Honorary Doctor of Law degree. Dr. Coates is professor emeritus at the University of North Carolina at Chapel Hill Law School and Founder of the Institute of Government at the University of North Carolina at Chapel Hill.

Following discussion, a motion was made by Dr. Dees that this Committee refer without recommendation to the Board of Trustees the request from the Academic Standards Committee that Dr. Coates receive the honorary degree. Mrs. Newbold seconded the motion, and the motion passed.

2. Adjunct Appointments: Dr. Dees moved that the Committee approve the Adjunct appointments as recommended to Chancellor Wagoner by Vice Chancellor Cahill (copy of Dr. Cahill's letter of recommendation attached to official minutes). Mrs. Newbold seconded the motion; the motion carried.

3. Reappointments and Promotions Not Involving Permanent Tenure: Dr. Dees moved that the Committee approve those reappointments and promotions which do not involve permanent tenure as recommended to Chancellor Wagoner by Dr. Cahill (copy of Vice Chancellor Cahill's letter of recommendation to Chancellor Wagoner attached to official minutes). Mr. Humphrey seconded this motion; the motion passed unanimously.

4. Reappointments and Promotions Involving Permanent Tenure: Mr. Humphrey made a motion that the Academic Affairs Committee concur with

Chancellor Wagoner's recommendation to President Friday that those personnel changes at the University of North Carolina at Wilmington involving permanent tenure be forwarded to President Friday and The Board of Governors for their consideration and action. (Copy of Chancellor Wagoner's letter to President Friday attached to official minutes.) Dr. Dees seconded the motion, and the motion carried.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION:

Motion was made by Mr. Humphrey and seconded by Dr. Dees to adjourn from Executive Session and reconvene in Open Session.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION:

1. Conferral of Honorary Degree: Dr. Dees moved that the action taken in Executive Session regarding the conferral of an honorary Doctor of Law degree upon Dr. Albert Coates be approved. Mrs. Newbold seconded this motion; the motion passed.

2. Adjunct Appointments: Mrs. Newbold moved that action taken in Executive Session pertinent to the acceptance of Adjunct Appointments be approved. Dr. Dees seconded this motion, and the motion carried.

3. Reappointments and Promotions Not Involving Permanent Tenure: Dr. Dees moved that the Committee accept the action taken in Executive Session approving the recommendations for reappointment and promotion which do not involve permanent tenure. Mr. Humphrey seconded this motion; the motion passed.


4. Reappointments and Promotions Involving Permanent Tenure: Mr. Humphrey moved that the Committee accept the action taken in Executive

Session which supports Chancellor Wagoner's recommendation to President Friday for personnel changes involving permanent tenure. Mrs. Newbold seconded the motion, and the motion passed.

(See attached summary of action taken in Executive Session.)

ADJOURNMENT:

There being no further business, Mrs. Newbold moved that the meeting be adjourned. Mr. Humphrey seconded the motion, and the meeting adjourned at 10:30 a.m.



Mrs. Howard A. Penton, Chairman

Statement of Purpose

The University of North Carolina at Wilmington

The University of North Carolina at Wilmington was founded in 1947 as Wilmington College, a locally supported and governed institution, to provide the youth and adults of New Hanover County and southeastern North Carolina an opportunity for two years of university-parallel study, semi-professional training, and vocational-technical education at moderate expense. From these beginnings and goals and through a series of transformations with ever-widening programs and aspirations, in 1969 it became a constituent institution of The University of North Carolina, whose purpose, resources, and direction it shares.

The University at Wilmington is a community of scholars dedicated to teaching, learning, creating, and extending knowledge through research. Its objectives are to stimulate curiosity, imagination, and creativity; to communicate both general knowledge and the facts and concepts particular to various disciplines and professional programs; to foster clear thinking, rational decision-making, and fluent, accurate communication; and to develop skills appropriate to the various disciplines and professional programs.

The programs presently offered by the University include: four-year programs leading to the Bachelor of Arts and Bachelor of Science degrees, within the College of Arts and Sciences, the School of Business Administration, and the School of Education; graduate programs leading to the Master of Education and Master of Science degrees; a variety of pre-professional programs; a two-year program leading to the Associate in Arts degree in Nursing; and special programs in a variety of areas, including Marine Science Research and Continuing Education. The University's recent development has made possible increasingly diverse contributions, some of international significance. Its aim is to continue and to improve its innovative programming and comprehensive approach to meeting the wide-ranging needs of the region, the State, and the larger community.

University of North Carolina

at Wilmington

28-106

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS & GROUNDS COMMITTEE MEETING

Wednesday, January 14, 1981

Buildings & Grounds Members: Mr. William L. Hill III, Chairman
Mrs. Roi Penton
Dr. Hubert A. Eaton Sr.
Mr. Harold G. Troy Sr.
Mr. Addison Hewlett Jr.
Mr. John D. Warlick Jr.

For the University: Dr. Jairy C. Hunter Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor for
Business Affairs
Mr. R. O. Walton Jr., Director of Financial Services
Mr. Winston C. Norman, Director of Security

Mr. Hill, Chairman, called the meeting to order at 10:30 a.m. He asked for approval of the minutes of the last meeting. Dr. Eaton moved that the minutes be approved as written; Mr. Warlick seconded, and the motion carried.

The next item was the Capital Improvements Progress Report. Mr. Dempsey gave a brief discussion on the Capital Improvements on campus.

Dr. Eaton mentioned that he had been invited to a meeting of Board of Trustees Chairmen in Chapel Hill and that he wanted our Buildings & Grounds members to be aware of the fact that there was a movement under way to have the Capital Building Authority handle all University construction. The committee expressed concern over the matter and suggested that a resolution be drafted opposing such action. Dr. Eaton made the motion that a letter be written to the proper person requesting more information. Mr. Warlick seconded, stating that the letter indicate our present position being against any action which would limit the University right to supervise its own Capital Projects. Dr. Eaton asked that Mr. Hill bring up this report at the full Board meeting. There was unanimous agreement. (Chancellor Wagoner was directed by the full Board to send this letter to the proper State Officials).

An update report on Wood Dale Drive was presented by Dr. Hunter with comments by Mr. Hill. Dr. Hunter told the members that we are in contact with the Attorney General who would like to have us send a letter to the County Commissioners, requesting a draft copy of the ordinance for review. Mr. Hill suggested that we move ahead and make up packets of information for each County Commissioner and the Attorney to show justification that we are serious about cooperating. Mr. Hill asked that two speed bumps be placed on the 170 foot portion of Wood Dale, and that the 25 miles per hour speed limit be prominently posted from each direction.

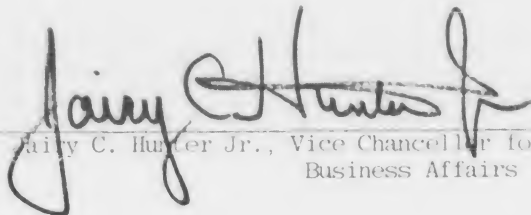
The next item concerned Traffic & Parking Policy revisions. Dr. Hunter explained the changes in operations and regulations to the Board Members. (See attachment I). An objection was raised when number three of the Summary was read and it was unanimously agreed that this item should be given further consideration by the ad hoc committee on Parking Operations. The remainder of the items were accepted by the Committee for inclusion in the Traffic and Parking Regulations Manual.

Mr. Hill then said that he had been sent a letter from Dr. Malloy about naming Dorm '79 after Dean Helena Cheek. Mrs. Pence suggested that we add this request to the others for future consideration. More information will be gathered pertaining to the background of each person whose name has been submitted. The Committee agreed to meet at an earlier time on the day of the April meeting for consideration of the names submitted.

Dr. Hunter informed the Board Members that letters concerning land acquisition had been mailed to General Administration following the last meeting, but that the University had not received a response. Mr. Hill suggested that another letter be sent to General Administration reemphasizing the urgent need for the land.

A brochure from Svordrup and Parcel, Consulting Engineers, was presented to the members for their perusal.

Mr. Hill adjourned the Buildings & Grounds meeting at 11:55 a.m.



Dr. Fairy C. Hunter Jr., Vice Chancellor for
Business Affairs

January 1981

CAPITAL IMPROVEMENT PROGRAM REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PRXBALLET COMPLETION DATE	TOTAL APPROPRIATE
47628-2	University Center	Construction Begun	Sept. 1982	\$3,450,000(\$
47828-303	Roof Repairs - Auditorium, Chemistry and Library	In Progress	Feb. 1981	31,000
47928-301	Sewerage Lift Station	Ready to Begin	May 1981	48,000
47928-303	Campus Entrance Improvements	Complete	Nov. 1980	113,300
47928-304	Mech. System Improvement	In Progress	Feb. 1981	24,000
47928-305	Emergency Street Lighting	Contract Let	Mar. 1981	23,000
47928-307	Student Housing	Under Construction	July 1981	3,600,000(\$
47928-308A	Pressbox	Under Construction	Mar. 1981	80,000
47928-308B	Tennis Courts	Complete	Nov. 1980	120,000(\$
47928-309	300 Parking Lot	Design in Progress	Aug. 1981	180,000(\$
47928-310	Major Maintenance-Lab & Drainage	Design in Progress	Mar. 1981	8,400
48028-301A	Marine Science (Third Floor)	Under Construction	Dec. 1981	395,000
48028-301B	Social & Behavioral Classroom Bldg.	Under Construction	Jan. 1982	2,741,000
48028-302	OSHA Improvements	In Progress	June 1981	19,000

ON	REMARKS
Self Liq.)	Most Footings In. Masonry Underway.
	Nearly Complete.
	Contracts Executed
	On Schedule
Self Liq.)	Ahead of Schedule. All Buildings Dried In.
	First Floor Masonry & Upper Floors Framing Underway
Self Liq.)	
Self Liq.)	
	Ahead of Schedule
	Piling Foundation In.

SUMMARY OF AD HOC COMMITTEE
ON PARKING OPERATIONS

Recommendations:

1. The Parking Operations function should not be operated under the Campus Police Department and should be managed as an Auxiliary service.
2. A reasonable number of existing standard-size parking spaces should be converted to provide additional spaces during the Summer of 1981.
3. Beginning Fall of 1981, resident students' vehicles should be restricted to designated Resident Hall parking lots from 8:00 a.m. - 5:00 p.m. on school days.
4. Fifteen minute parking spaces should be provided near the main entrance of campus buildings.
5. Article VII of the Traffic and Parking Regulations should be revised as indicated in Appendix A.
6. An Appeals Procedure for Traffic and Parking Violations should be established as indicated in Appendix B, and the Ad hoc Committee should review the effectiveness of the Appeals Procedure and make further recommendations if needed.

Report of Ad-Hoc Committee
on Parking Operations

Committee Members

Mr. Winston Norman

Mr. Charles Zing

Mr. Robert Walton

Mrs. Sandra Harkin

Mrs. Rebecca Sawyer

Mr. Ralph Parker

Mr. Carl Dempsey

Mr. Al Barry

Mr. John Ward

Mr. James Clark, Chairman

Report of Ad-Hoc Committee

on

Parking Operations

Introduction: The Committee was appointed by the Vice Chancellor for Business Affairs to study all aspects of the vehicle parking program and to recommend such changes as it found desirable to improve parking services. In the course of the Committee's work, sub-committees were formed to examine and evaluate various operational areas and practices and to report their findings to the full Committee.

The Committee is aware of the criticisms, controversies, and hostilities which are directed with regular frequency at various aspects of the parking operation. The Committee has tried to address areas of concern and to offer recommendations that may be helpful in promoting better understanding and acceptance of the inherent limitations of the program; but, it recognizes that some measure of dissatisfaction is inevitable in any program which incorporates mandatory fees, monetary penalties, and positive enforcement. Under such circumstances, it is doubly important that regulations, procedures, and practices be clearly stated and that they be consistently and fairly implemented.

The findings and recommendations of the Committee are stated below.

FINDINGS:

Organization and Administration. The parking program is composed of the following functional activities:

1. Administration. Sales of decals, maintenance of vehicle registration records, collection and deposit of fees and fines, and administration of parking tickets.
2. Financial Management. Formulation of requirements, preparation of parking budget, and management of parking funds.
3. Management of Facilities. Inspection of facilities and programming and scheduling of maintenance and repairs, allocation and utilization of parking spaces, and planning of new facilities.
4. Enforcement of Parking Regulations. Patrol and surveillance of parking areas and issuance of parking tickets.

FINDINGS - Continued

The parking operation is now fully integrated with other conventional responsibilities of the Campus Police Department. Although working reasonably well, this arrangement tends to weaken primary programs of law enforcement, security, and traffic management by diverting an inordinate share of professional and supervisory capability to parking related problems and complaints. Moreover, as the operator of the parking system, the Department becomes the focal point of user dissatisfaction, which tends to frustrate departmental efforts to build support and goodwill for its other programs in the campus community.

Approximately 40 per cent of the annual operating costs of the Police Department are presently derived from parking fees. Any organizational changes and realignment of parking functions must continue to provide for this support of law enforcement, security, and traffic activities until such costs can be transferred to the general budget.

Parking Fees and Refunds. Annual parking fees are fixed so as to assure adequate income to cover the annual operating costs of the parking system and required reserves to finance major repairs and construction of new facilities. The current fee of \$15 does not generate revenues in excess of these requirements. The refund policy is reasonable and the refund schedule provides a fair return to the user of any unused portion of his fee.

Control and Operations. Uncontrolled use of parking facilities and free movement of vehicles between designated parking areas are not contributing factors in problems that may presently exist in the parking operation; therefore, such restriction measures and procedures as assigned parking areas, restricted access to central parking facilities, and limited vehicle registrations are not needed in the foreseeable future with one important exception. The increase in residential population in 1982 is expected to overburden centrally located parking facilities during the academic day. This condition can be alleviated somewhat by restricting vehicles of resident students to lots in the housing area during periods when classes are in session.

The procedure for allocating parking spaces to the several categories of users is reasonable and equitable and the current distribution of spaces is in keeping with that procedure.

Timed parking zones are needed near the entrance to most buildings to permit quick and easy access for short visits to conduct business.

FINDINGS - Continued

In keeping with the nation-wide trend to smaller cars, about 50 per cent of the vehicles now registered on campus are compact or sub-compact models. In response to this trend, parking facilities in many areas are being designed to provide an appropriate mix of small and standard size stalls. All parking spaces in campus facilities are presently 20 feet in length and 9 feet in width and are designed to accommodate full sized vehicles. Conversion of these spaces to the recommended dimensions for compact vehicles of 8 feet by 15 feet would yield an additional space for every eight spaces converted. A conversion plan phased to this shift to small cars offers a low cost opportunity to increase the total parking capacity of existing facilities by about 13 per cent or 351 spaces.

Traffic and Parking Regulations. It is the view of the Committee that parking regulations have been formulated to insure the orderly and equitable use of campus parking facilities and that the only purpose of parking fines and penalties is to insure compliance therewith. The following criteria were used in the evaluation of fines and penalties presently listed in Article VII of the Traffic and Parking Regulations:

1. Do they serve their intended purpose?
2. Are they free from ambiguity?
3. Are they fair?
4. Are they simple to administer?

A clear distinction needs to be made in the Regulations between traffic and parking offenses which are to be treated as judicial violations and those which are to be treated as civil violations. Enforcement and deterrent objectives can be met, in the case of most offenses, through the constraints and penalties embodied in the schedule of parking fines, the proposed appeals process, and established debt collection procedures. In the case of more serious traffic offenses, these administrative arrangements do not produce the same results; therefore, the Committee proposes that moving traffic violations be classified as judicial offenses and referred to the District Court for adjudication and that all other parking offenses be considered as civil violations and administered exclusively through University channels.

FINDINGS - Continued

Enforcement and Appeals. Current enforcement policies and procedures are reasonable and consistently applied. Provisions for appeals are presently confined to formal supervisory channels. This process is perceived by users as being too rigid and unresponsive to genuine mitigating circumstances. Moreover, it is felt that managers of the system cannot be wholly objective hearing officials when enforcement practices are at issue. The Committee finds merit in this argument and it believes that an appeals process which functions outside the managerial structure of the parking organization will help to alleviate some of the misgivings about enforcement activities.

Parking Facilities. Existing parking capacity is adequate for current needs and additional facilities are being programmed to accommodate projected increases in the campus population. Following the construction of the new lot in the student housing area (300 spaces), future parking facilities will be sited on the periphery of the campus in accordance with the approved University Master Plan.

RECOMMENDATIONS:

1. For the reasons discussed under FINDINGS, the Committee recommends that the following parking functions be transferred to a new organizational unit:

- A. Administration
- B. Financial Management and Planning
- C. Facilities Operation and Planning

It recommends that the Campus Police Department retain the responsibility for field enforcement of parking regulations.

In conjunction with this recommendation, the Committee suggests that funds required for support of enforcement and other police operations be transferred annually from parking revenues to the Campus Police Department for integration in a single departmental operating budget.

2. The Committee recommends that a plan for conversion of parking facilities to smaller spaces (8' x 15') be drawn up and that implementation begin during the summer of 1981 in conjunction with scheduled maintenance and restripping work.

3. It is recommended that the vehicles of resident students be restricted to designated dormitory parking lots from 8:00 a.m. to 5:00 p.m. on school days, beginning with the Fall Semester 1981.

RECOMMENDATIONS - Continued

4. It is recommended that 15 minute parking spaces (2 each) be provided near the main entrances to all campus buildings to provide for convenient short term access for business purposes.

5. In keeping with its FINDINGS, the Committee recommends that Article VII of the Traffic and Parking Regulations be revised, as indicated in Appendix A, to define more clearly the categories of violations and the procedures for their treatment.

6. To afford users an opportunity and a means to appeal parking citations, the Committee recommends that the appeals procedure set forth in Appendix B be adopted and placed in effect as early as possible.

7. It is recommended that the Committee reconvene after a suitable operating period, but no later than July, 1981, to assess the effectiveness of the proposed Appeals Procedure and the proposed revisions to the schedule of parking fines and penalties and to recommend such other changes as it finds appropriate. In the interim, the following information and data should be compiled by the S.G. A. and the Parking Office for the use of the Committee in making this appraisal:

Administrative and Procedural problems; e.g. composition of Appeals Panel, availability of panel members, administrative support of panel business, etc.

No. of Appeals Processed

No. of Appeals Denied

No. of Appeals Upheld

Parking Violations for period Jan. 1, 1980-May 15, 1980.

Parking Violations for period Jan. 1, 1981-May 15, 1981.

Fines Collected for period Jan. 1, 1980-May 15, 1980.

Fines Collected for period Jan. 1, 1981-May 15, 1981.

Appendix A

ARTICLE VII: VIOLATION PENALTIES

SECTION 1. APPLICABILITY

This schedule of penalties is applicable to all persons authorized to operate vehicles on University property.

SECTION 2. DISTRICT COURTS

Vehicle operators will be cited to the District Court for all moving traffic violations.

SECTION 3. CIVIL PENALTIES

The traffic and parking violations listed below will be considered civil offenses and applicable fines will be assessed and collected through established University debt collection procedures. Fines can be paid at the Campus Police Office.

- A.
 - (1) Failure to register a vehicle or to display a current registration decal..... - \$ 5.00
 - (2) False registration of a vehicle..... - 15.00
 - (3) Displaying stolen or unauthorized University registration decal..... - 15.00
 - (4) Failure to replace lost or mutilated decal..... - 2.00
 - (5) Violation of Parking Regulations..... - 5.00
- B. An individual committing five (5) or more traffic or parking violations, or any combination thereof, within an academic year, shall have his or her authorization to operate a vehicle on campus revoked. For the purposes of this provision all traffic and parking offenses will be considered.
- C. All revenues received pursuant to Article VII shall be placed in a trust account and may be used for any of the following purposes:
 - 1. To defray the cost of administering and enforcing ordinances adopted under this part.
 - 2. To provide bus service or other transportation systems and facilities, including payments to any public or private transportation system serving University students, faculty or employees.
 - 3. To develop, maintain, and supervise parking areas and facilities.
 - 4. As a pledge to secure loans for construction of parking facilities.
 - 5. Other purposes related to parking, traffic, and transportation on the campus.

SECTION 4. TOWING AND IMMOBILIZATION

The Campus Police Department is authorized to have removed from the campus and store at the owner's expense any vehicle parked in violation of these

Appendix A

SECTION 4. - Continued

Traffic and Parking Regulations. Vehicles may be immobilized while awaiting the arrival of the tow truck. Once the tow vehicle has been called and the illegally parked vehicle immobilized, the owner/operator must pay the towing charge before the vehicle can be released.

Towing and storage charges constitute a lien against the vehicle enforceable in the manner prescribed by law for enforcement of mechanics' and material-men's liens.

University of North Carolina

at Wilmington

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Appendix B

Appellate Procedures for Parking and Traffic Citations

A. Parking and Traffic Citations Review Board. The Parking and Traffic Citations Review Board (hereinafter called Review Board or Board) is an administrative agency established to review and to reject or sustain appeals of citations for violations of traffic and parking regulations. The Board is comprised of the following members:

- (1) Four Students (two principal members and two alternate members) appointed by the Student Government Association.
- (2) Two Faculty Members (a principal and an alternate) appointed by the Faculty Senate.
- (3) Two Staff Members (a principal and an alternate) appointed by the Chancellor.
- (4) A non-voting recorder appointed by the Vice Chancellor for Business Affairs.

The Review Board shall meet as often as necessary to insure timely disposition of citations under appeal. Two student members, a staff member, and a faculty member shall constitute a quorum. The chairperson shall be elected by the convening members and the chair may be rotated among the members at the discretion of the Board.

The recorder shall be responsible for all administrative requirements relating to the appellate process, including the following specific functions:

- (a) Receiving, screening, and recording of appeal documents.
- (b) Suspending the debt collection process on citations under appeal pending the outcome of Board review.
- (c) Coordinating and scheduling Board meetings and agenda.

University of North Carolina

at Wilmington

28406

Page 2 - Appendix B - Appellate Procedures for Parking and Traffic Citations

- (d) Disseminating Board findings to appellants and purging traffic records or reinstituting debt collection action in conformance with such findings.

B. Appellate Procedures. Moving traffic offenses are, in all cases, adjudicated through established judicial proceedings and are, therefore, not subject to appeal under this procedure. Students and members of the faculty and staff may appeal all other traffic and parking citations to the Parking and Traffic Citation Review Board by filing a completed Citation Appeal Form with the Parking Administration Office within seven (7) days of the date of citation. Appeal forms can be obtained from the Parking Administration Office and the Campus Police Office.

All information the appellant desires to bring to the attention of the Review Board should be stated on the Appeal Form or attached thereto. The Board will usually make a determination on the basis of the written appeal; however, it may, at its discretion, grant a personal hearing. With three-fourths of the voting members concurring, the Board may rule as follows:

- (a) To void the citation.
- (b) To reduce the assessed fine.

The appellate process is an administrative proceeding and the Board need not abide by strict rules of evidence in making its determinations. The Board's findings are final and not subject to further appeals.

UNIVERSITY OF NORTH CAROLINA
AT
WILMINGTON

SECURITY OFFICE
TRAFFIC APPEAL FORM

NOTICE: All Faculty, Staff and Students have the right of appeal of any citation for violation within seven (7) days of date of the ticket. To file such an appeal, complete the following form and return it to the Security Office. IMPORTANT: Incomplete forms cannot be processed. Complete information will be necessary for an accurate, timely ruling.

Date: _____

NAME: _____

ADDRESS: _____
(Local Street/Box, City, State, Zip)

PHONE #: _____

Ticket Number (s): _____ Date: _____ Time: _____

Location: _____

The following is a complete description of the details of my case. (In general, such circumstances as ignorance of the parking regulation, inability to find a proper parking space, or financial hardship caused by the fines, do not constitute a sufficient basis for the approval of an appeal.) Attach statements of witnesses or any other information you wish to present to the panel.

I affirm that the foregoing information is true and correct.

Signature: _____

Actions taken by the Appeals Committee

Office Posting Space

Denied _____ Approved _____

Entered _____ Decision _____

Comments: _____



RUFUS L. EDMISTEN
ATTORNEY GENERAL

State of North Carolina
Department of Justice

P. O. Box 629
RALEIGH
27602

December 30, 1980

Mr. Jairy C. Hunter, Jr.
University of N.C. at Wilmington
Office of the Vice Chancellor
for Business Affairs
Wilmington, NC 28406

Dear Mr. Hunter:

You have asked whether the county has authority under G.S. 153A-241 to close a street, owned and maintained by the University of North Carolina.

G.S. 153A-241 allows the county to close "any public road or any easement within the county and not within a city except public roads...under the control and supervision of the Department of Transportation." G.S. 153A-236 defines "public road" as "any road, street, highway, thoroughfare, or other way of passage that has been irrevocably dedicated to the public or in which the public has acquired rights by prescription, without regard to whether it is open for travel."

It appears the street has been dedicated by the filing of a plat map upon which it is shown. However, a dedication of that kind is not "irrevocable" until the dedication has been accepted by the county. Acceptance may be by formal resolution or by maintenance. Since it does not appear that the street has been accepted by a county resolution or by county maintenance, then the dedication has not been made irrevocable and therefore, the street is not one subject to being closed under the statute. Cf. G.S. 136-96.

Moreover, since the street serves for ingress to a major public facility, it does not appear that the General Assembly contemplated the closing of a street by a county under the circumstances you describe.

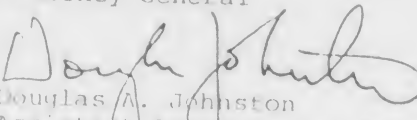
In addition, even were this "street" closed, it would have no practical effect on its use by the University. The University has an easement over the property and is maintaining it, much like a private driveway.

Mr. Jairy C. Hunter
Page Two
December 30, 1980

The "street" is, in effect, the University's driveway and can be used as such by the University without regard to whether the county views it as a street, since neither the statute nor caselaw allow the county to close private driveways. (See Wofford v. Commission, 263 N.C. 677.)

Sincerely,

RUFUS L. EDMISTEN
Attorney General


Douglas A. Johnston
Assistant Attorney General

DAJ:sl

Editor's Note. — Pursuant to Session Laws 1973, c. 507, s. 5, "Board of Transportation" has been substituted for "State Highway

Commission" and for "Commission" in this section as enacted by Session Laws 1973, c. 822.

§ 153A-241. Closing public roads or easements. — A county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation. The board of commissioners shall first adopt a resolution declaring its intent to close the public road or easement and calling a public hearing on the question. The board shall cause the resolution to be published once a week for four successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement. At the hearing the board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county.

Any person aggrieved by the closing of a public road or an easement may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day the order is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to order the road or easement closed upon proper findings of fact by the trier of fact.

No cause of action founded upon the invalidity of a proceeding taken in closing a public road or an easement may be asserted except in an action or proceeding begun within 30 days after the day the order is adopted.

Upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement. However, the right, title or interest vested in an adjoining landowner by this paragraph remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility the reasonable cost of removing and relocating the facility. (1949, c. 1208, ss. 1-3, 1957, c. 65, s. 11; 1965, cc. 665, 801; 1971, c. 595; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34.)

Editor's Note. — Pursuant to Session Laws 1973, c. 507, s. 5, "Board of Transportation" has been substituted for "State Highway Commission" in this section as enacted by Session Laws 1973, c. 822.

The 1977 amendment substituted "Department of Transportation" for "Board of Transportation" in the first sentence.

For a note discussing the disposition of property within the boundaries of a dedicated

street when use of the street is discontinued, see 45 N.C. Rev. Stat. § 1667.

Legislative Intent as to Closing Streets by Municipalities. — The true legislative intent is that if a municipality wishes to close a street, or a part thereof, the notice required must be given. Such an intent is fair and just, because it affords all interested parties an opportunity to be heard. *In re City of Washington*, 15 N.C. App. 505, 190 S.E.2d 309 (1972).

Mr. Sullivan - Urban FD

Mr. Dick Johnson, HRC

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Mr. Douglas Johnson, Attorney General's Office

Mr. Andy Smith,

do so under G.S. 153A-351. (1959, c. 290; 1969, c. 1064, s. 2; 1973, c. 822, s. 1.)

§ 153A-235. Fire prevention codes. — A county may by ordinance adopt a fire prevention code, to be effective in all areas of the county not governed by a city fire prevention code. Any published technical code or any standard or regulation promulgated by a public agency may be adopted in the ordinance by reference, and a technical code or standard or regulation so adopted has the force of law in each area of the county in which the ordinance is effective. An official copy of a technical code or standard or regulation adopted by reference shall be available for public inspection in the clerk's office. Before a fire prevention code may be adopted, it must be submitted to and approved by the State Building Code Council.

A county that adopts a fire prevention code shall appoint one or more fire prevention inspectors or designate one or more other county officers or employees to perform the duties of fire prevention inspector. The board of commissioners shall, subject to the approval of the State Building Code Council, set the duties of any person appointed or designated as a fire prevention inspector. A fire prevention inspector shall not make electrical inspections unless he is qualified to do so under G.S. 153A-351. (1965, c. 626; 1969, c. 1064, s. 3; 1973, c. 822, s. 1.)

§§ 153A-236 to 153A-238: Reserved for future codification purposes.

ARTICLE 12.

Roads and Bridges.

§ 153A-239. Public road defined. — In this Article "public road" or "road" means any road, street, highway, thoroughfare, or other way of passage that has been irrevocably dedicated to the public or in which the public has acquired rights by prescription, without regard to whether it is open for travel. (1973, c. 822, s. 1.)

§ 153A-240. Naming roads and assigning street numbers in unincorporated areas. — A county may by ordinance name or rename any public road within the county and not within a city, and may assign or reassign street numbers for use on such a road. In naming or renaming a public road, a county may not

- (1) Change the name, if any, given to the road by the Board of Transportation, unless the Board of Transportation agrees;
- (2) Change the number assigned to the road by the Board of Transportation, but may give the road a name in addition to its number; or
- (3) Give the road a name that is deceptively similar to the name of any other public road in the vicinity.

A county shall not name or rename a road or assign or reassign street numbers on a road until it has held a public hearing on the matter. At least 10 days before the day of the hearing, the board of commissioners shall cause notice of the time, place, and subject matter of the hearing to be prominently posted in at least three places along the road involved. After naming or renaming a public road, or assigning or reassigning street numbers on a public road, a county shall cause notice of its action to be given to the local postmaster with jurisdiction over the road, to the Board of Transportation, and to any city within five miles of the road.

This section does not repeal or modify Chapter 945 of the Session Laws of 1953, which pertains to naming streets in Kannapolis. (1957, c. 1068; 1973, c. 507, s. 6; c. 822, s. 1.)

Editor's Note. — The 1973 amendment substituted "Board of Transportation" for "State Highway Commission" and for "Commission."

For article on remedies for trespass to land in North Carolina, see 47 N.C.L. Rev. 344 (1969).

Municipality May Not Contract to Take Over Highway Commission's (Now Board of Transportation) Responsibilities. — This section and §§ 160-51 (now repealed) and 136-66 I do not authorize a municipality, in the absence of specific legislative authority, to contract to take over the responsibilities of the Highway Commission (now Board of Transportation) with reference to the construction, maintenance and repair of city streets and supporting culverts which constitute a part of the State highway system. *Milner Hotels, Inc. v. City of Raleigh*, 271 N.C. 224, 155 S.E.2d 513 (1967).

Statutory Obligation of Highway Commission (Now Board of Transportation). —

This section and §§ 160-51 (now repealed) and 136-66 I indicate that the Highway

Commission (now Board of Transportation) is under a statutory obligation with reference to the construction, maintenance and repair of all city streets, including culverts which support city streets, which constitute a part of the State highway system. *Milner Hotels, Inc. v. City of Raleigh*, 271 N.C. 224, 155 S.E.2d 513 (1967).

Issuance of Sewer Construction Permits.

The State Highway Commission (now Board of Transportation) or its duly authorized officers may give in writing a permit to an individual firm or corporation authorizing the holder of such permit to construct or install a sewer line within the right-of-way along any highway under the control of the Commission (now Board) provided the installation of such sewer line is made under the supervision and to the satisfaction of the Commission (now Board) or its officers or employees. *Van Leuven v. Akers Motor Lines, Inc.*, 261 N.C. 539, 135 S.E.2d 649 (1964).

Quoted in *Taylor v. Town of Hertford*, 253 N.C. 541, 117 S.E.2d 469 (1960).

✓ **§ 136-94. Gates projecting over rights-of-way forbidden.** — It shall be unlawful for any person, firm or corporation to erect, maintain or operate upon his own land, or the land of another, any farm gate or other gate which, when opened, will project over the right-of-way of any State highway.

Any person violating the provisions of this section shall be guilty of a misdemeanor, and, upon conviction, shall be fined not more than fifty dollars (\$50.00) or imprisoned not more than 30 days, in the discretion of the court (1927, c. 130).

✓ **§ 136-95. Water must be diverted from public road by ditch or drain.** — When any ditch or drain is cut in such a way as to turn water into any public road, the person cutting the ditch or drain shall be compelled to cut another ditch or drain as may be necessary to take the water from said road. (Code, § 2630, Rev. § 2697, C.S., § 3790.)

✓ **§ 136-96. Road or street not used within 15 years after dedication deemed abandoned; declaration of withdrawal recorded; joint tenants or tenants in common; defunct corporations.** — Every strip, piece, or parcel of land which shall have been at any time dedicated to public use as a road, highway, street, avenue, or for any other purpose whatsoever, by a deed, grant, map, plat, or other means, which shall not have been actually opened and used by the public within 15 years from and after the dedication thereof, shall be thereby conclusively presumed to have been abandoned by the public for the purposes for which same shall have been dedicated, and no person shall have any right, or cause of action thereafter, to enforce any public or private easement therein, except where such dedication was made less than 20 years prior to April 28, 1953, such right may be asserted within one year from and after April 28, 1953, provided that no abandonment of any such public or private right or easement shall be presumed until the dedicator or some one or more of those claiming under him shall file and cause to be recorded in the register's office of the county where such land lies a declaration withdrawing such strip, piece or parcel of land from the public or private use to which it shall have theretofore been dedicated in the manner aforesaid, provided further, that where the fee simple title is vested in tenants in common or joint tenants of any land embraced within the boundaries of any such road, highway, street, avenue or other land dedicated for public purpose whatsoever, as described in this section, any one or more of such tenants, on his own or their behalf and on the

1957
1971
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17

behalf of the others of such tenants, may execute and cause to be registered in the office of the register of deeds of the county where such land is situated the declaration of withdrawal provided for in this section, and, under Chapter 46 of the General Statutes of North Carolina, entitled "Partition," and Chapter 1, Article 29A of the General Statutes of North Carolina, known as the "Judicial Sales Act," and on petition of any one or more of such tenants such land thereafter may be partitioned by sale only as between or among such tenants, and irrespective of who may be in actual possession of such land, provided further, that in such partition proceedings any such tenants in common or joint tenants may object to such withdrawal certificate and the court shall thereupon order the same cancelled of record, that where any corporation has dedicated any strip, piece or parcel of land in the manner herein set out, and said dedicating corporation is not now in existence, it shall be conclusively presumed that the said corporation has no further right, title or interest in said strip, piece, or parcel of land, regardless of the provisions of conveyances from said corporation, or those holding under said corporation, retaining title and interest in said strip, piece, or parcel of land so dedicated, the right, title and interest in said strip, piece, or parcel of land shall be conclusively presumed to be vested in those persons, firms or corporations owning lots or parcels of land adjacent thereto, subject to the provisions set out hereinbefore in this section.

The provisions of this section shall have no application in any case where the continued use of any strip of land dedicated for street or highway purposes shall be necessary to afford convenient ingress or egress to any lot or parcel of land sold and conveyed by the dedicator of such street or highway. This section shall apply to dedications made after as well as before April 28, 1953. (1921, c. 174; C. S., ss. 3846(crr), 3846(ss), 3846(tt); 1939, c. 406, 1953, c. 1091, 1957, c. 517.)

Editor's Note. — For a note discussing the disposition of property within the boundaries of dedicated streets when use of the street is discontinued see 15 N.C.L. Rev. 394 (1967).

This Section Is Constitutional. — The right of those purchasing lots in a subdivision with reference to a plat to assert easements in the streets shown by the plat is dependent upon the doctrine of equitable estoppel, and providing for the termination of their easements by revocation of the dedication when they have failed to assert same within two years from the effective date of the statute, affords them a reasonable time in which to assert their rights, and therefore does not deprive them thereof without due process of law. *Sheets v. Walsh*, 217 N.C. 32, 6 S.E.2d 817 (1940).

This section provides a means by which the owners may withdraw their offer of dedication and after withdrawal it protects the landowners against the right of the public to insist on the dedication. *Osborne v. Town of North Wakesboro*, 280 N.C. 606, 187 S.E.2d 102 (1972).

Section Not Applicable Where Road Is Way of Necessity. — Where the jury found that continued use of the street was necessary to afford convenient ingress, egress and regress to the lot owned by plaintiffs, the provisions of this section that a street not used within 20 years after dedication shall be deemed abandoned were not applicable. *Boone v. Boone*, 226 N.C. 581, 39 S.E.2d 612 (1946), following *Home Road Estate Loan & Ins. Co. v. Town of Carolina Beach*, 216 N.C. 778, 7 S.E.2d 13 (1940), and distinguishing *Sheets v. Walsh*, 217

N.C. 32, 6 S.E.2d 817 (1940), *Stedman v. Town of Pinetops*, 251 N.C. 509, 112 S.E.2d 192 (1960).

Where land was dedicated for street and highway purposes and such street or highway is necessary to afford convenient ingress and egress to any parcel of land sold and conveyed by the dedicator of such street or highway prior to March 8, 1921, the dedication may not be withdrawn under the provisions of this section. *Russell v. Cogan*, 252 N.C. 674, 62 S.E.2d 70 (1950).

If a street is necessary to afford convenient access to a portion of a park not conveniently reached by other public streets, or the other public streets, due to their width, the amount of traffic or some like consideration, do not provide convenient access to the park, then the street may not be withdrawn from public use. *Andrews v. Country Club Hills, Inc.*, 18 N.C. App. 6, 195 S.E.2d 584 (1973).

"Continued Use of" Construed. — The words "continued use of" in the statutory exception to the application of this section have been construed to mean the continued right to use. *Andrews v. Country Club Hills, Inc.*, 18 N.C. App. 6, 195 S.E.2d 584 (1973).

Continued Right to Use Not Contingent on Prior Use. — The continued right to use in the statutory exception to the application of this section is not contingent on some prior use but is merely a continuation of a right that existed at the time of dedication. *Andrews v. Country Club Hills, Inc.*, 18 N.C. App. 6, 195 S.E.2d 584 (1973).

But "Shall" Be Necessary to Afford Convenient Ingress or Egress. — The

obeyed. The court has jurisdiction to issue these orders. (1868, c. 20, s. 8; Code, s. 707; Rev., s. 1318; C. S., s. 1297; 1973, c. 822, s. 1.)

§§ 153A-105 to 153A-110: Reserved for future codification purposes.

Part 6. Clerk to the Board of Commissioners.

§ 153A-111. Appointment; powers and duties. — The board of commissioners shall appoint or designate a clerk to the board. The board may designate the register of deeds or any other county officer or employee as clerk. The clerk shall perform any duties that may be required by law or the board of commissioners. The clerk shall serve as such at the pleasure of the board (Const., art. 7, s. 2; Code, s. 710; 1895, c. 135, s. 4; Rev., s. 1324; C. S., s. 1309; 1955, c. 247, s. 1, 1963, c. 372, 1969, c. 207; 1973, c. 822, s. 1.)

§§ 153A-112, 153A-113: Reserved for future codification purposes.

Part 7. County Attorney.

§ 153A-114. Appointment; duties. — The board of commissioners shall appoint a county attorney to serve at its pleasure and to be its legal adviser. (1973, c. 822, s. 1.)

§§ 153A-115 to 153A-120: Reserved for future codification purposes.

ARTICLE 6.

Delegation and Exercise of the General Police Power.

§ 153A-121. General ordinance-making power. — (a) A county may by ordinance define, regulate, prohibit, or abate acts, omissions, or conditions detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the county, and may define and abate nuisances.

(b) This section does not authorize a county to regulate or control vehicular or pedestrian traffic on a street or highway under the control of the Board of Transportation, nor to regulate or control any right-of-way or right of passage belonging to a public utility, electric or telephone membership corporation, or public agency of the State. In addition, no county ordinance may regulate or control a highway right-of-way in a manner inconsistent with State law or an ordinance of the Board of Transportation.

(c) This section does not impair the authority of local boards of health to adopt rules and regulations to protect and promote public health. (1963, c. 1060, ss. 1, 1½; 1965, cc. 388, 567, 1083, 1158; 1967, c. 495, s. 2; 1969, c. 36, s. 1; 1971, c. 702, ss. 1-3; 1973, c. 507, s. 5, c. 822, s. 1.)

Editor's Note. — Pursuant to Session Laws 1973, c. 507, § 5, "Board of Transportation" has been substituted for "State Highway Commission."

For an article on local legislation in the General Assembly, discussing former § 153-9(55), see 45 N.C.L. Rev. 340 (1967).

Home Rule Statute. — Former § 153-9(55), authorizing boards of county commissioners to adopt ordinances for the better government of the county, was a Home Rule statute, applicable throughout the State. It enabled the county

commissioners of every county to enact ordinances in the exercise of the general police power within the prescribed territory and, by other statutes enable the governing bodies of cities and towns to enact ordinances in the exercise of the general police powers within their corporate limits. *Whitney Stores, Inc. v. Clark*, 277 N.C. 322, 177 S.E. 2d 418 (1950).

Does Not Contravene Constitutional Limitations on Local, Private and Special Legislation. — Former § 153-9(55) was a general law and therefore did not contravene N.C. Const.

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Notice to Owners of Property Adjoining Street to Be Closed Not Limited to Those with Special Interest. — The statute requires notice by registered mail to the owners of property adjoining the street to be closed who did not join in the request for closing the street. The words of the statute are clear and unequivocal. There is nothing to indicate that only those with a "special interest" must be notified by registered mail. *In re City of Washington*, 15 N.C. App. 505, 190 S.E.2d 309 (1972).

Owners of Property on Street to Be Partially Closed. — Owners of property on a street which is to be partially closed have an interest in the hearing on the request to close the street. *In re City of Washington*, 15 N.C. App. 505, 190 S.E.2d 309 (1972).

The closing of a street must not deprive a property owner of reasonable ingress or egress. *Wofford v. North Carolina State Hwy. Comm'n*, 263 N.C. 677, 140 S.E.2d 376, cert. denied, 382 U.S. 822, 86 S.Ct. 50, 15 L.Ed. 2d 67 (1965).

An individual may restrain the wrongful obstruction of a public way, of whatever origin, if he will suffer injury thereby as distinct from the inconvenience to the public generally, and he may recover such special damages as he has sustained by reason of the obstruction. *Wofford v. North Carolina State Hwy. Comm'n*, 263 N.C. 677, 140 S.E.2d 376, cert. denied, 382 U.S. 822, 86 S.Ct. 50, 15 L.Ed. 2d 67 (1965).

§ 153A-242. Regulation or prohibition of fishing from bridges. — A county may by ordinance regulate or prohibit fishing from any bridge within the county and not within a city. In addition, the governing board of a city may by resolution permit a county to regulate or prohibit fishing from any bridge within the city. The city may by resolution withdraw its permission to the county ordinance. If it does so, the city shall give written notice to the county of its withdrawal of permission, 30 days after the date the county receives this notice the county ordinance ceases to be applicable within the city. An ordinance adopted pursuant to this section shall provide for signs to be posted on each bridge affected, summarizing the regulation or prohibition pertaining to that bridge.

No person may fish from the drawspan of a regularly attended bridge, and no county may permit any person to do so.

The authority granted by this section is subject to the authority of the Department of Transportation to prohibit fishing from any bridge on the State highway system. (1971, c. 690, ss. 1, 6; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34.)

Editor's Note. — Pursuant to Session Laws 1973 c. 507, s. 5, "Board of Transportation" has been substituted for "State Highway Commission" in this section as enacted by Session Laws 1973 c. 822.

The 1977 amendment substituted "Department of Transportation" for "Board of Transportation" in the last paragraph.

§ 153A-243. Authorizing bridges over navigable waters. — A county may grant to persons who between them own or occupy real property on both sides of a body of navigable water lying wholly within the county the right to construct and maintain across the body of water a bridge connecting the property. The board of commissioners shall first adopt a resolution declaring its intent to grant the right and calling a public hearing on the question. The board shall cause the resolution to be published once a week for four successive weeks before the hearing. At the hearing the board shall hear all interested persons who appear with respect to whether the grant would be in the public interest. If, after the hearing, the board finds that the grant is not contrary to the public interest, it may adopt an order granting the right to construct the bridge. The board may place reasonable terms and conditions, including time limitations, on the grant.

A person aggrieved by a grant may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day it is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to grant the right to construct the bridge.

University of North Carolina

at Wilmington

28-106

WILLIAM M. MALLOY

Vice Chancellor for Student Affairs

919-791-4330

December 29, 1980

Mr. William L. Hill, II
Post Office Box 1268
Wilmington, North Carolina 28402

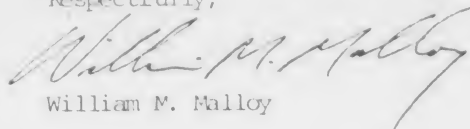
Dear Mr. Hill:

By this letter I am formally requesting that the Buildings and Grounds Committee of the UNC-Wilmington Board of Trustees consider naming either Residence Hall '79 or the new University Center in honor and memory of Mrs. Helena R. Cheek, Dean of Students, who died on December 18, 1980. As you know, Dean Cheek served this institution for twenty-seven years as a faculty member and administrator. She was appointed to the Dean of Students position in 1965.

Helena Cheek was loved and respected by all those who were privileged to know her whether as a teacher, administrator, or friend. Her employment with this institution was exemplary in nature, and countless students have benefited from her wise counsel.

Personally, I am very pleased to be able to make this recommendation to your committee. Such an honor or tribute would be small when compared with her years of dedicated and highly respected service to this institution and its students, faculty, and staff.

Respectfully,



William M. Malloy

WMM:sfk

cc: Dr. Hubert A. Eaton, Sr.
Mrs. Howard A. Penton, Jr.
Mr. John D. Warlick, Jr.
Mr. Addison Hewlett, Jr.
Mr. Eugene B. Hardin, Jr.
Mr. Harold Gene Troy, Sr.
Mr. George Little, Chairman, Board of Trustees
Dr. William H. Wagoner
✓ Dr. Jairy C. Hunter
Dr. Charles Cahill

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

FISCAL AFFAIRS COMMITTEE MEETING
Wednesday, January 14, 1981

Members Present: Mr. William B. Humphrey
Mrs. Kenneth R. Newbold
Mr. Harold Gene Troy Sr.
Mr. John D. Warlick Jr.

Absent: Mr. Eugene B. Hardin Jr., Chairman

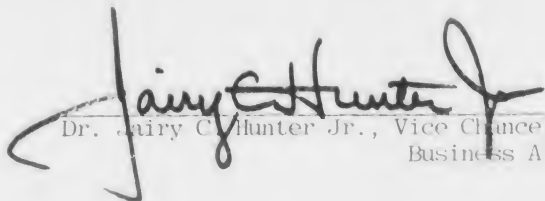
For the University: Dr. Jairy C. Hunter Jr., Vice Chancellor for
Business Affairs
Mr. R. O. Walton Jr., Director of Financial
Services

Dr. Hunter opened the meeting and reported that Mr. Hardin would be absent. He asked Mr. Walton, Director of Financial Services, to explain the 1981-82 Budget Status.

The second item on the agenda focused on four fee increases. Mr. Walton presented the reasons for the need to raise the Athletic, Health Services, Room and Board, and Graduation fees for 1981-82. (Copy of fee increases is attached).

Mrs. Newbold moved that they accept what had been presented for presentation to the full Board. Mr. Warlick seconded the motion which carried unanimously.

There being no further business, the meeting adjourned at 12:30 p.m.


Dr. Jairy C. Hunter Jr., Vice Chancellor for
Business Affairs

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

TUITION AND FEE INFORMATION

PER SEMESTER

	ACTUAL 80-81	PROPOSED 81-82	INCREASE AMOUNT	% OF INCREASE
In-State Tuition*	\$135.00	\$135.00	\$ -0-	-0-
Fees:				
Athletic	24.50	32.98	7.00	27.9%
Health	11.00	15.00	4.00	36.4%
Student Activities	48.50	48.50	-0-	-0-
Debt Service	91.00	91.00	-0-	-0-
Total fees	\$175.00	\$156.00	\$11.00	7.6%
Total Tuition/Fees	\$280.00	\$291.00	\$11.00	3.9%
Room & Board:				
15 Meal	\$750.00	\$882.50	\$127.50	16.1%
21 Meal	780.00	907.50	127.50	16.3%
Total Cost In-State Boarding Student with the 21 Meal Plan	\$1060.00	\$1190.50	\$130.50	13.1%
Graduation fee	\$ 15.00	\$ 17.00	\$ 2.00	80.0%

*Out-of-State Tuition is an additional \$877.50 per semester

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

January 14, 1981

MEMORANDUM

TO: Student Affairs Committee of the Board of Trustees
FROM: William M. Malloy *WMM*
RE: Status Summary Report - Residence Life Program 1980-1981

The following is a brief report of our residence life programming for 1980-1981. Its intent is to describe in some detail the progress made with the "student life" aspect of our housing program during the first half of the current academic year and to project innovations and programs for the current semester.

I. Housing Statistics 1980-1981

- A. Number of residents 1980-1981: 1,000 (500 men - 500 women)
- B. Housing applications received 1980-1981: 2,668
- C. Number of students on the original waiting list for Fall 1980: 832
- D. Number of returning students on waiting list for Fall of 1981 after lottery held December 2, 1980:
 - Dormitories: 314 Women, 269 Men
 - Apartments: 214 Women, 193 Men
- E. Applications from new students to date for Fall of 1981: 643+

II. Professional Staff Appointments 1980-1981

- A. Mr. Gary Juhan, Dean of Students - Bachelor of Arts and Masters Degree from Appalachian State University. Previous experience with student housing at Appalachian State University and Lees-McRae College.
- B. Mr. Robert Taylor, Director of Residence Life - Bachelor of Arts Degree from North Carolina State University and Masters Degree from Western Kentucky University. Previous experience with student housing programs at North Carolina State and Western Kentucky.

III. Residence Life Staff (Undergraduate Students)

- A. Resident Directors (3) - Usually Juniors or Seniors with previous experience as a Resident Assistant. Remuneration consists of an apartment or private room, board, phone, and \$1,500 per year.
- B. Resident Assistants (14) - Sophomores, Juniors, or Seniors. Remuneration consists of room with phone and \$1,400 per year.
- C. Apartment Manager for 1981-1982 - Will be an upperclassman with previous experience. Remuneration will consist of an apartment with utilities, phone, and \$1,500 per year. (Required to purchase a 10-meal plan.)

IV. During 1980-1981 the Resident Directors and Resident Assistants have been participating in an ongoing training program. The program has consisted of an extensive orientation prior to the opening of the residence halls in the fall and mandatory weekly sessions since that time. The fall orientation sessions pertained to schooling the student staff as far as expectations, residence hall policies, safety and fire prevention procedures. The weekly sessions, in addition to reviewing current problems, consisted of specialized programs in first aid, fire safety, leadership and motivation, drug identification and prevention, role playing, and peer counseling. In addition, the residence hall staff devoted an entire weekend (all day on a Saturday and Sunday) to training and certification in Cardio-Pulmonary Resuscitation (C.P.R.).

V. Residence Hall Activities and Programs

Programming for all residents got underway during September with the traditional cage party (held in the confines of the tennis courts behind the residence halls). It consisted of a band and refreshments. Just prior to the party, a picnic-style supper was provided for resident students and was held in front of Galloway Hall.

At mid-semester resident students were entertained with an interdorm "field day." Team competition (coed) was held in such events as egg tossing, sack races, tug-of-war, etc. Again, a picnic-style lunch was prepared by the food service prior to the activities.

At the close of the semester the traditional Christmas hall decorating contest was held and floors had their own Christmas parties prior to the holidays. The food service prepared a fine Christmas dinner consisting of carved ham and roast beef.

V. Residence Hall Activities and Programs (Continued)

In addition to the three major programs, students also participated in a rape awareness workshop and other mini sessions related to several aspects of personal growth and development. For the current semester, another "cage party" is being discussed, a second field day is planned, and a flea market is planned for the end of the semester when students will be cleaning out their rooms prior to leaving for the summer. In addition, the smaller programs will continue to be held in each residence hall.

VI: Fall Semester Disciplinary Report

Much of the success of the fall semester in our housing program was due to the cooperation of the entire residence life staff as well as that of the administration. In spite of the many successes, however, it was necessary to deal with a variety of student disciplinary matters ranging from visitation violations and disruptive behavior to tampering with fire safety equipment and setting off the alarm devices. Seven students were suspended indefinitely from housing on campus due to their negative behavior. Every student involved in an incident (92 during the first semester) was given a hearing and appeal rights as well as a prompt decision.

The following is a composite record of incidents occurring in the residence halls during the first semester. Of significance is the time of the incidents as well as the class standing of those apprehended. The late night and early morning hour work of our staff should be commended. It is hoped that the efforts of the staff during the first semester have set a positive precedent for the current semester.

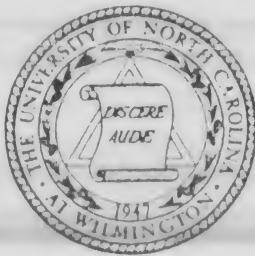
A. Incidents: Total 92

B. Sex: Males 58
Females 34

C. Month: August September October November December
 1 32 23 15 21

D. Time of Incident: 10:00 p.m. - 10:55 p.m. - 3
 11:00 p.m. - 11:55 p.m. - 7
 12:00 a.m. - 12:55 a.m. - 21
 1:00 a.m. - 1:55 a.m. - 28
 2:00 a.m. - 2:55 a.m. - 17
 3:00 a.m. - 3:55 a.m. - 3
 4:00 a.m. - 4:55 a.m. - 1
 No time recorded - 12

E. Class: Freshmen: 72 Junior: 2
 Sophomore: 13 Sophomore: 5



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
WILMINGTON, NORTH CAROLINA 28401

MEMORANDUM

TO: Members of the Board of Trustees
University of North Carolina at Wilmington

FROM: Jessie A. Sanders
President, Student Government Association

DATE: January 14, 1981

SUBJECT: Semi-Annual Report of the UNCW Student Government Association

This memo and enclosures are the Student Government's Semi-Annual Report. Enclosed you will find: A listing of SGA Officials, a listing of recognized clubs and SGA organizations, a balance sheet of the SGA and a progress report on the SGA goals along with a review of problem areas of the SGA.

The Student Government is a growing concern that is becoming more and more involved in the everyday lives of the students on this campus. We feel more responsive to the needs and wants of the students. Several avenues are being explored so that the SGA can continue to be helpful not only to students but to the Administration as well.

Your comments and suggestions are not only welcomed, but are essential to the effective operation of Student Government. Please feel free to ask me any questions concerning this report or on the daily operation of the Student Government Association.

JAS/sdg

Enclosures

PROGRESS REPORT ON THE
ATTAINMENT OF STUDENT GOVERNMENT GOALS

Upon taking office in April, 1980, the current Administration set forth certain goals which were felt essential for the Student Government Association. During the course of the fall semester, these goals were either totally attained or near completion. Some of these goals and where they stand are:

1. Procedures Manual

This has been a booklet that all past Presidents have mentioned but it never materialized. Yet by the end of January the SGA is hopeful that this manual will have come off the press and into the hands of the clubs/organizations who need it. This manual is designed to help the SGA become more business-like and to maintain a more standardized set of rules and regulations.

2. Fiscal Responsibility

Out of all the goals set for this Administration, this is the one that has proven to be an ongoing task. Several events have helped to put the SGA in better control of its funds. A few of these are:

- A. New Financial System
- B. SGA Office Manager
- C. Adherence to State Policies

With everyone pulling together, the SGA is getting tighter control over its funds and is beginning to operate on a more efficient level.

3. SGA Constitution

In April, 1980, the Chancellor of this University, signed and made official this document which helps the SGA govern itself. Since that signing, several amendments have been proposed which will help the SGA achieve its objectives in the future.

4. Bill of Rights

This is a document that the SGA wants to be added to our Constitution. It will be there for the extreme purpose of putting the rights of students in a condensed, readable form. The Bill of Rights is still under consideration by the Senate at this time.

5. Advisory Committee

The formal title of this committee is the Business Advisory Committee. It is designed to help the SGA audit its clubs and organizations to insure that they are following State and University procedures. This committee has finalized its rules and will begin operation this semester.

CURRENT PROBLEM AREAS OF THE SGA

After reviewing the Student Government Association and its operation during the fall semester, several problem areas became apparent and must be met in the future.

1. Increase in Funded Activities

In the school year 1974-75, a total of 14 organizations were funded by SGA funds; today, a total of 34 organizations receive SGA funds. This is a 243 percent increase over a five year period. During this time period, fund requests have increased from \$86,000 to \$153,339. Most of the additional requests were for the purpose of covering the rising cost of publication and programming on this campus. Yet this increase has caused considerable problems with funding, therefore, the SGA must find new avenues of raising funds.

2. Club Football Team

As most of you know, this has been a problem area since its inception. All of the problems finally came to the surface during the fall semester and consequently the SGA cancelled their season. Since that time, several rules have been set down which the SGA feels will build a stronger program. Some of these rules are:

- A. Full authority given to head coach.
- B. The head coach will report directly to the SGA President.
- C. All NCAA Rules and Regulations regarding playing college football will be instituted.

3. Restructure of the SGA

This is an item that has been needed for quite some time. The restructure will set the SGA up as a fee allocation board and distribute the fees to its separate entities. With the restructure, the SGA will be able to budget its fees more efficiently plus allow the UNCW media more independence.

4. WLOZ

The campus radio has evolved into a more mature Mass Media System. With the help of new Station Manager, Karen Durda, WLOZ is beginning to shape up. Yet the FCC has mandated that the station must increase its power from 10 watts to 150 watts. The problem is the financing of such an increase. A committee was formed during the semester to draw up several proposals and these proposals are being studied by SGA officials.

1981 SGA OFFICIALS

Executive Branch

President
Vice President
Treasurer
Attorney General

Jessie A. Sanders
Charles B. Parsons
Michelle Bond
Mark Bremer

Judicial Branch

Student Supreme Court

Chief Justice John Ward
Court Justice Pete Johnson
Bill Hill
Elizabeth Adams
Danny Daniels
Tom Hyde
Mike Hutchinson
Dierdra Brewster
Eric Van Vleet

University Court

Justice Floyd Thomas
Rusty Holdt
Benita Wilson
5 positions open

Legislative Branch

Secretary

Lynne Wells

Senior Class

President
Vice President
Senators

Doug Browne
Karin Wansley
Maceo Bragg
Elliott Mascoop

Junior Class

President
Vice President
Senators

Pete Divoky
Baxter Miller
David McCall
Aaron Oliver

Sophomore Class

President
Vice President
Senators

Steve Schmidt
Kathy Mott
Melinda Clark
Buck Propst

Freshmen Class

President
Vice President
Senators

Ed Paul
Open
Emily Young
Karen Waddell

Representatives-At-Large

Mike Stroud
Larry Gore
Dale Fish
Ellen Hollaway
Tina Huston
Kimberly Mills

Steve Griffin
Jeff Newton
Nancy Keiker
Bill Samson
Sandra Johnson
Robert Wilson

RECOGNIZED ACTIVITIES AT UNCW

CAMPUS MEDIA

Seahawk
Fledgling
Atlantis
Channel Marker
Forum
WLOZ
UNCW Instant Replay

ATHLETIC CLUBS

Football Club
Sailing Club
Women's Soccer
Racquetball Club
UNCW Skihawks
Ten Pin Club
Rowing Club

CREATIVE ARTS

Forensics Union
University Theatre
Concert Choir
Reader's Theatre
Video Network

OTHER ORGANIZATIONS

Biology Club
North Carolina Student Legislature
Black Student Union
Circle K
B. Frank Hall Philosophy and Religion Society
National Entertainment Conference
Historical Society
National Organization for Women
Adventurers Club
Recreation Majors Club

SGA ORGANIZATIONS

Program Board
Concert
Homecoming
Dance
Lecture
Coffeehouse
Publicity
Fine Arts

GENERAL FUND ACCOUNT WITH PROJECTED FEES FOR
SPRING SEMESTER 1981

December 15, 1980

REVENUE

Beginning balance brought over from 1979-80	8,059.12
2nd summer school fees 1980	1,598.75
Fall fees for school year 1980-81	58,172.00
Projected spring fees for school year 1980-81	54,000.00
Total Revenue Allocated to Student Government	121,829.87

EXPENDITURES AND REALLOCATIONS

1980-81 budgets allocated to organizations	103,012.76
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Expenditures:

Carolina Power & Light	74.41	
Postage	40.59	
Copy Center & Office	389.34	
SGA Day	585.75	
Total Expenditure		1,090.90

Reallocations:

Executive - Oct. 21	150.00	
Office - Oct. 23	1,750.00	
Psychology Club - Nov. 20	462.50	
Recreation Majors Club	752.00	
UNCW Video Network	790.00	
Total Reallocations		3,904.50

SCHEDULE OF REVENUES AND EXPENSES

TOTAL REVENUES	121,829.87
TOTAL EXPENDITURES	108,007.35
BALANCE	13,822.52

University of North Carolina

at Wilmington

28401

January 14, 1981

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment, reappointment and promotion as recommended by the Chancellor and requests adoption of the report.

ADJUNCT APPOINTMENTS

Alan W. Aches, Adjunct Lecturer, Department of Creative Arts
Richard M. Dillaman, Adjunct Associate Research Zoologist/Physiologist,
Institute for Marine Biomedical Research
Timothy D. Schick, Adjunct Professor, Department of Earth Sciences
Jan Eric Strohl, Adjunct Assistant Professor, Department of Creative
Arts

REAPPOINTMENTS TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1982, SCHOOL OF BUSINESS ADMINISTRATION

Rebecca S. Sawyer, Department of Accountancy
Lee M. Sherman, Department of Management and Marketing

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1982, SCHOOL OF EDUCATION

Catherine C. Cleare, Department of Curricular Studies

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE JANUARY 1, 1982 COLLEGE OF ARTS AND SCIENCES

Carole R. Fink, Department of History

REAPPOINTMENTS TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1982, COLLEGE OF ARTS AND SCIENCES

Carolyn S. Dunn, Department of Biology
William L. Etheridge, Department of Mathematical Sciences
John H. Hutton, Department of Earth Sciences
Joseph M. Kington, Department of Psychology
Susan C. McLaurin, Department of Mathematical Sciences
Robert M. Rosseter, Department of Earth Sciences
Robert D. Ioor, Department of Biology
Robert B. Rosenthal, Department of Creative Arts
Walter T. Schmid, Department of Philosophy and Religion
Jo Ann M. Seiple, Department of English
Gerald R. Weeks, Department of Psychology
Richard H. Wells, Department of Sociology and Anthropology

PROMOTIONS EFFECTIVE AUGUST 1, 1981, COLLEGE OF ARTS AND SCIENCES

From Assistant Professor to Associate Professor:

Kathleen H. Kowal, Department of Psychology, tenured August 1980
Larry W. Usilton, Department of History, tenured August 1976
David G. Lindquist, Department of Biology, tenure approved effective
August 1, 1981
David E. Padgett, Department of Biology, tenure approved effective
August 1, 1981

From Associate Professor to Professor:

Donald F. Kapraun, Department of Biology, tenured August 1975
Thomas V. Moseley, Department of History, tenured August 1968

The Committee supports the following recommendations for reappointment and promotion with permanent tenure and recommends submitting these to the President and the Board of Governors.

REAPPOINTMENTS WITH PERMANENT TENURE

(College of Arts and Sciences)

Kenneth R. Gurganus, as Assistant Professor with permanent tenure,
Department of Mathematical Sciences, beginning
August 1, 1982, State Funds, Ten-month basis.

Wilbur Lee Johnston, as Assistant Professor with permanent tenure,
Department of Political Science, beginning
August 1, 1982, State Funds, Ten-month basis.

Caryl Sue Lamb, as Assistant Professor with permanent tenure, Department
of Psychology, beginning August 1, 1982, State Funds,
Ten-month basis.

Thomas C. Iofffield, as Assistant Professor with permanent tenure,
Department of Sociology and Anthropology,
beginning August 1, 1982, State Funds, Ten-month basis.

Roger C. Lowery, as Assistant Professor with permanent tenure,
Department of Political Science, beginning August 1, 1982,
State Funds, Ten-month basis.

Robert Dale McGill, as Assistant Professor with permanent tenure,
Department of Sociology, beginning August 1, 1982,
State Funds, Ten-month basis.

REAPPOINTMENTS WITH PERMANENT TENURE

(School of Education)

Hathia A. Hayes, as Assistant Professor with permanent tenure,
Department of Curricular Studies, beginning
August 1, 1981, State Funds, Ten-month basis.

(William Madison Randall Library)

Eugene W. Huguélet, as Associate Professor with permanent tenure,
William Madison Randall Library, beginning
July 1, 1981, State Funds, 12-month basis.

PROMOTIONS

(College of Arts and Sciences)

Richard D. Dixon, from Assistant to Associate Professor with permanent
tenure, Department of Sociology, beginning August 1,
1981, State Funds, Ten-month basis.

Joseph M. Galizio, from Assistant to Associate Professor with permanent
tenure, Department of Psychology, beginning August 1,
1981, State Funds, Ten-month basis.

William B. Harris, from Assistant to Associate Professor with permanent
tenure, Department of Earth Sciences, beginning
August 1, 1981, State Funds, Ten-month basis.

Edward A. Olszewski, from Assistant to Associate Professor with permanent
tenure, Department of Physics, beginning August 1,
1981, State Funds, Ten-month basis.

William H. Overman, from Assistant to Associate Professor with permanent
tenure, Department of Psychology, beginning August 1,
1981, State Funds, Ten-month basis.

Yousry A. Sayed, from Assistant to Associate Professor with permanent
tenure, Department of Chemistry, beginning August 1,
1981, State Funds, Ten-month basis.

William W. Woodhouse, from Assistant to Associate Professor with permanent
tenure, Department of Modern Languages, beginning
August 1, 1981, State Funds, Ten-month basis.

Robert B. Toplin, from Associate Professor to Professor with permanent
tenure, Department of History, beginning August 1, 1981,
State Funds, Ten-month basis.

The University of North Carolina at Wilmington

The University of North Carolina at Wilmington was founded in 1947 as Wilmington College, a locally supported and governed institution, to provide the youth and adults of New Hanover County and southeastern North Carolina an opportunity for two years of university-parallel study, semi-professional training, and vocational-technical education at moderate expense. From these beginnings and goals and through a series of transformations with ever-widening programs and aspirations, in 1969 it became a constituent institution of The University of North Carolina, whose purpose, resources, and direction it shares.

The University at Wilmington is a community of scholars dedicated to teaching, learning, creating, and extending knowledge through research. Its objectives are to stimulate curiosity, imagination, and creativity; to communicate both general knowledge and the facts and concepts particular to various disciplines and professional programs; to foster clear thinking, rational decision-making, and fluent, accurate communication; and to develop skills appropriate to the various disciplines and professional programs.

The programs presently offered by the University include: four-year programs leading to the Bachelor of Arts and Bachelor of Science degrees, within the College of Arts and Sciences, the School of Business Administration, and the School of Education; graduate programs leading to the Master of Education and Master of Science degrees; a variety of pre-professional programs; a two-year program leading to the Associate in Arts degree in Nursing; and special programs in a variety of areas, including Marine Science Research and Continuing Education. The University's recent development has made possible increasingly diverse contributions, some of international significance. Its aim is to continue and to improve its innovative programming and comprehensive approach to meeting the wide-ranging needs of the region, the State, and the larger community.

I N D E X

April 8, 1981

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Conference Room A-215

Wednesday, April 8, 1981
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 14, 1981 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Penton, Chairman
 - Buildings & Grounds Committee - Mr. Hill, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Dr. Eaton, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
 - (11) REPORT ON PERSONNEL ITEMS
 - (12) REPORT ON PROPERTY ITEMS
 - (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (14) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
 - (15) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
APRIL 8, 1981

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of Alderman Hall at 12:00 noon on Wednesday, April 8, 1981. Following lunch, the meeting was convened at 12:30 p.m., with Chairman George R. Little, Jr. presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. Hubert A. Eaton, Sr.
Mrs. Jacqueline Morris-Goodson
Eugene B. Hardin, Jr.
George R. Little, Jr.

Mrs. Ellen S. Newbold
Mrs. Roi M. Penton
Harold G. Troy, Sr.
Charles B. Parsons

Absent: Dr. John Dees, Addison Hewlett, Jr., William L. Hill, II, William B. Humphrey and John D. Warlick, Jr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

MINUTES

There being no additions or corrections, the minutes of the meeting held on January 14, 1981, were approved as mailed.

CHANCELLOR'S REPORT

Newly-elected Officers of Student Government Association

Chancellor Wagoner introduced to the board Charles B. Parsons, President of

the Student Government Association, who was seated as an ex-officio member of the Board of Trustees, replacing the outgoing President of the Student Government Association, Jessie Sanders.

Also introduced was the newly-elected Vice President of the Student Government Association, Steve Schmidt.

Chancellor Wagoner presented the outgoing President of the Student Government Association, Jessie Sanders, with the Chancellor's Award, in recognition of his service on the Board of Trustees.

Enrollment

As a follow-up to his report at the January meeting, Chancellor Wagoner stated that a letter was sent to President Friday and Mr. Jordan, expressing the concern of the Board of Trustees about the restraints which had been placed on spring semester enrollment at UNC-Wilmington. This letter was written at the direction of the Board of Trustees at the January meeting.

In connection with the fall enrollment, Chancellor Wagoner gave a detailed report, stating that as of April 1, 1981, the University already had on hand 2,348 applications for new students, and that a total of 1,649 had been accepted. At this same time in 1980, 1,483 students had been accepted.

Transfer student applications are up 41% for the fall semester. As of April 1, 1981, 640 students have applied to transfer to UNC-Wilmington. This campus continues to experience increases in enrollment.

ROTC Program for UNC-Wilmington

The Chancellor reported that a final agreement in contract form had been completed with General Adams, who heads up the ROTC program in this area. He further stated that the University is still in the process of working out the curriculum, scheduled classes, etc. Since the Board of Trustees had endorsed the program previously,

the Chancellor called for a motion endorsing the establishment of the program on this campus.

Mrs. Newbold moved that the Board of Trustees endorse the establishment of the ROTC program on the campus of The University of North Carolina at Wilmington. Seconded by Mr. Hardin, the motion carried.

Space Needs on the UNC-W Campus

The Chancellor reported that he had requested his senior officers to discuss the matter of space needs on the campus during their committee meetings prior to the board meeting.

A detailed report was presented by Chancellor Wagoner concerning the constraints on the ability of UNC-Wilmington to accommodate students, faculty, staff and research, due to the lack of adequate space on this campus. He stated that within the next five years, we are authorized by the Board of Governors to add an additional 750 FTE students on this campus (a headcount of 1,200 students). He stated that shortages exist in the following areas: 1) general classrooms; 2) specialized classrooms; 3) more space for the Master's program to be offered in Business Administration; 4) a critical shortage exists in space needs for faculty and support staff. In addition, the Chancellor stated that in two years we will have about 52 new faculty members on campus with no office space for those we already have; 5) adequate space is needed for the support programs of the College of Arts and Sciences and the two professional schools. The Chancellor further stated that it will also be necessary to have a Dean of Graduate Studies, which will be a separate administrative unit requiring additional space; 6) that the basic core of the University, the Admissions Office, is badly in need of additional space - that their workload has doubled and is still handled by the same number of people who handled it two years ago. Chancellor Wagoner also stated that in most instances, this office is the one most frequently

visited by students and parents when they arrive on campus. In addition to the above critical space needs, it is necessary to make the Development Office more accessible to the public and expand its present facilities.

In an attempt to alleviate some of the classroom shortages, classes will begin at 8 a.m. in the fall semester instead of 8:30. By 1983, the Behavioral Science Building will be completed and will help relieve some of the problems, as will the completion of the new University Center. The Chancellor further stated it may become necessary to use mobile and modular structures for temporary quarters to ease the shortages until a more permanent solution is made.

Financial Aid Crisis

Chancellor Wagoner reviewed in detail the analysis of the number of students receiving financial aid on this campus. This analysis was prepared by Mr. Capell, Director of Student Financial Aid. There are 653 students receiving Guaranteed Loans; 1,165 students receiving Basic Grant (Pell Grant) loans; 204 students under College Work Study; 186 students receiving National Direct Student Loans; and 146 students receiving Supplemental Grants, for a total of \$2,359,791.00.

Since the student financial aid program is being debated in Washington as to possible curtailment of funds, it is apparent that the universities may not know which categories are being cut or terminated until June or July of this year, and, obviously, would not be able to give the students any information on the assistance they would receive until that time. At the present time, we are working with the Student Financial Aid Director to figure out ways we can be of assistance in these particular categories, and we are sending out a common letter to all who are involved in this financial crisis. More definite information on this program should be available for the July meeting.

Will S. DeLoach Gift to UNC-Wilmington

Dr. Wagoner announced to the board that the former chairman of the Department of Chemistry, Will S. DeLoach, who served as chairman for several years, has been working with him for about two years and wishes to establish the Will S. DeLoach Distinguished Professor of Chemistry Fund by contributing to our Endowment the sum of \$100,000. He has contributed \$50,000, and hopes to see the entire amount contributed in his lifetime. The earnings on this will also accrue to the fund.

The Chancellor was instructed by the board to contact Doctor DeLoach and invite him to the next Board of Trustees meeting so that he could be thanked personally by the trustees. Doctor DeLoach now resides in Florida.

Azalea Festival Garden Tour

An invitation was extended to the trustees to attend the ribbon cutting ceremony to be held at the newly-constructed pedestrian mall on Friday, April 10, 1981. This will officially open the garden tours for the Azalea Festival and is sponsored by the Cape Fear Garden Club which contributed to the landscaping of the pedestrian mall and the UNC-Wilmington campus.

Graduation Convocation

The graduation exercises will be held in Trask Coliseum on Saturday morning, May 16, 1981 at 10 o'clock. Seats for all trustees planning to attend will be reserved in the Chancellor's section. Chancellor Wagoner urged all trustees to attend if possible.

Senate Bill 141 - Act to Change the Jurisdiction of the Capital Building Authority

Chancellor Wagoner reported that following the January meeting of the Board of Trustees, he had, as requested by the Board, written the legislators of New Hanover County and surrounding counties, expressing the concern of the Board of Trustees about Senate Bill 141, which would relieve the local boards of their duties in

selecting architects and the planning of capital facilities. He stated that hearings on this bill are scheduled to begin in Raleigh shortly, as this has now been referred to the Committee on State Government.

Doctor Eaton moved that Mrs. Newbold and Mr. Hardin try to attend the meetings in Raleigh concerning this bill, as representatives of the UNC-Wilmington Board of Trustees. Seconded by Mrs. Goodson, the motion carried.

Lists of Senate Committee Assignments and House of Representatives Committee Assignments were furnished each member of the board for reference, with the request that all trustees take an active part in this protest.

Next Meeting of the Board

Chancellor Wagoner announced that the next regularly scheduled meeting of the Board of Trustees would be held on Wednesday, July 8, 1981.

REPORTS OF STANDING COMMITTEES

ACADEMIC AFFAIRS COMMITTEE (APPENDIX NO. 1)

Mrs. Penton, chairman, deferred the report of this committee pertaining to personnel items to the Executive Session.

BUILDINGS & GROUNDS COMMITTEE (APPENDIX NO. 2)

Mr. Hardin, in the absence of Mr. Hill, chairman of this committee, reported on the meeting held prior to the board meeting.

Those items discussed were the space requirements for UNC-Wilmington and the building authority bill, both of which were covered in the Chancellor's report. The committee approved the new parking and traffic regulations booklet to be published for UNC-Wilmington. This booklet is revised annually.

Mr. Hardin reported that the new apartments will be ready for occupancy officially in the fall of 1981. These consist of four single rooms in each apartment with a living room and efficiency type kitchen.

Mr. Hardin moved approval of the Buildings and Grounds Committee's adoption of the new parking regulations. Seconded by Mrs. Newbold, the motion carried.

Doctor Hunter added that all of the apartments have been rented and there are presently 500 students on the waiting list for housing.

FISCAL AFFAIRS COMMITTEE

Mr. Hardin, chairman of this committee, stated that there was no report for the Fiscal Affairs Committee.

STUDENT AFFAIRS COMMITTEE (APPENDIX NO. 3)

Doctor Eaton, chairman of this committee, reported that Doctor Malloy had three items of information to bring to the board. Doctor Malloy, Vice Chancellor for Student Affairs, distributed to the board his Status Summary Report to the Student Affairs Committee, reviewing in detail the 1981-1982 Student Financial Aid Program, the space needs within the Student Affairs Division; and presented an overview of the Career Planning and Placement Division which serves the career information and job placement needs of the total graduate and undergraduate student population. Upon the completion of his report, Vice Chancellor Malloy introduced to the board Mrs. Sandra Harkin, Director of Career Planning and Placement on the UNC-Wilmington campus. Doctor Eaton moved acceptance of the report by Doctor Malloy; seconded by Mrs. Goodson, the motion carried.

NEW BUSINESS

Mrs. Newbold asked the Chancellor for information concerning the 6% budget cut, and its effect on UNC-Wilmington. Chancellor Wagoner responded that this would mean a cut of \$640,000 from the current Base Budget. He stated that the University has been working on a continuing basis with the committee on the various problems involved in such a budget cut.

Motion was made, seconded and passed to adjourn to Executive Session for the consideration of personnel matters.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Little.

ACADEMIC AFFAIRS COMMITTEE (APPENDIX NO. 4)

Mrs. Penton, chairman of this committee, presented to the board the Summary Personnel Report of the Academic Affairs Committee for its review.

Vice Chancellor Cahill presented to the board three names of faculty members recommended for emeritus status, which included Franklin H. Allen - 25 years; Claude F. Howell - 21 years; and Elonza McKinley West - 18 years.

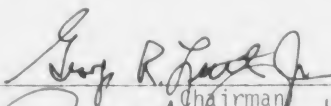
It was also recommended to the board that Robert Taylor Herbst be appointed as a Distinguished Visiting Professor in the Department of Mathematical Sciences, beginning August 1, 1981. Doctor Cahill stated that Doctor Herbst would bring to the University a solid framework for the computer science program on this campus.

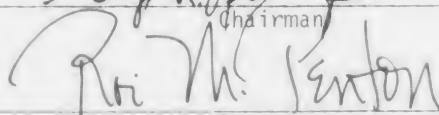
Mrs. Penton moved adoption of the report of the Academic Affairs Committee. Seconded by Mr. Hardin, the motion carried.

Motion was made, seconded and carried, to adjourn the Executive Session and reconvene in open session.

Motion to adopt the report of the Academic Affairs Committee as presented in Executive Session was made by Mrs. Penton. Seconded by Mrs. Newbold, the motion carried.

There being no further business, the meeting was adjourned.


Chairman


Secretary

University of North Carolina

at Wilmington

28401

Minutes of the Meeting
Board of Trustees
Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees for the University of North Carolina at Wilmington met in Alderman Administration Building, Room 111, on Wednesday, April 8, 1981, at 9:00 a.m. The following members were present:

Mrs. Kenneth Newbold
Mrs. Jacqueline Morris-Goodson
Mrs. Howard Penton, Chairman

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Penton called the meeting to order and requested approval of the minutes of the January 14, 1981 meeting. Mrs. Newbold moved and Mrs. Goodson seconded the motion that the minutes be approved as mailed. The motion carried.

VICE CHANCELLOR'S REPORT

Vice Chancellor Cahill discussed the following topics in his report:

1. Enrollment: Although some concern still exists relative to the large number of new applications for admission to UNC-Wilmington, steps have been implemented to limit this institution's growth to a figure not more than 2% above that budgeted number allowed by the Board of Governors.

2. ROTC: A Cross-Enrollment Agreement has been signed by UNC-Wilmington and Army officials. Pending final approval by the UNC-Wilmington Board of Trustees, the program is expected to become operational at the beginning of

the Fall Semester, 1981. Copies of the University Planning Committee's recommendation to the Faculty Senate regarding the ROTC program, and the Senate's response to that recommendation were distributed. (See Attachment A.)

3. Long-Range Plan: Three additional items not included in the current version of the long-range plan have been approved for implementation on this campus. They are:

- a. A four-year baccalaureate degree program in Nursing;
- b. B.S. degree program in Geology (in addition to the already-offered B.A. degree program in Geology); and
- c. Establishment of a Center for Business and Economics Services. Designed as a public service center, this facility will conduct various types of research to aid area businesses and industries.

4. Space Limitations: See copy of Space and Facilities Planning Report (attachment B).

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING
PERSONNEL MATTERS

A motion was made by Mrs. Goodson and seconded by Mrs. Newbold that the Committee adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Penton called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration any recommended personnel changes at the University of North Carolina at Wilmington. The following items were presented:

A. Appointment

Robert Taylor Herbst, as Distinguished Visiting Professor, Department of Mathematical Sciences, beginning August 1, 1981, on a ten-month basis.

B. Emeritus Appointments

1. Franklin H. Allen, (1956-1981) Associate Professor, Department of Biology, College of Arts and Sciences. Emeritus status to be effective at the end of the 1980-81 academic year, coincident with Mr. Allen's retirement from the University of North Carolina at Wilmington.

2. Claude F. Howell, (1959-1980) Associate Professor, (retired), Department of Creative Arts, College of Arts and Sciences. Mr. Howell completed 21 years service with the University of North Carolina at Wilmington.

3. Elonza McKinley West, (1963-1981) Professor, Department of Management and Marketing, School of Business Administration. Emeritus status to be effective at the end of the 1980-81 academic year, coincident with Dr. West's retirement from the University of North Carolina at Wilmington.

Mrs. Goodson moved approval of these recommended personnel changes; Mrs. Newbold seconded the motion. The motion passed.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION:

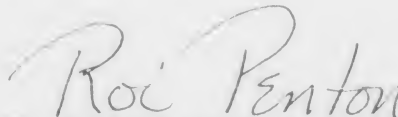
Motion was made by Mrs. Newbold and seconded by Mrs. Goodson to adjourn Executive Session and reconvene in Open Session.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION:

Mrs. Goodson moved that the Committee accept the action taken in Executive Session. Mrs. Newbold seconded this motion, and the motion passed. (See attached summary of action taken in Executive Session - Attachment C.)

ADJOURNMENT:

The meeting adjourned at 10:15 a.m.



Mrs. Howard A Penton, Chairman

University of North Carolina

at Wilmington

28406

MEMORANDUM

TO: William H. Wagoner
Chancellor

FROM: Carl V. Lundeen, Chairman
Faculty Senate

RE: AROTC Recommendation

DATE: 18 February 1981

At the February 17, 1981, meeting of the UNC-W Faculty Senate, the following motion, amended from the originally proposed motion of the Planning Committee, was adopted.

"That an Army Reserve Officers' Training Corps program be established at the University of North Carolina at Wilmington provided (that) the material accompanying the committee report be adhered to in the planning and organization of the program." (The referenced material may be found attached to the agenda for the 2/10/81 meeting.)

I would be most appreciative if you might convey this Senate recommendation to the Board of Trustees if you concur.

C. V. L.

CVL:rep
cc: Philip Smith
Secretary of the Senate

RECEIVED
FEB 19 1981
OFFICE OF THE CHANCELLOR

University of North Carolina

at Wilmington

28406

CHARLES L. CAHILL
Vice Chancellor - Academic Affairs

MEMORANDUM

TO: Faculty Senate

FROM: Charles L. Cahill, Vice Chancellor for Academic Affairs,
Chairman, University Planning Committee

DATE: February 2, 1981

SUBJECT: Proposed APVIC Program

The University Planning Committee requests that the Faculty Senate consider and take action on the following proposal:

THAT an APVIC PROGRAM OFFERING TRAVELING CORPS PROGRAM
BE ESTABLISHED AT THE UNIVERSITY OF NORTH CAROLINA AT
WILMINGTON.

Attached to this memorandum is a brief statement which provides
supplementary information concerning a program and the full proposal
statement.

C. L. C.

CAC/bc

attachment

On September 10, 1980, Brigadier General F. Cecil Adams, Jr., of the United States Army, met with Chancellor Wagoner to discuss the possibility of establishing an Army ROTC detachment at UNC-W. Subsequently, Chancellor Wagoner requested that the University Planning Committee initiate a feasibility study. The attached proposal is the outcome of that Committee's study.

The following supplementary points may be of value to members of the Senate in their consideration of the proposal.

1. Purpose of an ROTC program

The specific purpose of an ROTC program attached to an institution of higher education is "to procure and train college students so that they may qualify upon graduation as commissioned officers in the Army of the United States." (CFR, 32-562.2)

2. Advantages to the host institution

An ROTC program provides career opportunities for the students. It also makes available a significant number of scholarships to students. (This could be as high as 90 scholarships.)

3. Development of a program

The details of an ROTC program would be worked out, as the accompanying proposal indicates, through the cooperative efforts of members of the University community and of the United States Army. The program would be required to be compatible with this institution's academic standards.

4. ROTC -- an option, not a requirement

Students would in no way be required to participate in the ROTC program. At the same time, there must be a minimum number of students enrolled in the program (to be established by the Army during program development stage) in order to retain a unit.

5. Termination of program

Either party is free to terminate a program at any time. Such termination would involve an orderly phase-out stage to avoid negative effects on currently enrolled students.

6. Documentary information

Full information on regulations governing ROTC programs is available in the Code of Federal Regulations (CFR) at Title 32 -- Part 562, revised as of July 1, 1979. CFR is available in the library.

STATEMENT
TO BE SET BY
UNIVERSITY PLANNING COMMITTEE
TO
THE FACULTY SENATE

Subject: Establishment of an Army Reserve Officers Training Corps (AROTC) Program

The University Planning Committee recommends that an AROTC Program be established at the University of North Carolina at Wilmington, according to the following guidelines:

I. Organization

An AROTC Program shall be an organizational unit within the College of Arts and Sciences with all the rights, privileges, responsibilities and liabilities of similar units within the College.

The Program Director shall be the Senior Military Officer.

There shall be an AROTC Advisory Committee appointed by the Dean from departmental representatives which shall be responsible for all aspects of program development. It shall consist of at least one faculty member from each of the divisions within the College. The Dean and Senior Military Officer shall be ex officio members.

II. Program

The AROTC Program shall provide specialized academic instruction and shall supplement any existing academic degree programs.

All curriculum development and academic matters shall be subject to the normal curricular procedures of the College of Arts and Sciences.

III. Personnel

A. Program Director

The Program Director must meet the criteria for a tenure-track position as specified in the University's Policy on Pay and Tenure. The Director shall hold professional rank.

B. Other Instructional Military Personnel

Other instructional military personnel shall hold academic rank commensurate with their qualifications.

C. Personnel Review

The ARMC Advisory Committee shall be responsible for reviewing the credentials of candidates for appointment within the program and for submitting recommendations to the Dean of the College of Arts and Sciences.

SPACE & FACILITIES PLANNING REPORT
1981 - 2000

A WHITE PAPER PREPARED FOR THE BOARD OF TRUSTEES
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

BY
OFFICE OF VICE CHANCELLOR FOR BUSINESS
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
APRIL 1981

ACKNOWLEDGMENTS

The writer wishes to express his appreciation to all the persons within the University who gave of their time and effort in compiling the information for this paper. The input, suggestions, and assistance from the administrative planning sessions of the Chancellor, Vice Chancellors, Academic Deans and the Assistant to the Vice Chancellor for Business Affairs have been invaluable. Without their cooperation and assistance the report would not have been possible. A special thanks goes to the secretarial staff in my office for their technical assistance in typing and proofing this report.

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I. SITUATION

The University of North Carolina at Wilmington is the fastest growing University of the sixteen constituent institutions of the consolidated University of North Carolina. This rapid growth presents the University with short and long-range challenges of providing space for program expansion and additional students, faculty and staff. Space must be provided for an additional 750 full-time equivalent (FTE) students, 50 FTE faculty, and 75 FTE staff prior to the 1985-86 academic year. Other long-range space needs are addressed in the Campus Facilities Master Plan (1983-2000). The Short and Long-Range Plans for dealing with the space needs on the Wilmington campus are discussed in Sections V and VI.

II. BACKGROUND OF THE UNIVERSITY

The University has evolved from the founding of Wilmington College in 1947. The citizens of New Hanover County provided the first support for the college from local tax funds. The residents of New Hanover County voted in 1958 to place this two-year college under the Community College Act of the State of North Carolina. In 1963, by an act of the General Assembly, Wilmington College became part of the consolidated University of North Carolina. The Board of Governors of the University of North Carolina in 1977 authorized the University to offer Graduate Programs in Marine Biology and Education. Since that time the Board of Governors has authorized UNC-Wilmington to plan Graduate Programs in Business Administration (MBA), Reading, Special Education and Bachelor's Programs in Anthropology, Geology and Nursing. The University is also planning to establish a Center for Business and Economic Services and to implement an ROTC Program in the Fall of 1981.

III. GROWTH OF CAMPUS POPULATIONS

UNC-Wilmington is the tenth largest University of the sixteen constituent institutions of the consolidated University of North Carolina. Enrollment at the University has increased over 150 per cent during the past ten years. More recently, the 1980 Fall enrollment exceeded the approved budgeted enrollment figure by five per cent. Projections indicate that student enrollment will total 5,400 by 1985. Coupled with the growth in student enrollment during the past decade has been an increase in the number of faculty, staff and on-campus resident populations. Shown below are the actual and projected campus populations for the year 2000.

TABLE 1
ACTUAL AND PROJECTED CAMPUS POPULATIONS
1970 - 2000

Category	1970-71	1975-76	1980-81	1981-82	1985-86	2000
Students						
Headcount	1802	3323	4696	4803	5399	7500
FTE*	1593	2721	4010	4265	4847	6600
(Budgeted FTE)	(1350)	(2555)	(3830)	(4180)	(4752)	-
Faculty	84	139	244	264	294	390
Staff	178	256	335	350	418	540
On-Campus Residents	0	400	1000	1400	2000	3200

*Full-Time Equivalent

The data presented in Table 1 indicates clearly the rapid growth in campus populations during the 1970's. The data further suggests that during the next twenty years, the University should experience a sixty per cent increase in student, faculty and staff populations. Of particular importance to the University is the projected increase of 750 FTE students, 50 FTE faculty and 75 staff during the next five years.

IV. CATEGORIES OF SPACE NEEDS

Presented below in outline form are the space needs on the Wilmington Campus.

A. Instructional

1. General Classrooms
2. Specialized Classrooms
 - a. Laboratory
 - b. Conference
 - c. Seminar Rooms
 - d. Audiovisual/Media
 - e. Storage
3. New Programs
 - a. BS in Nursing
 - b. MBA
 - c. Master's in Reading
 - d. Master's in Special Education
 - e. R.O.T.C.

B. Faculty Office and Support Staff

C. Research

D. Library

E. Community Service

1. Continuing Education
2. Public Service
3. Center for Business & Economic Services

F. Academic Administration

1. General College
 - a. Director & Support
 - b. Advising Center

2. Graduate Office
 - a. Administrative Support
 - b. Admissions/Records

G. Student Services

1. Deans of Students
2. Counseling & Testing
3. Career Planning & Placement
4. Financial Aid
5. Veterans' Affairs
6. Student Health Services
7. Residence Halls

H. Administrative Support

1. Admissions (Undergraduate)
2. Registrar
3. Computing
4. Financial
5. Personnel
6. Development
7. Institutional Research

I. University Services

1. Security
2. Parking Administration
3. Auxiliary Services
4. Physical Plant
5. Safety Office
6. Warehouse/Central Stores
7. Printing and Duplicating

V. SHORT-RANGE PLAN (1981-83)

The Short-Range Plan covers the period 1981-83. During the next two years strong emphasis will be placed on obtaining the most efficient use of existing space on campus. Chancellor Wagoner, the Vice Chancellors and the Academic Deans have met a number of times recently to identify and discuss measures which will provide immediate assistance in resolving the space needs on the Wilmington Campus. The Administration has agreed to take the following courses of action during the next two years:

1981-82

- Beginning Fall Semester of 1981-82, classes will start at 8:00 a.m. rather than at 8:30 a.m., more classes will be scheduled during late afternoon hours and the number of evening classes will be increased.
- Renovation of existing classrooms into offices will be minimized.
- The concepts of office clusters and space sharing will be implemented.
- Additional research space will be provided upon completion of the Third Floor of the Marine Science Building.
- The use of mobile units and modular-type facilities will be explored.
- Additional Administrative Support Space will not be available this year.

1982-83

- Completion of the New Social and Behavioral Science Building will release space in Hoggard Hall, Kenan Hall and King Hall.
- Completion of the New Student Center will release space in Hinton James Building. Funds totaling \$374,000 have been requested in 1981-83 Capital Improvements Request to renovate the Hinton James Building for Administrative Support use.
- The use of the Wise House Property on Market Street for Public-Service Programs will be explored (\$200,000 is required to renovate this structure).

- The use of rental properties (State Ports Buildings, Area Health Education Center, Churches, Commercial Buildings, Houses, etc.) in New Hanover County will be explored.
- The use of existing space in Kenan Auditorium will be explored.
- The idea of purchasing houses adjacent to the campus for space utilization will be explored.

VI. LONG-RANGE PLAN (1983-2000)

The Long-Range Plan will be directed primarily by the Campus Facilities Master Plan Draft 1980-2000. The Board of Trustees employed Jefferies & Faris, Architects and Planners of Wilmington, North Carolina in 1980 to assist the Office of the Vice Chancellor for Business Affairs in developing a Campus Facilities Master Plan for the Wilmington Campus. The Facilities Master Plan was approved in concept by the Board of Trustees during the Board Meeting on October 8, 1980. The Plan provides a developmental framework by which future facilities can be planned and integrated consistent with the University's increasing enrollment and expanding programs. The Plan is monitored and revised as needed through efforts of the Trustees, faculty, students and administration.

During the period 1983-86 the Aldeman, Hinton James and Hoggard Buildings will be developed into the Administrative Center of the University. The Capital Improvements Request for 1981-83, submitted by the Board of Trustees to the UNC General Administration, contains a priority listing of New Construction and Renovation Capital Projects for the campus. Listed in Table 2 are the New Construction and Renovation Capital Project Requests for 1981-83.

TABLE 2

PROJECT	Renovations, Major Maintenance	New Facilities, Additions
Library		\$ 6,881,000
Roofing Repairs	\$ 51,000	
Physical Plant Building		2,023,250
Hinton James Renovation	374,000	
Bear Business/Economics Addition		2,025,000
Hanover Hall Renovation	80,000	
Kenan Hall Addition		2,394,000
Swimming Pool Tiling	117,000	
Trask Air Conditioning	330,000	
Chancellor's Residence Improvements	72,500	
Physical Science Building		4,785,000
HVAC System Renovation (3 bldgs.)	264,000	
Core/Sample Storage		344,000
Trask Heating System Modification	74,000	
Animal Quarters - I.M.B.R.		424,000
Warehouse Addition		513,000
Track Instructional Facility		475,000
Fence (Perimeter)		268,000
Phys.Ed./Athletic Field House		1,227,000
Cafeteria Building Renovation	77,000*	
Center for Continuing Education		3,447,000*
Randall Library Stacks		42,000
200 Student Housing		3,442,000*
400 Student Dining		1,223,000*
200 Car Parking		197,000*
TOTAL	\$1,439,500	\$29,710,250

*Self Liquidating

April 8, 1981

SUMMARY PERSONNEL REPORT
OF THE
ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee approved the following requests for personnel changes at the University of North Carolina at Wilmington as recommended by the Chancellor and requests adoption of the report.

EMERITUS APPOINTMENTS

Franklin H. Allen, (1956-1981), Associate Professor, Department of Biology, College of Arts and Sciences. Mr. Allen's appointment to emeritus status is to be effective at the end of the 1980-81 academic year, coincident with his retirement from the University of North Carolina at Wilmington.

Claude F. Howell, (1959-1980), Associate Professor, (retired), Department of Creative Arts, College of Arts and Sciences. Mr. Howell completed 21 years service with the University of North Carolina at Wilmington.

Elonza McKinley West, (1963-1981), Professor, Department of Management and Marketing, School of Business Administration. Dr. West's appointment to emeritus status is to be effective at the end of the 1980-81 academic year, coincident with his retirement from the University of North Carolina at Wilmington.

APPOINTMENT

Robert Taylor Herbst, as Distinguished Visiting Professor, Department of Mathematical Sciences, beginning August 1, 1981.

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

BUILDINGS & GROUNDS COMMITTEE MEETING

919 - 791-4330

April 8, 1981

Buildings & Grounds Members Present: Mr. William L. Hill II, Chairman
Mr. Eugene B. Hardin Jr.
Dr. Hubert A. Eaton Jr.
Mrs. Howard A. Penton Jr.
Mr. Addison Hewlett Jr.
Mr. Harold Gene Troy Sr.

For the University: Dr. Jairy C. Hunter Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Dempsey, Assistant to the V.C.B.A.
Mr. Winston C. Norman, Director of Campus Police Services
Mr. R. O. Walton Jr., Director of Financial Services
Mr. Charles King, Director of Food, Housing & Parking Services
Mr. Davis B. Lumpkin, Director of Physical Plant Services

The meeting was called to order at 10:00 a.m. Chairman Hill asked for approval of the minutes of the last meeting. Mr. Hardin moved that the minutes be approved as written; Mr. Troy seconded. The motion carried.

The first item on the agenda, Space Planning & Utilization, was discussed briefly. Dr. Hunter said the subject of space utilization has been under review by the Senior Officers and the Deans for several months. Dr. Hunter explained that a "White Paper" entitled, "Space & Facilities Planning 1981 - 2000" would be handed out at the full Board meeting for discussion.

The next item concerned adoption of the Parking and Traffic Regulations. Dr. Hunter asked the members to direct any questions they might have toward Mr. King and Mr. Norman. Dr. Hunter read a Resolution relative to rescinding the existing traffic regulations and acceptance of new regulations. Mr. Hill asked for the adoption of the Resolution. Mr. Hardin so moved, Mrs. Penton seconded and the motion carried.

The next item on the agenda covered an update of Land Acquisitions by the University. Mr. Hill asked about a tract of land near the athletic field. Mr. Hill suggested that Dr. Wagoner and Dr. Hunter visit the owner of that property to make the owner aware of the University's future development plans. Mr. Hill asked if it were feasible for UNC-W to buy the property on some sort of extended payment plan without involving State funds. Dr. Hunter said he would look into this matter.

The next item focused on Wood Dale Drive. Dr. Hunter asked the members to review several letters in their packets pertaining to this subject. Dr. Hunter reported that Mr. Johnson in the Attorney General's Office had advised UNC-W to take no further action at this time.

The next item concerned the Capital Building Authority. Dr. Hunter confirmed that the Chancellor had written a letter concerning Senate Bill 141 on behalf of the Board. He advised that hearings will be held on the matter and the committee will be advised accordingly.

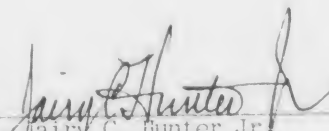
Mr. Dempsey gave an update on Capital Improvements in progress.

Dr. Hunter asked the members to consider having a special meeting sometime in the near future about the naming of buildings.

Dr. Hunter introduced Mr. Lumpkin, the Director of Physical Plant Services. Mr. Lumpkin is leaving UNC-W April 10, to go to UNC-Greensboro. Dr. Eaton made a motion that the minutes reflect appreciation to Mr. Lumpkin for his service and dedication to UNC-W. The motion passed unanimously.

Dr. Hunter asked Mr. King to enlighten the members about the destruction in the residence halls last year and the preventive measures which are being taken this year. Mr. King informed the Committee of the good work additional counseling and programming personnel are doing in the residence areas. Mr. King reported that they have had a very good year in the residence halls to date.

There being no further business, Mr. Hill asked for a motion to adjourn. Mr. Hewlett so moved; Mr. Troy seconded; and the motion carried. The meeting adjourned at 11:00 a.m.



Dr. Jairy C. Hunter Jr.
Vice Chancellor for Business Affairs

April 8, 1981

CAPITAL IMPROVEMENT PROGRAM REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE
47628-2	University Center	In Progress	Sept. 1982	\$3,450,000(Self-Liq)	\$3,321,370
47928-301	Sewage Lift Station	In Progress	May 1981	48,000	48,000
47928-304	Mech. System Improvements	In Progress	April 1981	24,000	15,600
47928-307	Student Housing	In Progress	July 1981	3,600,000(Self-Liq)	3,373,422
47928-307A	Pressbox	In Progress	March 1981	79,438(Self-Liq)	78,181
47928-309	300 Parking Lot	Design in progress	August 1981	180,000(Self-Liq)	-0-
47928-310	Renovation & Maintenance of Lab & Drainage System	Underway	April 1981	8,400	8,400
48028-301A	Third Floor Marine Science Building	In Progress	April 1981	385,000	371,401
48028-301B	Social & Behavioral Science Building	In Progress	January 1982	2,681,000	2,611,617
48028-302	OSHA & Barrier Removal	In Progress	June 1981	19,000	19,000

REMARKS

Preparing to pour 1st floor
Masonry in progress

Rebuilding underway

Nearly finished

Brick veneer underway, all trades
on interior of apartments

Finished-Awaiting inspection

Partially finished

Almost complete

Most structural steel installed
First floor slab poured

Approximately 90% complete

Proposed
Traffic & Parking Regulations
University of North Carolina at Wilmington

Presented
to
The Buildings & Grounds Committee
of the
University of North Carolina at Wilmington
Board of Trustees
for
Review & Approval

By
The Office of the Vice Chancellor for Business Affairs
The Campus Police Department
The Parking Administration Office

March 1981

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PART I - GENERAL INFORMATION

Providing adequate parking facilities is a continuous concern of the University of North Carolina at Wilmington. Through the enforcement of vehicle regulations and the expansion and improvement of campus parking facilities, the University is endeavoring to alleviate parking and traffic problems.

Students and employees of the University are responsible for the registration of their respective vehicles and for compliance with rules and regulations governing the operation of these vehicles on University property. In the interest of fairness and legality, these rules and regulations apply equally to the public, University employees and students. The cooperation of vehicle operators in the administration and enforcement of traffic and parking regulations will enhance the convenience, safety, and general welfare of the University community.

The following is general information about the University Parking Program:

1. REGISTRATION FEES

First Vehicle	\$ 35.00
Second and Subsequent Vehicles	10.00
Students with less than 6 Hours	17.50
Summer School Students	7.00

When authorized by the Chancellor, an individual may be assigned a reserved parking space at a fee of \$50.00.

2. REFUND POLICY

The annual registration fee is refundable on a pro-rata basis in accordance with the following schedule:

<u>Date Requested</u>	<u>Refund Amount</u>
Before October 1	Full Refund
Between October 1 & March 1	50% of Fee
After March 1	No Refund

The special summer registration fee is not refundable. Registration decals must be returned to the Parking Administration Office to obtain a refund.

3. APPEALS PROCEDURE FOR TRAFFIC AND PARKING VIOLATIONS

Students and employees may appeal traffic or parking citations to the Parking and Traffic Citation Board. The following steps should be taken in the appeals process:

- A. The appellant initiates an appeal by filing a traffic appeal form with the Parking Administration Office. A written detailed justification should be attached to the form. The Review Board will consider an appeal based on the written materials submitted. However, appellants may request permission from the Board to present appeals in person.
- B. The traffic appeal form may be obtained from the Parking Administration Office. The appeal must be filed with the Parking Administration Office within seven (7) days from the date of the citation.

4. DISPOSITION OF PARKING TICKETS

The individual in whose name the vehicle is registered with the University is responsible for clearing parking tickets and the payment of assessed fines. Parking tickets are cleared in accordance with the following procedures:

- A. Parking tickets must be taken to the Parking Administration Office for disposition within seven (7) days of the citation.
- B. If the ticket is not cleared within seven days, a written reminder is mailed to the registrant.
- C. If the ticket is not cleared within seven days from the date of the reminder, a written warning is sent to the registrant.
- D. If there is no response to the warning letter within seven days, the assessed fine is subject to established debt collection procedures.

Until such time as the fine is paid, the registered owner/operator cannot enroll for future courses or obtain a transcript of academic work completed at UNC-W.

PART II - TRAFFIC AND PARKING REGULATIONS

Through the Resolution which follows, the Board of Trustees of the University of North Carolina at Wilmington has adopted the Rules and Regulations set forth herein:

BE IT RESOLVED, Pursuant to authority vested in it by the State of North Carolina General Statute Chapter 116, that the Board of Trustees of the University of North Carolina at Wilmington hereby rescinds all provisions of all previous regulations governing traffic, parking, and registration of motor vehicles for the University of North Carolina at Wilmington, and adopts and records in its proceedings the following regulations governing parking, traffic, and the registration of motor vehicles on the campus of the University of North Carolina at Wilmington in lieu thereof. These regulations are intended only to supplement the statewide motor vehicle laws, all provisions of which, under the terms of Chapter 116, now apply to the campus of the University of North Carolina at Wilmington. From the date of filing a copy of these regulations in the office of the Secretary of State and providing the appropriate signs, said regulations shall apply to and be in effect on the streets, roads, alleys, ways, sidewalks, walkways, parking spaces, parking areas, and parking lots on all parts of the campus of the University of North Carolina at Wilmington.

ARTICLE I: GENERAL REGULATIONS AND DEFINITIONS

SECTION 1. DEFINITIONS

The definitions of terms in these regulations shall be those provided in G. S. 20-38 and other applicable sections of Chapter 20 of the General Statutes of North Carolina insofar as they are provided. The meaning of other terms shall be as follows:

- A. ACADEMIC YEAR: From the beginning of one fall semester to the beginning of the next fall semester.
- B. CAMPUS: All property which is owned or leased by the State of North Carolina and which is under the supervision of the Board of Trustees of the University of North Carolina at Wilmington.
- C. CHANCELLOR: Chief Administrative Officer of University of North Carolina at Wilmington.
- D. CROSSWALK: The portion of a roadway ordinarily included within the prolongation of the lateral lines of sidewalks at intersections or any portion of a roadway distinctly

indicated for pedestrian crossing by lines or other marking on the street surface.

- E. DIRECTOR OF CAMPUS POLICE SERVICES: The person designated by the Vice Chancellor for Business Affairs to be responsible for enforcing the provisions of these regulations.
- F. EMERGENCY VEHICLES: Vehicles used by Campus Police.
- G. INTERSECTION: The area embraced within the prolongation of the lateral curb lines of two or more streets which join one another at any angle whether or not one such street crosses the other.
- H. MOPED: Vehicle having two or three wheels and operable pedals and equipped with a motor which does not exceed 50 cubic centimeters piston displacement and which will not propel the vehicle at a speed greater than 20 miles per hour on a level surface.
- I. OPERATOR: The word "operator" as used in this regulation means any individual who operates a vehicle or is in physical control of that vehicle.
- J. PARK: The standing of a vehicle, whether occupied or not, except while actually engaged in loading and unloading.
- K. PARKING AREA: Any place set aside and marked for parking of vehicles, either permanently or temporarily.
- L. PARKING ADMINISTRATION OFFICE: The office responsible for the management and administration of parking facilities, resources, policies, and procedures.
- M. REGISTRANT: The individual in whose name a vehicle is registered with the Parking Administration Office.
- N. SIDEWALK: Any area designed for, or marked by proper authorities for the exclusive use of pedestrians.
- O. STOP: Complete cessation of movement of the vehicle.
- P. STREET: Any way or place designated or marked by proper authority for vehicle, bicycle and moped traffic.

Q. STUDENT: Any individual enrolled or participating in academic activities at the University other than University employees.

1. Full-time: Any student enrolled in a minimum of 6 hours of coursework.

2. Part-time: Any student enrolled in less than 6 hours of coursework.

R. STUDENT SECURITY: Any student who is assigned duties involving the safety, security, traffic control and enforcement of parking regulations on campus.

S. UNIVERSITY: Unless otherwise provided, the University of North Carolina at Wilmington

T. UNIVERSITY EMPLOYEE: Any individual employed by the University.

U. VEHICLE: Any device in, upon, or by which persons or property is or may be transported or drawn upon the campus, except devices moved by human power. The terms "motorcycle", "motorbike", or "motorscooter" in these regulations apply to any two-wheeled or three-wheeled motor-propelled vehicles other than a moped.

SECTION 2. PUBLICATION

Regulations governing parking and traffic on the University of North Carolina at Wilmington campus are in effect twenty-four (24) hours a day, 365 days a year. The Parking Administration Office is responsible for the publication of amendments to these regulations as approved by the Board of Trustees of the University of North Carolina at Wilmington. This information is published and revised periodically to keep students and others advised of changes. Regulations governing parking and traffic or changes thereto are announced on official bulletin boards, in the Seahawk, and other campus publications.

SECTION 3. GENERAL PROVISION

The driver of a vehicle, bicycle or moped shall obey the lawful instructions of Peace Officers, official traffic signs or traffic control devices placed in accordance with the provisions of these regulations.

SECTION 4. REMOVAL OF SIGNS

No person shall, without lawful authority, attempt to or in fact alter, deface, injure, knock down, or remove any official traffic or parking control sign or device or any inscription, shield, or insignia thereon, or any part thereof.

SECTION 5. LIABILITY

The University does not assume responsibility for any vehicle or its contents, parked or operated on the campus.

SECTION 6. REPORT OF VEHICLE ACCIDENTS

Vehicle, Bicycle and Moped accidents occurring on the University campus must be reported immediately to the Campus Police in addition to any other reporting required by law.

SECTION 7. ADMINISTRATION OF REGULATIONS

The Chancellor, acting pursuant to the authority vested in him as Chief Administrative Officer of the University of North Carolina at Wilmington and by these regulations, shall exercise his discretion and authority in such a manner as to insure the proper conduct of the necessary business of the University and the effective utilization and control of the available parking areas and facilities on the campus of the University for the benefit and maximum convenience of students, visitors and employees. The Chancellor has delegated to the Vice Chancellor for Business Affairs and the Director of Campus Police Services the responsibility for the implementation of these regulations.

ARTICLE II: REGISTRATION

SECTION 1. REGISTRATION OF VEHICLES

Students and employees of the University who operate or park a vehicle on the University campus must register their vehicle at the Parking Administration Office. Registration of vehicles operated on campus by contractors, vendors, and participants in special programs, conferences, and other events is determined on a case by case basis by the Parking Administration Office.

SECTION 2. TIME OF REGISTRATION

All vehicles must be registered annually at the beginning of the fall semester or within 48 hours after the first class of the fall semester. Vehicles of students who register for classes or employees who begin work after the beginning of the fall semester must be registered within 48 hours of that date.

SECTION 3. DISPLAY OF DECALS

Decals for automobiles must be affixed visibly on the right rear bumper. Decals on motorcycles must be affixed in a manner so as to be readily visible.

SECTION 4. REPLACEMENT OF DECALS

If a decal is defaced or removed, the registrant is responsible for replacing the decal. Replacement decals may be obtained from the Parking Administration Office.

SECTION 5. EXPIRATION OF DECALS

All decals, regardless of the date of issue, will expire at the end of the academic year.

SECTION 6. REGISTRATION RESTRICTIONS

1. A vehicle may be registered only by its owner, by the owner's child, parent, spouse or guardian, or by an assigned individual by his/her employer.
2. To register a vehicle, the individual must produce a current operator's permit and valid registration card or evidence of his/her right to use the vehicle.
3. An individual may not register more than two vehicles without the approval of the Parking Administration Office.
4. When an individual registers more than one vehicle and the second and subsequent vehicles are registered at a reduced fee, only one vehicle may be operated on campus at a time.
5. The individual in whose name the vehicle is registered is responsible for all parking tickets issued to that vehicle.
6. See Article IX for information on Bicycles and Mopeds.

SECTION 7. UNIVERSITY CARPOOLING PROGRAM

In order to qualify for reduced rates for carpooling, a minimum of three (3) persons who have registered vehicles on campus must submit a written statement of intent to carpool to the Parking Administration Office. Information submitted must include the carpoolers' names, makes of vehicles, and tag numbers. If approved, one-half of the registration fee is returned to each person participating in this program and each person receives a carpooling sticker which must be displayed adjacent to the regular parking sticker. An additional cardboard sticker is given to the carpoolers to be displayed on the front windshield of the vehicle being driven on campus. Only one vehicle of the carpool may be parked on campus at any one time.

ARTICLE III: PARKING REGULATIONS

SECTION 1. GENERAL PROVISION

Parking of vehicles is prohibited in all campus areas except those areas designated for vehicle parking.

SECTION 2. DESIGNATION OF PARKING SPACES

- A. Parking spaces for students are outlined by white lines.
- B. Parking spaces for employees are outlined by yellow lines. Employees may park between white lines when designated employee parking is not available.
- C. Parking spaces for visitors are outlined by yellow lines and identified by appropriate signs.
- D. Parking spaces for disabled persons are outlined by yellow lines and identified by appropriate signs.
- E. Special parking spaces are outlined by red lines and identified by appropriate signs.

SECTION 3. PROHIBITED VEHICLE PARKING

- A. Stopping or parking so as to block the movement of a properly parked vehicle.
- B. Parking so as to obstruct the flow of traffic or endanger life and property.
- C. Parking of a vehicle in an area reserved for a special event as designated by signs or traffic enforcement personnel.
- D. Using a designated parking place for dormant storage.
- E. Parking on a sidewalk.
- F. Parking within an intersection or crosswalk or in front of a driveway.
- G. Parking on the grass or landscaped areas.
- H. Parking on the approaches or other portions of a parking area which are not clearly marked for parking.
- I. Blocking fire hydrants, trash receptacles (dumpsters), firelanes, and service entrances.

SECTION 4. PARKING HOURS

Parking in assigned spaces is enforced between 8:00 a.m. and 5:00 p.m. daily Monday through Friday. At other times and on legal holidays, vehicles may be parked anywhere except in disabled parking spaces and loading zones.

SECTION 5. VEHICLE RESTRICTIONS

Vehicles shall not be parked upon any street, parking space, parking lot, parking area, alley or driveway for the principal purpose of:

- A. Displaying the vehicle for sale.
- B. Washing, greasing, or repairing the vehicle except in the case of repairs necessitated by an emergency and except when permission is granted by the Director of Campus Police Services.
- C. Storage which is not incident to the bona fide use and operation of the vehicle.
- D. Storage of any detached trailer or semi-trailer when the towing unit has been disconnected, except when permission is granted by the Director of Campus Police Services.

SECTION 6. UNIVERSITY & MAINTENANCE VEHICLES

The foregoing regulations shall not apply to University or other service vehicles while performing necessary services.

ARTICLE IV: SPECIAL EVENTS

SECTION 1. SPECIAL EVENTS

The Campus Police Department shall take appropriate action to control unusual traffic and parking conditions resulting from athletic and other special events conducted on campus. Sponsors of these events shall notify the UNC-W Police Department four working days in advance of scheduled events so that special traffic control and parking plans may be implemented.

ARTICLE V: OPERATION OF VEHICLES

SECTION 1. GENERAL

Chapter 20 of the North Carolina General Statutes governs the enforcement of moving traffic regulations on the campus of the UNC-W except as otherwise provided for in these rules and regulations.

SECTION 2. ENFORCEMENT

The Campus Police Department has the responsibility to enforce all Parking and Traffic Regulations approved by the Board of Trustees. Questions concerning these regulations should be directed to the Campus Police Department.

SECTION 3. SPEED LIMIT

The maximum speed on the University campus is 25 miles per hour unless otherwise posted.

SECTION 4. RESTRICTED OPERATIONS

Vehicular traffic is restricted to paved streets and paved parking areas. Vehicles shall not be driven or ridden upon any sidewalk or walkway, or within any area identified by posts, signs, or other markings indicating that vehicles are prohibited.

SECTION 5. ONE WAY STREETS

Vehicles shall not be driven or ridden in a direction opposite to that indicated by appropriate signs or markings.

SECTION 6. UNIVERSITY & MAINTENANCE VEHICLES

The foregoing regulations shall not apply to University or other Service Vehicles while performing necessary services.

SECTION 7. STOP SIGNS

Vehicles must stop at erected stop signs or marked stop lines painted upon intersecting streets except when otherwise directed by a Traffic Control Officer or signal. Traffic must stop accordingly at the following locations:

STREET "B" PROCEEDING NORTH TO RANDALL DRIVE,
STREET "F" PROCEEDING WEST TO STREET "G",
PARKING LOT "E" EXITS TO STREET "F",
PARKING LOT "L" EXITS TO RIEGEL ROAD,
PARKING LOT "M" EXITS TO STREET "G",
PARKING LOT "N" EXITS TO STREET "F",
PARKING LOT "O" EXITS TO RIEGEL ROAD,
EXIT DRIVEWAY OF RESIDENCE HALL 79 PROCEEDING SOUTH TO RIEGEL ROAD,
STREET "B" PROCEEDING SOUTH TO NEW RIEGEL ROAD,
STREET "C" PROCEEDING WEST TO STREET "B",
STREET "E" PROCEEDING WEST TO STREET "B",
STREET "F" PROCEEDING SOUTH TO RIEGEL ROAD,
STREET "G" PROCEEDING SOUTH TO STREET "F",

STREET "G" PROCEEDING NORTH TO RANDALL DRIVE,
STREET "G" PROCEEDING SOUTH TO RANDALL DRIVE,
STREET "G" PROCEEDING NORTH TO COLLEGE ACRES DRIVE,
SERVICE ALLEY PROCEEDING FROM BEHIND THE LIBRARY & KING BUILDING SOUTH TO STREET "F",
WOOD DALE DRIVE PROCEEDING NORTH TO RIEGEL ROAD EXTENSION,
RIEGEL ROAD EXTENSION PROCEEDING EAST TO ROSE AVENUE,
PARKING LOT "A" EAST EXIT TO RIEGEL ROAD,
PARKING LOT "B" EXITS TO "B" STREET,
PARKING LOT "C" EXITS TO RANDALL DRIVE,
PARKING LOT "K" EXITS TO RIEGEL ROAD,
PARKING LOT "D" EXITS TO RANDALL DRIVE,
PARKING LOT "G" EXITS TO RANDALL DRIVE,
EXIT DRIVEWAYS FROM HEWLETT RESIDENCE HALL PROCEEDING SOUTH TO RIEGEL ROAD,
EXIT DRIVEWAY FROM GALLOWAY RESIDENCE HALL PROCEEDING WEST TO RIEGEL ROAD,
PARKING LOT "K" EXIT TO "B" STREET EXTENSION,
EXIT FROM FIELDHOUSE PARKING LOT TO RIEGEL ROAD,
EXIT FROM M & O PHYSICAL PLANT LOT TO DRIVEWAY TO RIEGEL ROAD.

SECTION 8. YIELD SIGNS

Vehicles must yield the right of way to other traffic at intersections marked by a yield sign except when otherwise directed by a Traffic Control Officer or signal. Traffic must yield at the following locations:

EXITS FROM PARKING LOT "H"
ENTRY TO TRAFFIC CIRCLE ON "B" STREET PROCEEDING NORTH
ENTRY TO TRAFFIC CIRCLE ON "B" STREET PROCEEDING SOUTH
EXIT FROM PHYSICAL PLANT TO RIEGEL ROAD

ARTICLE VI: RESTRICTED ACTS

SECTION 1. ADVERTISING

Individuals, firms or corporations shall not use the campus of the University for the purpose of advertising any article, commodity or service without the approval of the Director of Campus Police.

SECTION 2. SELLING

Individuals, firms or corporations shall not use the campus of the University for the purpose of selling or offering for sale any article, commodity, or service without the approval of the Director of Campus Police.

SECTION 3. SOLICITING

Solicitation on campus must be approved in advance by the appropriate Administrative Office.

ARTICLE VII: CLOSING OF TRAFFIC AREAS

SECTION 1.

The Director of Campus Police Services has the authority to close any street, roadway, alley, driveway, parking lot, parking area, or any portion thereof, on the campus of the University for the purpose of construction or maintenance work or for the protection of pedestrians.

ARTICLE VIII: VIOLATION PENALTIES

SECTION 1. APPLICABILITY

This schedule of penalties is applicable to all persons operating vehicles on University Property.

SECTION 2. DISTRICT COURTS

Vehicle operators will be cited to the District Court for all moving traffic violations.

SECTION 3. CIVIL PENALTIES

The traffic and parking violations listed below are considered civil offenses and applicable fines are assessed and collected through established University Debt Collection Procedures. Fines may be paid at the Parking Administration Office.

- A. (1) Failure to register a vehicle or to display a current registration decal \$ 5.00
- (2) False registration of a vehicle 15.00
- (3) Displaying stolen or unauthorized University Registration Decal . . 15.00
- (4) Failure to replace lost or mutilated decal 2.00
- (5) Violation of Parking Regulations 5.00
- B. Individuals committing five (5) or more traffic or parking violations, or any combination thereof, within an academic year, shall have authorization to operate a vehicle on campus revoked.
- C. Revenues received pursuant to Article VIII are placed in a Trust Account to be used for the following:
 - 1. To defray the cost of administering and enforcing ordinances adopted under this part.
 - 2. To provide transportation systems and facilities, including payments to any public or private transportation system serving University students, faculty or employees.
 - 3. To develop, maintain, and supervise parking areas and facilities.
 - 4. To finance construction of parking facilities.
 - 5. For other purposes related to parking, traffic, and transportation on the campus.

SECTION 4. TOWING AND IMMOBILIZATION

The Campus Police Department is authorized to remove from the campus and store at the owner's expense any vehicle parked in violation of traffic and parking regulations, in lieu of issuing a parking ticket. Vehicles may be immobilized while awaiting the arrival of a tow truck. Once the tow vehicle has been called and the illegally parked vehicle immobilized, the owner/operator must pay the towing charge before the vehicle can be released. Towing and storage charges constitute a lien against the vehicle enforceable in the manner prescribed by law for enforcement of mechanics and materialmen's liens.

SECTION 5. NOTIFICATION

The Parking Administration Office notifies the vehicle registrant within seven (7) working days of any parking violation. This communication includes the place, time, fine, and nature of the offense.

ARTICLE IX: BICYCLES, MOPEDS

SECTION 1. REGISTRATION

Bicycle and moped registration is provided by the Parking Administration Office.

SECTION 2. SPECIAL REGULATIONS

1. Bicycles and mopeds may not be operated on sidewalks except on the pedestrian mall at the front of the campus.
2. Bicycles or mopeds may not be chained or otherwise secured to handrails or traffic signs, or placed in any manner which may create a safety hazard, by obstructing passageways, stairs, entrances or exits.

SECTION 3. GENERAL REGULATIONS

Operators of bicycles and mopeds must abide by the rules of Article V when riding on campus streets.

SECTION 4. ENFORCEMENT

Bicycles and mopeds parked or operated in violation of Article IX, Section 2, are subject to a \$2.00 fine. Fines are collected in accordance with Article VIII, Section 3. Campus Police have the authority to use whatever means necessary to impound illegally parked bicycles and mopeds; locks and chains are removed at the owner's expense. Proof of ownership is required to claim impounded bicycles or mopeds. Unclaimed bicycles and mopeds are disposed of in accordance with the North Carolina General Statutes.

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

April 8, 1981

MEMORANDUM

TO: Student Affairs Committee
UNC-Wilmington Board of Trustees

FROM: William M. Malloy *W. Malloy*

RE: Summary Report, April 8, 1981

The Student Affairs Committee met at 11:30 a.m. April 8, 1981, to consider three primary items of information. The topics discussed included the following:

1. 1981-1982 Student Financial Aid Program. The student financial aid picture for 1981-1982 is currently one of confusion and uncertainty with regard to the Federal programs such as the BEOG (Basic Grants) or Pell Grants and the National Direct Student Loan Program (NDSL). Under consideration by the Reagan administration are cuts in the maximum grant award levels, reinstatement of family income ceilings for the guaranteed loan programs and various other proposals to cut or further regulate the Federal programs. All of these actions forecast a delay in the dissemination of policies, procedures or guidelines to colleges and universities thus creating delays in the implementation of aid programs on the local campus. Students, who in the past, have found their aid packages ready prior to the August payment deadline may find that they must pay out of their pocket to meet the deadline and receive their financial aid at a later date. This would pose a great hardship on a number of students and could have an impact on our resident students since they must pay room and board in addition to their tuition and fees.

To fully inform students of the possible problems ahead, our Student Financial Aid Office has made every effort to discuss the situation with as many students as possible. Notices have been posted in the office and articles have been prepared for the Seahawk. In addition, all aid applicants will receive a "common letter" explaining the possible delay and its implications. The letter will be used by all state and private institutions as well as community colleges and technical institutes throughout North Carolina. All institutions will be giving students and their families the same information.

The Student Financial Aid Office has continually worked closely with admissions and housing in preparing facts and figures relative to the possible impact in these two critical areas if the financial aid programs are, in fact, delayed or significantly cut.

2. Space needs within Student Affairs. As a part of the overall planning for space utilization on campus by the various components of the University community, the Division of Student Affairs has identified three critical areas of need. Additional space and/or facilities are needed for the Dean of Students Office, Student Financial Aid, and Career Planning and Placement. In addition, it is felt that due to the high volume of public or "outside" traffic generated by these services the new or additional office space should be equipped and decorated accordingly. Suggested space needs and modifications have been presented to the Vice Chancellor who, in turn, has been involved in a series of meetings with the other Vice Chancellors, Deans, and Chancellor. It is anticipated that such a unified approach to the space and facility needs of all areas on campus will produce a satisfactory, functional space utilization plan that will serve us well for the next five to ten years or more.

3. Career Planning and Placement - An Overview. The mission of the Career Planning and Placement Office at The University of North Carolina at Wilmington is to serve the career information and job placement needs of the total graduate and undergraduate student population in all relevant career counseling, job-search skills development, and job referral areas. In addition, the office has responsibility for administering and developing the Cooperative Education, campus recruiting and credentials service programs; for publicizing local, state and federal career announcements and internships; and for coordinating the referral, application or nominating procedure for such programs. Career development and job referral assistance is also provided to UNC-Wilmington alumni and, on occasion, to area residents.

Established formally under Title III funding in the Fall of 1976, through a grant submitted by the Vice Chancellor for Student Affairs at The University of North Carolina at Wilmington, the Career Planning and Placement Office has enjoyed, from its inception, a relatively high level and continually increasing rate of student and alumni-generated requests for service. Assistance sought has included requests in the areas of career counseling, part-time and full-time job referrals, cooperative education and internship placements, graduate school admission

and financial information assistance, job search skills, credentials service, re-entry and non-traditional student counseling, and career, company and occupational information. Less frequent but regular requests for service such as decision-making skills, job discrimination counseling, career path goal setting, values clarification, opportunities for the handicapped, overseas job placement or study opportunities, vocational and technical programs, and various other less common requests, further represent the diverse and complex nature of the counseling and placement referral services being provided.

In addition, the office effectively works with its various other client groups, employer representatives and departmental chairman, faculty and other administrators, in response to requests for particular services or assistance, for information and for special programs related to the career planning and placement function.

Significant support from business, industry and governmental agencies in both planning for, and participation in, the annual Career Day event, as well as other office-sponsored seminars and workshops, has been a particular benefit and of special interest to students. Conversely, the director of the office is contacted regularly as a resource for public agency-sponsored workshops, seminars and a variety of media requests. The Career Planning and Placement Office is in a unique position to represent the University to the employer community and to exchange information to the mutual benefit of both parties, but especially to students.

The greatest need presently facing the Career Planning and Placement Office is that of additional staff support to insure the continuation of current programs and to relieve the excessive demands on present staff members. Of particular need is an additional administrative staff member to assist in the development of the Cooperative Education Program. That person would also share in the management and counseling responsibilities for an increasingly larger client population. Since the office is experiencing a great increase in the number of contacts each client represents, the staff addition would significantly improve counselor accessibility to students. Figures compiled for inclusion in year-end reports demonstrate a 250% increase in individual students served the fourth year compared with the first year of operation. With just two full-time permanent staff members, that figure represents one staff member for approximately each seven hundred and fifty student clients. Also significant is the fact that this figure is for student client only and does not include other client categories, such as employers. Further, since most clients represent multiple contacts with the office, the ratio significantly under represents the volume of student traffic actually handled.

Figures for 1980-1981 reflect the continued growth of the office as follows:

Student cards on file	688
Alumni cards on file	114
Career counseling contacts	134
Cooperative education	73
Reciprocal	<u>69</u>
	1,078
Part-time, summer jobs	<u>321</u>
	1,399
Recruiting visits scheduled for 1980-1981	82

In conclusion, it is felt that the placement and career counseling functions within the University must be recognized and developed as one of the institutions most effective means of enhancing and extending the reputation of the institution. Prevalent attitudes of benign neglect relative to career counseling and placement functions will no longer suffice in institutions which must be prepared to address a new consumerism in the student market, and which must necessarily depend to a significant extent upon the quality of current placements as a means of generating continuing interest and support for established programs and will provide the vehicle through which future placements can be assured.

April 8, 1981

SUMMARY PERSONNEL REPORT
OF THE
ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee approved the following requests for personnel changes at the University of North Carolina at Wilmington as recommended by the Chancellor and requests adoption of the report.

EMERITUS APPOINTMENTS

Franklin H. Allen, (1956-1981), Associate Professor, Department of Biology, College of Arts and Sciences. Mr. Allen's appointment to emeritus status is to be effective at the end of the 1980-81 academic year, coincident with his retirement from the University of North Carolina at Wilmington.

Claude F. Howell, (1959-1980), Associate Professor, (retired), Department of Creative Arts, College of Arts and Sciences. Mr. Howell completed 21 years service with the University of North Carolina at Wilmington.

Elonza McKinley West, (1963-1981), Professor, Department of Management and Marketing, School of Business Administration. Dr. West's appointment to emeritus status is to be effective at the end of the 1980-81 academic year, coincident with his retirement from the University of North Carolina at Wilmington.

APPOINTMENT

Robert Taylor Herbst, as Distinguished Visiting Professor, Department of Mathematical Sciences, beginning August 1, 1981.

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

(New SGA President 4/8/81)

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Board Room - A-215

Wednesday, July 15, 1981
10:00 A.M.

A G E N D A

- (1) SWEARING IN OF NEW BOARD MEMBERS
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES
- (5) REPORT OF NOMINATING COMMITTEE
- (6) ELECTION OF OFFICERS: CHAIRMAN, VICE CHAIRMAN, SECRETARY, ASSISTANT SECRETARY,
AND TWO AT-LARGE MEMBERS OF BOARD FOR EXECUTIVE COMMITTEE
- (7) CHAIRMAN ANNOUNCES TEMPORARY COMMITTEE ASSIGNMENTS (permanent assignments to be
made by the Chairman prior to the October meeting)
- (8) RECESS OF FIRST SESSION FOR COMMITTEE MEETINGS

12:00 NOON - LUNCHEON IN BOARD ROOM FOLLOWING COMMITTEE MEETINGS

- (9) CALL TO ORDER OF SECOND SESSION
- (10) CHANCELLOR'S REPORT AND PRESENTATION OF BOARD OF TRUSTEES TEACHING
EXCELLENCE AWARD
- (11) REPORTS OF STANDING COMMITTEES: ACADEMIC AFFAIRS, BUILDINGS AND GROUNDS,
FISCAL AFFAIRS AND STUDENT AFFAIRS
- (12) UNFINISHED BUSINESS
- (13) NEW BUSINESS
- (14) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION OF PERSONNEL
AND/OR PROPERTY MATTERS

EXECUTIVE SESSION

- (15) CALL TO ORDER
 - (16) CONSIDERATION OF PERSONNEL MATTERS
 - (17) CONSIDERATION OF PROPERTY MATTERS
 - (18) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (19) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
 - (20) ADJOURNMENT
-

I N D E X

July 15, 1981

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BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

JULY 15, 1981

The Board of Trustees of The University of North Carolina at Wilmington met for its organizational meeting in the board room of Alderman Hall at 10 a.m. on Wednesday, July 15, 1981, with Chairman George R. Little, Jr., presiding.

ADMINISTRATION OF THE OATH OF OFFICE

The Oath of Office was administered to the new and reappointed members of the Board by Mrs. Barbara Harlow, Notary Public. The following members were sworn in:

John J. Burney, Jr.	(New appointee - Board of Governors)
Dr. John B. Codington	(New appointee - Board of Governors)
Dr. Hubert A. Eaton, Sr.	(Reappointed - Board of Governors)
Mrs. Margaret F. Fonvielle	(New appointee - Board of Governors)

Two vacancies still exist on the board, these are gubernatorial appointments which have not been made as yet.

Each of the above trustees was elected by the Board of Governors to serve for a four-year term, effective July 1, 1981 to June 30, 1985.

INVOCATION

Chancellor Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney	Mrs. Ellen S. Newbold
Dr. John B. Codington	Mrs. Roi M. Penton
Dr. John T. Dees	Harold Gene Troy, Sr.
Dr. Hubert A. Eaton, Sr.	John D. Warlick, Jr.
Mrs. Margaret F. Fonvielle	William B. Humphrey
Mrs. Jacqueline Morris-Goodson	Charles B. Parsons

Absent: Eugene B. Hardin, Jr. - who, under the provisions of the statute, had an excused absence.

MINUTES

There being no additions or corrections to the minutes of the meeting held on April 8, 1981, Mrs. Newbold moved that they be approved as mailed. Seconded by Mr. Humphrey, the motion carried.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

Mrs. Ellen Newbold, Chairman of the Nominating Committee, presented the following report:

For Chairman of the Board of Trustees, Dr. Hubert A. Eaton, Sr. There being no further nominations from the floor, and upon motion being made and seconded, Doctor Eaton was elected by acclamation.

The following slate of officers was presented in nomination by Mrs. Newbold:

Ellen S. Newbold	-	Vice Chairman
John J. Burney, Jr.	-	Secretary
Catherine C. Burruss	-	Assistant Secretary

There being no further nominations from the floor, and upon motion being made and seconded, the above slate was elected by acclamation.

Mr. Little relinquished the Chair to the newly-elected Chairman, Dr. Hubert A. Eaton, Sr.

STANDING COMMITTEES

Chancellor Wagoner, for the benefit of the new board members, reviewed the functions of the standing committees, Academic Affairs, Buildings and Grounds, Fiscal Affairs and Student Affairs. Mrs. Newbold stated that the committees would meet with the present committee members, and that the Chairman would make his appointments to the committees prior to the next meeting of the Board. The new members were each temporarily assigned to a committee.

EXECUTIVE COMMITTEE

Chairman Eaton called for nominations for two at-large members of the Board for the Executive Committee. The following names were placed in nomination: Doctor Dees nominated Mr. Humphrey and Mrs. Newbold nominated Doctor Codington. Mrs. Goodson moved that the nominations be closed with these two names, and Mrs. Newbold moved that they be elected by acclamation. The motion carried. The Executive Committee is composed of Doctor Eaton, Chairman; Mrs. Newbold, Vice Chairman; Mr. Burney, Secretary; Mr. Humphrey and Doctor Codington.

STATEMENT OF CHAIRMAN EATON

Doctor Eaton requested permission to address the Board prior to recessing for committee meetings. Following his presentation, Doctor Codington moved that the remarks of Doctor Eaton be included in its entirety in the minutes. Seconded by Mrs. Goodson, the motion carried, and the following remarks of Doctor Eaton are recorded in the minutes of this meeting:

"I would like to exercise the privilege of the Chair to make a few brief remarks before proceeding with the agenda.

(1) It has been 20 years and almost four months to the day since I sat in the parlor of Dr. John T. Hoggard, the Founder of this Institution, and expressed to him my disappointment and concern with the unfairness of the grossly unequal dual program of college education being provided for white students as compared to that being provided for Negro students.

The following spring, a notice appeared in the Wilmington Star-News announcing the desegregation of this Institution beginning in September of 1962. Ernest Fullwood, a local attorney, and Marshall Collins, a minister in Texas, were the first black students to enroll.

Depending upon one's societal perspective, 19 years may indeed seem like an incredibly long or short time span. Nevertheless, these 19 years have seen considerable racial progress produced partly by changes in attitudinal patterns and partly by new laws. The resulting changes are too numerous to mention.

(2) During these years, this Institution has experienced a phenomenal growth and an almost unparalleled record of success. Many factors have played roles in this progress, a few of which are:

- (a) Boards of Trustees which have demonstrated a sense of purpose and dedication and which were void of personality conflicts;
- (b) an unusually competent and cooperative Chancellor, Dr. William H. Wagoner, who has the good fortune to possess as much common sense as educated sense, in addition to good judgment;
- (c) well-trained, efficient and hard-working Vice Chancellors and faculty; and
- (d) administrative and maintenance personnel who have been able and willing to perform at a high level of efficiency.

(3) It has been a pleasure to have had the opportunity to serve as a member of this University team over the past four years. I feel honored to have been elected by the Board of Governors to serve as a Trustee for another four years. More importantly, however, I wish to assure you that I am very much aware that my election as Chairman of this Board represents a deviation from past attitudes and customs. For extending me this privilege and honor, I wish to thank you.

We have lost three good board members, but they have been replaced by three equally competent persons. I take this opportunity to welcome each of the new members to the UNC-W Board of Trustees."

The first session of the meeting was recessed at 10:30 a.m. by Chairman Eaton for committee deliberations, to reconvene at 12 o'clock noon in the Board room.

SECOND SESSION OF BOARD OF TRUSTEES MEETING

The second session of the meeting of the Board of Trustees of The University of North Carolina at Wilmington reconvened for lunch in the Board room at 12 o'clock noon. The meeting was called to order by Chairman Eaton at 12:30 p.m.

CHANCELLOR'S REPORT

Presentation of Plaques to Retiring Board Members

Following appropriate remarks, Chancellor Wagoner recognized the three retiring members of the Board, Addison Hewlett, Jr., William L. Hill, II and George R. Little, Jr., expressing to each of them the appreciation of The University of North Carolina at Wilmington for their untiring efforts on behalf of the University as members of the Board of Trustees during their tenure in office. Each retiree was presented a plaque commemorating his service to the University.

Following these presentations, the Chancellor then formally presented to the Board the newly-elected trustees, whom he welcomed on behalf of the faculty, staff, students and alumni of The University of North Carolina at Wilmington.

Those new and reappointed trustees are: John J. Burney, Jr., Dr. John B. Codington, Dr. Hubert A. Eaton, Sr., and Mrs. Margaret F. Fonvielle.

Board of Trustees Teaching Excellence Award

For the benefit of the assembled guests and the new trustees, Chancellor Wagoner explained the founding of the Board of Trustees Teaching Excellence Award which is presented annually by the Board to a faculty member on The University of North Carolina at Wilmington campus. The Chancellor introduced the fourth recipient of the Award for 1981, Dr. Gerald H. Shinn, Professor of Philosophy and Religion, stating that in addition to his many ideas which he had carried out successfully, he had originated the idea that this institution should be the host institution for the Schweitzer Prizes which were again presented in April of this year. The first Schweitzer Prizes were awarded five years ago with Mother Theresa being the first recipient. Doctor Wagoner further stated that Professor Shinn not only loved his students, but ingrained in them a love and respect for learning. Following this introduction, Chairman Eaton presented to Doctor Shinn a check and the congratulations of the Board of Trustees on his nomination for the Board of Trustees Teaching Excellence Award for 1981.

Consent Decree

Chancellor Wagoner reported that the attorneys for The University of North Carolina and the United States Department of Justice had reached an agreement and that a Consent Decree had been entered into between the parties. This is now in the hands of F. T. Dupree, Jr., United States District Judge. If and when this is signed by Judge Dupree, it will take the form of a Court Order. The Chancellor

further stated that since this is still in the hands of Judge Dupree, he preferred not to comment further, stating that the Board would be kept informed.

Enrollment Projections

In reporting on the enrollment as of July 13, 1981, the Chancellor stated that applications for the freshman class had reached 2,715. Of this total 2,033 have been accepted, and projections as of that date are that 1,050 will actually enroll.

A total of 932 applications to transfer to this institution from other institutions within the state have been received and 593 have been accepted. At this point, the projected enrollment of transfer students stands at 380.

Ninety-three graduate applications have been received with 30 having been accepted. The projected enrollment is 32.

The anticipated headcount at the undergraduate level is 4,806, with 149 at the graduate level, for a total headcount enrollment of 4,955, and with an equated FTE of 4,250, we will be 1.7% over the enrollment budget which allows an overage of 2%. A more accurate and up-to-date report on enrollment will be available at the next meeting of the Board.

Summer Enrollment

The first summer session had an enrollment of 1,773. During the summer, there is a category of "permission students" - which are students enrolled in other institutions who have to show that they have permission to take a course off of their campus. There were a total of 281 in this category from the campuses of Appalachian (10), ECU (22), N. C. State (39) and UNC-Chapel Hill (38), as examples. We feel that the enrollment in this category is a record the Board of Trustees should take pride in.

Student Financial Aid Crisis

Doctor Wagoner reported that this crisis did not appear as severe as first reported at the April meeting, and that the students would be receiving various types of financial aid.

Report on Doctor DeLoach

The Chancellor reported that he was trying to work out an arrangement with Doctor DeLoach which would enable him to attend the October meeting of the Board of Trustees for the purpose of meeting the members of the Board of Trustees who wished to thank him personally for the establishment of the Will S. DeLoach Distinguished Professor of Chemistry Award with a projected corpus of \$100,000.00.

Legislative Actions

Chancellor Wagoner reported to the board on enrollment increase funds and major cuts in the Continuing Education programs for the general public. He also reported on the formula adopted concerning State Aid to Private Schools of Higher Education. He further stated that the controversial bill concerning Senate Bill 141, an act to change the jurisdiction of the Capital Building Authority, is still in committee. It is not known at this time if this will be addressed in the next session of the Legislature.

Board of Governors to visit UNC-W Campus

Chancellor Wagoner announced that several of the new members of the Board of Governors will be visiting the UNC-Wilmington campus on Friday, July 17, 1981.

Next Meeting of the Board of Trustees

The Chancellor announced that the next regularly scheduled meeting of the Board of Trustees would be held on Wednesday, October 14, 1981.

REPORTS OF STANDING COMMITTEESSTUDENT AFFAIRS COMMITTEE

Vice Chancellor William M. Malloy stated that no meeting of the Student Affairs Committee had been held; however, he had an update on the student financial aid forms which had been prepared. The notice is to be sent with the billing to students applying for financial aid which will enable them to defer their payments and preserve their pre-registration. He stated that approximately 80% of the incoming freshman class have applied for student financial aid, and this campus has reached the \$2.5 million mark for financial aid to students. Doctor Malloy concluded his report by stating that this campus should be receiving approximately \$128,000 for work-study student financial aid which represents a cut of \$3,000.00.

ACADEMIC AFFAIRS COMMITTEE

Mrs. Penton, chairman of this committee, reported that the committee had reviewed several items which had been reported on by Chancellor Wagoner. (APPENDIX NO. 1).

Mrs. Penton called on Ms. Eleanor Poole, Director of Personnel, to explain the Employment Policies for University Employees Exempt from the State Personnel Act, which had been reviewed and approved by the committee. Following a detailed review of the Policies, she reported that this proposal had been approved by General Administration, and was being implemented so as to provide consistency from institution to institution. (A copy of this proposal was mailed to all trustees on July 9, 1981, for review prior to the Board meeting).

Mrs. Penton moved that the Policies as submitted, be accepted by the Board. Seconded by Mrs. Newbold, the motion carried. (APPENDIX NO. 2). The remainder of Mrs. Penton's report was deferred to the Executive Session.

BUILDINGS AND GROUNDS COMMITTEE

Mr. Warlick reported on the meeting of the Buildings and Grounds Committee. He reviewed in detail the Capital Improvement Progress Report. He stated that the new apartments will be available for occupancy by August 19, 1981.

The third floor of the Marine Science Building has now been completed. Mr. Warlick moved that the third floor of the Marine Science Building be accepted by the Board of Trustees. Seconded by Mr. Humphrey, the motion carried. (APPENDIX NO.3)

Mr. Warlick announced that Mr. Roger Fry, past Superintendent of Utilities for the City of Wilmington, had assumed his duties as Director of the Physical Plant of The University of North Carolina at Wilmington. Mr. Fry replaces Mr. Lumpkin who recently resigned to accept another position.

The remainder of the report of the Buildings and Grounds Committee was deferred to the Executive Session.

FISCAL AFFAIRS COMMITTEE

Mr. Troy, in the absence of Mr. Hardin, presented the report of the Fiscal Affairs Committee (APPENDIX NO. 4).

The following resolution on Restricted Endowment Funds was presented to the Board for approval:

"BE IT RESOLVED, that, as recommended by the Chancellor, the Endowment Board be directed by the Vice Chancellor for Business Affairs to remit to the University on a quarterly basis, all income (net of fees) earned and received by the Fiscal Agent from the assets of funds which are restricted by the Donor for specified purposes. Further, be it resolved that the Chancellor is directed to expend the income so transferred in the manner specified by the Donor without further approval from the Board of Trustees."

Mrs. Newbold moved that the Board of Trustees approve the resolution presented by the Fiscal Affairs Committee. Seconded by Mr. Humphrey, the motion carried.

Mr. Troy presented to the Board the Endowment Fund Operation Budget. Mr. Troy moved that the operation budget as submitted be approved by the Board. Seconded by Mr. Warlick, the motion carried. (APPENDIX NO. 5).

REPORT OF THE STUDENT GOVERNMENT ASSOCIATION

Mr. Parsons, President of the Student Government Association, distributed copies of the Semi-Annual Report of the UNCW Student Government Association. He reviewed in detail the goals of the 1981-1982 SGA Administration, a listing of funded and non-funded clubs and organizations recognized by the Student Government Association, a balance sheet and a listing of the current officials of the Student Government Association. (APPENDIX NO. 6)

Following his presentation, Chancellor Wagoner complimented Mr. Parsons on his report, and commended him and his predecessors for working with this institution and for the pride they have in The University of North Carolina at Wilmington.

On motion of Mr. Humphrey, seconded by Mr. Troy, the Board voted to convene in executive session to consider personnel and property matters.

EXECUTIVE SESSION

The executive session was called to order by Chairman Eaton.

ACADEMIC AFFAIRS COMMITTEE - SUMMARY PERSONNEL REPORT

Mrs. Penton requested that Doctor Cahill review for the Board the Summary Personnel Report which had been approved by the Academic Affairs Committee.

Doctor Cahill reviewed in detail the Summary Personnel Report which included the following:

School of Business Administration-----	4 Appointments
School of Education-----	1 Appointment
College of Arts and Sciences-----	17 Appointments
Adjunct Appointments & Reappointments---	26 Appointments

Leaves of Absence without Pay: Charles M. Fugler, Biology Department
From September 1, 1981 through August 1982

Diane L. Miller, Department of Sociology & Anthropology
for the 1981-1982 academic year

Request for Emeritus Status: James Marshall Crews, (1948-1981) Retired after completion of 33 years of service - concurring in this recommendation are faculty members from the Department of Mathematical Sciences, Dean of the College of Arts and Sciences, and the Vice Chancellor for Academic Affairs.

Recommended for appointment with permanent tenure - to be submitted to the President and the Board of Governors for approval:

Robert H. Byington - Professor and Chairman of the Department of English beginning August 1, 1981. Previously served UNC-Wilmington as Visiting Professor and Part-Time Lecturer since 1979.

Mrs. Penton moved that the Summary Personnel Report be accepted. Seconded by Mrs. Newbold, the motion carried. (APPENDIX NO. 7)

BUILDINGS AND GROUNDS COMMITTEE

The following resolution was presented for the approval of the Board concerning the execution of an Easement Agreement with Carolina Power and Light Company for the purpose of obtaining electrical service for the Student Apartment Project:

"WHEREAS, The University of North Carolina at Wilmington is desirous of obtaining electrical service for the Student Apartment Project; and

WHEREAS, Carolina Power and Light Company has agreed to provide this service;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington authorizes University representatives to execute and process the necessary Easement Agreement."

Upon motion of Doctor Dees, seconded by Mr. Troy, the Board voted to approve the resolution as submitted.

The following resolution was presented for the approval of the Board concerning automatic banking machine service for University students, faculty and staff to be furnished by the Bank of North Carolina, N.A.:

"WHEREAS, The University of North Carolina at Wilmington is desirous of obtaining an automatic banking machine service for University students, faculty and staff; and

WHEREAS, the Bank of North Carolina, N. A. is willing to provide this service;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington hereby authorizes the Agreement drawn on the 30th day of June, 1981 and signed by Mr. John Kabas, Executive Vice President of the Bank of North Carolina, N.A.; and hereby authorizes the Vice Chancellor for Business Affairs at The University of North Carolina at Wilmington, Dr. Jairy C. Hunter, Jr., to execute the Lease Agreement for the University."

Upon motion of Mr. Warlick, seconded by Mrs. Newbold, the Board voted to approve the resolution as submitted. The Chair asked that the record show that Mr. Humphrey abstained from participation in the discussion of this motion and from voting upon it.

Motion was made and seconded to reconvene in open session.

RESUMPTION OF PUBLIC SESSION

Mrs. Newbold moved the adoption of the report of the Buildings and Grounds Committee and the Academic Affairs Committee as presented in Executive Session. Seconded by Mr. Warlick, the motion carried.

There being no further business, the meeting was adjourned at 2:30 p.m.

Herbert Q. Easton

Chairman

John J. Rummy Jr.

Secretary

University of North Carolina

at Wilmington

28401

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 111, on Wednesday, July 15, 1981, at 10:30 a.m. The following members were present:

Mrs. Kenneth B. Newbold
Mrs. Jacqueline Morris-Goodson
Mrs. Howard A. Penton, Chairman
Mrs. Margaret Fonvielle
Dr. John T. Dees
Mr. William B. Humphrey

Invited guests attending this meeting were:

Daniel B. Plyler, Dean of the College of Arts and Sciences
Roy E. Harkin, Dean, School of Education
Eleanor R. Poole, Director, Personnel Services

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Penton called the meeting to order and requested approval of the minutes of the April 8, 1981, meeting. Mr. Humphrey moved and Mrs. Newbold seconded the motion that the minutes be approved as mailed. The motion carried.

VICE CHANCELLOR'S REPORT

In his report, Vice Chancellor Cahill discussed the following items:

1. Enrollment: At this time it is projected that enrollment for the Fall Semester 1981 will be approximately 5,000 (FTE 4,428) which is 1.7% above

that budgeted number allowed by the Board of Governors. (According to restrictions imposed by the Board of Governors, an institution's growth may not exceed 2% of that set figure.) An encouraging statistic is that 101 Black freshmen have been accepted for the fall term; this is the largest number of Black freshmen enrollees in this institution's history.

2. Masters of Business Administration Program: The MBA Program received favorable review at the Greater University Graduate Council and must now be approved by President Friday and the Board of Governors. It is hoped that graduate students can be admitted into the MBA Program beginning in the Fall Semester, 1982.

NEW BUSINESS

Dr. Cahill introduced Ms. Eleanor Poole, Director of Personnel Services. Ms. Poole presented for the Committee's information a new University employment policy designed for those employees exempt from the State Personnel Act (copy attached to official minutes). This new policy, which requires adoption by the local boards of trustees and by the Board of Governors, will provide employment guidelines for those exempt employees. After some discussion, Mrs. Newbold moved that the policy be accepted; Mr. Humphrey seconded the motion, and the motion carried unanimously.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Mr. Humphrey and seconded by Dr. Dees that the Committee adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Penton called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington.

Vice Chancellor Cahill then presented for the Committee's review and consideration those personnel changes at the University of North Carolina at Wilmington as recommended by Chancellor Wagoner (copy attached to official minutes). After review and discussion, Mr. Humphrey moved that those recommended personnel changes which do not require approval of the Board of Governors be approved as presented; Dr. Dees seconded this motion, and the motion passed. The recommendation requiring approval by the Board of Governors was reviewed (copy attached to official minutes). Motion was made by Dr. Dees and seconded by Mr. Humphrey that Chancellor Wagoner request approval of this recommendation from the Board of Governors through President Friday. The motion carried.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Mrs. Newbold and seconded by Mrs. Goodson to adjourn the Executive Session and reconvene in open session. The motion passed.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Mrs. Goodson moved that the recommended personnel changes at the University of North Carolina at Wilmington be approved. Mr. Humphrey seconded the motion, and the motion carried unanimously.

The meeting adjourned at 12:00 noon.

Mrs. Howard A. Penton, Chairman

PERSONNEL POLICIES FOR DESIGNATED EMPLOYMENT

EXEMPT FROM STATE PERSONNEL ACT

EPA - ADMINISTRATIVE POSITIONS

UNC-WILMINGTON

September 1, 1981

EMPLOYMENT POLICIES FOR UNIVERSITY EMPLOYEES EXEMPT FROM
STATE PERSONNEL ACT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

I. Scope and Applicability of Employment Covered by These Policies

A. Scope of category

Employment positions within the University of North Carolina at Wilmington that are covered by these Policies (hereinafter "covered positions") are those positions that are not subject to the State Personnel Act (G.S. Chapter 126) and are not otherwise categorized. This category does not include:

- (1) faculty positions subject to institutional tenure regulations;
- (2) positions within administrative categories of employment subject to G.S. 116-11(4), G.S. 116-11(5), or G.S. 116-11;
- (3) positions within the "physicians or dentists" category under G.S. 126-5; and
- (4) University students who are employed incident to their status as students, as in graduate teaching assistantships or work-study positions.

B. Applicability of policies

These policies apply to permanent positions including those listed below:

1. Dean of Admissions
2. Dean of Students
3. Associate Dean of Students
4. Director of Computing Center
5. Director of Development
6. Federal Compliance Officer
7. Registrar
8. Assistant to Vice Chancellor for Academic Affairs
9. Assistant to Dean of College of Arts and Sciences
10. Assistant to the Vice Chancellor for Business Affairs
11. Director of Institutional Research
12. Director of Athletics

Additional positions may be added by the Chancellor.

II. Appointments to Covered Positions

- A. Every appointment to a covered position at the University of North Carolina at Wilmington shall be made by the Chancellor or designated Senior University Official by means of a letter of appointment that fulfills the requirements of this Section II.

B. Every letter of appointment to a covered position shall include:

- (1) the title of the position;
- (2) the initial salary;
- (3) provision for periodic review of compensation¹;
- (4) provisions consistent with Sections II.C. and II.D., below, if contingencies based on availability of funding are applicable;
- (5) the annual leave entitlement of the employee;
- (6) notice that the employment conferred is either for a specific term of up to two years and renewable or is an "employment at will" subject to continuation or discontinuation at the discretion of the Chancellor or designated Senior University Official; and
- (7) notice that the employment is subject to these Policies as originally adopted and as they may be periodically revised from time to time, and a copy of the Policies shall be attached to the letter of appointment.

C. When a covered position is funded in whole or substantial part from sources other than continuing State budget funds or permanent trust accounts, the letter of appointment shall state that continuation of the employee's service in that position is contingent upon the continuing availability of funds from such other sources to support that position, shall specify the source of such funds, and shall state that the effect of such contingency may apply without the additional notice otherwise required by Section III.A., III.B. and III.C.; provided, that the affected employee shall be informed at the earliest practical date of the occurrence of such a funding contingency.

D. When an employee is to serve simultaneously in both a covered position and a position of University employment not covered by these Policies, with the result that two different prescriptions may appear to obtain with respect to a particular condition of employment or a right or responsibility of the employee, one position shall be designated the base position to determine the conditions of employment and the rights and responsibilities of the employee.

¹ Subject to any compensation policies adopted by the Board of Governors or the Board of Trustees.

5

If appointment to a covered position occurs subsequent to appointment to a position not covered by these policies, the letter of appointment to the covered position shall embody the required designation of base employment; conversely, if appointment to a covered position precedes appointment to the other category of University employment, the letter of appointment or contract establishing the second employment shall embody the required designation of base employment. In either case, the designation of base employment shall specifically describe the different rights, duties, and compensation for each position and the relationship, if any, between the two positions.

2. Any funding contingency of the type referred to in Section 11.C. shall be set forth separately for the covered position and for the other position, since the operation of any such contingencies may be independent.

3. When an appointment to a covered position is to be accompanied by appointment to a faculty position that is intended to be nominal or honorary, or to create a faculty affiliation not entailing significant duties or compensation, the term "lecturer" may be used to identify the faculty appointment.

III. Discontinued form of Employment in Covered Positions

A. Discontinuation of appointment, with notice

Employment within a covered position that is established by the letter of appointment to be an employment at will is subject to discontinuation at any time at the discretion of the Chancellor or his designee; provided, that such a discontinuation (as distinguished from discharge for cause, Section 11.D.) shall be subject to advance timely notice of discontinuation, as follows:

- (1) during the first year of service, not less than 30 days notice prior to discontinuation of employment;

- (2) during the second and third years of service, not less than 60 days notice prior to discontinuation of employment; and
- (3) during the fourth and all subsequent years of continuous service, not less than 90 days notice prior to discontinuation of employment.

B. Expiration of term appointment

Employment within a covered position that is established by the letter of appointment to be for a stated definite term expires automatically at the conclusion of the stated term. Such an appointment may be renewed or extended at the option of the employer, by written notice satisfying the requirements of Section II. If the employer intends not to renew or extend the term contract, the following notice requirements shall be followed:

1. With respect to a term of one year or less, no notice of intent not to renew shall be required.
2. With respect to a term of more than one year, notice of intent not to renew shall be transmitted in writing at least 60 days prior to the expiration date of the term.

Failure to provide notice as required in number 2 above shall result in automatic extension of employment for a period of 60 days beyond the expiration date of the term.

C. Termination of employment because of financial exigency or program curtailment or elimination

The same notice requirements as III.A. apply to positions because of

- (1) demonstrable, bona fide institutional financial exigency or
- (2) major curtailment or elimination of a program.

"Financial exigency" is defined to mean a significant decline in financial resources of the University that compels a reduction in the institution's budget. The determination of whether a condition of financial exigency exists or whether there shall be a major curtailment or an elimination of a program shall be made by the Chancellor, with advance notice to and approval by the President and the Board of Governors.

D. Discharge for cause

Any employee occupying a covered position may be discharged for stated cause. Discharge for cause is to be distinguished from discontinuation with notice (Section III.A.), automatic expiration of term (Section III.B.) and termination (Section III.C.). Stated causes for discharge shall include, but not necessarily be limited to, incompetence, unsatisfactory performance, neglect of duty, or misconduct that interferes with the capacity of the employee to perform effectively the requirements of his or her employment. Discharge for cause is to be preceded by written notice of intent to discharge and is subject to invocation by the affected employee of the grievance procedures of Section IV. of these Policies. When an employee occupying a covered position has been notified of the intention to discharge him for cause the Chancellor or other Senior University Official may suspend his employment at any time and continue the suspension until a final decision concerning discharge has been reached by the procedures prescribed herein; the power to suspend shall be invoked only in exceptional circumstances and such suspension shall be with full pay.

IV. Review of Employment Decisions and Grievances

Employees in covered positions may secure review of decisions concerning discharge for cause or other disciplinary action, or of grievances concerning the interpretation and application of any provision of these Policies, provided, however, the grievances concerning discontinuations or terminations of employment with notice, pursuant to Sections III.A., III.B. or III.C. may be brought only upon allegations of violations of applicable notice requirements or violations of any provision of Section V. or VI. of these Policies. Review of decisions reached pursuant to the grievance procedure below may be had in accordance with the provisions of Section 501C(4) of the University Code.

Appeals shall be first reviewed and a decision made by the appropriate Senior University Official. The next level of appeal shall be to the Chancellor and then to the Board of Trustees. Should the original decision being grieved be made by the Chancellor, the appeal shall go directly to the Board of Trustees.

V. Equal Employment Opportunity

It is the policy and intention of the University of North Carolina at Wilmington that there shall be equal employment opportunity and freedom from unlawful discrimination in all employment within the University. There shall be no discrimination in covered positions on the basis of race, color, national origin, sex, religion, handicap, or age.² Employment in covered positions shall be conducted in accordance with all provisions of state or federal law or regulation prohibiting any such discrimination, and in accordance with applicable affirmative action plans.

VI. Protected Activity

Employment in covered positions shall not be adversely affected by the exercise of rights guaranteed by the First Amendment to the United States Constitution or by Article 1 of the North Carolina Constitution; provided, that employees in covered positions shall be subject to any limitations on political activity established by Article 5 of G.S. Chapter 123. The Board of Governors' Policy in this regard, as adopted on January 16, 1976 and as it may be revised from time to time, shall apply to covered positions.

VII. Holiday and Leave Entitlement

A. Holidays

Employees in covered positions shall be subject to the same State-prescribed holidays given employees subject to the State Personnel Act.

² Any time occupational qualifications or other exceptions to those general prohibitions, specifically provided for by State or Federal law, may be applied to covered positions.

B. Annual Leave

1. Basic leave policy

The amount of annual leave to which employees in covered positions shall be entitled is to be determined in accordance with the schedule set forth below:

<u>Yrs. of Aggregate State Service</u>	<u>Hours Earned in One Year</u>
Less than two years	80
Two but less than five years	96
Five but less than ten years	120
Ten but less than fifteen years	144
Fifteen but less than twenty years	168
Twenty years or more	192

The scheduling of an employee's annual leave shall be subject to the approval of his or her supervisor. The maximum number of unused hours of annual leave that may be accrued and carried forward from one year to the next shall be 240 hours; an employee in a covered position who has accrued such unused annual leave as of the date of discontinuation of employment shall be paid for such unused annual leave, subject to the prescribed maximum of 240 hours.

2. Exceptions to basic leave policy

a. With respect to an incumbent employee occupying a covered position as of February 13, 1981, if the employee's currently effective contract of employment specifies a period of annual leave more extensive than that to which the employee would be entitled under the provisions of VII.B.1., the contractual commitment shall be honored; provided, that in no case shall maximum annual leave exceed 192 hours per year ("year" to mean the 12-month period dated from the employee's date of initial employment).

b. With respect to a person first employed in a covered position after February 13, 1981, an exception may be made to grant annual leave entitlement in excess of that prescribed by the terms of VII.B.1; such an exception must be based on an express finding that the extent of previous related

professional experience of the affected employee or other compelling circumstance warrants such an exception; the granting of the exception must be recommended by the Chancellor and approved by the Board of Trustees or its designated committee; and such exceptional leave entitlement may not exceed either 192 hours per year or the amount of annual leave to which the employee was entitled in the employment held immediately preceding appointment to the University covered position, whichever is less.

c. Each exception granted pursuant to either subsection a. or subsection b. shall be reported to the President, in accordance with administrative directions to be issued by the President.

C. Sick leave, maternity leave, civil leave, and military leave

Employees in covered positions shall be subject to the same provisions concerning sick leave, maternity leave, civil leave, and military leave as are applicable to employees subject to the State Personnel Act.

D. Leave of absence without pay

Employees in covered positions may request leave of absence, without pay, subject to approval of such leave by the Chancellor.

E. Educational Entitlement

Employees in covered positions are entitled to the same opportunities as other University employees to invoke the privilege of tuition waiver conferred by N.C. G.S. 116-113.

VIII. Statutory and Other Rules of Employment

A. Privacy of personnel records

Employees in covered positions enjoy the protections of and are subject to the provisions of Article 7 of G.S. 126, entitled "The Privacy of State Employee Personnel Records."

B. Employment preference for veterans

Employees in covered positions enjoy the protections of and are subject to the provisions of G.S. 128-15 and 128-15.1, which provide for preference in employment for veterans of United States military service and their spouses and widows or widowers.

C. Employment of related persons

Employees in covered positions are subject to the Policy concerning employment of related persons as adopted by the Board of Governors on April 13, 1972, and as it may be revised from time to time.

D. Retirement

Employees in covered positions are subject to the provisions of Chapter 135 of the North Carolina General Statutes, entitled "Retirement System of Teachers and State employees."

IX. Effective Date

The effective date of these policies shall be September 1, 1981.

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS & GROUNDS COMMITTEE MEETING

July 15, 1981

Buildings & Grounds Members Present: Dr. John B. Codington
Mr. John D. Warlick, Jr.
Mr. Harold Gene Troy, Sr.
Mr. John Burney

For the University: Dr. Jarry C. Hunter, Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Dempsey, Assistant to the V.C.B.A.
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. Charles King, Director of Food, Housing and Parking Services
Mr. Roger Fry, Director of Physical Plant Services

The meeting was called to order at 10:30 a.m. Dr. Hunter asked for approval of the minutes of the last meeting. Dr. Codington moved that the minutes be approved as written, Mr. Troy seconded and the motion carried.

The first item on the agenda was the Capital Improvement Progress Report. Mr. Dempsey explained the status of each construction project.

The second item discussed involved the acceptance of the third floor of the Marine Science Building. Mr. Burney moved that the facility be accepted, Mr. Warlick seconded and the motion carried.

Next, Mr. Charles King gave an updated report on the Student Apartment Project. He commented that because of favorable conditions all thirteen buildings will be ready for Fall Semester. Mr. King also reported that on June 12, 1981 he and Dr. Hunter attended a meeting of the Board of Governors' Ad Hoc Committee on Freshmen Housing. The purpose of the meeting was to assess the problems and ascertain possible solutions relative to the shortage of housing for Freshmen students at UNC-Wilmington, UNC-Greensboro, North Carolina State University and North Carolina Agricultural and Technical State University. The Board discussed the possibility of developing a uniform Freshman Housing Policy for the sixteen constituent universities. Mr. King noted that because of the uniqueness of each institution that he and the other representatives had voiced opposition to such policy. No action was taken, pending reevaluation of the situation during Fall Semester. Mr. King remarked that continuous attention should be focused on providing additional housing spaces on campus for UNC-Wilmington students.

Mr. Dempsey then gave an updated report on Senate Bills 140 and 141. The proposed Senate Bills would prohibit the boards or trustees of the sixteen constituent universities from selecting architects, supervising construction projects and controlling the overall facilitation of capital improvement projects. The Capital Building Authority would assume these functions if these Senate Bills are passed. Chancellor Wagoner, as directed by the Board, has notified the appropriate government officials of the Trustees' opposition to such action.

Next, Dr. Hunter introduced Mr. Roger Fry, the new Director of Physical Plant Services. Mr. Fry replaces Mr. Dave Lumpkin who took the position of Director of Physical Plant Services at UNC-Greensboro. Dr. Hunter indicated that Mr. Fry holds a Civil Engineering Degree from Pennsylvania State University and has worked with the City of Wilmington for fourteen years as Superintendent of Utilities. Mr. Fry was given a warm welcome by the Buildings & Grounds Committee.

The meeting was called into Executive Session to discuss a Carolina Power and Light Company Easement Agreement to provide electrical service for the Student Apartment Project. Mr. Warlick moved that a Resolution for this easement be accepted. Dr. Codrington seconded and the motion carried. A copy of the Resolution is attached for reference.

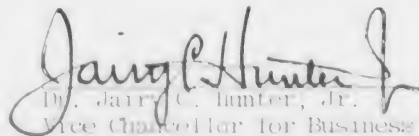
The next item involved discussion of a banking services agreement. Dr. Hunter presented a Resolution for approval. The Resolution authorizes the Vice Chancellor for Business Affairs to execute a Space Lease Agreement for the University with the Bank of North Carolina, N. A. for banking services in the new University Center. Mr. Warlick moved that the Resolution be accepted, Mr. Troy seconded and the motion carried. A copy of the Resolution is attached for reference.

Mr. Troy asked for an update of the Wood Dale Drive matter. Mr. Dempsey indicated that no further action is necessary regarding this matter. Dr. Hunter informed the Committee that discussions were still being conducted with respect to the property adjacent to the athletic field.

A brochure from Pologan Associates P. A. was presented to the members for their information and review.

Mr. Warlick moved that the Committee adjourn from Executive Session, Mr. Troy seconded and the motion carried.

The Buildings & Grounds Committee Meeting was adjourned at 11:10 a.m. and the Fiscal Affairs Meeting began.


Dr. Jarry C. Hunter, Jr.
Vice Chancellor for Business Affairs

July, 1981

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE		TOTAL		ENCUMBERED TO DATE
			COMPLETION DATE		APPROPRIATION		
47628-2	University Center	In Progress	Oct. 1982		\$3,450,000 (Self-Liq.)	\$3,321,370	
47928-301	Sewerage Lift Station	Complete			48,000	48,000	
47928-304	Mech. System Improvements	Complete			24,000	24,000	
47928-307	Student Housing	In Progress	July 1981		3,600,000 (Self-Liq.)	3,373,422	
47928-309	300 Parking Lot	Bid July 14	August 1981		180,000 (Self-Liq.)	-0-	
48028-301A	Third Floor Marine Science Building	Complete					
48028-301B	Social & Behavioral Science Building	In Progress	January 1982		2,681,000	2,611,617	

REMARKS

First Floor Poured
Masonry In Progress
To Second Floor Level

Finish Work Under Way

Most Structural Steel
Installed - Floor Slabs
Poured. Roof Is On
And Masonry Under Way.

RESOLUTION BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WHEREAS, the University of North Carolina at Wilmington is desirous of obtaining electrical service for the Student Apartment Project; and

WHEREAS, Carolina Power and Light Company has agreed to provide this service;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington authorizes University representatives to execute and process the necessary Easement Agreement.

JULY 15, 1981

RESOLUTION BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WHEREAS, the University of North Carolina at Wilmington is desirous of obtaining an automatic banking machine service for University students, faculty and staff; and

WHEREAS, the Bank of North Carolina, N. A. is willing to provide this service;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington hereby authorizes the Agreement drawn on the 30th day of June, 1981 and signed by Mr. John Kabas, Executive Vice President of the Bank of North Carolina, N. A.; and hereby authorizes the Vice Chancellor for Business Affairs at the University of North Carolina at Wilmington, Dr. Jairy C. Hunter, Jr., to execute the Lease Agreement for the University.

University of North Carolina

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

FISCAL AFFAIRS COMMITTEE MEETING

Wednesday, July 15, 1981

Fiscal Committee Members Present: Dr. Hubert A. Eaton, Sr.
Dr. John B. Codington
Mr. John D. Warlick, Jr.
Mr. Harold Gene Troy, Sr.
Mr. John Burney

For The University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Dempsey, Assistant to the V.C.B.A.
Mr. R. O. Walton, Jr., Director of Financial Services

The Fiscal Affairs Committee met July 15, 1981 in Room 208 of the Aldeman Building immediately following the conclusion of the Buildings and Grounds Committee Meeting.

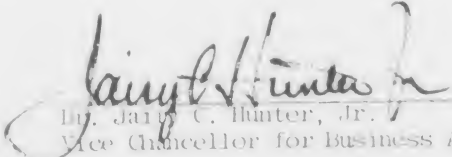
The first item on the agenda was a Resolution concerning income earned on Endowment restricted funds. Mr. Burney moved that the Resolution be accepted. Dr. Codington seconded and the motion carried. A copy of the Resolution is attached for reference.

The second item on the agenda was the presentation and adoption of the 1981-1982 Operating Budget for \$103,300. Dr. Codington moved that the Endowment Operating Budget be accepted. Mr. Burney seconded and the motion carried.

Next, a brief financial review of the Parking Lot, University Center and Residence Apartments Self-Liquidating Projects was presented.

The final item on the agenda was a presentation of the proposed fee schedule for fiscal year 1981-1982. Dr. Hunter noted that the total budget for the University of North Carolina at Wilmington will approximate \$20 million for fiscal year 1981-1982.

There being no further business, the meeting adjourned at 12:00 noon.


Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs

RESOLUTION ON RESTRICTED ENDOWMENT FUNDS

BE IT RESOLVED, that, as recommended by the Chancellor, the Endowment Board be directed by the Vice Chancellor for Business Affairs to remit to the University on a quarterly basis, all income (net of fees) earned and received by the Fiscal Agent from the assets of funds which are restricted by the donor for specified purposes. Further, be it resolved that the Chancellor is directed to expend the income so transferred in the manner specified by the donor without further approval from the Board of Trustees.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

ENFORCEMENT OPERATING BUDGET

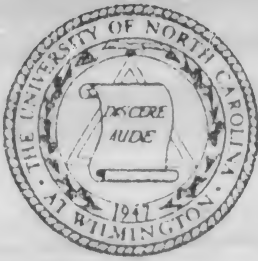
1981 - 1982

INCOME:	<u>1980-81</u>	<u>1981-82</u>
Kenan	\$89,100	\$ 93,500
*Kirkum	-0-	4,200
*New Hanover County	<u>-0-</u>	<u>5,600</u>
Total Income	\$89,100	\$103,300
EXPENSES:		
General Academic Support	\$10,500	\$ 11,000
Faculty Development & Research Support	10,500	11,000
Life Insurance for Faculty & University Officers	15,000	21,000
Outstanding Teaching Award	1,000	1,000
Chancellor's Discretionary Fund	5,000	5,500
Vice Chancellor's Recruiting & Discretionary Fund	4,000	4,500
Kenan House Maintenance & Repairs to Furnishings	3,000	3,000
University Contingency & Emergency Funds	20,000	5,000
General University Support Funds	-0-	0,800
**Capital Projects Support Funds	-0-	10,000
***University Fund Raising Support Funds	<u>-0-</u>	<u>1,000</u>
Total Expenses	\$69,000	\$ 82,800
Projected Funds To Be Capitalized	<u>20,100</u>	<u>20,500</u>
TOTAL BUDGET	<u>\$89,100</u>	<u>\$103,300</u>

*Unrestricted Income Funds Of Which \$7,100 Is On Hand And \$2,700 Is Projected Earned Income For 1981-82.

**Capital Projects Support Funds For Air Conditioning Of Trask Coliseum, Renovation Of The Wise House Property And Other Items/Contingencies To Begin Accumulating 1981-82 Fiscal Year Until \$150,000 Is Accumulated.

***Fund Raising Support Funds To Cover Fund Raising Activity Expenses To Begin Accumulating 1981-82 Fiscal Year On A Continuous Basis Until \$5,000 Is Accumulated. Expenses Supported By These Funds Shall Be Approved By The Chancellor.



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
WILMINGTON, NORTH CAROLINA 28401

OFFICE OF THE PRESIDENT
Charles B. Parsons

MEMORANDUM

TO: Members of the Board of Trustees
University of North Carolina at Wilmington

FROM: Charles B. Parsons, President *CBP.*

DATE: July 15, 1981

SUBJECT: Semi-Annual Report of the UNCW Student Government Association

This memo and its enclosures are the Student Government Association's Semi-Annual Report to the Board of Trustees of UNCW. Enclosed in this memo you will find: A listing of the goals to be attained by the 1981-82 SGA Administration, A listing of funded and non-funded clubs and organizations recognized by the SGA, A balance sheet, and A listing of the current Student Government officials.

The Student Government is handling a variety of student problems, from the simple to the complex. We feel that the Student Government is more involved today than in past years. This means that every semester that one more student is added to the aggregate number of enrolled students at UNCW, the Student Government Association must be more responsive to the needs of our classmates.

I welcome your comments and suggestions, so please feel free to ask me any questions dealing with this report or on the daily functions of the Student Government Association at the only UNC --- UNC BY THE SEA!

CBP/sdg

PROGRESS REPORT ON THE
ATTAINMENT OF STUDENT GOVERNMENT GOALS

This Administration took office in April, 1981, and brought with it a variety of goals that are required to coordinate and facilitate the affairs of the Student Government Association. Some of these goals have been met, others are being dealt with.

1. Procedures Manual

This manual is the culmination of the past and the present administrations. The deadline for this manual is coincidentally, today. This manual contains policies and procedures that will enable the SGA to maintain a strict continuity from one administration to the next.

2. Fiscal Responsibility

This is always a goal that each administration strives for. Upon this administration's swearing in, the Student Senate was instructed to maintain a tighter control on the SGA's funds to insure efficient expenditures.

3. Fiscal Conservatism

It is the goal of this administration to start cracking down on wasteful expenditures. This includes the elimination of clubs/organizations performing repetitive functions.

4. Campus Communications

UNCW has always had a problem with campuswide communication, and with the closing of WLOZ, the campus radio station, this problem needed special attention. This administration began a study of improvements to be implemented with the Seahawk, the student newspaper, and the UNCW Video Network. This administration has given the Seahawk more autonomy and a better system for the collection of revenues. I am sure that the Board of Trustees will see a new look for our campus newspaper, and hear more about our Video Network in this upcoming year.

5. Outside Campus Communications

We are working to promote a direct line from our Student Senate to other schools in North Carolina and beyond. UNCW is strongly represented in the University of North Carolina Association of Student Governments, which is made up of all Student Body Presidents of the sixteen constituent UNC schools. Recently all sixteen schools banded together to conduct a massive letter writing campaign for the defeat of Senate Bill 141, dealing with Architectural Centralization. UNCW's letter writing campaign was a success, since we aimed our campaign more in the NC House of Representatives.

6. Computer System

This administration is conducting an extensive study into a computer system that would enable us to improve our current financial system. The system we have found is designed to keep our ledgers, accounts receivable/payables, revenue collections, inventory control, and a variety of information, such as, polls or other statistical data that would be collected by the SGA. We have located the "system", but we are looking to the large corporations or other businesses for the donations of the needed equipment. This system would be programmed during this administration, but would not actually go into affect until the 1982 fiscal year.

7. The UNCW Athletic Clubs

This next year will be an exciting one for our athletic clubs, which are all ranked within the top ten of club sports in their respective fields. The UNCW SGA Football Team is back and organized to the point that we are satisfied that they will compete and represent UNCW in the best possible manner. The Women's Soccer Team is highly competitive and professional enough to be under our Athletic Department. This year the UNCW Ten Pin Club will compete in inter-collegiate bowling. All of our athletic clubs perform a great service that we are proud of, but this administration has taken the position that future athletic clubs are not a worth while expense. The SGA should not be performing the functions of the Athletic Department.

8. WLOZ, The Campus Ex-Radio Station

It is a goal of this administration to see that the future will hold the prospects for a radio station on our campus. But this will not materialize in this administration until a full-time radio station manager position can be afforded monetarily either by the SGA or by a combination of other means. It is our intention to leave the "door" open to apply for a new license, but we must be convinced that any station will project an image to the public that is a well representation of the campus community.

SUMMARY

This administration has come into office bringing with it the best of intentions, along with the best of representation.

Phase I of this administration was to implement budget cuts, not across the board cuts, but cuts according to a priority based system. Those clubs that have excelled were cut less than clubs that remained dormant. All clubs were urged to raise money in some manner during this fiscal year.

Phase II of this administration will be the restructure of these clubs/organizations under their respective "Boards," i.e. Athletic Board, Program Board, Academic Board, and Media Board.

Phase III and IV will be before the end of this administration. We will eliminate repetitive clubs/organizations here at UNCW and also implement a computer system.

All of these different phases mean that we will remain financially stable and also reduce the possibility of asking for a fee increase for the UNCW Student Government Association fiscal year 1981-82.

CLUBS FUNDED IN 1981-82

	<u>Budget</u>
Racquetball	\$ 830.00
Sailing Club	600.00
Fledgling	7,075.00
Ten Pin Club	1,000.00
NC Student Legislature	2,000.00
Atlantis	3,300.00
Historical Society	700.00
Executive Account	3,260.00
Office Account	12,190.00
Seahawk	9,061.00
Concert Choir	3,000.00
University Program Board	38,054.00
Forensics	7,800.00
University Theatre*	0.00
Video Network	1,700.00
Reader's Theatre	900.00
Black Student Union	5,180.00
Women's Soccer	1,800.00
Football	4,241.00
Communications Club	70.00

Beginning Balance for Allocation: \$100,000

Final Amount Allocated: \$102,761.00

*Not allocated any funds at this time due to refusal to follow Student Government policies and procedures.

Approximately \$28,000 brought forward from the 1980-81 year.

CHARTERED CLUBS/ORGANIZATIONS OF 1980-81 (28)

CAMPUS MEDIA ORGANIZATIONS

Fledgling
Atlantis
Seahawk
WLOZ
Forum

ATHLETIC CLUBS

Sailing Club
Racquetball Club
Ten Pin Club
Football Club
Soccer Club
UNCW Skihawks
Rowing Club
Recreation Majors

CREATIVE ARTS

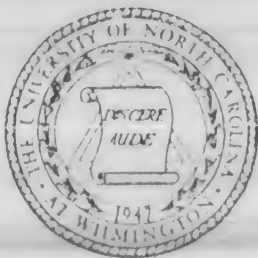
Reader's Theatre
Video Network
Forensics Union
Concert Choir
University Theatre
Communications Club

OTHER CLUBS

Adventurers Club
Black Student Union
Historical Society
NC Student Legislature
National Organization for Women
Biology Club
Psychology Club

OTHER SGA ORGANIZATIONS

University Program Board
Executive Account
Office Account



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WILMINGTON, NORTH CAROLINA 28401

1981-1982 OFFICERS

PRESIDENT
VICE PRESIDENT
CHIEF JUSTICE
ATTORNEY GENERAL
SECRETARY

CHARLES B. PARSONS
STEVE SCHMIDT
JOHN WARD
DAVE KERMON
THERESA STUCHEL

SENIOR CLASS PRESIDENT
SENIOR CLASS VICE PRES.
SENIOR CLASS SENATORS

PETE DIVOKY
STEVE GRIFFIN
DALE FISH
ELLIOTT MASCOOP

JUNIOR CLASS PRESIDENT
JUNIOR CLASS VICE PRES.
JUNIOR CLASS SENATORS

JILL HUBBARD
KIMBERLY MILLS
MARK BREMER
BLAINE SUTTON

SOPHOMORE CLASS PRESIDENT
SOPHOMORE CLASS VICE PRES.
SOPHOMORE CLASS SENATORS

ED PAUL
MINDY BARNES
JUDY SHUMATE
DEDEE NEWTON

REPRESENTATIVE-AT-LARGE

JEFF NEWTON
MELISSA MORGAN
ESTELLA DAVIS
SANDRA JOHNSON
KEVIN SILLS
RENA HOLLOWAY
JIM LOWE
RAY YATES

July 15, 1981

SUMMARY PERSONNEL REPORT
OF THE
ACADEMIC AFFAIRS COMMITTEE

APPENDIX NO. 7

The Academic Affairs Committee has approved the following personnel changes at the University of North Carolina at Wilmington as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS - SCHOOL OF BUSINESS ADMINISTRATION

James W. Busbin, as Assistant Professor, Department of Management and Marketing. This appointment is contingent upon Mr. Busbin's completing all requirements for the Ph.D. degree by August 15, 1981. (10 months, August 1, 1981, State Funds.)

John E. Morgan, as Assistant Professor, Department of Economics and Finance. This appointment is contingent upon Mr. Morgan's completing all requirements for the Ph.D. degree by August 15, 1981. (10 months, August 1, 1981, State Funds.)

Uday S. Tate, as Assistant Professor, Department of Management and Marketing. This appointment is contingent upon Mr. Tate's completing all requirements for the Ph.D. degree by August 15, 1981. (10 months, August 1, 1981, State Funds.)

Charles W. West, Jr., as Associate Professor, Department of Management and Marketing. (10 months, August 1, 1981, State Funds.)

APPOINTMENT - SCHOOL OF EDUCATION

Rodney S. Earle, as Assistant Professor, Department of Educational Design and Management. This appointment is contingent upon Mr. Earle's completing all requirements for the Ph.D. degree by the beginning of the Fall Semester 1981. (10 months, August 1, 1981, State Funds.)

APPOINTMENTS - COLLEGE OF ARTS AND SCIENCES

John H. Ahrens, as Assistant Professor, Department of Philosophy and Religion. (10 months, August 1, 1981, State Funds.)

Kathleen C. Berkeley, as Assistant Professor, Department of History. (10 months, August 1, 1981, State Funds.)

APPOINTMENTS - COLLEGE OF ARTS AND SCIENCES CONT.

David R. Berman, as Assistant Professor, Department of Mathematical Sciences.
(10 months, August 1, 1981, State Funds.)

Richard M. Dillaman, as Assistant Professor, Department of Biology and
Morphologist/Physiologist at the Institute for Marine Biomedical Research.
(12 months, August 1, 1981, State Funds.)

Kenneth F. Ferraro, as Assistant Professor, Department of Sociology and
Anthropology. (10 months, August 1, 1981, State Funds.)

Joe E. Hickman, as Assistant Professor, Department of Creative Arts. This is
a continuation of the position he has held as Lecturer since 1979. (10 months,
August 1, 1981, State Funds.)

Paul E. Jambor, as Associate Professor, Department of Mathematical Sciences.
(10 months, August 1, 1981, State Funds.)

Lloyd Philip Jones, as Assistant Professor, Department of Political Science.
This appointment is contingent upon Mr. Jones' completing all requirements for
the Ph.D. degree by the beginning of the Fall Semester 1981. (10 months,
August 1, 1981, State Funds.)

Jules B. Kaplan, as Assistant Professor, Department of Mathematical Sciences.
This appointment is contingent upon Mr. Kaplan's completing all requirements
for the Ph.D. degree by the beginning of the Fall Semester 1981. (10 months,
August 1, 1981, State Funds.)

Patricia B. Ierch, as Assistant Professor, Department of Sociology and Anthropology.
(10 months, August 1, 1981, State Funds.)

Gordon S. Macrae, as Assistant Professor, and Director of the Army ROTC Program.
(12 months, July 1, 1981, Non-State Funds.)

Jane K. Mathew, as Assistant Professor, Department of Creative Arts. (10 months,
August 1, 1981, State Funds.)

Harry C. McLamb, as Assistant Professor, Department of Creative Arts. This is
a continuation of the position he has held as Lecturer since 1980. (10 months,
August 1, 1981, State Funds.)

APPOINTMENTS - COLLEGE OF ARTS AND SCIENCES CONT.

John W. Myers, as Assistant Professor, Department of Creative Arts. This is a continuation of the position he has held as Instructor since 1980. (10 months, August 1, 1981, State Funds.)

Marlene M. Rosenkoetter, as Associate Professor and Director of Nursing. (12 months, Dr. Rosenkoetter to begin September 1981, State Funds.)

Ronald K. Sizemore, as Assistant Professor, Department of Biology. (10 months, August 1, 1981, State Funds.)

Hamid Tadjeran, as Assistant Professor, Department of Mathematical Sciences. (10 months, August 1, 1981, State Funds.)

ADJUNCT APPOINTMENTS/REAPPOINTMENTS

Alan Z. Aiches, Director, St. John's Museum of Art, as Adjunct Lecturer, Department of Creative Arts - Art Division - without salary.

Elizabeth T. Anderson, as Adjunct Lecturer in Medical Technology, without salary.

Jean G. Basch, as Adjunct Lecturer in Medical Technology, without salary.

Howard T. Dehaven, as Adjunct Professor of Medical Technology, without salary.

Margaret B. Dicenzo, as Adjunct Lecturer in Medical Technology, without salary.

Joseph B. Dudley, as Adjunct Professor of Medical Technology, without salary.

Dargan Frierson, as Adjunct Research Statistician, Institute for Marine Biomedical Research. Dr. Frierson holds concurrent appointment at the University of North Carolina at Wilmington as Assistant Professor, Department of Mathematical Sciences.

Charles M. Fugler, Associate Research Ecologist at the Institute for Marine Biomedical Research, as Adjunct Associate Research Ecologist, Institute for Marine Biomedical Research. Dr. Fugler holds concurrent appointment at the University of North Carolina at Wilmington as Associate Professor, Department of Biology.

H. William Gillen, as Adjunct Senior Research Physiologist, Institute for Marine Biomedical Research, without salary.

Robert P. Higgins, senior scientist at the Smithsonian Oceanographic Sorting Center, National Museum of Natural History, Smithsonian Institute--as Adjunct Research Professor in Biological Oceanography, IMBR, without salary.

Anne F. Kendrick, as Adjunct Lecturer in Medical Technology, without salary.

Michael H. Leaken, as Adjunct Professor of Medical Technology, without salary.

James G. McCormick, Director of the Laboratory of Otolaryngology, Bowman Gray Medical School, as Research Physiologist, Institute of Marine Biomedical Research, without salary.

Ralph C. McCoy, as Adjunct Professor of Medical Technology, without salary.

James Oliver, as Adjunct Research Bacteriologist, Institute for Marine Biomedical Research, without salary.

J. Paul Reynolds, as Adjunct Professor of Biology, without salary.

Spencer Rogers, as Adjunct Research Associate, Department of Earth Sciences, without salary.

Timothy D. Schick, Engineer in measurement techniques, General Electric Company, as Adjunct Professor of Earth Sciences, without salary. Dr. Schick, if appointed, will work in conjunction with members of the Earth Sciences Department faculty in computer applications as applied to earth sciences.

Gerald H. Shinn, as Adjunct Research Epistemologist, Institute for Marine Biomedical Research. Dr. Shinn holds concurrent appointment at the University of North Carolina at Wilmington as Professor, Department of Philosophy and Religion.

Henry Pate Singletary, as Adjunct Professor of Medical Technology, without salary.

Sister Mary Matthew Snow, as Adjunct Lecturer in Medical Technology, without salary.

Robert F. Soots, as Adjunct Associate Professor of Biology, without salary.

Gilbert L. Voss, Professor of Oceanography at the Rosentiel School of Marine and Atmospheric Sciences, as Adjunct Research Professor in Biological Oceanography, IMBR, without salary.

Charles Lewis Wells, as Adjunct Professor of Medical Technology, without salary.

Charles G. Yarbrough, as Adjunct Associate Professor of Biology, without salary.

Victor Zullo, as Adjunct Professor of Biology. Dr. Zullo holds concurrent appointment at the University of North Carolina at Wilmington as Professor, Department of Earth Sciences.

REQUESTS FOR LEAVES OF ABSENCE

Charles M. Fugler, Professor, Department of Biology, requests a Leave of Absence without pay for the period September 1, 1981 through August 1982. Dr. Fugler has been awarded research funds from the Fulbright Commission and the Organization of American States to pursue biologically-related investigations in the Republic of Bolivia.

Diane L. Miller, Assistant Professor, Department of Sociology and Anthropology, requests a Leave of Absence without pay for the 1981-82 academic year. Dr. Miller has received an invitation from the University of Maryland, European Division, to teach sociology at the college level at U.S. Military bases in Europe during the 1981-82 academic year.

REQUEST FOR EMERITUS STATUS

James Marshall Crews, (1948-1981), Professor, Department of Mathematical Sciences, College of Arts and Sciences. Concurring with this recommendation that Dr. Crews be granted emeritus status are faculty members from the Department of Mathematical Sciences, the Dean of the College of Arts and Sciences, and the Vice Chancellor for Academic Affairs. He recently retired after having completed 33 years of service with the University of North Carolina at Wilmington.

The Committee supports the following recommendation for appointment with permanent tenure and recommends submitting this to the President and the Board of Governors.

APPOINTMENT TO THE RANK OF PROFESSOR WITH PERMANENT TENURE

Robert H. Byington, as Professor and Chairman, Department of English beginning August 1, 1981. Dr. Byington has served the University of North Carolina at Wilmington as Visiting Professor and Part-time Lecturer since 1979. (10 months, August 1, 1981, State Funds.)

BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Conference Room - A-215

Wednesday, November 4, 1981
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 15, 1981 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Newbold, Chairman
 - Buildings and Grounds Committee - Mr. Burney, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Mr. Troy, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) REPORT ON PERSONNEL ITEMS
- (12) REPORT ON REAL PROPERTY ITEMS
- (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
- (14) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
- (15) ADJOURNMENT

I N D E X

November 4, 1981

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Reports of Standing Committees	
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Student Affairs-----	8-9
New Business - Steven Schmidt Invitation to Trustees-	9
Executive Session-----	10

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

November 4, 1981

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of Alderman Hall on Wednesday, November 4, 1981, with Chairman Hubert A. Eaton, Sr. presiding. Following lunch, the meeting was called to order at 12:20 p.m.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney	William B. Humphrey
Dr. John B. Codington	Mrs. Ellen S. Newbold
Dr. John T. Dees	Benny D. Schwartz
Dr. Hubert A. Eaton, Sr.	Steven M. Schmidt
Mrs. Margaret F. Fonvielle	Harold G. Troy, Sr.
Mrs. Jacqueline Morris-Goodson	John D. Warlick, Jr.
Eugene B. Hardin, Jr.	

MINUTES

On motion of Mrs. Newbold, seconded by Mrs. Fonvielle, the minutes of July 15, 1981, were approved as distributed.

CHANCELLOR'S REPORT

Chancellor Wagoner introduced Mr. Schwartz, newly-appointed member of the board and Steven M. Schmidt, president of the Student Government Association, who replaces Charles B. Parsons who had resigned. He also announced the reappointment of Mrs. Goodson to the board

The Chancellor recognized retiring board member, Mrs. Roi M. Penton, who was presented with a plaque commemorating her service to the University, and expressed to her the appreciation of The University of North Carolina at Wilmington for her services as a member of the Board of Trustees.

Following these presentations, Doctor Wagoner recognized the President of the Black Student Union, Ms. Estella Davis, and members of the news media present at the meeting. He then recognized Steven Schmidt who introduced Jeff Newton, Vice President of the Student Government Association and other members of his cabinet.

Fall Enrollment

The Chancellor then proceeded with his report on the fall enrollment of the University, stating that the Dean of Admissions, Ralph Parker and his staff, had done an excellent job in taking information on the University to the students throughout the State of North Carolina.

The final enrollment figures for the fall semester are 5,075. Of this total, 4,706 are from North Carolina and 369 are non-resident students. Undergraduates total 4,924 with 151 graduate students. The FTE which we must apply for this fall term is 4,549, and projections are that we are still going to be over our budgeted enrollment. In order to stay within a reasonable overage of students for this year, no new students or transfer students are being accepted for the spring term. Instead of being over-budgeted by 2%, UNC-Wilmington will probably be over about 3%. A breakdown of enrollment by counties was distributed to the board as information.

Capital Improvements

Chancellor Wagoner stated that this University is working extremely hard on its capital improvements, with expectations of doubling the size of the Randall Library. This is now in the planning stages and has top priority on this campus.

Report on New ROTC Program

The Chancellor reported that the new Army ROTC Program is going exceptionally well and has been well-received by students. A total of 39 students are enrolled in the program under the direction of Captain MacRae and Sergeant Yount, who are to be commended for the job they are doing. He further stated that this program presented an opportunity for many young men and women who, upon graduation, will be commissioned in the United States Army. A brief question and answer period followed concerning future growth and space requirements.

Visit of Dr. Will S. DeLoach

Following the last meeting of the trustees, Chancellor Wagoner stated that he had extended an invitation to Doctor DeLoach, who has established the Will S. DeLoach Distinguished Professor of Chemistry Award for this campus, to attend the November meeting. This was done at the direction of the trustees who wished to thank Doctor DeLoach personally for his contribution to the University. Doctor DeLoach was unable to accept the invitation at this time as he is presently involved in teaching folk music at a community college in his area in Florida. It is hoped that he will be able to come at some future date.

Annual Conference of Boards of Trustees

The Chancellor called to the attention of the trustees a letter which had been sent to them by Secretary Kennedy of General Administration, announcing the conference for all members of the Boards of Trustees of the sixteen universities and the Board of Governors scheduled for Thursday and Friday, March 11 and 12, 1982. Doctor Wagoner encouraged the members to plan on attending this conference if at all possible.

Report on Self-Study

The Chancellor reported that the Southern Association of Colleges and Schools accreditation team will be visiting the campus March 21-March 23, 1982, for the purpose

of approving the self-study which has now been completed. This reaffirmation study is done very ten years, and the completed study has now gone to the press. He expressed his appreciation to all faculty and staff participating in this study, and particularly to Dr. Melton McLaurin, who chaired the Steering Committee, and the members of the committee who worked with him.

Next Meeting of Board of Trustees

The Chancellor announced that the next regularly scheduled meeting of the Board of Trustees will be held on January 13, 1982.

Announcements

Chancellor Wagoner announced that he would be leaving for the annual meeting of the North Carolina Association of Colleges and Universities to be held in Greensboro, following this meeting, to preside at the annual meeting of the association. He completes his term as president of the association at this meeting. He stated that Secretary of Education Bell will be the main speaker at the banquet to be held on Thursday evening.

Other Introductions

The Chancellor introduced to the board Dr. Marlene M. Rosenkoetter, the new Chairman and Director of the Nursing Department. Dr. Rosenkoetter spoke briefly to the members. He also introduced Dr. James C. Dixon, newly-elected Chairman of the Faculty, and Mrs. Isabell L. Foushee, Affirmative Action Officer, who is handling the very intricate details of the Consent Decree requirements. This concluded his report.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1)

She stated that the committee had reviewed and approved establishment of a new degree program in Geology requesting authorization to plan a Master's level program in Geology. She called on Dr. William B. Harris, Chairman of the Department of Earth Sciences, who spoke concerning the need for this program on the UNC-Wilmington campus.

Mrs. Newbold announced that enrollment in the MBA program would commence in the fall of 1982.

Mrs. Newbold moved that the board accept the report of the Academic Affairs Committee on the establishment of the Master's program in Geology. Seconded by Doctor Dees, the motion carried.

The personnel portion of the report of the Academic Affairs Committee was deferred to the Executive Session.

Buildings and Grounds Committee

Mr. Burney, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 2)

He reviewed in detail the Capital Improvement Progress Report covering the University Center, the 300 space parking lot, the Social and Behavioral Science Building and the repairs to the cafeteria roof. In addition to these items, he reported that a 1200 square foot addition is being added to the campus bookstore.

Chairman Burney, in reviewing the Capital Improvements Request for 1981-1983, stated that a total of 32 projects were submitted to the Board of Governors. This campus received a little over \$200,000 for some repairs and a few miscellaneous campus improvements.

With further reference to the 1983-1985 Request for Capital Improvements, this includes a request for modular buildings for faculty offices; renovations for Hoggard Hall; fencing at Police Headquarters and a storage building; expansion of the telephone system; a new Sewage Lift Station and a new Creative Arts Building.

Mr. Burney moved that the items reported in the Capital Improvements Request for 1983-1985 be approved, and that the changes in the 1981-1983 Capital Improvements Request; i.e., the deletion of the Kenan Hall addition and increasing the 200 space parking lot to a 400 space parking lot, also be approved. Seconded by Mr. Humphrey, the motion carried.

Chairman Burney stated that plans are in progress for obtaining air-conditioning for Trask Coliseum, and he called upon Vice Chancellor Hunter to give a report. Doctor Hunter stated that the committee had met with various groups, including the University Foundation, alumni, etc., and are in the process of working out a strategic plan for raising the \$400,000 needed for air conditioning Trask Coliseum. Future reports will be made on this fund-raising effort.

A report on the campus police and what they have done to promote more safety on campus was given by Chairman Burney. He stated that they are to be commended for the great public relations program they have on campus in their efforts to make this campus a safe place to live, work and study.

The following resolutions were presented by Mr. Burney for the approval of the Board of Trustees:

"WHEREAS, a thorough study has been made of the signs governing traffic on The University of North Carolina at Wilmington campus; and

WHEREAS, the Campus Police Services has determined that new signs should be added at six intersections and two signs should be deleted from two intersections;

NOW, THEREFORE, LET IT BE RESOLVED that the following signs be placed at the indicated intersections:

- Stop Sign at the exit of Lot M to F Street
- Stop Sign at the exit of Lot P to Riegel Road
- Stop Sign for exiting traffic from Kenan Auditorium
Circle to B Street
- Stop Sign at the Baseball Field exit (Brooks Field)
to Riegel Road
- Stop Sign at the Bookstore Drive exit to F Street
- Stop Sign at C Street East at entrance to Lot A

AND BE IT FURTHER RESOLVED, that the following signs be deleted:

- Stop Sign at G Street North exit to College Acres Drive
- Stop Sign at Riegel Road Extension East to Rose Avenue."

Motion was made to adopt this resolution on traffic signs by Mr. Burney.

Seconded by Mr. Schwartz, the motion carried.

"WHEREAS, constituent institutions of The University of North Carolina, in the conduct of various teaching and research programs, use tax-free alcohol; and

WHEREAS, the United States Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms, requires that specific officers or employees be designated by the governing board of the institutions to sign documents and communications with the United States Government relating to the use of tax-free alcohol; and

WHEREAS, the Board of Governors considers the designation of such officers or employees for each institution a more appropriate concern of the individual Boards of Trustees; and

WHEREAS, the Department of the Treasury has indicated that it would find such an exercise of authority by the Boards of Trustees, pursuant to delegation by the Boards of Governors, acceptable; and

WHEREAS, the Board of Governors designated the authority of each respective Board of Trustees of the University of North Carolina to appoint a Curator and Assistant Curators of Alcohol;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the University of North Carolina at Wilmington:

'That Mr. Charles L. Sanders, III, Director of Purchasing Services is appointed Curator of Alcohol; and Dr. Jack Levy and Dr. Ralph Brauer are appointed Assistant Curators of Alcohol for the University of North Carolina at Wilmington. These persons shall be authorized signers for requisitions, applications, reports and other documents or communications with the United States Government pertaining to the duties required by the position to which each is appointed. This Resolution supersedes all previous Resolutions regarding Curators of Alcohol.'

Motion was made by Mr. Burney to adopt this resolution on the appointment of a Curator and Assistant Curators of Alcohol. Seconded by Mr. Warlick, the motion carried.

Mr. Burney stated that the Buildings and Grounds Committee had approved the recommendation of Vice Chancellor Hunter that, due to the growth of activities in both Kenan Auditorium and Trask Coliseum, the Manager of Kenan Auditorium, Doug W. Swink, and the Business Manager of Trask Coliseum, Gregory Dalton, be authorized to sign contracts for these facilities.

Motion was made by Mr. Burney that Mr. Doug W. Swink be authorized to sign contracts for Kenan Auditorium and that Mr. Gregory Dalton be authorized to sign contracts for Trask Coliseum. Seconded by Mrs. Newbold, the motion carried.

In conclusion, Chairman Burney stated that the Buildings and Grounds Committee had received numerous requests for the naming of buildings. A sub-committee will be appointed for the naming of buildings and streets on the campus early next year, as it is felt this would be the best way to go about handling this matter.

Doctor Eaton expressed appreciation to Vice Chancellor Hunter and his associates on the excellent job they had done in improving the lighting situation on campus.

Fiscal Affairs Committee

Mr. Hardin reported on the meeting of the Fiscal Affairs Committee. (APPENDIX NO. 3) Included in his report was the amount of the final appropriation of the Legislature and copies of the audit of UNC-Wilmington, stating that there were no exceptions to the audit.

Upon the recommendation of the committee, the following motion was made by Mr. Hardin: 1) That the on-campus housing deposit be increased from \$50.00 to \$100.00, and the establishment of a \$10.00 administrative fee on all requests for a refund of on-campus housing deposits. 2) To increase the 1982 summer residence hall rates from \$165.00 to \$185.00 for single occupancy; and \$125.00 to \$140.00 for double occupancy; and a rate of \$215.00 for the apartments. The motion was seconded by Mr. Humphrey and carried.

Student Affairs Committee

Mr. Troy, chairman of this committee, reported on the meeting held today. This was in the form of an information report to the trustees with no action being required. (APPENDIX NO. 4) He announced that Miss Abigail Hastings had been

employed as Associate Dean of Students; reviewed the establishment of minority presence programs on campus; and stated that an improvement had been recommended in the Study Skill Center, proposed to be a part of Counseling and Testing.

Chairman Troy also expressed regret that Vice Chancellor Malloy had resigned, effective July 1, 1982, and expressed his appreciation to him for his leadership and assistance in the area of student affairs over the years, which had helped him considerably as a member of the Student Affairs Committee.

This appreciation was reiterated by Chairman Eaton, who had previously served as Chairman of the Student Affairs Committee.

NEW BUSINESS

The chair recognized Steven Schmidt, president of the Student Government Association.

Mr. Schmidt requested that the trustees reply to his request of October 27, for a brief synopsis of their opinion on the role of the Student Government Association president as a member of the Board of Trustees, and the effectiveness of the Student Government Association.

He also extended an invitation to the trustees to attend a "pig-pickin" on campus in James Hall on Monday, November 9, 1981, stating that the Merchants Association is assisting in the promotion of the Seahawk Shootout Basketball Doubleheader to be held in Trask Coliseum on December 4 and 5, 1981.

Motion was made and seconded to adjourn to Executive Session for the consideration of personnel matters.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Eaton

Mrs. Newbold, chairman of the Academic Affairs Committee, continued with the personnel report of the committee.

She stated that the committee had reviewed all salaries of non-tenured faculty making over \$20,000, concerning the pay increases of 5% retroactive to July 1, 1981, and the 5% increase to become effective on January 1, 1982, based on the new salary base established retroactive to July 1, 1981. This report was presented to the Board of Trustees for acceptance. The board was in agreement to accept the report as recommended by the Academic Affairs Committee. This concluded Mrs. Newbold's report.

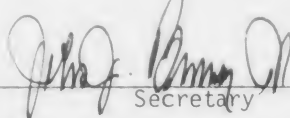
Motion was made by Mrs. Newbold, seconded by Mrs. Fonvielle, to adjourn the Executive Session and reconvene in open session.

RESUMPTION OF PUBLIC SESSION

Mrs. Newbold moved the adoption of the report of the Academic Affairs Committee as presented in Executive Session. Seconded by Mrs. Goodson, the motion carried.

There being no further business, the Chair declared the meeting adjourned at 2:00 p.m.



Chairman

Secretary

University of North Carolina

at Wilmington

28401

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215, on Wednesday, November 4, 1981 at 10:00 a.m. The roll was called and the following members were present:

Mrs. Ellen S. Newbold, Chairman
Mrs. Jacqueline Morris-Goodson
Mrs. Margaret F. Fonvielle
Dr. John B. Codington
Dr. John T. Dees

Invited guests attending this meeting were:

Dr. William B. Harris, Chairman, Earth Sciences Department
Dr. Daniel B. Plyler, Dean, College of Arts and Sciences
Dr. Roy E. Harkin, Dean, School of Education
Dr. Norman R. Kaylor, Dean, School of Business Administration

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order and requested approval of the minutes of the July 15, 1981 meeting. Mrs. Fonvielle moved and Dr. Codington seconded the motion that the minutes be approved as mailed. The motion carried.

VICE CHANCELLOR'S REPORT

In his report, Vice Chancellor Cahill discussed the following items:

1. Enrollment: The estimated enrollment of full-time equivalent students (FTE's) for the 1981-82 academic year is currently projected to be 4300. This figure is 3% above the budgeted enrollment established by the Board of Governors (4180). Because of enrollment limitations, the University will not be able to admit any new students in the Freshmen, Transfer, or Unclassified categories for Spring Semester 1982. Students who have withdrawn from the University will no longer have the option to preregister and may not register for the next semester without reenrolling.

2. Director of Nursing: Effective September 1, 1981, Dr. Marlene Rosenkoetter assumed the position of Director of Nursing. Vice Chancellor Cahill announced that Mrs. Rosenkoetter would be introduced at the full Board of Trustees meeting.

3. Request for Authorization to Plan New Degree Program in Geology at the Master's Level: The Request for Authorization to plan a New Degree Program in Geology at the Master's Level was reviewed. Dr. William Harris, Chairman of the Earth Sciences Department, commented on specific areas of the program, projected enrollment over the next four years and responded to questions from the Committee members. Dr. Dees moved, seconded by Dr. Codrington, that the proposal be submitted to President Friday and the University Planning Committee in Chapel Hill for approval. If approved by this Committee, the proposal will then be forwarded to the Board of Governors.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Mrs. Goodson, seconded by Mrs. Fonvielle, to adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review those salaries in excess of \$20,000 for non-tenured EPA faculty and staff. Funds (5%) were appropriated to The University of North Carolina Board of Governors to be used for merit increases and promotions for EPA employees. These increases are to be retroactive to July 1, 1981. In addition, the General Assembly appropriated funds for a 5% cost-of-living increase for permanent, continuing employees effective January 1, 1982. The salaries on the listing include the merit increase and the 5% cost-of-living increase. Every effort will be made to include the merit increase in the December payroll. After review and discussion, Dr. Dees moved that this listing be approved; Dr. Codington seconded this motion and the motion passed unanimously.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Mrs. Goodson and seconded by Mrs. Fonvielle to adjourn the Executive Session and reconvene in open session. The motion carried.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Motion to approve the report on personnel matters was made by Mrs. Goodson, seconded by Mrs. Fonvielle and the motion carried unanimously.

Dr. Kaylor announced that approximately 300 people have requested information on the Master of Business Administration program which is to begin this Fall Semester, 1982. Letters are being sent to interested individuals listing requirements for admission.

The meeting adjourned at 11:40 a.m.

Ellen S. Newbold
Mrs. Ellen S. Newbold, Chairman

University of North Carolina

APPENDIX NO. 2

at Wilmington

28406

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

BUILDINGS & GROUNDS COMMITTEE MEETING

November 4, 1981

Buildings & Grounds Members Present: Mr. John J. Burney, Jr., Chairman
Mr. John D. Warlick, Jr.
Mr. Eugene B. Hardin, Jr.
Mr. William B. Humphrey
Mr. Harold Gene Tray, Sr.
Mr. B. D. Schwartz

Other Board Member Present: Dr. Hubert A. Laton, Sr.

For the University: Mr. J. R. Hunter, Jr., Vice Chancellor for Business Affairs
Mr. J. Carl Kempsey, Asst. to Vice Chancellor for Business Affairs
Mr. R. G. Walton, Jr., Director of Plant and Services
Mr. Charles King, Director of Auxiliary Services
Mr. Win Norman, Director of Campus Police Services

The Buildings & Grounds Committee met in Room 308 of the University Building at 10:45 a.m. Chairman Burney asked for approval of the minutes of the last meeting. Mr. Humphrey moved that the minutes be approved as written. Mr. Tray seconded and the motion carried.

The first item on the agenda was the Capital Improvements Program Report. Mr. Kempsey explained the criteria of each project. He continued with discussion of the 1981-83 Capital Improvements Priority Schedule. He noted that funding for many of the projects had been received. Mr. Kempsey also explained the new Capital Improvements items to be requested for 1984-85 financing. First, Mr. Kempsey requested approval of a 400 space parking lot rather than a 200 space parking lot as requested in the 1981-83 schedule. He also requested approval of the following seven new capital improvements items: (1) Modeling building for County Office and Instruction, (2) Renovation of Building 100, (3) Renovation of Building 100, (4) Renovation of Building 100, (5) Renovation of Building 100, (6) Renovation of Building 100, (7) Renovation of Building 100. A brief discussion followed. Mr. Kempsey moved that these items be approved. Mr. Schwartz seconded and the motion carried.

The next item on the agenda concerned the Conditioning Trade Building. Mr. Hunter explained that a long building had been built in 1910, one which condition the building is being developed. It was discussed in the Buildings & Grounds Committee last year. He stated that no other building had been built with the University's funds. He stated that the building and other buildings were being built with the University's funds. At present, the building has been donated by the project and it is anticipated that the building will be in condition by December, 1982.

Next, Mr. Burney commented that he had received numerous letters and calls regarding naming buildings on campus. He suggested that he be permitted to appoint an Advisory Subcommittee to study the matter of naming buildings and streets. The Subcommittee would then make recommendations to the Buildings & Grounds Committee. Mr. Schwartz moved that Mr. Burney be permitted to appoint an Advisory Subcommittee to make recommendations to the Buildings & Grounds Committee for naming buildings and streets. Mr. Hardin seconded the motion and it carried.

The next item was a Campus Safety & Security Presentation by Mr. Win Norman, Director of Campus Police Services. He explained that Dr. Hunter appointed a committee in 1980 to study and make recommendations regarding security and safety matters on the UNC-Wilmington campus. Mr. Norman explained the lighting improvements, emergency telephone system, and Signage Program on campus. He outlined various services which are provided by the Campus Police which include: 24 hour communications, 24 hour answering service, student security, Operation I.D., free bicycle registration and an escort service. Mr. Norman stated that Dr. Hunter had also appointed an Emergency Committee to study and make recommendations regarding emergency operations and equipment. The Second Phase of the Committee's work involved the preparation of an Emergency Operations Handbook, a copy of which was distributed to the Board members. Mr. Burney congratulated Mr. Norman and the Business Affairs Staff for the excellent job being done on campus.

Mr. Humphrey suggested that consideration be given to requiring a fee for having a bicycle on campus. This would provide information as to volume of bicycles on campus as well as a registration record.

Next, Mr. Norman presented a Resolution for adding six additional stop signs on campus and deleting two stop signs. Mr. Warlick moved to accept the Resolution as presented. Mr. Hardin seconded and the motion carried. A copy of the Resolution is attached for reference.

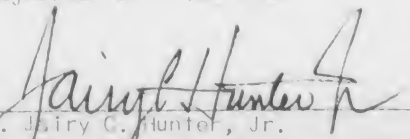
Dr. Hunter presented a Resolution appointing Mr. Charles L. Sanders, III, as Curator of Alcohol and Dr. Jack Levy and Dr. Ralph Brauer as Assistant Curators of Alcohol for the University of North Carolina at Wilmington. Mr. Schwartz moved to accept the Resolution as read. Mr. Warlick seconded and the motion carried. A copy of the Resolution is attached for reference.

The next item discussed by Dr. Hunter was the approval of authorization for Mr. Greg Dalton, Business Manager of Trask Coliseum; and Mr. Doug Swink, Business Manager of Kenan Auditorium, to sign rental contracts for their respective facility. Mr. Hardin moved that these people be authorized to sign rental contracts for rental of these facilities. Mr. Humphrey seconded the motion and it carried.

Architectural brochures and information from Architectural Planning Association, P.A.; Peterson Associates; Synthesis Architects & Planners; and Hayes, Howell and Associates were presented to the Board members for their review.

Mr. Burney requested that a lighting survey be conducted at Kenan House.

There being no further business, the meeting adjourned at 11:30 a.m.


Dr. Jairy C. Hunter, Jr.
Vice-Chancellor for Business Affairs

RESOLUTION

WHEREAS, a thorough study has been made of the signs governing traffic on the University of North Carolina at Wilmington campus; and

WHEREAS, the Campus Police Services has determined that new signs should be added at six intersections and two signs should be deleted from two intersections;

NOW, THEREFORE, LET IT BE RESOLVED that the following signs be placed at the indicated intersections:

Stop Sign at the exit of Lot M to F Street

Stop Sign at the exit of Lot P to Riegel Road

Stop Sign for exiting traffic from Kenan Auditorium Circle to B Street

Stop Sign at the Baseball Field exit (Brooks Field) to Riegel Road

Stop Sign at the Bookstore Drive exit to F Street

Stop Sign at C Street East at entrance to Lot A

AND BE IT FURTHER RESOLVED, that the following signs be deleted:

Stop Sign at C Street North exit to College Acres Drive

Stop Sign at Riegel Road Extension East to Rose Avenue.

STATE OF NORTH CAROLINA
COUNTY OF NEW HANOVER

I, Catherine C. Burruss, Assistant Secretary of the Board of Trustees of The University of North Carolina at Wilmington do certify that the above Resolution was passed by the Board of Trustees at the meeting held on November 4, 1981, and is spread upon the minutes of that meeting.

Catherine C. Burruss

November 17, 1981

RESOLUTION APPOINTING CURATOR AND
ASSISTANT CURATORS OF ALCOHOL FOR
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

WHEREAS, constituent institutions of The University of North Carolina, in the conduct of various teaching and research programs, use tax-free alcohol; and

WHEREAS, the United States Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms, requires that specific officers or employees be designated by the governing board of the institutions to sign documents and communications with the United States government relating to the use of tax-free alcohol; and

WHEREAS, the Board of Governors considers the designation of such officers or employees for each institution a more appropriate concern of the individual Boards of Trustees; and

WHEREAS, the Department of the Treasury has indicated that it would find such an exercise of authority by the Boards of Trustees, pursuant to delegation by the Boards of Governors, acceptable; and

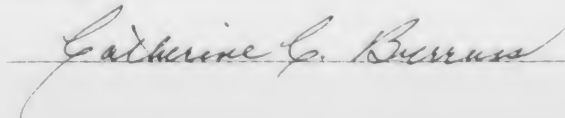
WHEREAS, the Board of Governors designated the authority of each respective Board of Trustees of the University of North Carolina to appoint a Curator and Assistant Curators of Alcohol

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the University of North Carolina at Wilmington:

"That Mr. Charles L. Sanders, III, Director of Purchasing Services is appointed Curator of Alcohol; and Dr. Jack Levy and Dr. Ralph Brauer are appointed Assistant Curators of Alcohol for the University of North Carolina at Wilmington. These persons shall be authorized signers for requisitions, applications, reports and other documents or communications with the United States Government pertaining to the duties required by the position to which each is appointed. This Resolution supercedes all previous Resolutions regarding Curators of Alcohol."

STATE OF NORTH CAROLINA
COUNTY OF NEW HANOVER

I, Catherine C. Burruss, Assistant Secretary of the Board of Trustees of The University of North Carolina at Wilmington do certify that the above Resolution was passed by the Board of Trustees at the meeting held on November 4, 1981, and is spread upon the minutes of that meeting.



November 17, 1981

at Wilmington

28106

Office of the Vice Chancellor
for Business Affairs

919 - 791-4330

FISCAL AFFAIRS COMMITTEE MEETING

Wednesday, November 4, 1981

Fiscal Committee Members Present: Dr. Eugene B. Hardin, Jr., Chairman
Mr. John J. Burney, Jr.
Mr. R. D. Schwartz
Mr. William B. Humphrey

Other Board Members Present: Mr. Hubert A. Eaton, Jr.
Mr. John D. Warlick, Jr.

For the University: Mr. Jerry C. Hunter, Jr., Vice Chancellor for Business Affairs
Mr. T. Earl Humphrey, Asst. to Vice Chancellor for Business Affairs
Mr. J. M. Waller, Jr., Director of Financial Services
Mr. Charles King, Director of Auxiliary Services
Mr. Win Herman, Director of Campus Police Services

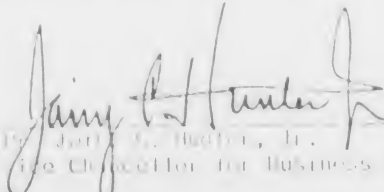
The Fiscal Affairs Committee met in Room 279 at the Allen Hall Building at 10:30 a.m. Chairman Hardin asked for approval of the minutes of the last meeting. Mr. Burney so moved, Mr. Humphrey seconded the motion and it carried unanimously.

Mr. J. M. Waller, Director of Financial Services, gave a brief update on the last future session in which he reported that the University's approved total operating budget is approximately \$16 million.

Mr. Charles King, Director of Auxiliary Services, presented a proposal to increase the On-Campus Housing Deposit from \$30 to \$40; to establish an Administrative Fee of \$10 on all requests for refund of on-campus housing deposits; and to increase the 1981 Campus Housing Hall rates (See Attachment). Mr. Burney moved to accept the proposal, Mr. Humphrey seconded and the motion carried.

Next, the Budgetary Control Report of the Financial Audit of the University has been received from the State Auditor's Office for the year ending June 30, 1981. Copies of the report were distributed to the members for their review and information. Mr. Hunter indicated that the Audit report was excellent and commended the Financial Affairs Staff for getting a "clean bill."

There being no further business, the meeting adjourned at 10:45 a.m.


Jerry C. Hunter, Jr.
Vice Chancellor for Business Affairs

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

RESIDENCE FEE PROPOSALS

November 4, 1981

(1) On-Campus Housing Deposit:

Increase on-campus housing deposit from \$50.00 to \$100.00

(2) Establishment of Administrative Fee:

It is proposed to establish a \$10.00 Administrative Fee on all requests for refund of on-campus housing deposits we process. In 1981 we handled 341 requests and in 1980 we handled 111 requests.

(3) 1982 Summer Residence Hall Rates:

	<u>Actual 1980</u>	<u>Actual 1981</u>	<u>Proposed 1982</u>	<u>% Increase</u>
Single Occupancy Dorm	\$164.00	\$165.00	\$185.00	12%
Double Occupancy Dorm	\$175.00	\$179.00	\$190.00	12%
Apartments	-0-	-0-	\$215.00	-

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

STUDENT AFFAIRS COMMITTEE

NOVEMBER 4, 1981

Student Affairs Members: Mr. Harold Troy, Chairman
Mr. Steve Schmidt

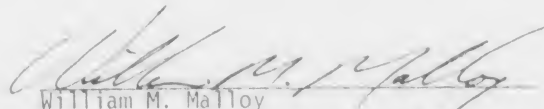
For The University: Dr. William M. Malloy

The Student Affairs Committee of the Board of Trustees met at 10:00 a.m. November 4, 1981, in Room 109 of the Alderman Administration Building. Dr. Malloy presented two items for discussion and information.

1. The appointment of Miss Abigail Hastings to the Associate Dean of Students position was reported. She assumed her duties August 1, 1981 after serving UNC-Charlotte for nine years. Her primary responsibilities are centered around the areas of special programs, international students, and non-traditional students.

2. The second item discussed involved the commitment of the Division of Student Affairs to the full implementation of the Consent Decree. In special meetings, the staff of the division has discussed ways in which Student Affairs can promote objectives of the Consent Decree. Such suggestions included (a) the provision of more opportunities for "socialization" between all members of the academic community, (b) the addition of a full-time reading and study skills development center to our existing counseling and testing center, and (c) the establishment of a minority affairs office complete with a Director and clerical assistance.

These items were presented as information to the full Board.


William M. Malloy
Vice Chancellor for Student Affairs

BOARD OF TRUSTEES MEETING

January 20, 1982

I N D E X

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Conference Room - A-215

Wednesday, January 20, 1982
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF NOVEMBER 4, 1981 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Newbold, Chairman
 - Buildings and Grounds Committee - Mr. Burney, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Mr. Troy, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
 - (11) REPORT ON PERSONNEL ITEMS
 - (12) REPORT ON REAL PROPERTY ITEMS
 - (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (14) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
 - (15) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
January 20, 1982

The Board of Trustees of The University of North Carolina at Wilmington met in regular session in the board room of Alderman Hall on Wednesday, January 20, 1982, with Chairman Hubert A. Eaton, Sr., presiding. Following lunch, the meeting was called to order at 12:35 p.m.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Dr. John B. Codington	Eugene B. Hardin, Jr.
Dr. John T. Dees	William B. Humphrey
Dr. Hubert A. Eaton, Sr.	Mrs. Ellen S. Newbold
Mrs. Margaret F. Fonvielle	Steven M. Schmidt
Mrs. Jacqueline Morris-Goodson	John D. Warlick, Jr.

The following members were absent:

John J. Burney — *Excused - CB*
Benny D. Schwartz
Harold G. Troy, Sr.

Chancellor Wagoner stated that Mr. Schwartz, who was away on state business, had an excused absence under the provisions of the statute.

MINUTES

On motion of Mrs. Newbold, seconded by Doctor Codington, the minutes of November 4, 1981, were approved as distributed.

CHANCELLOR'S REPORT

Combined Fall and Spring Enrollment

Chancellor Wagoner reported on the enrollment for the fall and spring semesters, stating that this year's enrollment is barely within the limits set by the state. Wagoner stated that the combined fall and spring full-time

equivalent enrollment was 4,255. The maximum amount allowed by the state for budget reasons is 4,263. The fall headcount for UNCW was 5,075 with an FTE of 4,549 - and the spring headcount was 4,386 with an FTE of 3,962. Wagoner also reported that to stay within the limits prescribed by the state, no new freshmen or transfer students could be accepted for the spring semester.

Space Requirements

Chancellor Wagoner reviewed the inadequate space which now exists on the UNCW campus, stating that the library will be out of space in 1984. He stated that the planning stage for the library addition had been implemented.

Annual Conference - Boards of Trustees

The joint conference of the Boards of Trustees and the Board of Governors was again called to the attention of the trustees. Chancellor Wagoner stated that this is scheduled to be held in Chapel Hill on March 11 and 12, 1982. Wagoner again encouraged all trustees to plan on attending this meeting if at all possible.

Report on Visit of Members of the Southern Association of Colleges and Schools

In connection with the visit of the accreditation team from the Southern Association of Colleges and Schools, Chancellor Wagoner stated that approximately 12-15 individuals from across the southern region will be coming in for the visit. The self-study has now been completed and will be forwarded to SACS within the next two weeks. Their visit is scheduled for March 21-24, 1982.

The Chancellor announced that a dinner and reception is being planned at Kenan House for the visiting team to be held on Sunday, March 21, 1982. As soon as the details have been completed, he stated that the trustees would be notified.

Announcements

Those trustees who could make it, were invited by the Chancellor to attend the basketball game this evening as his guests, when the Seahawks host North Carolina A & T University.

With reference to the next meeting of the Board of Trustees, Mrs. Newbold moved that the next meeting be held on Wednesday, April 7, 1982, which would be the first Wednesday in April. Seconded by Mr. Humphrey, the motion carried.

Meetings of the Board of Governors

Chancellor Wagoner announced that the Board of Governors has been meeting on various campuses, stating that we would like for them to plan one of their meetings for this campus at the earliest possible date. Mrs. Newbold moved that we invite the Board of Governors to plan on holding one of their meetings on this campus at their earliest convenience. Seconded by Mrs. Goodson, the motion carried.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reviewed the meeting of the committee held prior to the board meeting. (APPENDIX NO. 1)

An update was presented on two programs, Special Education and Reading Education. Mrs. Newbold stated that a more definitive report will be presented at the spring meeting concerning developments with the nursing program.

The Academic Affairs Committee also reviewed and approved the recommendation of the Faculty Senate concerning the acceptance of ACT scores and SAT scores at UNC-Wilmington. Mrs. Newbold moved that the board accept ACT scores or SAT scores for admission to UNC-Wilmington to be effective immediately. Seconded by Doctor Codington, the motion carried. The personnel portion of the report of this committee was deferred to the Executive Session.

Buildings and Grounds Committee

In the absence of Mr. Burney, chairman of this committee, Mr. Hardin presented the report of the meeting of this committee held prior to the board meeting. (APPENDIX NO. 2). A copy of the Capital Improvement Progress Report was distributed

and reviewed in detail by Mr. Hardin. He reported that the committee had approved T. C. Cooke, Engineers of Durham, to design an air-conditioning system for Trask Coliseum, stating that \$231,000 of a needed \$400,000 to air-condition the building had been raised through contributions to the Trask Air-Conditioning Fund.

Hardin also reported that the committee had approved a bid contract for Jefferies and Farris to design a new bookstore and health center building which will be 22,000 square feet at a cost of approximately \$950,000, with most of the cost of construction coming from bookstore revenues. This building will house the nursing office which will be taken out of the dormitory. He also reported that Leslie Boney has been proceeding with the design of the library addition.

Mr. Hardin moved that T. C. Cooke Engineers be employed to design the air-conditioning of Trask Coliseum. Seconded by Mr. Humphrey, the motion carried.

Mr. Hardin moved to confirm the contract of Jefferies and Farris as architects and planners of the new bookstore and health center. Seconded by Mr. Warlick, the motion carried.

The following resolution regarding the delegation of leasing authority was presented to the board for approval:

"WHEREAS, the Board of Governors of the University of North Carolina at its November 13, 1981 meeting adopted a Resolution concerning the leasing authority within the University; and

WHEREAS, the Board of Governors by this Resolution authorized each Board of Trustees to delegate to its Chancellor the authority to proceed to acquire or dispose of real property by lease valued at \$25,000 or less per year without needing to obtain prior approval from the institution's Board of Trustees or Board of Governors provided that any other necessary clearances are obtained; and

WHEREAS, the Board of Governors at the same time delegated to the Boards of Trustees of the constituent institutions the power to authorize acquisition or disposition of any interest in real property, including a leasehold valued at \$50,000 or less subject to any other necessary approvals from State officials and agencies, but without first obtaining approval of the Board of Governors.

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Trustees of the University of North Carolina at Wilmington hereby delegates to the Chancellor of the institution the power to authorize acquisition or disposition by lease of an interest in real property valued at \$25,000 or less subject to any necessary approvals from State officials and agencies, but without first obtaining approval of the Board of Trustees of the institution or of the Board of Governors of The University of North Carolina."

Mr. Hardin moved that the resolution granting leasing authority to Chancellor Wagoner in the amount of \$25,000 or less for the acquisition or disposition by lease of any interest in real property be approved. Seconded by Mr. Warlick, the motion carried.

Mr. Hardin deferred the remainder of the report of the Buildings and Grounds Committee to the Executive Session.

Fiscal Affairs Committee

Mr. Hardin, chairman of this committee, reported that an increase in student fees will be requested for the 1982 fall semester. This will be presented to the Board of Governors for final approval. (SEE ATTACHMENT TO APPENDIX NO. 3).

Steven Schmidt, president of the Student Government Association and an ex-officio member of the board, took exception to the increases proposed, stating that such increases in higher education costs particularly hurt students receiving financial aid, in view of the reductions in financial aid. Chairman of the Board Eaton suggested that Vice Chancellor Hunter later outline the fee increase requests for Schmidt to justify the recommendations being made for the fall semester. The board did not need to vote on the increases which are to be submitted to the Board of Governors for approval, however, the board did, upon motion of Mr. Hardin move the adoption of the fee increase as presented.

Vice Chancellor Hunter reported on the air-conditioning fund drive for Trask Coliseum, concerning contacts which have been made in the fund-raising program. He stated that the amount needed was \$400,000 and that a total of \$231,000 had been received in gifts and pledges, leaving a balance to be raised of \$169,000. Hunter then called on Mr. Rowell, Director of Development, to explain how the fund-raising program was being handled, and the benefits of having air-conditioning installed in the coliseum, not only for university events, but for all community events for which the coliseum can be used.

Due to another meeting, Mr. Humphrey asked to be excused from the meeting and left at 2:25 P.M.

Student Affairs Committee

Vice Chancellor Malloy stated that he had no report from the Student Affairs Committee at this time. Malloy then recognized Steven Schmidt, who presented the Semi-Annual Report of the Student Government Association. Copies of the report were distributed to the board members. (APPENDIX NO. 4). Schmidt then reviewed in detail the contents of his report. Following his presentation, Mrs. Newbold commended Schmidt on his diligence as Student Government Association president.

Motion was made and seconded to adjourn the meeting to Executive Session.

EXECUTIVE SESSION

Academic Affairs Committee

Mrs. Newbold continued with the report on personnel action taken by the committee concerning the approval of recommendations for reappointment, promotion and tenure as follows:

College of Arts and Sciences

Reappointments at rank of Instructor effective August 1, 1982-----	5
Promotion to rank of Assistant Professor effective August 1, 1982-----	2
Reappointment to second three-year contract as Assistant Professor effective August 1, 1983-----	14
Reappointment at rank of Assistant Professor with Permanent Tenure, effective August 1, 1983-----	2
Reappointment at the rank of Associate Professor with Permanent Tenure, effective August 1, 1982-----	1
Promotion to the rank of Associate Professor, effective August 1, 1982----	7
Promotion to the rank of Professor, effective August 1, 1982-----	2

School of Business Administration

Reappointment to a second three-year contract as Assistant Professor effective August 1, 1983-----	2
Promotion to the rank of Associate Professor with Permanent Tenure, effective August 1, 1982-----	1

School of Education

Promotion to the rank of Associate Professor with Permanent Tenure, effective August 1, 1982-----	1
Reappointment at the rank of Assistant Professor with Permanent Tenure, effective August 1, 1982-----	1

All of these recommendations have been approved by Chancellor Wagoner who has also recommended forwarding to Chapel Hill the recommendations for tenure for approval by the President and the Board of Governors.

Mrs. Newbold also brought before the board the recommendation from Dr. James C. Dixon, chairman of the Faculty Senate, that the Honorary Degree, Doctor of Laws be awarded to William Dallas Herring at the graduation convocation to be held on May 15, 1982. Mrs. Newbold reviewed Doctor Herring's accomplishments and the honors which have been bestowed upon him. Herring is from Rose Hill, North Carolina and in many ways is the father of this institution and its four-year status. Newbold further stated that he is known as "the father of community colleges and technical colleges in North Carolina." She stated that the committee had approved the awarding of this honorary degree to Dallas Herring.

Buildings and Grounds Committee

Vice Chancellor Hunter reported upon the acquisition of a tract of 2.6 acres of land on the southern periphery of the campus and the disposition of 0.7 acres of land, and presented the following resolution to the board for approval:

"WHEREAS, the Buildings and Grounds Committee of the Board of Trustees acting under the authority vested in them by the Board of Trustees of the University of North Carolina at Wilmington on December 2, 1981, in response to a poll voted in favor of acquiring a tract of 2.6 acres of land on the southern periphery of the campus from Mrs. Agnes M. Mayer; and

WHEREAS, during the same poll the Buildings and Grounds Committee approved the disposition of 0.7 acres of land to Mrs. Agnes M. Mayer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of North Carolina at Wilmington affirms this action and authorizes the Chancellor of the institution to take steps to obtain the necessary approvals for the acquisition and disposition processes."

Motion was made by Mr. Hardin and seconded by Mr. Warlick to adopt the resolution as presented. The motion carried.

Motion was made by Mrs. Goodson, seconded by Mr. Schmidt to adjourn to open session.

RESUMPTION OF PUBLIC SESSION

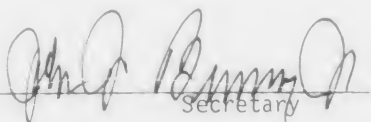
Mrs. Newbold moved to accept the report of the Academic Affairs Committee as presented in Executive Session. Seconded by Doctor Dees, the motion carried.

Mr. Hardin moved the acceptance of the report of the Buildings and Grounds Committee as presented in Executive Session. Seconded by Mr. Warlick, the motion carried.

There being no further business, the meeting adjourned at 2:50 p.m.



Chairman



Secretary

University of North Carolina

Appendix No. 1

at Wilmington

28401

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215, on Wednesday, January 20, 1982 at 9:30 a.m. The following members were present:

Mrs. Ellen S. Newbold, Chairman
Mrs. Jacqueline Morris-Goodson
Mrs. Margaret F. Fonvielle
Dr. John B. Codington
Dr. John T. Dees

Invited guests attending this meeting were:

Dr. Roy E. Harkin, Dean, School of Education
Dr. Norman R. Kaylor, Dean, School of Business Administration

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order and requested approval of the minutes of the November 4, 1981 meeting. Mrs. Fonvielle moved and Dr. Dees seconded the motion that the minutes be approved as mailed. The motion carried.

VICE CHANCELLOR'S REPORT

In his report, Vice Chancellor Cahill discussed the following items:

1. Program Development: The Request for Authorization to Plan two programs (Special Education and Reading Education) was incorporated in the current version of the Long-Range Plan. The Request for Authorization to

Establish a New Degree Program at the Master's Level in Special Education has been forwarded to General Administration for review; the Request for Authorization to Establish a New Degree Program at the Master's Level in Reading Education is in the process of being edited before printing and will be submitted to General Administration upon completion.

2. Vice Chancellor Cahill also reported on the progress of the development of the proposal to establish a four year program in Nursing.

3. Enrollment: The information printed in the January 19, 1982 Wilmington Star News was misleading, according to Dr. Cahill. The actual enrollment data for the Spring Semester, 1982 include:

Undergraduate Headcount	- 4,257	FTE	- 3,885
Graduate Headcount	- 129	FTE	- 76
Total Enrollment	- 4,386	FTE	- 3,961
Final Equated FTE	- 4,255	(1.8-1.9 percent over midpoint for Spring Semester, 1982)	
Enrollment Range in Budget - 4,096 to 4,263 (plus or minus 2 percent).			

4. Effect on Housing: Because of enrollment limitations in new freshmen and new transfer categories, we are experiencing housing vacancies this Spring.

5. Counseling and Testing: Vice Chancellor Cahill presented the proposal from the Faculty Senate Academic Standards Committee that the University of North Carolina at Wilmington accept American College Testing Program (ACT) scores for admission. A minimum composite score of "18" with a minimum highschool G.P.A. of 2.0 will be required when an applicant is seeking admission on the basis of ACT scores. Mrs. Newbold moved that the committee accept this recommendation, effective immediately; Dr. Dees seconded this motion, and the motion passed unanimously.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Mrs. Goodson and seconded by Mrs. Fonvielle to adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington. Dr. Cahill presented the following items:

1. Reappointments and Promotions Not Involving Permanent Tenure:

Dr. Dees moved that the Committee approve those reappointments and promotions which do not involve permanent tenure as recommended to Chancellor Wagoner by Dr. Cahill (copy of Vice Chancellor Cahill's letter of recommendation to Chancellor Wagoner attached to official minutes).

Mrs. Goodson seconded the motion; the motion passed unanimously.

2. Reappointments and Promotions Involving Permanent Tenure:

Mrs. Goodson made the motion that the Academic Affairs Committee concur with Chancellor Wagoner's recommendation to President Friday for those personnel changes involving permanent tenure. (Copy of Chancellor Wagoner's letter to President Friday attached to official minutes.)

3. Conferral of Honorary Degree: A recommendation was received from the Faculty Senate that the University of North Carolina at Wilmington bestow upon William Dallas Herring the Honorary Doctor of Laws Degree. Following discussion of this matter, a motion was made by Dr. Dees that the Committee refer to the Board of Trustees the request from the Faculty Senate that Dr. Herring receive the Honorary Degree. Mrs. Newbold seconded the motion, and the motion passed.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Mrs. Goodson and seconded by Dr. Codington to adjourn the Executive Session and reconvene in open session. The motion carried.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

1. Reappointments and Promotions Not Involving Permanent Tenure:

Mrs. Goodson moved that the Committee accept the action taken in Executive Session approving the recommendations for reappointment and promotion which do not involve permanent tenure. Dr. Codington seconded this motion; the motion passed.

2. Reappointments and Promotions Involving Permanent Tenure: Mrs.

Goodson moved that the Committee accept the action taken in Executive Session which supports Chancellor Wagoner's recommendation to President Friday for personnel changes involving permanent tenure. Dr. Codington seconded the motion, and the motion passed. (See attached summary of action taken in Executive Session.)

3. Conferral of Honorary Degree: Mrs. Newbold moved that the action taken in Executive Session regarding the conferral of an Honorary Doctor of Laws Degree upon Dr. Herring be approved. Mrs. Fonvielle seconded this motion; the motion passed.

ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Ellen S. Newbold
Mrs. Ellen S. Newbold, Chairman

University of North Carolina

at ~~Wilmington~~

28406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

BUILDINGS & GROUNDS COMMITTEE MEETING

January 20, 1982

Buildings & Grounds Members Present: Mr. Eugene B. Hardin, Jr.
Mr. William B. Humphrey
Mr. John D. Warlick, Jr.

Other Board Members Present: Dr. Hubert A. Eaton, Jr.
Mr. Steve Schmidt

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
and Development
Mr. J. Carl Dempsey, Asst. to the Vice Chancellor for Facilities
Planning
Dr. William Malloy, Vice Chancellor for Student Affairs
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. Charles King, Director of Auxiliary Services
Mr. Roger Fry, Director of Physical Plant Services
Mr. M. Tyrone Gowell, Director of Development Services

The Buildings & Grounds Committee met in Room 205 of the Alderman Building at 11:00 a.m. Mr. Hardin asked for approval of the minutes of the last meeting. Mr. Humphrey moved that the minutes be approved as written, Mr. Warlick seconded and the motion carried.

The first item on the agenda was the Capital Improvement Progress Report. Mr. Dempsey explained the status of each construction project.

Next, Mr. Dempsey recommended that T. C. Cooke, Inc. be approved as the designer for the Track-Collision Air-Conditioning Project. Mr. Warlick moved that T. C. Cooke, Inc. be named as designer for this project, Mr. Humphrey seconded the motion and it carried.

Mr. Dempsey asked for affirmation of a telephone poll made in which Jeffries & Paris were approved as architects for the New Bookstore. Mr. Humphrey moved that the firm of Jeffries & Paris be approved as the architects for the New Bookstore, Mr. Warlick seconded the motion and it carried.

Mr. Dempsey reported that \$150,000 has been appropriated for planning the library addition and will provide for professional services through the stages of schematics and design development. Mr. Dempsey will submit the schematics to State Construction as soon as the design agreement is completed. The plans will be developed to the design development stage by July 1, 1982.

Mr. Roger Fry, Director of Physical Plant Services, gave a campus landscaping report. He remarked that the traffic circle should be in full bloom in the Spring. There are four main areas in the immediate landscaping plan: (1) the area bounded by Riegel Road, the access road to Parking Lot P and Lot Q; (2) the perimeter around Parking Lot P; (3) the 60 foot strip on either side of the student walkway from the apartments to F Street Extension; and (4) the area adjacent to the new Physical Plant site near the intersection of Riegel Road and the access road to Parking Lot P. Mr. Fry stated that the first phase of the project has been completed; that the second phase of the project will be initiated in early February and will include the fertilizing and seeding processes, etc.; and that the third phase will be the development of a landscaping scheme, which will include the types of plants and shrubbery to be used.

Next, Mr. Fry reported that a lighting survey had been conducted at the Renan House and that the necessary lighting would be installed and in operation by the last week in March.

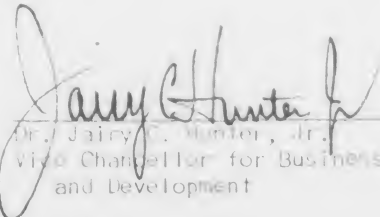
Dr. Hunter read a "Resolution Concerning the Delegation of Leasing Authority" which delegates power to the Chancellor to authorize acquisition or disposition of any interest in real property by lease valued at \$25,000 or less per year without needing to obtain prior approval from the institution's Board of Trustees or Board of Governors provided that any other necessary clearances are obtained. Mr. Humphrey moved that the Resolution be accepted as read, Mr. Warlick seconded the motion and it carried. A copy of the Resolution is attached for reference.

Architectural brochures and information from rdw/hud associates and R. E. Smith were presented to the board members for their review.

The meeting was called into Executive Session to discuss a property matter. Dr. Hunter read a "Resolution Concerning Land Acquisition and Disposition" in which the University would acquire a tract of 2.6 acres of land from Mrs. Agnes M. Wayer and Mrs. Wayer would acquire a 0.7 acre easement from the University. Mr. Humphrey moved that the Resolution be accepted as read, Mr. Warlick seconded and the motion carried. A copy of the Resolution is attached for reference.

Mr. Hardin moved that the Executive Session be concluded, Mr. Humphrey seconded and the motion carried.

There being no further business, the meeting adjourned at 11:50 a.m.


Dr. J. J. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

JANUARY 1982

CAPITAL IMPROVEMENT PROGRAMS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

<u>CODE & ITEM</u>	<u>PROJECT TITLE</u>	<u>STATUS</u>	<u>PROBABLE COMPLETION</u>	<u>TOTAL APPROPRIATION</u>	<u>ENCUMBERED TO DATE</u>
47628-2	University Center	in progress	11/82	\$5,450,000 (self-fund)	\$5,554,585
47928-509	500 Parking Lot	complete	12/81	\$ 180,000 (self-fund)	\$ 120,520
48028-501B	Social & Behavioral Science Building	in progress	5/82	\$5,741,000	\$2,614,592
48128-501	Cafeteria Roof	in progress	4/82	\$ 65,000 (self-fund)	\$ 65,000

REMARKS

oof steel being placed
inished

nterior work underway

ork began January 6,
982

RESOLUTION CONCERNING THE DELEGATION OF LEASING AUTHORITY

WHEREAS, the Board of Governors of the University of North Carolina at its November 13, 1981 meeting adopted a Resolution concerning the leasing authority within the University; and

WHEREAS, the Board of Governors by this Resolution authorized each Board of Trustees to delegate to its Chancellor the authority to proceed to acquire or dispose of real property by lease valued at \$25,000 or less per year without needing to obtain prior approval from the institution's Board of Trustees or Board of Governors provided that any other necessary clearances are obtained; and

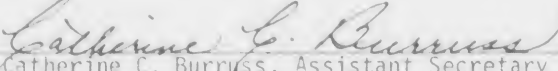
WHEREAS, the Board of Governors at the same time delegated to the Boards of Trustees of the constituent institutions the power to authorize acquisition or disposition of any interest in real property including a leasehold valued at \$50,000 or less subject to any other necessary approvals from State officials and agencies, but without first obtaining approval of the Board of Governors;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Trustees of the University of North Carolina at Wilmington hereby delegates to the Chancellor of the institution the power to authorize acquisition or disposition by lease of an interest in real property valued at \$25,000 or less subject to any necessary approvals from State officials and agencies, but without first obtaining approval of the Board of Trustees of the institution or of the Board of Governors of the University of North Carolina.

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

This is to certify that the foregoing resolution was adopted by the Board of Trustees of The University of North Carolina at Wilmington at the meeting held on January 20, 1982, and is a part of the official minutes of that meeting.


Catherine C. Burruss, Assistant Secretary

RESOLUTION CONCERNING LAND ACQUISITION AND DISPOSITION

WHEREAS, the Buildings and Grounds Committee of the Board of Trustees acting under the authority vested in them by the Board of Trustees of the University of North Carolina at Wilmington on December 2, 1981 in response to a poll voted in favor of acquiring a tract of 2.6 acres of land on the southern periphery of the campus from Mrs. Agnes M. Mayer; and


WHEREAS, during the same poll the Buildings and Grounds Committee approved the disposition of 0.7 acres of land to Mrs. Agnes M. Mayer;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of North Carolina at Wilmington affirms this action and authorizes The Chancellor of the institution to take steps to obtain the necessary approvals for the acquisition and disposition processes.

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

This is to certify that the foregoing resolution was adopted by the Board of Trustees of The University of North Carolina at Wilmington at the meeting held on January 20, 1982, and is a part of the official minutes of that meeting.


Catherine C. Burruss, Assistant Secretary

University of North Carolina

at Wilmington

28406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

FISCAL AFFAIRS COMMITTEE MEETING

January 20, 1982

Fiscal Committee Members Present: Mr. Eugene B. Hardin, Jr., Chairman
Mr. William B. Humphrey

Other Board Members Present: Mr. John U. Warlick, Jr.
Mr. Steve Schmidt

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
and Development
Mr. J. Carl Dempsey, Asst. to the Vice Chancellor for Facilities
Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. Charles King, Director of Auxiliary Services
Mr. Roger Fry, Director of Physical Plant Services
Mr. M. Tyrone Rowell, Director of Development Services

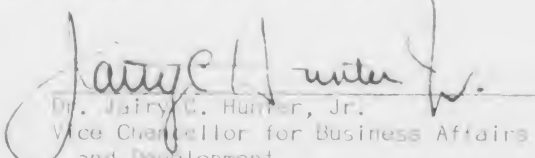
The Fiscal Affairs Committee met in Room 208 of the Alderman Building at 10:30 a.m. Chairman Hardin asked for approval of the minutes of the last meeting. Mr. Humphrey so moved, Mr. Hardin seconded and the motion carried.

Mr. R. O. Walton, Director of Financial Services, reported on tuition and fees and presented the fee changes to be submitted to the Board of Governors for approval. The Committee members unanimously concurred with the recommendations. (See Attachment.)

Dr. Hunter gave an update of the Trask Coliseum Air-Conditioning Project in which he noted that of the 1400,000 originally needed for the project, only \$169,000 remained to be raised. Mr. Tyrone Rowell, Director of Development Services, further added that the response to personal visits to corporations and individuals by Dr. Hunter and him has been very successful, both from a public relations point of view and a monetary standpoint. Each Board member was asked to participate in this effort by supplying names of persons who might be interested in helping with this project.

Dr. Hunter reported that the Financial Services Staff were to be commended for the preparation of the Financial Report for Fiscal Year Ending June 30, 1981 and informed the Board members that the reports were available for their review and information.

There being no further business, the meeting adjourned at 11:00 a.m.


Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

TUITION AND FEES

PER SEMESTER

	<u>1981-82</u>	<u>1982-83</u>
Tuition	\$ 159.00	\$ 159.00
Fees	156.00	163.50
Room & Board (21 Meal Dorm Student)	<u>907.50</u>	<u>972.50</u>
Total Cost In-State Boarding Student w/21 Meal Plan	<u>\$1,222.50</u>	<u>\$1,295.00</u>

RECOMMENDED FEE CHANGES 1982

PER SEMESTER

<u>FEE</u>	<u>1981-82</u>	<u>1982-83</u>	<u>Change</u>
Health	\$ 19.00	\$ 19.00	\$ 4.00
Physical Activity	13.50	15.00	1.50
Intramural	2.00	4.00	2.00
Parking (Per Year Cost)	55.00	40.00	5.00
Room & Board			
Dormitory			
15 Meal	882.50	947.50	65.00
21 Meal	907.50	972.50	65.00
Apartment			
10 Meal	957.50	1,022.50	65.00
15 Meal	987.50	1,052.50	65.00
21 Meal	1,007.50	1,072.50	65.00



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WILMINGTON, NORTH CAROLINA 28401

OFFICE OF THE PRESIDENT

MEMORANDUM

TO: Members of the Board of Trustees
University of North Carolina at Wilmington

FROM: Steven M. Schmidt, President *SS*

DATE: January 18, 1982

RE: Semi-Annual Report of the UNCW SGA

This memo and its enclosures combine to make up the Student Government's Semi-Annual Report for the Spring year of 1982. The enclosures include a financial status report, a listing of goals accomplished to date, a listing of short-range and long-range goals, a listing of all SGA chartered clubs/organizations, and a listing of the 1981-82 SGA representatives.

The SGA is on the threshold of new and exciting challenges, but given our strong growth potential and the commitment of our greatest resource, the people of the SGA, these challenges will be met. With SGA serving as the official representative of student interests within the University community, it provides a means to develop a student position on issues, define areas of needed advocacy, and implement projects to better serve the students and this University. In addition to facilitating communications between the administration and the students, we financially support and coordinate all student organizations. Therefore, its importance to the University and the students cannot be stressed enough. It is with this in mind, I submit to you the progress of this viable organization.

This administration welcomes any comments or suggestions that you might have concerning the SGA, the students, and/or the University. With your assistance we shall continue to flourish and make the most of new opportunities. It is this spirit of helpfulness and willingness, that makes our University the best, and only---"UNC By the Sea!"

SS/sg

CC: William Wagoner, Chancellor
William Malloy, Vice Chancellor for Student Affairs
Jairy Hunter, Vice Chancellor for Business Affairs
Charles Cahill, Vice Chancellor for Academic Affairs
Gary Juhan, SGA Advisor

GENERAL FUND ACCOUNT WITH PROJECTED
FEES FOR SPRING SEMESTER 1982
December 10, 1981

REVENUE

Beginning balance brought over from 1980-81	\$ 32,809.48
2nd summer school fees 1981	1,676.25
Fall fees for school year 1981-82	63,022.00
Projected spring fees for school year 1981-82	61,000.00
Total Revenue Allocated to Student Government	<u>158,507.73</u>

EXPENDITURES AND REALLOCATIONS

1981-82 budgets allocated to organizations	\$102,761.00
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EXPENDITURES:

Carolina Power & Light	\$ 45.65	
Southern Bell	13.60	
Maintenance Agreement	90.00	
Copy Center	43.42	
Postage	14.11	
Student Handbook	1500.00	
Scholarships	256.00	
Petty Cash	19.04	
Miscellaneous (student withdrawals)	121.25	
Total Expenditure		2,103.07

REALLOCATIONS:

Veteran Affairs - 7/22	4500.00	
Seahawk - 7/22	1277.09	
Football - 7/30	580.00	
Math & Computer Science - 10/6	575.00	
Football - 11/9	284.00	
Recreation Majors - 11/9	1690.00	
Forensics - 11/23	1750.00	
University Program Board - 12/8	2406.05	
Total Reallocations		13,062.14

BALANCE OF ACCOUNTS
12/10/81

<u>ACCOUNT</u>	<u>REVENUE</u>	<u>BALANCE</u>
General Fund - Operating in red till such time as remainder of student fees are received.		(\$ 27,472.75)
Seahawk	\$ 2,810.50	4,804.92
Fledgling	431.00	6,810.09
Concert Choir	126.00	2,873.99
Atlantis		2,837.95
Executive Account		2,120.10
Forensics		5,986.06
NCSL (Frozen)		1,879.71
Football*	720.00	(45.32)
Sailing	14.00	449.08
Black Student Union	150.00	3,920.68
University Program Board	12,414.81	21,600.68
Racquetball		598.60
University Reader's Theatre		66.00
Women's Soccer		480.90
Ten Pin	111.00	589.00
Office Operations		8,602.18
Historical Society	3.86	578.80
Video Network		402.98
Veteran Affairs		3,121.45
Communications Club	2.00	65.53
Math & Computer Science	18.00	504.96
Recreation Majors		169.00
Kiser Rentals		458.75
Frozen Funds (Emergency Fund)		5,000.00
TOTAL	\$16,801.17	

* Balance zero pending reimbursement of expenses from Association.

MAJOR ACCOMPLISHMENTS FOR 1981

As one semester ends and another begins, SGA faces the challenges of today and tomorrow. However, the merit of yesterday's challenges need to be noted.

Procedures Manual

This manual, a culmination of past administrations, has finally been completed through the continued efforts of this administration. Its purpose is to provide all the clubs/organizations with a compilation of all the Student Government policies and procedures. This reference should limit the amount of "red tape" encountered in our routine business procedures of the SGA.

Fiscal Responsibility/Conservatism

Every administration strives to maintain tighter control of SGA funds, insure the efficient disbursement of expenditures, and prevent any wasteful spending. Listed below are ways this administration has followed the same procedures:

1. Establishment of a Capital Improvements Fund reserved for the purchasing of new equipment only such as: radio station equipment, a typesetting machine, football equipment, etc.
2. Establishment of a monthly financial status report to maintain a constant audit and/or record of each SGA account.
3. Issuance of an Executive Order to prevent long distance calls relative to the SGA being placed from any residence phone unless a log sheet is obtained, completed, and approved. This order eliminates the possibility of embezzlement, provides the various student groups with a record of their phone calls, and provides the SGA with a check and balance system.

Communication

There has long been a need to establish a link between the students, the various student groups, and the SGA. Communication is designed to establish that link. Different ideas have been attempted throughout the years and ideas will continue to flourish in the future.

1. Advisory Council - This council was created to advise the President on organizational and policy issues related to the operation of an effective Student Government. Consisting of mature and intelligent legislators, it also creates a liason between the executive and legislative branches. This way, as President, I am able to administer SGA policies and rules with justice and wisdom.
2. Periodic Meetings with the Students - By meeting directly with as many students as possible periodically, I can hear their views, assess their needs, answer questions and convey their constructive suggestions and concerns to the Student Government Association in a responsible and positive manner.

Communication Con't.

3. Publicizing SGA Meetings - SGA is more visible during its legislative meetings and it is important for the students to know that by publicizing the meetings in the newspaper and displaying flyers around campus, we provide the students with the opportunity to gain an insight into the legislative process and to voice their opinions on matters affecting the University community.

Organization

One factor a body such as SGA should strive to attain is "organization." To better facilitate and coordinate student activities, we must conduct business in a systematic and orderly fashion. Therefore, this administration has provided the following:

1. President's Manual and Vice President's Manual - These manuals were compiled to serve as a ready reference for the President and Vice President. Included in the manuals are: SGA Constitution, Student Bill of Rights, Parliamentary Procedure guidelines, club information, correspondence, committee reports, executive orders/resolutions, and other miscellaneous information.
2. Enhancement of the SGA Filing System - With access to two filing cabinets, the SGA can permit students to use one of the cabinets for their needs. Also, one of the cabinets serves as a check and balance to the other.

SHORT-RANGE GOALS

To enhance the SGA internally and externally, we must "place another stone at the base of the pyramid." The following is a list of short-range goals to assess those substantial needs in order to best design the Student Government's operation.

By-laws

Since there are no by-laws in effect today, this administration intends to draft and implement a proposal tomorrow. These sets of policies and rules will govern the affairs of the legislature and its standing committees. Such a document would eliminate superfluous legislation and enhance the operation of the SGA.

New Financial System

To remain financially stable and be able to manage our monies more efficiently, this administration plans to restructure the present financial system. This system will also enable us to appropriate funds in a more equitable and reasonable fashion and exemplify responsibility as money managers.

Property Insurance

This University offers Student Health Insurance to protect the students against illness, but it does not provide an insurance plan to protect their property. This administration is vitally concerned with the protection of the student, therefore, we plan to obtain an insurance plan that insures the personal property of the students such as bicycles, televisions, radios, etc.

Communications

There exists and continues to exist a need to establish closer communication between the administration, the students, and the Student Government Association. This could possibly be achieved by providing:

1. Leadership Workshop - This workshop will be designed to nurture better leaders in the University community. Since "nobody knows everything about anything," the workshop will also enhance the knowledge of leadership to those participating.
2. Procedures Workshop - This workshop will be formulated to better acquaint the clubs/organizations with Student Government policies and procedures. Also, it would eliminate superfluous business procedures.
3. President's Report - This once-existent report will be a monthly or bi-monthly summary to be printed in the school newspaper concerning the day to day operation of the SGA. This news article will provide the students with insight into the affairs of the Student Government and serve as a tie between the SGA and the students.

Enhancement of the University Court

Pursuant to the SGA Constitution, the University Court has jurisdiction over most disciplinary infractions that occur within the confines of our University. It is the intent of this administration to provide operating rules for the University Court, to establish a Special Prosecutor and Public Defender's Office, and upgrade the court to handle more, if not all, of the offenses occurring within the confines of the campus. The operation of this court does not in any way infringe upon the University Hearings Panel or the Academic Court of the University.

LONG-RANGE GOALS

To provide better services to the students, this administration addresses the need to plan for the future. As we all know, goals can not be attained immediately. They only develop in time through a thorough investigation to determine the feasibility of certain programs. Through the efforts of this administration and the continued efforts of my successors, the following goals will not only progress, but will also eventually be achieved.

Campus Radio Station

This administration seeks the possibility of reactivating our campus radio station, WLOZ. There is no doubt that a campus radio station is a vital necessity for improving communications. It can provide news and entertainment to listeners and project a well-oriented image to the University community. It is believed by this administration that a radio station has great potential on this campus and if properly managed and organized, can provide the students, the University, and community a service we can all be proud of.

Student Legal Services

This program does not only focus on legal education, but provides legal advice and/or representation for the students. As college students assume their new roles as tenants, consumers, and employees, this program is not only essential, but a necessity.

Student Consumer Action Team (SCAT)

This organization will provide UNCW students with consumer oriented information such as how to obtain credit; studies of local restaurants, and bars; local housing; and campus projects (i.e. book-co-op). This program is of importance to the students since it offers assistance to them and prepares them for the consumer world upon graduation.

UNCW CHARTERED CLUBS/ORGANIZATIONS

ATHLETIC CLUBS (6)

Football Club*
Racquetball Club*
Recreation Majors*
Sailing*
Women's Soccer*
Ten Pin*

CREATIVE ARTS (5)

Communications Club*
Concert Choir*
Forensics*
Reader's Theatre*
Video Newtork*

ACADEMIC CLUBS (11)

Biology Club
Black Student Union*
Campus Christian Fellowship
Earth Science
Historical Society*
National Organization for Women
National Association Advancement
Colored People (N.A.A.C.P.)
Non-Traditional Students
North Carolina Student Legislature*
Psychology Club
Society of Separationists (American Atheists)

UNIVERSITY PROGRAM BOARD (8)

Coffee House Committee*
Concert Committee*
Dance Committee*
Fine Arts Committee*
Graphics Committee*
Lecture Committee*
Public Relations Committee*
Special Events Committee*

MEDIA & PUBLICATIONS (3)

Atlantis*
Fledgling*
Seahawk*

*Funded by the SGA

1981-82 SGA OFFICIALS

EXECUTIVE BRANCH

President
Vice President
Treasurer
Attorney General
Secretary

Steve Schmidt
Jeff Newton
Shirley Mayfield
Kevin Sills
Lori Perkins

LEGISLATIVE BRANCH

Senior Class
President
Vice President
Senators

Pete Divoky
Steve Griffin
Dale Fish
Brent Lambert

Junior Class
President
Vice President
Senators

Jill Hubbard
Tom Gust
Mark Bremer
George Ward

Sophomore Class
President
Vice President
Senators

Ed Paul, Jr.
Mindy Barnes
Joe Ferguson
Judy Shumate

Freshman Class
President
Vice President
Senators

Fred Adams, Jr.
Jean Patera
Kim King
Wendy Pence

Representatives-at-Large

Pam Caudell
Paul Bell
Estella Davis
Charles Gavins
Buddy Henderson
Rena Holloway
Ann Kindt
Royal Moore

Raymond Yates
Roger Knight
Melissa Morgan
Roger Morgan
Bill Samson
Gregory Shaw
Mike Stroud
Kim Worley

JUDICIAL BRANCH

Chief Justice
Associate Justices

John Ward
Richard Babb
Drew Bullard
Tim Caffetry
Mike Dangerfield
John Fogleman
Susan ~~Cookman~~ *Kingman*
Mike Holder
Eric Van Vleet

University Court
Chairman
Associate Justices

Dr. Earl Sheridan
Dr. Mosley
Dr. McGuire
Felicia Brown
Tim Dillinger
Rob Eubanks
Randy Hobbs
Mike Holder
Emily Young

SGA Advisor: Gary Juhan, Dean of Students

University of North Carolina

at Wilmington

28401

January 20, 1982

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for reappointment and promotion as recommended by the Chancellor and requests adoption of the report.

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1983 COLLEGE OF ARTS AND SCIENCES

Pauline Applefield, Department of Psychology
Courtney Hackney, Department of Biology
Lucinda Hollifield, Department of Health, Physical Education and Recreation
Albert Hyers, Department of Earth Sciences
David Kechley, Department of Creative Arts
Stephen LeQuire, Department of Creative Arts
Sherrill Martin, Department of Creative Arts
Patricia Rensma, Department of Philosophy and Religion
Shiva Saksena, Department of Mathematical Sciences
Richard Sanders, Department of Psychology
Earl Sheridan, Department of Political Science
David Shevach, Department of Sociology and Anthropology
Carole Tallant, Department of Creative Arts
Charles Ward, Department of Chemistry

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1983 SCHOOL OF BUSINESS ADMINISTRATION

Jairy C. Hunter, Department of Management and Marketing
Ladd M. Kochman, Department of Economics and Finance

PROMOTIONS EFFECTIVE AUGUST 1, 1982, COLLEGE OF ARTS AND SCIENCES

From Instructor to Assistant Professor:

John Haley, Department of History
Thomas Skalko, Department of Health, Physical Education and Recreation
(contingent upon completion of all degree requirements for Ph.D. degree)

PROMOTIONS EFFECTIVE AUGUST 1, 1982, COLLEGE OF ARTS AND SCIENCES

From Associate Professor to Professor:

Ned Martin, Department of Chemistry, tenured August 1977

Lewis Nance, Department of Chemistry, tenured August 1971

The Committee supports the following recommendations for reappointment and promotion with permanent tenure and recommends submitting these to the President and the Board of Governors.

REAPPOINTMENTS WITH PERMANENT TENURE

(College of Arts and Sciences)

Margaret Parish, as Assistant Professor with permanent tenure,
Department of English, beginning August 1, 1983,
State Funds, Ten-month basis.

Sylvia Polgar, as Assistant Professor with permanent tenure,
Department of Sociology and Anthropology, beginning
August 1, 1983, State Funds, Ten-month basis.

Joel Mintzes, as Associate Professor with permanent tenure,
Department of Biology, beginning August 1, 1982,
State Funds, Ten-month basis.

(School of Education)

James Applefield, as Assistant Professor with permanent tenure,
Department of Design and Management, beginning
August 1, 1982, State Funds, Ten-month basis.

PROMOTIONS WITH PERMANENT TENURE

(College of Arts and Sciences)

Carole Fink from Assistant Professor to Associate Professor with permanent
tenure, Department of History, beginning August 1, 1982,
State Funds, Ten-month basis.

Dargan Frierson from Assistant Professor to Associate Professor with permanent
tenure, Department of Mathematical Sciences, beginning August 1,
1982, State Funds, Ten-month basis.

Timothy Haywood from Assistant Professor to Associate Professor with permanent
tenure, Department of Physics, beginning August 1, 1982,
State Funds, Ten-month basis.

Robert Dale McCall from Assistant Professor to Associate Professor with
permanent tenure, Department of Sociology and Anthropology,
beginning August 1, 1982, State Funds, Twelve-month basis.

Richard Veit from Assistant to Associate Professor with permanent tenure,
Department of English, beginning August 1, 1982,
State Funds, Ten-month basis.

Joan Willey from Assistant Professor to Associate Professor with permanent
tenure, Department of Chemistry, beginning August 1, 1982,
State Funds, Twelve-month basis.

Cecil Willis from Assistant Professor to Associate Professor with permanent
tenure, Department of Sociology and Anthropology, beginning
August 1, 1982, State Funds, Ten-month basis.

(School of Business Administration)

Denis G. Carter from Assistant Professor to Associate Professor with
permanent tenure, Department of Economics and Finance,
beginning August 1, 1982, State Funds, Ten-month basis.

(School of Education)

Marcee Meyers from Assistant Professor to Associate Professor with permanent
tenure, Department of Curricular Studies, beginning
August 1, 1982, State Funds, Ten-month basis.

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Conference Room - A-215

Wednesday, April 7, 1982
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 20, 1982 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Newbold, Chairman
 - Buildings & Grounds Committee - Mr. Burney, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Mr. Troy, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) REPORT ON PERSONNEL ITEMS
- (12) REPORT ON REAL PROPERTY ITEMS
- (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

RESUMPTION OF PUBLIC SESSION

- (14) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
 - (15) ADJOURNMENT
-

I N D E X
April 7, 1982

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BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

April 7, 1982

The Board of Trustees of The University of North Carolina met in regular session in the board room of Alderman Hall on Wednesday, April 7, 1982, with Chairman Hubert A. Eaton, Sr., presiding. Following lunch, the meeting was called to order at 12:30 p.m.

INVOCATION

Chancellor Wagoner announced that William F. Adcock, Associate Professor in the music division of the Creative Arts Department had died this morning and requested that a silent prayer be offered in his memory.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney, Jr.
Dr. John B. Codington
Dr. John T. Dees
Dr. Hubert A. Eaton, Sr.
Mrs. Margaret F. Fonvielle
Eugene B. Hardin, Jr.

William B. Humphrey
Mrs. Ellen S. Newbold
Harold G. Iroy, Sr.
John D. Warlick, Jr.
Steven M. Schmidt

Absent: Mrs. Jacqueline Morris-Goodson and B. D. Schwartz

MINUTES

On motion of Mrs. Newbold, seconded by Mr. Warlick, the minutes of the meeting held on January 20, 1982, were approved as mailed.

CHANCELLOR'S REPORT

Introductions

The Chancellor introduced to the trustees Miss Abby Hastings, Associate Dean of Students in the division of student affairs. He also announced that Steven M. Schmidt had been re-elected President of the SGA, and would be serving as a member of the Board of Trustees for another term.

Report on visit of Southern Association of Colleges and Schools

Chancellor Wagoner reported that the reaffirmation visit of the Southern Association of Colleges and Schools had taken place March 21-24, 1982, with the committee visiting on our campus at that time. The exit interview with the Chancellor and his staff was held on the morning of March 24. Wagoner stated that the committee was high in their praises of the faculty of this University. Their written report will be submitted to the Commission on Colleges of the Southern Association of Colleges and Schools this fall, and reaffirmation will be voted upon at that time.

Enrollment

Chancellor Wagoner asked Vice Chancellor Cahill to present the enrollment report for the fall semester. Doctor Cahill stated that reports are received every two weeks to enable us to keep a close count on the enrollment figures. He stated that, based on historical data, the total fall enrollment will be approximately 5,249, with an FTE of 4,678. Through the end of March, applications were running by 35 over the same time last year, with a total of 2,499 applications having been received from new freshmen for the fall semester. Transfer applications now stand at 734 as compared to 650 at the same time last year. Based on these figures, unless the enrollment slows down, we will be slightly over the 2% allowed by the Board of Governors in total enrollment.

In reporting on the Consent Decree requirements, Cahill stated that by 1985, we are required to have a 10.6% enrollment of minority students at UNC-Wilmington which is a predominately white institution, as mandated by the Consent Decree.

Cahill stated that although more black students have attended UNC-Wilmington recently, the overall growth has been so high that the percentage of blacks has not increased as much as it should in comparison to the total student body. This year's

minority percentage should be 7.3 percent, but it is only 6.3 percent, he said.

These figures are not final as applications will continue to be accepted for several more months. The bright spot is that applications for the 1982 fall freshman class are 6 percent black, compared to 5.2 percent last year at this time. Transfer black students stand at 5.6 percent, compared to 4.3 percent last year. Cahill also stated that on a comparable date last year, we had 129 black applicants, and as of March 1982, we have 151 black applicants.

At the conclusion of Doctor Cahill's report, Chancellor Wagoner commended Doctor Cahill and Dean of Admissions Parker on the tremendous job they have done to bring the message of UNC-Wilmington to all of southeastern North Carolina.

Vice Chancellor for Student Affairs

Chancellor Wagoner announced that this would be Vice Chancellor Malloy's final meeting as he was leaving on April 16, 1982 to accept a position with Hiram College in Hiram, Ohio. Vice Chancellor Malloy thanked the board for their assistance and cooperation during the past ten years.

Steven Schmidt presented Doctor Malloy with a plaque on behalf of the students of UNC-Wilmington, and expressed their regrets to him on his leaving.

Report on Search Committee for Vice Chancellor for Student Affairs

Chancellor Wagoner reported that a total of 173 applications for the position of Vice Chancellor for Student Affairs had been received. A search committee composed of members of the faculty, SGA and UNC-Wilmington staff are now in the process of reviewing these applications. Approximately five candidates will be interviewed on this campus once the applicant pool has been completed. Following this, it is incumbent for the Chancellor to confer with the Board of Trustees or the Executive Committee, to discuss the candidate to be submitted to the President and the Board of Governors for election. Wagoner stated that the trustees would be kept apprised of developments as we move along in the selection process.

Report on Conference of Boards of Trustees and Board of Governors

Doctor Wagoner reported on the successful meeting of the Boards of Trustees and the Board of Governors held in Chapel Hill on March 11 and 12, 1982. He announced that Doctor Eaton and Mrs. Fonvielle served on the discussion panels, and that UNC-Wilmington was the only campus which had two of its members to appear on the panels. It was the consensus of those members attending that the meeting was one of the best meetings they had attended, and Mrs. Newbold stated that she recommended it highly for everyone, not only the new board members. In addition, Newbold stated that it gave everyone the opportunity to meet the members of the Board of Governors.

Next Meeting of Board of Trustees

Chancellor Wagoner stated that it was necessary to adopt a date for the meeting scheduled in July. Mrs. Newbold moved that the July meeting of the board be held on Wednesday, July 7, 1982, which is the first Wednesday in July. Seconded by Mrs. Fonvielle, the motion carried.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1)

She stated that the fall enrollment projections had been discussed, and a report was made on the visit of the reaffirmation committee of the Southern Association of Colleges and Schools to the UNC-Wilmington campus both of which have already been reported to the board. In reporting on the progress of the enrollment for the new MBA program to begin in September, Newbold stated that 112 applications have been received. Of these, 48 have been reviewed and completed, with 37 having been accepted so far.

Mrs. Newbold presented to the board a resolution adopted by the Board of Governors on March 12, 1982, amending the Code to be in line with Federal and State legislation. This amendment will become effective on July 1, 1982. The following resolution carries the endorsement of the Academic Affairs Committee for The University of North Carolina at Wilmington:

"Be it resolved by the Board of Trustees of The University of North Carolina at Wilmington:

that Section IX, parts A and B (introductory paragraph) of the Policies of Academic Freedom and Tenure, The University of North Carolina at Wilmington be amended to read, on and after July 1, 1982, as follows:

Section IX. RETIREMENT

A. Retirement Policy for Members of the Faculty

Each member of the faculty who has permanent tenure shall automatically be retired without notice, on July 1 coincident with or next following his or her seventieth birthday except as herein provided.

B. Reappointment Beyond Normal Retirement Date

A faculty member may be continued in employment past the retirement date specified in Section IX.A only when exceptional circumstances are such that the institution would suffer adverse effects if that person's service were not continued. Continuation in employment may be authorized only by a term appointment, each term not to exceed one year in duration. Any continuation in employment must be upon recommendation of the Chancellor and approval of the Board of Trustees, and in accordance with the following procedure."

Mrs. Newbold moved that the board accept the recommendation of the Academic Affairs Committee in passing this resolution. Seconded by Mrs. Fonvielle, the motion carried. The resolution will be forwarded to President Friday for approval.

Mrs. Newbold deferred the remainder of the report of the Academic Affairs Committee concerning personnel to the Executive Session.

Buildings and Grounds Committee

Mr. Burney, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 2)

Burney reviewed in detail the items covered in the Capital Improvement Progress Report, announcing that the new Social and Behavioral Science Building should be ready for occupancy the latter part of this month or the early part of May. He further stated that the University Center has a probable completion date of November 1982.

In connection with the fund drive for air-conditioning Trask Coliseum, Burney called on Mr. Rowell, Director of Development, for an updated report. Rowell reported that a total of \$274,000 had been raised and that the 69% mark had been reached in the fund raising goal of \$400,000. Following Rowell's report Mr. Burney called on Doctor Hunter to review the functional design of the new Student Support Facility being planned to house the bookstore, the health center and the police center. Hunter stated that the building will contain 18,000 square feet and will be built at a cost of \$951,000, to be financed from bookstore receipts and Health Services rental income.

Motion was made by Mr. Burney to adopt the functional design of this building as recommended by the Buildings and Grounds Committee. Seconded by Mrs. Newbold, the motion carried.

Mr. Burney presented to the board a Resolution on Traffic and Parking Regulations to be effective in the fall of 1982, and reviewed in detail the items covered in the resolution. Following a discussion of the resolution, Burney moved that the board adopt the Resolution on Traffic and Parking Regulations as submitted. (APPENDIX NO. 3) Seconded by Mr. Humphrey, the motion carried.

The next item reported on by Mr. Burney was the need for additional office space on this campus for faculty members, which will be needed by the fall semester of 1982. Burney stated that the proposal placed before the Buildings and Grounds Committee was that the University purchase a trailer (temporary modular type structure) at a cost of \$30,000, to be placed at the rear of Bear Hall against the building. He stated that

this was a complete policy matter for the Board of Trustees to decide, and he submitted it without prejudice or recommendation. Burney asked Vice Chancellor Hunter to explain the space problems being encountered on this campus. Hunter stated that every alternative for additional office space had been looked into without success, and if this type structure was approved, it would be of a temporary nature. In addition to Hunter's remarks, Vice Chancellor Cahill added that with the predicted growth of this campus we will have serious problems. Cahill stated that present faculty offices are only large enough for one faculty member, but where space permits, two are assigned to an office.

Mr. Hardin moved that the matter of obtaining this type structure be referred back to the Buildings and Grounds Committee for further consideration. Seconded by Mrs. Fonvielle, the motion carried with Mrs. Newbold abstaining.

Following further discussion on the matter, Mr. Hardin made a motion stating that the Board of Trustees would have no objections to the Buildings and Grounds Committee making a recommendation to the Board of Trustees to be decided by the Executive Committee of the Board of Trustees. The motion carried with the following exceptions: Doctor Dees - opposed. Mrs. Newbold - abstained. Mr. Burney requested that the board members be polled concerning the decision to purchase this unit, and its location on campus.

Fiscal Affairs Committee

Mr. Hardin, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 2). He reviewed the report of the Endowment Fund, stating that the committee had approved the transfer of \$1,000 from the Emergency Fund to the Chancellor's Discretionary Fund to cover some of the expenses of the visit of the reaffirmation committee of the Southern Association of Colleges and Schools.

In connection with the modular type structure covered in the Buildings and Grounds Committee report, Mr. Hardin made a motion to approve the use of \$30,000 in funds from a special fee fund to purchase a mobile office facility, contingent on the approval of the board for its location on campus. Motion was seconded by Mr. Warlick and carried.

Student Affairs Committee

Mr. Troy, chairman of this committee, stated that the committee had met prior to the board meeting. (APPENDIX NO. 4). He requested that Vice Chancellor Malloy present to the board information on a new policy of insurance being offered to the students in the fall semester. Doctor Malloy explained that for the first time, personal property insurance would be available to the students in the fall semester and a brochure describing the coverage available will be distributed to the students at that time.

Mr. Schmidt, President of the Student Government Association, presented to the board a resolution concerning the change in the evening schedules of classes requiring students to attend two 1-1/2 hour classes a week instead of one 3 hour class per week. He stated that this had worked a hardship on many of the unclassified students who were taking night courses since many of them worked or had families to care for. Vice Chancellor Cahill replied to this statement stating that this issue had not been taken lightly and had been changed in an effort to offer quality education to the unclassified students. He further stated that only 26%, or one-fourth of the students attending night classes are unclassified special students, with 75% of the night class students also attending classes during the day. He also stated that approximately 28% full-time day students take classes at night. Following Doctor Cahill's explanations for the changes made, Mrs. Newbold complimented Doctor Cahill on wanting to provide quality education to these UNC-Wilmington students.

Mr. Schmidt then presented to the board members a resolution concerning the proposed federal budget cutbacks in education, with a copy of the resolution being furnished each trustee. Mrs. Newbold moved that the resolution be approved with the addition of the names of the members of the North Carolina delegation to receive copies.

After further discussion, Mr. Burney moved that the resolution be amended to read in Paragraph 7 - "Higher Education is a privilege..."

Mr. Hardin then moved that the motion on the resolution be tabled, seconded by Doctor Codington, the motion was defeated by a vote of 5 to 4. Mrs. Newbold then withdrew her original motion and offered the following motion: That the Board of Trustees send to the appropriate people in Washington a resolution concerning the proposed cuts in student aid. This motion died for the lack of a second.

Following a lengthy discussion of this issue, it was the consensus of the board that each member of the Board of Trustees should write a letter to their representatives concerning the student aid cutbacks.

The following motion was made by Mr. Burney: To direct the secretary to record in the minutes that we have discussed the matter of student aid cutbacks, and each member of the board is urged to write the North Carolina delegation in Washington concerning his/her feelings and views in connection with the proposed cutbacks in student financial aid. The motion was seconded by Doctor Codington and carried.

Motion was made by Mrs. Newbold, seconded by Mr. Burney, to adjourn to Executive Session.

EXECUTIVE SESSIONAcademic Affairs Committee

Mrs. Newbold continued with the report of this committee, presenting to the board the Summary Personnel Report which was approved by the committee to be presented to the full board for adoption. (APPENDIX NO. 5). This report covered two appointments to be effective August 1, 1982; two requests for a leave of absence without pay from the College of Arts and Sciences for Richard Cooper of the Department of History and William B. Harris of the Department of Earth Sciences, for the 1982-83 academic year; and one adjunct appointment effective July 1, 1982.

Motion was made by Mr. Schmidt, seconded by Mr. Burney, to adjourn to open session.

RESUMPTION OF OPEN SESSION

Mrs. Newbold moved that the report of the Academic Affairs Committee as presented in Executive Session be approved. Seconded by Mr. Burney, the motion carried.

There being no further business, the meeting adjourned at 3:25 p.m.

Hubert A. Eaton

Chairman

John G. Burney Jr.

Secretary

University of North Carolina

at Wilmington

28401

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215 on Wednesday, April 7, 1982 at 10 a.m. with Mrs. Ellen S. Newbold, Chairman, presiding. The following members were present:

Dr. John B. Codington
Dr. John T. Dees
Mrs. Margaret F. Fonvielle
Mrs. Ellen S. Newbold, Chairman

Invited guests attending this meeting were:

Mrs. Mimi Cunningham, Public Information Officer
Dr. Roy E. Harkin, Dean, School of Education
Dr. Norman R. Kaylor, Dean, School of Business Administration
Dr. Daniel B. Plyler, Dean, College of Arts and Sciences

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order and requested that Dr. Cahill present the Vice Chancellor's report.

VICE CHANCELLOR'S REPORT

Vice Chancellor Cahill discussed the following topics:

1. Consent Decree Requirements/Enrollment: By the 1986 academic year, minority presence enrollment for the University of North Carolina at Wilmington must equal or exceed 10.6% of the total Fall headcount enrollment. Based on headcount of Fall enrollment, our preliminary goal is estimated

at 8.5% for next year. Dr. Cahill will ask Mr. Ralph Parker, Dean of Admissions, to prepare a synopsis on recruitment of black students for the July 1982 Board meeting.

As of the end of March, freshmen applications totaled 2,499 (35 more than had applied at this point last year). Black applicants (151) now exceed last year's April 1st total (129), representing slightly over 6.0% of the freshmen application pool as opposed to 5.2% last year.

As of April 1st, 734 transfer applications were received. This exceeds last year's April 1st total by 89. Black applicants among this group are also up from 28 last year to 41 this year, representing 5.6% of the transfer application pool as opposed to 4.3% last year at this time. An additional 39 transfer applications have been received and were not included in the April 1st run.

The projected enrollment range for 1982-83 is 4361-4539; total head-count is 5249 (1100 freshmen). As of the end of March, the final equated FTE was 4543.

2. Southern Association of Colleges and Schools Reaffirmation Visit:

The Reaffirmation Committee of the Southern Association of Colleges and Schools visited the University of North Carolina at Wilmington March 22-24, 1982. Dr. Cahill stated that the Committee presented a total of 12 recommendations at the exit meeting. He further explained that recommendations must be addressed whereas suggestions may or may not be responded to. We will receive a final report from the Reaffirmation Committee indicating those recommendations.

3. Master of Business Administration Program: One-hundred twelve applications have been received for the MBA program. Dr. Kaylor stated that 48 applications have been reviewed and that he recommended 37 of those 48 applications for

acceptance. Sixty-four applications are still being processed. Of the 37 selected thus far, 7 have M.A. degrees, 1 is a medical doctor and 2 are attorneys. Further analysis indicate that there has been 1 black applicant and 35% of applicants are women. Overall, scores are very high, in fact, higher than the national average. Seventy-five students will be selected to participate in the MBA program for the Fall Semester, 1982.

4. Faculty Retirement Policy: The Board of Governors adopted a resolution March 12, 1982 which amends Section 606 of The Code concerning faculty retirement. By Administrative Memorandum No. 166, President Friday advised that corresponding provisions of the tenure regulations must be amended to conform with that change in The Code and that the Board of Trustees must act on appropriate amendments before July 1, 1982, and submit adopted amendments to President Friday for approval before July 1, 1982. Any changes in the regulations governing mandatory retirement of faculty shall become effective on July 1, 1982. Dr. Codington moved and Dr. Dees seconded the motion that the Committee recommend the following amendments to the full Board of Trustees to submit to President Friday for his approval: Section IX, Part A - "his sixty-fifth" is changed to "his or her seventieth"; Section B - "Any continuation in employment must be in accordance with the following procedure." is changed to "Any continuation in employment must be upon recommendation of the Chancellor and approval of the Board of Trustees, and in accordance with the following procedure."

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Dr. Dees and seconded by Mrs. Fonvielle that the Committee adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration, recommended personnel changes at the University of North Carolina at Wilmington. The following items were presented: Appointments, Requests for Leave of Absence and Adjunct Appointment. After review and discussion, Mrs. Fonvielle moved approval of these recommended personnel changes; Dr. Codington seconded the motion; the motion passed.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

1. Appointments: Dr. Dees moved that the Committee accept the action taken in Executive Session approving the recommendations for appointments; Dr. Codington seconded this motion; the motion passed.
2. Requests for Leave of Absence: Mrs. Fonvielle moved and Dr. Codington seconded the motion that the Committee accept the action taken in Executive Session approving the recommendations for leaves of absence; the motion passed.
3. Adjunct Appointments: Dr. Codington moved and Mrs. Fonvielle seconded the motion that the Committee accept the action taken in Executive Session approving the recommendation for adjunct appointment; the motion passed.
(Summary of action taken in Executive Session attached to official Minutes.)

ADJOURNMENT

The minutes of the previous meeting, usually acted on at the beginning of each meeting, were approved. Dr. Dees moved and Mrs. Fonvielle seconded the motion that the minutes of the January 20, 1982 meeting be approved as mailed. The motion carried.

The meeting adjourned at 11:35 a.m.

Ellen S. Newbold
Mrs. Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

28406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

JOINT MEETING OF BUILDINGS AND GROUNDS AND FISCAL AFFAIRS COMMITTEES

April 7, 1982

Buildings & Grounds Members Present: Mr. John J. Burney, Jr., Chairman
Mr. Eugene B. Hardin, Jr.
Mr. Harold Gene Troy, Sr.
Mr. William B. Humphrey
Mr. John D. Warlick, Jr.

Fiscal Committee Members Present: Mr. Eugene B. Hardin, Jr., Chairman
Mr. William B. Humphrey
Mr. John J. Burney, Jr.

Other Board Member Present: Dr. Hubert A. Eaton, Sr.

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
and Development
Mr. J. Carl Dempsey, Asst. to the Vice Chancellor for Facilities
Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. Charles King, Director of Auxiliary Services
Mr. M. Tyrone Rowell, Director of Development Services

A joint meeting of the Buildings and Grounds and Fiscal Affairs Committees of the Board of Trustees was held at 10:30 a.m. in Room 208 in the Alderman Administration Building.

Chairman Hardin asked for approval of the minutes of the previous Fiscal Affairs Meeting. Mr. Humphrey so moved, Mr. Burney seconded and the motion carried. Chairman Burney asked for approval of the minutes of the previous Buildings and Grounds Meeting. Mr. Hardin so moved, Mr. Warlick seconded and the motion carried.

The first item on the agenda was regarding the acquisition of a mobile instructional facility intended to house eight members of the faculty of the School of Business. Dr. Hunter indicated that the University would like to purchase the facility as opposed to a lease/purchase arrangement. This method would save the University \$10,000.00. Mr. Walton provided further explanation. He stated that the anticipated cost of the mobile facility is \$30,000.00 and that the monies to fund this purchase are available from the Special Fees Fund. Mr. Humphrey moved to accept the recommendation to purchase the mobile instructional facility, subject to the approval of the location by the full Board of Trustees. Mr. Burney seconded the motion and it carried.

Further discussion resumed concerning the location of the mobile instructional facility. Dr. Hunter recommended that the mobile facility be located adjacent to Bear Hall. Mr. Humphrey noted that the location of this facility should be a matter of consideration by the full Board. He moved that the Committee submit the recommendation of the proposed location of the mobile facility to the full Board without prejudice or endorsement. Mr. Burney seconded the motion and it carried.

The next item addressed was the Endowment Fund Report. A copy of the report is attached for reference.

Dr. Hunter asked that \$1,000.00 be transferred from Emergency Funds to the Chancellor's Discretionary Fund to cover the expenses related to the Reaffirmation Visit of the Southern Association of Colleges and Schools. Mr. Burney so moved, Mr. Humphrey seconded and the motion carried.

Mr. Rowell, Director of Development Services, gave an update of the Trask Coliseum Air-Conditioning Project. He stated that \$274,000.00 in gifts and pledges have been received to date, constituting 69% of the \$400,000.00 original goal.

Dr. Hunter reported that the Reaffirmation Committee of the Southern Association of Colleges and Schools had made many favorable comments about the campus including its general appearance, cleanliness, fiscal management, quality management team and staff, etc. The overall consensus of the visit was that it appeared to be highly successful.

Mr. Dempsey gave a visual presentation of the Student Support Center Design Concept. He explained that the 18,000 square foot facility will be planned to house the Bookstore, the Campus Police Services and the Health Services. Mr. Troy moved to approve the Student Support Center Design Concept as proposed, Mr. Warlick seconded the motion and it carried.

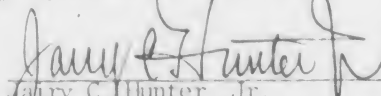
Dr. Hunter explained a Resolution on Traffic and Parking Regulations. Mr. Humphrey moved to accept the Resolution as proposed, Mr. Hardin seconded and the motion carried. (See Appendix No. 3 of the official minutes of the Board of Trustees.)

Mr. Dempsey presented the Capital Improvement Progress Report and explained the status of each construction project.

Dr. Hunter was asked about the possible use of the Wise House to help alleviate space problems. He advised the Committee that numerous suggestions had been rendered for the utilization of the Wise House including renovations for meeting rooms, offices, bathrooms, quarters, etc. He noted that the renovation expense to accommodate these multi-purpose functions would approximate \$250,000.00.

Architectural brochures from Dellinger/Lee Associates and Dalton-Morgan and Partners, P. A. were presented to the Board members for their information and review.

There being no further business, the meeting adjourned at 12:00 noon.


Larry C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

REPORT ON ENDOWMENT FUND
FOR
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Assets

The University of North Carolina at Wilmington Endowment Board was established on April 11, 1974. Assets of the fund at the time the Board was established were valued at \$207,164.20. Since the establishment of the Board, assets of the Endowment Fund have grown to \$1,453,784.99. Listing below is an accounting of the growth in the fund since 1974.

<u>Fiscal Year</u> <u>Ending June 30</u>	<u>Asset</u> <u>Value</u>
1974	\$ 207,164.20
1975	234,638.30
1976	1,085,351.92
1977	1,153,817.30
1978	1,168,107.29
1979	1,172,735.69
1980	1,326,056.00
1981	1,453,784.99

Fiscal Year 1980-81 Expenditures

Fiscal Agent Fees	\$ 3,785.80
Academic Support	32,000.00
General Institutional Support	29,370.14
Scholarships	14,810.40
Contingency Reserves	20,000.00
Total	<u>\$ 99,966.34</u>

In order to assure growth of the endowment corpus, the Endowment Board annually budgets a portion of current income that will be added to endowment principal. Income from fiscal year 1980-81 in the amount of \$20,000 was added to the corpus of the Endowment.

Investment Management

A fiscal agent, Wachovia Bank and Trust Company, is used to maintain records and assist in implementing the decisions of the Endowment Board. Investment policy requires a balance between asset growth and income generation. Current policy seeks to maintain a 5% annual growth rate in assets and earnings. The Vice Chancellor for Business Affairs and Development works closely with the Chancellor and the Board in an advisory capacity.

Endowment Board Membership

Present

Dr. Hubert A. Eaton, Sr.
Chancellor William H. Wagoner
Mr. William P. Emerson
Mr. B. D. Schwartz
Mr. W. Carter Mebane

Past

Mr. Fred Graham
Mr. Ashley Murphy
Mr. Addison Hewlett, Jr.
Mr. William L. Hill
Mrs. Ellen Newbold

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE	DESCRIPTION	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE
	University Center	In Progress	Nov. 1982	\$3,450,000 (Self-Liq.)	\$1,554,583
	Social & Behavioral Sci. Bldg.	Almost Complete	April 1982	3,741,000	2,614,392
48128-301	Cafeteria Roof	In Progress	April 1982	65,000 (Self-Liq.)	65,000
48128-302	Library Addition Planning	Underway	July 1982	138,000	-0-
48128-303	Trask Coliseum (Air-Cond.)	In Planning	Dec. 1982	400,000 (Self-Liq.)	-0-
None	Student Support Center Planning	Underway	Sept. 1982	41,275 (Self-Liq.)	-0-

REMARKS

Roof On - Interior Underway

Final Inspection

Nearly Complete

Design Development in Progress

Design Almost Complete

Schematic Design in Progress

BUILDINGS AND GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES
RESOLUTION ON TRAFFIC AND PARKING REGULATIONS

BE IT RESOLVED, that the Resolution on Traffic and Parking Regulations for the University of North Carolina at Wilmington, adopted on April 8, 1981, be amended as follows:

ARTICLE II: REGISTRATION - Add to this Article: SECTION 8. TEMPORARY PARKING PERMITS.

"In unusual circumstances, a student or faculty/staff member may obtain a temporary permit to operate an unregistered vehicle on the campus for a period not in excess of two weeks. If the individual has registered a vehicle on campus, the temporary permit is issued without charge. If the individual has not registered a vehicle on campus, a fee of \$2.00 per week will be charged."

ARTICLE III: PARKING REGULATIONS - Amend this Article to read:

SECTION 1. GENERAL PROVISIONS

Parking of vehicles is prohibited in all campus areas except those areas designated for vehicle parking.

SECTION 2. DESIGNATION OF PARKING SPACES

- A. Parking spaces for students are outlined by white lines.
- B. Parking spaces for employees are outlined by yellow lines. Employees may park between white lines when designated employee parking is not available.
- C. Parking spaces for visitors are outlined by yellow lines and identified by appropriate signs.
- D. Parking spaces for handicapped persons are outlined by yellow lines and identified by appropriate signs.
- E. Special parking spaces are outlined by red lines and identified by appropriate signs.

SECTION 3. DESIGNATED PARKING AREAS

- A. Between the hours of 7:00 A.M. to 3:00 P.M. vehicles of students residing on campus will be restricted to the following parking areas:
 - 1. Parking Lot "J"
 - 2. Parking Lot "L"
 - 3. Parking Lot "O"
 - 4. Parking Lot "P"
 - 5. Parking Lot "K"
 - 6. Riegel Road on-street parking

B. Between the hours of 7:00 A.M. to 3:00 P.M. vehicles of commuting students, faculty and staff will be restricted to the following parking areas:

1. Parking Lot "A"
2. Parking Lot "B"
3. Parking Lot "C"
4. Street C on-street parking
5. Parking Lot "D"
6. Parking Lot "E"
7. Parking Lot "F"
8. Parking Lot "G"
9. Parking Lot "H"
10. Parking Lot "K"
11. Parking Lot "M"
12. Parking Lot "N"
13. Riegel Road on-street parking

SECTION 4. PROHIBITED VEHICLE PARKING

- A. Stopping or parking so as to block the movement of a properly parked vehicle.
- B. Parking so as to obstruct the flow of traffic or endanger life and property.
- C. Parking of a vehicle in an area reserved for a special event as designated by signs or traffic enforcement personnel.
- D. Using a designated parking place for dormant storage.
- E. Parking on a sidewalk.
- F. Parking within an intersection or crosswalk or in front of a driveway.
- G. Parking on the grass or landscaped areas.
- H. Parking on the approaches or other portions of a parking area which are not clearly marked for parking.
- I. Blocking fire hydrants, trash receptacles (dumpsters), firelanes, and service entrances.
- J. When a particular angle or manner of parking is indicated in a parking area or parking lot by signs or markings, no person shall park a vehicle except at the angle or in the manner so indicated, and no vehicle shall be parked in such a manner as to occupy more than one space indicated by lines, signs, or markings for one vehicle.

SECTION 5. PARKING HOURS

Parking in assigned spaces is enforced between 7:00 A.M. and 3:00 P.M. daily Monday through Friday. At other times and on legal holidays, vehicles may be parked anywhere except in parking spaces designated for the handicapped and loading zones.

SECTION 6. VEHICLE RESTRICTIONS

Vehicles shall not be parked upon any street, parking space, parking lot, parking area, alley or driveway for the principal purpose of:

- A. Displaying the vehicle for sale.
- B. Washing, greasing, or repairing the vehicle except in the case of repairs necessitated by an emergency and except when permission is granted by the Director of Campus Police Services.
- C. Storage which is not incident to the bona fide use and operation of the vehicle.
- D. Storage of any detached trailer or semi-trailer when the towing unit has been disconnected, except when permission is granted by the Director of Campus Police Services.

SECTION 7. UNIVERSITY & MAINTENANCE VEHICLES

The foregoing regulations shall not apply to University or other service vehicles while performing necessary services.

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

I, Catherine C. Burruss, Assistant Secretary of the Board of Trustees of The University of North Carolina at Wilmington, do certify that the foregoing Resolution on Traffic and Parking Regulations was adopted by the Board of Trustees of the University at their meeting held on Wednesday, April 7, 1982.

Catherine C. Burruss

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

STUDENT AFFAIRS COMMITTEE

April 7, 1982

Student Affairs Members: Mr. Harold Troy, Chairman
Mr. John D. Warlick, Jr.
Mr. Steve Schmidt

For The University: Dr. William M. Malloy

The Student Affairs Committee of the Board of Trustees met at 10:00 a.m. April 7, 1982, in Room 109 of the Alderman Administration Building. The following items were considered:

1. Dr. Malloy opened the meeting with the announcement that Friday, April 16, would be his final day of employment with UNC-Wilmington. He has accepted the Dean of Students' position at Hiram College in Hiram, Ohio effective April 19.
2. Steve Schmidt presented a resolution dealing with expressed concerns over the Reagan proposal to severely cut student financial aid programs. After reviewing the resolution and making several editorial changes, the Committee agreed to present it to the full Board for their adoption.
3. Steve Schmidt expressed his concern relative to the change in the scheduling of evening classes. The proposal to change classes from one three hour session per week to that of two one and one-half hour class meetings two nights per week has been a subject of concern for a number of students. Students affected include primarily non-trationals or those who are older, usually employed during day hours, commuters, and those with family obligations. After hearing the expression of concern, the Committee agreed to take no action and to present the issue to the full Board as an information item.

Submitted by William M. Malloy

April 7, 1982

SUMMARY PERSONNEL REPORT
OF THE
ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee has approved the following personnel changes at the University of North Carolina at Wilmington as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS

College of Arts and Sciences

Charles Fort, Jr., as Assistant Professor, Department of English. (Ten months, August 1, 1982, State Funds).

Joan Marie Ketchur, as Assistant Professor, Department of Nursing. (Ten months, August 1, 1982, State Funds).

REQUESTS FOR LEAVE OF ABSENCE

College of Arts and Sciences

Richard Cooper, Assistant Professor, Department of History, requests a leave of absence without pay for the 1982-83 academic year. Dr. Cooper will be doing further research on the History of England and will work in the manuscript collections of the Huntington Library in California.

William B. Harris, Associate Professor, Department of Earth Sciences, requests a leave of absence without pay for the 1982-83 academic year. Dr. Harris has been offered employment as a research specialist in the research laboratory of Exxon Production Research Company in Houston, Texas.

ADJUNCT APPOINTMENTS

Cynthia S. Luke, Director of Special Nursing Programs, Area Health Education Center (AHEC), as Adjunct Assistant Professor of Nursing, without salary, effective July 1, 1982.

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Conference Room - A-215

Wednesday, July 7, 1982
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF APRIL 7, 1982 (MAILED)
- (5) REPORT OF THE NOMINATING COMMITTEE
- (6) ELECTION OF OFFICERS
Chairman, Vice Chairman, Secretary, Assistant Secretary,
and two at-large members of the Board to the Executive Committee
- (7) PRESENTATION OF BOARD OF TRUSTEES TEACHING EXCELLENCE AWARD BY CHANCELLOR
- (8) CHANCELLOR'S REPORT
- (9) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings & Grounds - Mr. Burney, Chairman
 - Fiscal Affairs - Mr. Hardin, Chairman
 - Student Affairs - Mr. Troy, Chairman
- (10) UNFINISHED BUSINESS
- (11) NEW BUSINESS
- (12) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION OF PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (13) CALL TO ORDER
- (14) PERSONNEL REPORT - ACADEMIC AFFAIRS COMMITTEE AND VICE CHANCELLOR CAHILL
- (15) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

RESUMPTION OF PUBLIC SESSION

- (16) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (17) ADJOURNMENT

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BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

July 7, 1982

The Board of Trustees of The University of North Carolina at Wilmington met in the board room of Alderman Hall at 12 noon on Wednesday, July 7, 1982, with Chairman Hubert A. Eaton, Sr., presiding. Following lunch, the meeting was called to order at 12:30 p.m.

INVOCATION

Chancellor Wagoner led in the invocation

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney, Jr.
Dr. John B. Codington
Dr. John T. Dees
Dr. Hubert A. Eaton, Sr.
Mrs. Margaret F. Fonvielle
Mrs. Jacqueline Morris-Goodson
Eugene B. Hardin, Jr.

William B. Humphrey
Mrs. Ellen S. Newbold
B. D. Schwartz
Steven M. Schmidt
Harold Gene Troy, Sr.
John D. Warlick, Jr.

MINUTES

There being no additions or corrections to the minutes of the meeting held on April 7, 1982, Mrs. Fonvielle moved that they be approved as mailed. Seconded by Mrs. Newbold, the motion carried.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

Mr. Burney, Chairman of the Nominating Committee, recommended to the board that the following slate of officers be re-elected for another year:

Hubert A. Eaton, Sr.-----Chairman
Ellen S. Newbold-----Vice Chairman
John J. Burney, Jr.-----Secretary
Catherine C. Burruss-----Assistant Secretary

The Nominating Committee also recommended to the Chairman that the Standing Committees remain the same as last year. Doctor Dees moved that the report of the Nominating Committee be accepted and adopted. Seconded by Mr. Humphrey, the motion was carried unanimously.

Mr. Burney then stated that the floor was open for the nomination of two at-large-members of the board to the Executive Committee. Present members who are serving at this time are Doctor Codington and Mr. Humphrey. Mrs. Newbold nominated Mrs. Goodson and Mr. Burney nominated Doctor Codington as at-large-members to serve on the Executive Committee. Doctor Dees moved that the nominations be closed and that Mrs. Goodson and Doctor Codington be elected by acclamation. Seconded by Mr. Hardin - the motion carried.

BOARD OF TRUSTEES TEACHING EXCELLENCE AWARD

Chancellor Wagoner stated that the anonymous committee of the faculty appointed by him after consultation with the Chairman of the Faculty Senate had, after reviewing the nominations and deliberating, unanimously recommended to him that the award for 1982 be awarded posthumously to Mr. William F. Adcock, late member of the Music Department faculty who died on April 7, 1982. The Chancellor requested that the following Citation be spread upon the official minutes of this meeting regarding this fifth annual award:

"Mr. Adcock's devotion to teaching excellence is well known. He gave himself selflessly to his calling. His career of excellence began early when as a high school band director his ensemble consistently won the highest awards in annual state contests. His influence in this area perhaps reached its climax when he served as President of the Band Masters of North Carolina, a division of the State MENC. His achievement of excellence continued in his college teaching as conductor of the Wind Ensemble and as founding conductor of the UNC-Wilmington/Community Orchestra, which has grown into a first rate performing community orchestra under his tutelage.

His response to the needs of students can be exemplified in another area by the introduction and evolution of the History of Jazz course. This course developed when Mr. Adcock perceived through his informal "bull" sessions with students in his Jazz Ensemble class and Survey of Music classes, that there

was a real interest on the part of a large number of students to find out where jazz came from, what its major parameters were, and who its practitioners were. Mr. Adcock's thorough knowledge of this area and his contagious enthusiasm for it were no small part of the success of this course.

In a related area, his teaching of the Jazz Ensemble course demonstrated his devotion to superior competence on the part of students. Instead of just playing charts or arrangements, he spent a great deal of time (the majority) in teaching and rehearsing the principles of improvisation. This did not necessarily lead to a performance of the group, but did contribute to the better understanding of the process on the part of the students involved.

Another aspect of Mr. Adcock's collegiality that promoted excellence of teaching within the music area was his intelligent and ready support of the teaching efforts of his fellow professors. There was no classroom in any music specialty that Mr. Adcock did not assist in. His visits to Music History, Survey of Music Literature, Orchestration, Composition and Wind Ensemble were particularly helpful."

The check was presented to Mrs. Alma Adcock, widow of the deceased, and his daughters. In accepting the award, Mrs. Adcock thanked the members of the Board of Trustees for this award and announced that the check would be presented to the William F. Adcock Memorial Fund.

INTRODUCTIONS

Chancellor Wagoner recognized and welcomed the members of the news media who were present.

In addition, the Chancellor presented to the Board of Trustees, Mr. Martin W. (Bill) McCann, who will be with UNC-Wilmington on a one year loan from IBM, having arrived on campus on July 6, 1982.

CHANCELLOR'S REPORT

Enrollment

Chancellor Wagoner reported that as of June 30, 1982, total applications received for the fall semester were 2,526, with 1,892 having been accepted. He requested that Vice Chancellor Cahill continue with the enrollment report.

Vice Chancellor Cahill reported that the final FTE for the coming year will be 4,560. Cahill stated that we have not received final data from General Administration about the overage in enrollment of 2-1/2% at mid-point. If these figures are reasonably accurate, enrollment should be 6% over last year, with a headcount of 5,050 for the fall, and 4,750 for the spring. Graduate enrollment for the fall is 225 and for the spring will be 232. Total graduate and undergraduate enrollment should run approximately 5,275 to 5,300 and for the spring, 4,975 to 5,000. The headcount for new freshmen for the fall semester should run 1,110 as compared to 1,050 for the fall of 1981. Approximately fifty new freshmen will be picked up in the spring. As of June 30, 1982, total applications received are 2,526 as compared with 2,500 the same time last year.

In reporting on black student enrollment, Cahill stated that as of June 30, 1982, a total of 186 applications had been received and of this total 125 have been accepted. At the same time last year 166 applications had been received, and 102 had been accepted. Black students accounted for 5.1% of the freshman pool last year, and this year this figure is up to 6.1%. Black transfer students last year, as of June 30, 1981, totalled 42 with 24 being accepted. As of June 30, 1982, black transfer students totalled 63, with 29 having been accepted. Cahill stated that under the Consent Decree UNC-Wilmington must have a 10.6% minority enrollment by 1985. He stated that while the number of blacks had increased, overall enrollment has also increased and the percentage of blacks has not grown as rapidly as officials had hoped, stating that this year's expected black enrollment will be about a percentage point behind the goal of the Consent Decree.

In reporting on summer school enrollment, Cahill stated that enrollment was up 7-1/2% over last year, with a total enrollment of 3,290 for the first and second summer sessions.

Randall Library Addition

Chancellor Wagoner reported on the planning for the library addition which had been approved by the Legislature in 1981, at which time planning money was received from the State. The Capital Improvements request for the library has not been funded, but is in the budget of the Board of Governors, and should be presented to the Legislature in the January 1983 session, however, funds would not become available for bidding and contracting before July 1, 1983. A conservative estimate for the completion of the project would be two years, with an occupancy date of mid-year 1985.

Due to the overcrowded conditions of the library, a study is being made on the use of the library by the community-at-large. Wagoner stated that he had requested Doctor Cahill and Mr. Huguelet, along with the Library Committee, to submit a full report on what this would mean should outside use of the library have to be curtailed. He stated that he would have more to report to the board at the October meeting.

Date of Next Board Meeting

On motion of Mr. Burney, seconded by Mrs. Fonvielle, the Board approved the date of October 6, 1982 as the date for the next regular meeting of the Board of Trustees.

Announcements

Chancellor Wagoner announced that Mr. Schwartz had been named to the Board of Trustees of the Teachers' and State Employees' Retirement System by Governor Hunt.

REPORTS OF STANDING COMMITTEES

Buildings and Grounds Committee

Mr. Burney, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1)

A Resolution of Appreciation to the Cape Fear Garden Club was read into the minutes as follows:

"WHEREAS, The Cape Fear Garden Club has demonstrated great interest and support of The University of North Carolina at Wilmington over the years; and

WHEREAS, the organization has seen fit to finance the landscaping of the center mall and circle with a substantial sum of money derived from previous Cape Fear Garden Tours;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The University of North Carolina at Wilmington offers most sincere appreciation for this gift and for the thoughtfulness of The Cape Fear Garden Club."

Mr. Burney moved that this resolution be adopted by the Board with a copy to be sent to The Cape Fear Garden Club. Seconded by Mr. Humphrey, the motion carried. Burney also announced that a plaque would be presented to the Garden Club in the spring.

A detailed review of the Capital Improvement Progress Report was made by Mr. Burney covering the University Center, Library Addition Planning, Trask Coliseum Air-Conditioning and the Student Support Center Planning. In connection with the Trask Coliseum Air-Conditioning, Burney requested that Vice Chancellor Hunter give a report on this. Hunter reported that the cost had originally been estimated at \$400,000, however, a lower bid of \$358,000 had been received. Donations have now been received for 81% of the cost of the air-conditioning. He stated that they were still working on raising the remainder of the money for the completion of the project.

Mr. Burney reported on the naming of streets and buildings, stating that various recommendations for names were being reviewed. He further stated that a sub-committee would be appointed to meet with him, the Chancellor, and the Chairman of the Board of Trustees. He anticipates that by the first of next year he will have something to report on the naming of streets and buildings on the UNC-Wilmington campus.

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 2)

Items of information concerning the baccalaureate degree in the nursing program were presented to the committee, and more detailed information will be available for the October meeting concerning the final stages of this program. She also reported to the board that a Special Education program has been approved for the Master's degree program in the School of Education. This now moves to the planning committee of the Board of Governors where it will be acted on in September or October. The program should be implemented on this campus by August of 1983. The MBA program has 135 applicants for the fall semester, with 76 students having been accepted. Mrs. Newbold called upon Vice Chancellor Cahill to report on the computer which has been donated to UNC-Wilmington.

Doctor Cahill reported that Digital Equipment Corporation had donated a new PDP 11/34 minicomputer to the University. The cost of the equipment is \$40,000, and is installed in the new Social and Behavioral Science Building. The major users will be in the computer science program, but it will be available for use by all academic areas. Following a more detailed explanation of the equipment and its use, it was moved by Mr. Schmidt, seconded by Mrs. Fonvielle and passed, that the Chancellor write a letter of thanks on behalf of the Board of Trustees to the Digital Equipment Corporation, thanking them for this sizeable donation. Chancellor Wagoner stated that he had already written Mr. Olsen, President of Digital Equipment, thanking him for this computer, and stated he would also write Mr. Olsen on behalf of the Board of Trustees.

Mrs. Newbold deferred the remainder of the committee's report on personnel matters to the Executive Session.

Fiscal Affairs Committee

Mr. Hardin, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 3)

Hardin stated that the audit of UNC-Wilmington had been completed and a favorable exit report had been received. A full report should be available by the October meeting. He also gave a detailed report of the operating budget for The Endowment of UNC-Wilmington. Following his report, Hardin moved that the board accept the report of the Fiscal Affairs Committee as submitted. Seconded by Mr. Humphrey, the motion carried.

Student Affairs Committee

Mr. Troy, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 4) A detailed report was presented to the board by Troy, which included a report on freshman orientation; status report on the search for a Vice Chancellor for Student Affairs; a report on new personnel in Student Affairs; and a report on a media workshop hosted by the Student Affairs Division. Steve Schmidt, President of the Student Government Association was called on by Mr. Troy to present the semi-annual report of the Student Government Association.

Mr. Schmidt reviewed the semi-annual report in detail. (APPENDIX NO. 5) Following his report, several items contained in the report concerning organizations on campus were discussed with the trustees with explanations being presented by Schmidt.

Following this discussion, Schmidt reported on the President's Conference hosted by UNC-Wilmington, which included the SGA presidents of all of the universities. Chairman Eaton welcomed the group to the campus at their meeting which was held on June 19, 1982.

UNFINISHED BUSINESS

Mrs. Newbold requested information on the "Open House" plans which had been previously discussed at the January meeting which was to be held upon the completion of the University Center. Chancellor Wagoner replied, stating that a report on the plans for this would be forthcoming at the October meeting.

Mrs. Newbold also asked if the Board of Governors had been contacted about holding one of their meetings on the UNCW campus. Chancellor Wagoner stated that he had discussed this with Mr. Kennedy and Chairman Jordan, and learned that for the remainder of this year visits had already been scheduled to other campuses. Wagoner stated that probably by the first of the year a date can be scheduled for a visit to this campus.

Motion was made and seconded to adjourn to Executive Session.

EXECUTIVE SESSION

Mrs. Newbold, chairman of the Academic Affairs Committee, distributed a copy of the Summary Personnel report to the members and reviewed in detail those items contained in the report. (APPENDIX NO. 6) She stated that the committee had approved the report to be submitted to the board for approval.

REPORT OF CHANCELLOR

Chancellor Wagoner reported on the search now in progress for a Vice Chancellor for Student Affairs. He stated that a pool of six candidates had been recommended by the search committee. Of this total, five had been in for interviews, and one had withdrawn his application. Wagoner stated that since no candidate would be submitted at this meeting of the board, it would still be necessary to have the board approve any candidate who might be selected. It was the consensus of the board that the

Executive Committee be convened to act on the selection of a Vice Chancellor for Student Affairs at the appropriate time. Wagoner stated that he hoped to have a candidate by July 30, 1982, if not before that time, since this would have to be submitted to the President and the Board of Governors for approval, and the Board of Governors would not be meeting in August.

Motion was made by Mrs. Newbold, seconded by Mrs. Goodson, to ajourn to open session.

RESUMPTION OF OPEN SESSION

Mrs. Newbold moved that the board accept the recommendations of the Academic Affairs Committee. Seconded by Mr. Humphrey, the motion carried.

There being no further business the meeting was adjourned at 2:15 p.m.

Hubert A. Eaton

Chairman

John J. Emery Jr.

Secretary

JULY 7, 1982

Buildings & Grounds Members Present: Mr. John J. Burney, Jr., Chairman
Mr. William B. Humphrey
Mr. John D. Warlick, Jr.
Mr. Eugene B. Hardin, Jr.
Mr. Harold Gene Troy, Sr.
Mr. B. D. Schwartz

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs and Development
Mr. J. Carl Dempsey, Asst. to the Vice Chancellor for Facilities Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. M. Tyrone Rowell, Director of Development Services
Mr. Bill McCann, Special Asst. to the Chancellor
Mrs. Mimi Cunningham, Public Information Officer
Miss Katey Kelch, Public Relations Intern

The Buildings & Grounds Committee met in Room 208 of the Alderman Building at 10:45 a.m. Chairman Burney asked for approval of the minutes of the last meeting. Mr. Humphrey moved that the minutes be approved as written, Mr. Hardin seconded and the motion carried.

The first item on the agenda was the Capital Improvement Progress Report. Mr. Dempsey explained the status of each construction project.

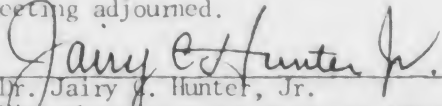
Dr. Hunter gave an updated report of the Trask Coliseum Air-Conditioning Project. He stated that the project would cost \$358,000, \$42,000 less than originally anticipated. To date \$290,500 has been raised in pledges and donations representing 81% of the total funding needed. The remaining balance to be raised is \$67,500.

Mr. Dempsey advised the Committee that The Cape Fear Garden Club has contributed approximately \$9,000 toward the beautification of the campus including the mall and circle area in the front of the campus. A Resolution of Appreciation to The Cape Fear Garden Club was read by Mr. Burney. Mr. Humphrey made a motion to approve the Resolution as read, Mr. Warlick seconded, and the motion carried. Mr. Burney also suggested that a plaque be given to The Cape Fear Garden Club in addition to an attractively framed picture of the front of the campus when the flowers are in full bloom. All agreed.

Dr. Hunter presented a brief report on the shortage of faculty office space on campus. He indicated that Administration will be able to accommodate new faculty on campus this year by making some minor adjustments. Dr. Hunter further stated solutions for accommodating new faculty members in the future are still being explored, and at the present time, the University did not have any recommendations for consideration.

Mr. Burney asked Dr. Hunter to brief the Committee on the Naming of Buildings and Streets. Mr. Burney stated that he would meet with his Subcommittee and report on recommendations at a later meeting.

There being no further business, the meeting adjourned.


Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

June 1982

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION
47628-2	University Center	In Progress	January 1983	\$3,450,000 (Self-Liq)
48128-302	Library Addition Planning	Underway	July 1982	138,000
48128-303	Trask Coliseum Air-Cond.	Has Been Bid	December 1982	380,000 (Self-Liq)
	Student Support Center Planning	Underway	September 1982	41,275 (Self-Liq)

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE	REMARKS
In Progress	January 1983	\$3,450,000 (Self-Liq)	\$3,416,883	Interior Work Underway
Planning Underway	July 1982	138,000	138,000	Design Development Complete
Cond. Has Been Bid	December 1982	380,000 (Self-Liq)	-0-	Contracts Being Executed
Interior Planning Underway	September 1982	41,275 (Self-Liq)	-0-	Schematic Design Submitted

University of North Carolina

at Wilmington

28406

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215 on Wednesday, July 7, 1982 at 10:00 a.m. with Mrs. Ellen S. Newbold, Chairman, presiding. The following members were present:

Dr. John B. Codington
Mrs. Margaret F. Fonvielle
Mrs. Jacqueline Morris-Goodson
Mrs. Ellen S. Newbold, Chairman

Invited guests attending this meeting were:

Mrs. Mimi Cunningham, Public Information Officer
Ms. Katey Kelch, UNC-W Public Relations Intern
Dr. Roy E. Harkin, Dean, School of Education
Dr. Norman R. Kaylor, Dean, School of Business Administration
Dr. Daniel B. Plyler, Dean, College of Arts and Sciences

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order and requested that Dr. Cahill present the Vice Chancellor's report.

VICE CHANCELLOR'S REPORT

Vice Chancellor Cahill discussed the following topics:

1. Enrollment: The estimated enrollment of full-time equivalent students(FTE's) for the 1982-83 academic year is projected to be 4562 FTE with the allowable maximum being 4580.

Black enrollment still remains at 7.1%. Black applicants (186) now exceed last years' June total (166). Of that amount, 125 have been accepted for admission this fall, as opposed to 102 black applicants accepted in June 1981. Mr. Ralph Parker, Dean of Admissions, will report to the Academic Affairs Committee at its October meeting on the recruitment of minority students.

Enrollment for the first Summer Session totaled 1833 and 1460 for the second Summer Session. This represents about a 7% increase since last year.

2. Salaries: Dr. Cahill reported that the General Assembly has not appropriated additional funds for salary increases. Consequently, it was not necessary to approve salaries in excess of \$20,000 for non-tenured EPA faculty and staff.

3. Budget: There has been a budget reduction in the 5000 line. Although there will be new money for increased enrollment, the total budget will be reduced by \$162,000. As a result, certain EPA and/or SPA positions will be abolished.

4. Digital Equipment Corporation: Dr. John Anderson, Director of Computer and Information Systems, has arranged through Kevin MacMillan, educational sales representative for Digital Equipment Corporation, the donation of the first on-campus academic minicomputer system (PDP 11/34). This equipment has been donated by Digital Equipment Corporation with the provision that it be used for instructional use only.

5. Nursing Proposal: The Bachelor of Science Nursing Program Proposal is in the final stage of development and will be forwarded to President Friday upon completion.

6. Master of Business Administration: One hundred thirty-five applications have been received for the MBA program. Of that amount, 76 have been accepted for admission, five are being processed, and 26 have been rejected. Dr. Kaylor stated that 25-27 students will be enrolled per class and is hopeful that students will take two courses per semester (classes are 1 night per week). On the average, applicants have six to seven years work experience. Further analysis indicate that 75% of applicants are male, 25% female, and 5% black.

7. Master of Education In Special Education: The Master of Education in Special Education was approved unanimously by the University Graduate Council at its meeting on June 23, 1982. It is expected that this program will be implemented in the Fall of 1983.

8. Approval of Minutes: Chairman Newbold requested approval of the minutes of the April 7, 1982 meeting of the Academic Affairs Committee. Mrs. Fonvielle moved and Dr. Codington seconded the motion that the minutes be approved as mailed. The motion carried.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Mrs. Newbold and seconded by Dr. Codington that the Committee adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington. The following items were presented: Appointments, Adjunct Appointments/ Reappointments and Requests for Leaves of Absence. Chairman Newbold requested each Dean to report on new appointments within their school or college. After review and discussion, Mrs. Newbold moved approval of these recommended personnel changes; Dr. Codington seconded the motion; the motion passed.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Dr. Codington and seconded by Mrs. Fonvielle to adjourn the executive session and reconvene in open session. The motion passed.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Mrs. Goodson moved and Mrs. Fonvielle seconded the motion that the Committee accept the action taken in Executive Session approving the recommended personnel changes; the motion passed. (Summary of action taken in Executive Session attached to official minutes).

The meeting adjourned at 11:20 a.m.

Ellen S. Newbold

Mrs. Ellen S. Newbold, Chairman

FISCAL AFFAIRS COMMITTEE MEETING

JULY 7, 1982

Fiscal Affairs Members Present: Mr. Eugene B. Hardin, Jr., Chairman
Mr. William B. Humphrey
Mr. B. D. Schwartz
Mr. John J. Burney, Jr.

Other Board Members Present: Mr. William B. Humphrey

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
and Development
Mr. J. Carl Dempsey, Asst. to the Vice Chancellor for
Facilities Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. M. Tyrone Rowell, Director of Development Services
Mr. Bill McCann, Special Asst. to the Chancellor
Mrs. Mimi Cunningham, Public Information Officer
Miss Katey Kelch, Public Relations Intern

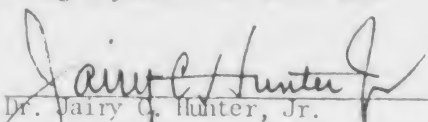
The Fiscal Affairs Committee met in Room 208 of the Alderman Building at 10:30 a.m. Dr. Hunter introduced Mr. Bill McCann, Special Assistant to Chancellor Wagoner, who is on loan for one year to the University from IBM. Mr. McCann expressed his enthusiasm and eagerness to be of service to the University.

Chairman Hardin asked for approval of the minutes of the last meeting. Mr. Burney so moved, Mr. Schwartz seconded and the motion carried.

Dr. Hunter informed the Committee that the State Auditors had concluded their annual audit of the University and found no major discrepancies. The full Audit Report will be available at the next Board of Trustees meeting.

Next, Dr. Hunter presented the proposed 1982-83 Endowment Operating Budget. Mr. Schwartz moved that the budget be approved as presented, Mr. Humphrey seconded and the motion carried.

There being no further business, the meeting adjourned at 10:45 a.m.


Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

University of North Carolina

at Wilmington

28406

APPENDIX NO. 4

Vice Chancellor for Student Affairs

919-791-4330

STUDENT AFFAIRS COMMITTEE MEETING

July 7, 1982

Student Affairs Members: Mr. Harold Troy, Chairman
Mr. Steve Schmidt

For the University; Mr. Gary Juhan
Acting Vice Chancellor for Student Affairs

The Student Affairs Committee of the Board of Trustees met at 10:00 a.m. July 7, 1982 in Room 109 of the Alderman Administration Building. Mr. Gary Juhan presented the following items for discussion and information:

1. Freshman Orientation for 1982 had 930 students participating in the orientation process and 470 parents attending. The orientation program was three two-day sessions with approximately 320 students at each session. Freshman orientation was held June 13-14, 17-18, and 20-21. Mr. Juhan pointed out several changes that occurred this year: (1) a parents' reception was sponsored by the Wilmington Merchants Association; (2) Instead of having a band for entertainment, an Arcade format was used. Each department in Student Affairs sponsored a booth; (3) Fifteen students served as orientation advisors and counselors which helped make the orientation process more successful.

2. A status report on the search for the Vice Chancellor for Student Affairs was given. Mr. Juhan indicated that there were 170+ applicants for the position in which six candidates were selected for an interview. The interview process has been completed and is currently waiting for the job offer to be accepted by one of the candidates.

3. New Personnel: Ms. Margaret Taylor, a graduate of UNC-Greensboro with M.A. in Education and Counseling, has been hired as Area Coordinator for the residence halls (Hewlett and Dorm '79). Some of her specific duties include: programming activities, selection and training of the R.A. staff, discipline-related concerns in the two residence halls, and working closely with the Housing Office in maintenance repairs and check-in/check-out.

Mr. Ed Reilly from the Counseling and Testing Center has been reassigned to the Career Planning and Placement Office for the months of June and July in order to maximize Student Affairs staff.

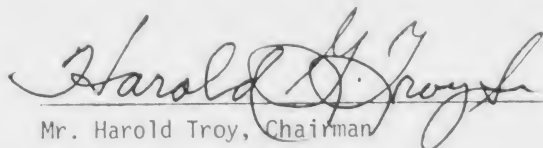
Student Affairs Committee Meeting Minutes
July 7, 1982
Page 2

4. A media workshop was sponsored and hosted by the Division of Student Affairs and organized by Mimi Cunningham, Public Information Officer. The purpose of the workshop was to obtain better communication between the news media and the Student Affairs staff. Representatives from the newspaper, radio and television attended the workshop. Various problems and needs were discussed.

5. Steve Schmidt distributed copies of the Semi-Annual Report of the UNC-W Student Government Association to members of the Committee. He pointed out two changes: the Veterans Affairs account will be used to pay the work-assistant in the SGA Office during the school year. Also, on page six under University Program Board, Minority Affairs Committee should be added. This Committee will work with the minority students on campus with any problems they may incur with programming.

Gary Juhan pointed out that in the Short-Range Goals under the Judicial System that he fully supported the idea that more students should become active participants in the judicial process.

The meeting adjourned at 10:40 a.m.


Mr. Harold Troy, Chairman



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
WILMINGTON, NORTH CAROLINA 28401

OFFICE OF THE PRESIDENT

MEMORANDUM

TO: Members of the Board of Trustees
University of North Carolina at Wilmington

FROM: Steven M. Schmidt, President *SM*

DATE: July 7, 1982

RE: Semi-Annual Report of the UNCW
Student Government Association

The Semi-Annual Report for the Student Government Association of the University of North Carolina at Wilmington is herewith submitted. The enclosures include a financial status report, a listing of goals accomplished to date, a listing of short-range and long-range goals, a listing of SGA chartered clubs/organizations, and a listing of the 1982-83 SGA officials.

The Student Government Association at UNC-Wilmington has been burdened with ever-increasing problems, from external to internal, from simple to complex. While we have developed a student position on issues and defined areas of needed advocacy such as in the areas of federal financial aid, rescheduling of night classes and student fees, we continue to work against insurmountable odds to meet our objectives and purpose. However, this administration feels it is in the position to foster or initiate change to make the Student Government more adherent to the student's needs and desires, as well as to improve our organization. There has been little we have not accomplished, but a considerable amount remains to be accomplished. It is with this thought in mind that the motto of this administration shall be instated to read, "The challenges of tomorrow shall be the goals of today and the accomplishments of yesterday."

It is hoped this report will be viewed as a comprehensive outline to the continued emergence of the Student Government and its operation. In reviewing this report, please feel free to ask questions or contribute any comments or suggestions which you trust will prove to be helpful in our endeavors. Together, we can provide quality education to our students at UNCW realizing that education is not confined to the classroom only!

SMS/sg

<u>NAME</u>	<u>ACCOUNT #</u>	<u>AMOUNT</u>
Creative Arts Board Reserve*		\$ 1,573.00
Concert Choir	5-209-09-xxxx-99	3,150.00
Readers' Theatre	5-209-11-xxxx-99	1,890.00
Forensics	5-209-14-xxxx-99	10,027.00
Athletic Board Reserve*		65.00
Sailing Club	5-209-33-xxxx-99	1,100.00
Surfing Club	5-209-62-xxxx-99	2,300.00
Ten Pin Club	5-209-44-xxxx-99	1,820.00
Racquetball Club	5-209-40-xxxx-99	730.00
Women's Soccer	5-209-42-xxxx-99	2,770.00
Football Club	5-209-30-xxxx-99	1,300.00
Educational Board Reserve*		814.00
Psychology Club	5-209-51-xxxx-99	375.00
Astronomy Club	5-209-57-xxxx-99	67.00
N. C. S. L.	5-209-16-xxxx-99	1,040.00
Historical Society	5-209-46-xxxx-99	1,231.00
Math & Computer Science Club	5-209-55-xxxx-99	2,705.00
Media & Publications Board Reserve*		1,203.00
Forum	5-209-22-xxxx-99	400.00
Atlantis	5-209-04-xxxx-99	5,075.00
Yearbook Ads and Sales**		0.00
Fledgling	5-209-03-xxxx-99	5,000.00
Seahawk	5-209-02-xxxx-99	12,375.00
Special Interest Board Reserve**		0.00
Phi Beta Lambda	5-209-58-xxxx-99	1,200.00
Non-Traditional Students*		500.00
N. A. A. C. P.*		1,922.00
Recreation Majors	5-209-50-xxxx-99	2,340.00
Rangers Club	5-209-61-xxxx-99	890.00
B. S. U.	5-209-36-xxxx-99	2,860.67
WLOZ	5-209-08-xxxx-99	8,827.95
Finance Committee Reserve*		1,790.68
Office Operations	5-209-49-xxxx-99	1,800.00
Executive Account	5-209-12-xxxx-99	1,802.00
Salary Account*		13,409.52
UPB Reserve	5-209-38-xxxx-99	3,545.00
Half Moon Productions*		4,411.50
Sound Wave Productions *		7,500.00
Dance Committee	5-209-11-xxxx-99	3,500.00
Fine Arts Committee*		8,570.00
Lecture Committee	5-209-13-xxxx-99	5,000.00
Minority Programming*		2,750.00
UPB Office/Convention*		4,709.00
Special Events*		3,450.00
Veteran Affairs	5-209-53-xxxx-99	1,900.00
TOTAL		\$139,688.32

** These accounts will have revenue coming in or additional allocations by the SGA.
This is the reason for the zero balance at this time.

* New Account.

ACCOMPLISHMENTS

It is significant to remember as time goes on, changes occur, therefore, an organization will be bound to alter its structure accordingly. However, although our work is never completed, it is hoped our achievements thus far will pretend greater effectiveness of the Student Government Association. These accomplishments include:

1. Establishment of SGA by-laws to govern the affairs of the legislature and its standing committees.
2. Establishment of a new financial system to deal with the financial fluctuation in a more equitable and reasonable fashion.
3. Establishment of an insurance plan to insure the personal property of UNCW students such as bicycles, class rings, and many more.
4. Enhancement of communications within the university community between the Student Government Association and the various departments and groups on campus. Such a task has developed by providing a procedures workshop, a weekly President's Report in our campus newspaper, periodic meetings with students, publicity of the Senate meetings, and other mosaic ideas.

Short-Range Goals

Upon review of the Student Government Association and its structure, it was discovered we are in constant need of change and improvement. The following is a list of short-range objectives that this administration feels will best assess those substantial needs and help the organization mature.

1. Communications - This lifelong concern of the SGA continues to plague us. Even though some progress has been made, it must be continual. Presently, efforts are being initiated to set up a SGA Public Relations position to improve the image of the organization; a leadership workshop to nurture better leaders; and, a monthly meeting with the SGA President and the club presidents to iron out the rough spots. Hopefully, by reinstating last year's goals under this related problem plus initiating the above objectives, we can put the "communication bug" at a minimal level.
2. Constitution - Revision of the SGA Constitution is necessary to clarify countless ambiguities and inconsistencies in our system. However, as we all know, the document will never be perfect, therefore, periodic revisions or amendments are well expected.
3. Inventory System - The objective of an inventory system is to account for all equipment purchased by the SGA or its funded clubs/organizations. The main problem with our present system is a lack of conformity. Realizing major losses are inevitable and the deficiencies of our present system, a new inventory system is imperative!
4. Internal Auditor - In order to insure fiscal responsibility and to strengthen Student Government's operations, we need to ensure clubs are complying with all SGA and university policies. By establishing an internal auditor position we are able to perform many tasks such as departmental audits or reviewing a specific activity in one area of an organization that may not otherwise be feasible.
5. Judicial System - Without infringing upon the university judicial system, a definite change in the SGA judicial process is essential. Such changes will include: the establishment of a Special Prosecutor's office and a Public Defender's office, operating rules for both Student Government courts which clearly defines due process of law, confidentiality, and other legal terms, together with guidelines for handling grievances.

Long-Range Goals

Day-to-day problems must be dealt with responsibly as they develop by the SGA; however, it is necessary to soundly plan for the future which in turn can foster the student services that promote growth and development in the educational process.

1. WLOZ, Campus Radio Station - Significant progress has been made by the SGA to promise a radio facility on this campus by the end of 1983. Such achievements include the availability of space in the new Student Union, new operating rules and guidelines set forth by the SGA, and a reserve fund set aside to purchase new equipment and to cover operating expenses.
2. Student Legal Services - Following a preliminary investigation, it is highly unlikely that the SGA or a university of this size can afford to compensate a Student Legal Services program at the present time. However, it may be possible to provide a legal clinic to provide advice to students as they assume their new roles. Only further study of this service could determine its feasibility.
3. Student Consumer Action Team - To help students get acquainted to the university community around them, a consumer action team is necessary. Though we made little progress with the program this year, it does not mean we have eluded it completely. We realize the importance of the program and plan to continue our endeavors to offer such a service.
4. Computer System - A computer has many advantages for the SGA. It can keep our ledgers, inventory, statistical data, and a variety of other information which can alleviate several problems within the organization. As the university makes strides to purchase their own hardware, hopefully, the SGA will follow behind them so that later we may become an integral part of the university computer system.

UNCW CHARTERED CLUBS/ORGANIZATIONS

ATHLETIC CLUBS

Football Club
Racquetball Club
Recreation Majors
Sailing Club
Ten Pin Club
Womens Soccer

CREATIVE ARTS

Communications Club
Concert Choir
Forensics
Reader's Theatre
Video Network*

UNIVERSITY PROGRAM BOARD

Coffee House Committee
Concert Committee
Dance Committee
Fine Arts Committee
Graphics Committee
Lecture Committee
Public Relations Committee
Special Events Committee

MEDIA & PUBLICATIONS

Atlantis
Fledgling
Seahawk
Forum

EDUCATIONAL CLUBS

Black Student Union
Campus Christian Fellowship*
Earth Science*
Historical Society
National Organization for Women*
N. A. A. C. P.
Non-Traditional Students
North Carolina Student Legislature
Phi Beta Lambda
Psychology Club
Society of Separationists*

*Not funded by the Student Government Association.

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University of North Carolina

at Wilmington

28406

July 7, 1982

SUMMARY PERSONNEL REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee has approved the following personnel changes at the University of North Carolina at Wilmington as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS - SCHOOL OF EDUCATION

Louis John LaNunziata, Jr., as Assistant Professor, Department of Curricular Studies. (Ten months, August 1, 1982, State Funds).

APPOINTMENTS - SCHOOL OF BUSINESS ADMINISTRATION

Terry T. Ball, as Assistant Professor, Department of Management and Marketing. Mr. Ball will be employed at the rank of Lecturer beginning August 1, 1982 until all credentials certifying the D.B.A. are on file. This is a continuation of the position he has held as Lecturer since 1980. (Ten months, August 1, 1982, State Funds).

Ronald E. Copley, as Assistant Professor, Department of Economics and Finance. (Ten months, August 1, 1982, State Funds).

Fred Blount Davenport, Jr., as Assistant Professor, Department of Management and Marketing. This appointment is contingent upon the availability of funds. This is a continuation of the position he has held as Instructor since 1979. (Ten months, August 1, 1982, State Funds).

Charles L. Earney, as Assistant Professor, Department of Accountancy. (Ten months, August 1, 1982, State Funds).

William Frank Kauder, Jr., as Assistant Professor, Department of Accountancy. This is a continuation of the position he has held as Lecturer since 1981. (Ten months, August 1, 1982, State Funds).

David Olin Lewis, as Assistant Professor, Department of Management and Marketing. This is a continuation of the position he has held as Lecturer since 1981. (Ten months, August 1, 1982, State Funds).

Marjorie Lynn McInerney, as Assistant Professor, Department of Management and Marketing. Ms. McInerney will be employed at the rank of Lecturer beginning August 1, 1982 until all credentials certifying the Ph.D. are on file. This appointment is contingent upon the availability of funds. (Ten months, August 1, 1982, State Funds).

Richard A. Roscher, as Assistant Professor, Department of Accountancy. This appointment is contingent upon the availability of funds. (Ten months, August 1, 1982, State Funds).

APPOINTMENTS - COLLEGE OF ARTS AND SCIENCES

Lawrence B. Cahoon, as Assistant Professor, Department of Biology. (Ten months, August 1, 1982, State Funds).

Brian F. Davis, as Assistant Professor, Department of Physics. Mr. Davis will be employed at the rank of Instructor beginning August 1, 1982, until all credentials certifying the Ph.D. are on file. (Ten months, August 1, 1982, State Funds).

Wyman Fair, as Associate Professor, Department of Mathematical Sciences. (Ten months, August 1, 1982, State Funds).

Barthel Wayne Huff, as Visiting Professor, Department of Mathematical Sciences. Dr. Huff will be employed for an initial contract period of three years. (Ten months, August 1, 1982, State Funds).

Richard A. Laws, as Assistant Professor, Department of Earth Sciences. Mr. Laws will be employed at the rank of Instructor beginning August 1, 1982, until all credentials certifying the Ph.D. are on file. (Ten months, August 1, 1982, State Funds).

Charles A. Lewis, as Associate Professor and Chairman, Department of Health, Physical Education and Recreation. (Ten months, August 1, 1982, State Funds).

Gabriel Lugo, as Assistant Professor, Department of Mathematical Sciences. (Ten months, August 1, 1982, State Funds).

Gary A. Olson, as Assistant Professor, Department of English. (Ten months, August 1, 1982, State Funds).

Michael T. Perone, as Assistant Professor, Department of Psychology. (Ten months, August 1, 1982, State Funds).

Antonio Enrique Puente, as Assistant Professor, Department of Psychology. This is a continuation of the position he has held as Visiting Assistant Professor since 1981. (Ten months, August 1, 1982, State Funds).

Lloyd Earl Rohler, Jr., as Assistant Professor, Department of Creative Arts. (Ten months, August 1, 1982, State Funds).

Grace Aisha Rush, as Assistant Professor, Department of Health, Physical Education and Recreation. Ms. Rush will be employed at the rank of Instructor beginning August 1, 1982, until all credentials certifying the Ph.D. are on file. (Ten months, August 1, 1982, State Funds).

Beverly Ann Standahl, as Assistant Professor, Department of Psychology. This is a continuation of the position she has held as Visiting Assistant Professor since January 1982. (Ten months, August 1, 1982, State Funds).

Richard P. Tollo, as Assistant Professor, Department of Earth Sciences. Mr. Tollo will be employed at the rank of Instructor beginning August 1, 1982 until all credentials certifying the Ph.D. are on file. (Ten months, August 1, 1982, State Funds).

Harold W. Keller, as Director of Research and Associate Professor, Department of Biology. (Twelve months, September 1, 1982, State Funds).

ADJUNCT APPOINTMENT

Bruce R. Canady, Pharmacy Coordinator, Wilmington Area Health Education Center, as Adjunct Assistant Professor, for the Associate Degree Nursing Program, without salary.

ADJUNCT REAPPOINTMENTS

Alan Z. Aiches, as Adjunct Lecturer, Department of Creative Arts - Art Division - without salary.

Elizabeth T. Anderson, as Adjunct Lecturer in Medical Technology, without salary.

Howard T. Dehaven, as Adjunct Professor of Medical Technology, without salary.

Margaret B. Diczno, as Adjunct Lecturer in Medical Technology, without salary.

Joseph B. Dudley, as Adjunct Professor of Medical Technology, without salary.

Dargan Frierson, as Adjunct Research Statistician, Institute for Marine Biomedical Research. Dr. Frierson holds concurrent appointment at the University of North Carolina at Wilmington as Associate Professor, Department of Mathematical Sciences.

Charles M. Fugler, Associate Research Ecologist at the Institute for Marine Biomedical Research, as Adjunct Associate Research Ecologist, Institute for Marine Biomedical Research. Dr. Fugler holds concurrent appointment at the University of North Carolina at Wilmington as Associate Professor, Department of Biology.

H. William Gillen, as Adjunct Professor of Physiology, Institute for Marine Biomedical Research, without salary.

Robert P. Higgins, as Adjunct Research Professor in Biological Oceanography, Institute for Marine Biomedical Research, without salary.

Anne S. Kendrick, as Adjunct Lecturer in Medical Technology, without salary.

Michael H. Leaken, as Adjunct Professor of Medical Technology, without salary.

ADJUNCT REAPPOINTMENTS (cont'd)

James G. McCormick, as Adjunct Professor of Physiology, Institute for Marine Biomedical Research, without salary.

Ralph C. McCoy, as Adjunct Professor of Medical Technology, without salary.

James Oliver, as Adjunct Research Bacteriologist, Institute for Marine Biomedical Research, without salary.

J. Paul Reynolds, as Adjunct Professor of Biology, without salary.

Spencer Rogers, as Adjunct Research Associate, Department of Earth Sciences, without salary.

Gerald H. Shinn, as Adjunct Research Epistemologist, Institute for Marine Biomedical Research. Dr. Shinn holds concurrent appointment at the University of North Carolina at Wilmington as Professor, Department of Philosophy and Religion.

Henry Pate Singletary, as Adjunct Professor of Medical Technology, without salary.

Sister Mary M. Snow, as Adjunct Lecturer in Medical Technology, without salary.

Robert F. Soots, as Adjunct Associate Professor of Biology, without salary.

Gilbert L. Voss, as Adjunct Research Professor in Biological Oceanography, Institute for Marine Biomedical Research, without salary.

Charles Lewis Wells, as Adjunct Professor of Medical Technology, without salary.

Charles G. Yarbrough, as Adjunct Associate Professor of Biology, without salary.

Victor Zullo, as Adjunct Professor of Biology. Dr. Zullo holds concurrent appointment at the University of North Carolina at Wilmington as Professor, Department of Earth Sciences.

REQUESTS FOR LEAVES OF ABSENCE

Carole Fink, Assistant Professor, Department of History, requests a Leave of Absence without pay for the 1982-83 academic year. Dr. Fink has been awarded a fellowship from the American Association of University Women Educational Foundation to do research for the first biography of the historian, Marc Bloch, in Paris France.

Joel J. Mintzes, Associate Professor, Department of Biology, requests a Leave of Absence without pay for the 1983 Spring Semester. Dr. Mintzes will be doing research on concept acquisition in the biological sciences in the North Carolina Research Triangle Area.

EXECUTIVE COMMITTEE MEETING

BOARD OF TRUSTEES

September 3, 1982

A G E N D A

PAGE NO.

Called Meeting of the Executive Committee
for consideration of nominee for
Vice Chancellor for Student Affairs----- 1-2

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

September 3, 1982

The Executive Committee of the Board of Trustees of The University of North Carolina at Wilmington met at 12 o'clock noon in the Captain's Room of the Boucan Room Restaurant at The Heart of Wilmington, Motel, 311 North Third Street, Wilmington, North Carolina.

The following members were present:

Dr. Hubert A. Eaton, Sr.-----Chairman
Mr. John J. Burney, Jr.-----Secretary
Dr. John B. Codington-----Member at Large
Mrs. Jacqueline Morris-Goodson---Member at Large

The following staff members were present:

William H. Wagoner - Chancellor
Charles L. Cahill - Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr. - Vice Chancellor for Business Affairs & Development
Mrs. Mimi Cunningham - UNCW Public Information Officer

Doctor Eaton chaired the meeting and called on Chancellor Wagoner for his report.

The Chancellor outlined to the committee the processes used by the University in the search for a new Vice Chancellor for Student Affairs. Among the steps taken in the search process were the following:

1. An announcement to all individuals on campus that the position was vacant and inviting any individual on campus who wished to do so, to apply.
2. A series of advertisements in the Chronicle of Higher Education, and individual letters to the chancellors of the other 15 universities.
3. The appointment by the Chancellor of a search committee composed of faculty, administrative staff, and a student representative. This committee was chaired by Dr. Jo Ann Seiple of the English Department.

He further reported that a total of 173 applications were received and that he, the search committee, Vice Chancellor Cahill and Vice Chancellor Hunter, reviewed the

applications. The search committee subsequently recommended that five individuals, who they rated as the top candidates, be invited to come for a personal visit to the campus. These five candidates came to the campus and were individually interviewed by the search committee, Vice Chancellor Cahill, Vice Chancellor Hunter, the staff members of the Student Affairs Division and the Chancellor. At the conclusion of the five interviews, the Chancellor requested that the search committee submit to him no less than one and no more than three candidates. He in turn gave the same instructions to each of the above mentioned vice chancellors and asked that they submit to him their individual opinions without consulting with each other.

The Chancellor further reported to the Executive Committee that the search committee and each of the vice chancellors recommended Dr. William A. Bryan for the position of Vice Chancellor for Student Affairs at The University of North Carolina at Wilmington. The Chancellor reported to the Executive Committee that he endorsed these recommendations and felt that the University would be very fortunate to have Doctor Bryan serve in this capacity.

Mr. John J. Burney suggested that the consensus of the Executive Committee was in favor of this nomination and requested the Chancellor to forward such nomination to President Friday for action by the Board of Governors. Each member of the Executive Committee concurred in Mr. Burney's consensus suggestion. The Chancellor then reported to Chairman Eaton that Mrs. Newbold, Vice Chairman, who was unable to attend the meeting had received a copy of the Vita and other information relative to Doctor Bryan and that he had contacted Mrs. Newbold by telephone just prior to the meeting of the Executive Committee. Mrs. Newbold indicated to the Chancellor that if it were possible for her to be present, she would vote in favor of Doctor Bryan's nomination and asked that this information be recorded in the minutes of the Executive Committee meeting.

At this point, the meeting adjourned.

Hubert A. Eaton

Chairman

John J. Burney Jr.

Secretary

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Conference Room - A-215

Wednesday, October 6, 1982
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 7, 1982 (MAILED)
- (5) APPROVAL OF EXECUTIVE COMMITTEE MINUTES
MEETING OF SEPTEMBER 3, 1982 (MAILED)
- (6) CHANCELLOR'S REPORT
- (7) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Newbold, Chairman
 - Buildings & Grounds Committee - Mr. Burney, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Mr. Troy, Chairman
- (8) UNFINISHED BUSINESS
- (9) NEW BUSINESS
- (10) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF
PERSONNEL AND/OR PROPERTY ITEMS

EXECUTIVE SESSION

- (11) CALL TO ORDER
- (12) REPORT ON PERSONNEL ITEMS
- (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

RESUMPTION OF PUBLIC SESSION

- (14) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
 - (15) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

October 6, 1982

The Board of Trustees of The University of North Carolina at Wilmington met in the board room of Alderman Hall at 12 noon on Wednesday, October 6, 1982, with Chairman Hubert A. Eaton, Sr., presiding. Following lunch, the meeting was called to order at 12:20 p.m.

INVOCATION Chancellor Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney, Jr.
Dr. John B. Codington
Dr. John T. Dees
Dr. Hubert A. Eaton, Sr.
Mrs. Margaret F. Fonvielle
Mrs. Jacqueline Morris-Goodson

Eugene B. Hardin, Jr.
Mrs. Ellen S. Newbold
B. D. Schwartz
Steven M. Schmidt
Harold Gene Troy, Sr.

Absent: William B. Humphrey and John D. Warlick, Jr.
Mr. Warlick had an excused absence under the statute

MINUTES

There being no additions or corrections to the minutes of the meeting held on July 7, 1982, Mr. Schwartz moved that they be approved as mailed. Seconded by Mrs. Fonvielle, the motion carried.

There being no additions or corrections to the minutes of the Executive Committee meeting held on September 3, 1982, Mrs. Goodson moved that they be approved as mailed. Seconded by Doctor Codington, the motion carried.

CHANCELLOR'S REPORT

The Chancellor introduced Dr. William A. Bryan, who will assume the position of Vice Chancellor for Student Affairs on January 1, 1983. Doctor Bryan comes to

UNC Wilmington from the University of North Dakota where he now serves as vice president of student affairs.

Chancellor Wagoner also introduced Dr. George E. Bair, who comes to UNC-Wilmington from General Administration in Chapel Hill. Doctor Bair joins the staff as special assistant to the Chancellor. He will advise the chancellor, student and faculty leadership on reviving the UNCW radio station and will also assist in the University's development function.

Enrollment

Chancellor Wagoner reported on the authorized FTE enrollment for the fall semester of 1982-83 which is 4,490 - indicating that UNCW may not exceed by more than 2% the budgeted enrollment. The equated FTE figure for the year is 4,579.

Appointments to the Endowment Board

The Chancellor reported that the terms of two members of the Endowment Board had expired and it would be necessary for the board to approve their re-appointment at this time. Wagoner presented the names of Carter W. Mebane and William P. Emerson for reappointment to the board, with Mr. Mebane's term to expire June 30, 1985, and Mr. Emerson's term to expire on June 30, 1984. Mr. Burney nominated Mr. Mebane and Mr. Emerson for the terms stated, seconded by Mrs. Fonvielle, they were elected by acclamation.

Visit of the Advisory Budget Commission

Chancellor Wagoner reported on the visit of the Advisory Budget Commission to the campus on September 30, 1982. The meeting with the Commission opened with a luncheon held in the faculty dining room of the cafeteria. Wagoner stated that during the meeting he had pointed out to the members of the Commission the space problems on this campus and the great need for the library addition at this time. Senator Royall, Representative Bundy, and the other members of the Commission were taken on a tour of the campus. They were quite impressed with the campus.

Plans for "University Day" on Campus

Mr. Tyrone Rowell, Director of Development, was called upon by Chancellor Wagoner to discuss the plans being developed for holding a "University Day" on the UNC-Wilmington campus.

Mr. Rowell stated that a Saturday had been selected for this function, to be held on March 26, 1983. He stated that the complete campus operation will run from 1:30 p.m. to approximately 6:00 p.m. on this date, starting with a sky-diving demonstration. Both walking and riding tours will be offered with a tour of the buildings where lectures will be presented in various buildings. At the same time, fraternities and sororities will be hosting their own reunions. Also, the Class of 1958 will hold its 25 year reunion. An outside concert is also planned to be presented by a military band, and the official ceremony opening the new University Center will be held. A large picnic will also be planned for approximately 400-500 people and will be held on the campus grounds. Rowell stated that this function would give the visitors to the campus an opportunity to see the development which has taken place on the campus over the years.

A discussion concerning future "University Days" on the campus was held. Chancellor Wagoner stated that the future dates would be flexible for planning an annual event, however, he could not state at this time that such an event would be as elaborate as the one being planned in March. Following the discussion, Mr. Burney moved that the date of March 26, 1983 be set for the "University Day" to be held on the UNC-Wilmington campus. Seconded by Doctor Dees, the motion carried.

Date of Next Meeting of the Board

Mrs. Newbold moved that the January meeting of the Board of Trustees be held on the first Wednesday, January 5, 1983. Seconded by Mr. Hardin, the motion carried.

Chancellor Wagoner announced to the board that this campus had been selected by General Administration for a meeting of the Assistant Secretaries of the Boards of Trustees of the 16 campuses. Wagoner stated that the workshop would be held on this campus during the month of April, and Mr. Kennedy, Secretary of the University, had requested that the workshop be scheduled in conjunction with our April Board of Trustees meeting. A similar workshop was held in Chapel Hill at General Administration two years ago. Chancellor Wagoner stated that we feel honored to have been selected as the first of the 16 universities to hold such a workshop on our campus. Wagoner asked that a date be set for the April meeting at this time. The date of April 20, 1983 was suggested as the date for the April meeting of the Board of Trustees. Mrs. Fonvielle moved that Wednesday, April 20, 1983 be set as the date for the April meeting of the Board of Trustees. Seconded by Mrs. Goodson, the motion carried.

Follow-up Report on Library Use

Chancellor Wagoner reported that he had met again with Mr. Huguelet and Doctor Cahill concerning the use of the library by the general public. Wagoner stated that it was their conclusion at this time that no further action needed to be taken on this matter. He further stated that at no time has the University considered limiting access to the library for the general public; however, a limit of two volumes may be checked out by non-university users of the library at any particular time. A study of this problem will be continued with Doctor Cahill and reported on at a later date.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1).

Mrs. Newbold reviewed those items discussed in the meeting of the committee and called upon Vice Chancellor Cahill to explain in detail the report on enrollment at UNC-Wilmington.

Doctor Cahill explained to the trustees that for this year UNC-Wilmington cannot have more than 4,579 full-time equivalent students. The fall enrollment for UNCW was 5,310 students, a record high. The fall FTE is 4,741 students. In order to make sure that the year's FTE average is not above 4,579, Cahill stated that enrollment for the spring term must be limited. The Board of Governors limits enrollment at UNC-Wilmington and the other 15 state-supported campuses for budget reasons.

In order to comply with these limitations, Cahill announced that all applications for the spring term by new freshmen, transfers and unclassified students received after October 5, 1982, will be returned with a note of explanation. The deadline for applying for the spring term was to be December 15, 1982. He further stated that while this procedure may cause a great deal of consternation among the applicants, it is the only way this can be handled under the circumstances. Doctor Cahill announced that those students who withdrew from the University temporarily, have until November 1, 1982 to reapply.

Following Doctor Cahill's report, Mrs. Newbold called upon Mr. Ralph H. Parker, Dean of Admissions, for a report from the admissions office on the recruitment efforts of UNC-Wilmington to recruit minority students as required under the Consent Decree. Mr. Parker distributed a copy of his report to the trustees and reviewed in detail those items pertaining to the recruitment process. (APPENDIX NO. 2). Parker indicated that UNC-Wilmington black faculty members had assisted with the local programs, and assistance had also been solicited from black alumni and students who were enrolled at UNC-Wilmington for the 1981-82 year. He stated that the admissions office had gone several steps beyond the Consent Decree requirements in working to establish good rapport with guidance counselors, teachers, etc., and had assisted students in finding on-campus and off-campus housing, and had also helped them find jobs in the community.

Mrs. Newbold deferred the remainder of the report of the Academic Affairs Committee concerning personnel to the Executive Session.

Buildings and Grounds Committee

Mr. Burney, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 3).

Burney reviewed the Capital Improvements Progress Report. He stated that the University Center should be completed in January 1983. The library addition planning has been placed on hold as no money is available for planning at this time. The budget for the Student Support Center design will be requested in the 1983-85 budget to be submitted to the State. Galloway Hall must be brought up to safety requirements. This will cost \$50,000 to \$65,000, and the firm of Thomas and Olive of Durham, North Carolina, has been retained for the installation of the Life Safety Systems in Galloway Hall.

Burney further stated that the opening of the new University Center will create some much needed space in the Hinton James Building. The firm of Jefferies and Farris is willing to go ahead with the design and plans for the renovation of the Hinton James Building without any obligation on the part of the University. It is hoped that the renovation money will be available by July.

The following items were approved by the Buildings and Grounds Committee to be submitted to the Board of Trustees for approval:

That the Life Safety Systems be approved in order to bring Galloway Hall up to the safety requirements.

That the staff talk to the architectural firm of Jefferies and Farris regarding advance planning for the Hinton James Building.

That John Sawyer, Architect, be retained to do the design work on the Hanover Hall renovations which will amount to \$80,000.

Mr. Burney moved that the Board of Trustees accept the report of the Buildings and Grounds Committee as submitted. Seconded by Mrs. Fonvielle, the Board of Trustees accepted the report unanimously.

Fiscal Affairs Committee

Mr. Hardin, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 4)

Hardin stated that no action was required by the board on any of the items reviewed at the meeting. He presented a budget update, a report on capital improvements being sought for UNC-Wilmington, and a report on the position freeze of SPA positions on the UNC-Wilmington campus.

Student Affairs Committee

Mr. Troy, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 5)

He stated that Doctor Bryan attended the meeting and was introduced to the committee by Acting Vice Chancellor for Student Affairs, Gary Juhan. Troy reported that 4,000 students had applied for financial aid with 2,528 awards having been made. He also reported on fall orientation, and two new programs which had been initiated on campus by Miss Abby Hastings, Acting Dean of Students. The programs are the Rape Prevention and Assistance Program and the Alcohol Awareness Program. He also reported on new personnel.

Chancellor Wagoner was recognized and stated that this was the last meeting for Gary Juhan who has served as Acting Vice Chancellor for Student Affairs, and he wished to commend Mr. Juhan on the excellent way in which he has performed in this capacity during the past few months. Mr. Troy moved that Mr. Juhan be commended by the board on his service to the University as Acting Vice Chancellor for Student Affairs. Seconded by Mr. Hardin, the motion carried.

NEW BUSINESS

A discussion was held on the publication of the History of UNC-Wilmington. Chancellor Wagoner stated that financial assistance was being pursued and it was hoped that the necessary funds could be obtained for this publication. He explained that the University Press could not print this type of material. Wagoner stated that he would report further on this at the January meeting.

Motion was made and seconded to adjourn to Executive Session for the discussion of personnel matters.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Eaton.

Mrs. Newbold presented to the board Leave Policy exceptions for three employees who are exempt from the State Personnel Act. Under Section VII.B., these policies establish the amount of leave to which employees covered by the Policies are entitled and the terms for exceptions to the basic leave policy. These exceptions were approved by Chancellor Wagoner, and were presented to the board for its approval. (APPENDIX NO. 6).

In accordance with the Policy, Chancellor Wagoner recommends to the board that the contracts for the following persons stipulate that annual leave be 23 days per year:

- Dr. Denis G. Carter - Assistant to Dean, School of Business Administration and Associate Professor in the Department of Economics and Finance.
- Dr. Paul E. Hosier - Academic Computing Services Coordinator and Associate Professor in the Department of Biological Sciences.
- Dr. Harold W. Keller - Director of Research and Associate Professor in the Department of Biological Sciences.

Mrs. Newbold reported that the Academic Affairs Committee had voted to approve this exception to the Leave Policy as recommended by Chancellor Wagoner.

Motion was made and seconded to adjourn to open session.

RESUMPTION OF PUBLIC SESSION

Mrs. Newbold moved that the Board accept the report and recommendations of the Academic Affairs Committee as presented. Seconded by Mr. Burney, the motion carried.

LETTER FROM MR. KENNEDY RE: VISIT OF BOARD OF GOVERNORS TO UNCW CAMPUS

Chancellor Wagoner reported that he had received a letter from Mr. Kennedy, Secretary of the University, concerning the invitation of UNC-Wilmington to the Board of Governors to meet on the campus in Wilmington. He stated that it appeared that such a visit could not be scheduled before 1984. The full Board has not met on the campus in Wilmington since it met as a Planning Committee in April of 1972.

There being no further business, the meeting was adjourned at 2:00 p.m.

Hubert A. Eaton

Chairman

John J. Burney Jr.

Secretary

University of North Carolina

at Wilmington

28406

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215, on Wednesday, October 6, 1982, at 10:30 a.m. with Mrs. Ellen S. Newbold, Chairman, presiding. The following members were present:

Dr. John B. Codington
Dr. John T. Dees
Mrs. Margaret F. Fonvielle
Mrs. Jacqueline Morris-Goodson
Mrs. Ellen S. Newbold, Chairman

Invited guests attending this meeting were:

Dr. Roy E. Harkin, Dean, School of Education
Dr. Norman R. Kaylor, Dean, School of Business Administration
Dr. James K. McGowan, Assistant to the Vice Chancellor for Academic Affairs
Mr. Ralph H. Parker, Dean of Admissions
Dr. Daniel B. Plyler, Dean, College of Arts and Sciences
Dr. Marlene Rosenkoetter, Chairman, Department of Nursing

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order and requested approval of the minutes of the July 7, 1982, meeting of the Academic Affairs Committee. Dr. Codington moved the approval of the minutes as presented. The motion passed.

Chairman Newbold requested that Dr. Cahill present the Vice Chancellor's report.

VICE CHANCELLOR'S REPORT

Vice Chancellor Cahill discussed the following topics:

1. Enrollment: The budgeted equated FTE (full-time equivalent) authorized for the University of North Carolina at Wilmington for 1982-83 is 4,490. The University must work within a ± 2 percent range of this figure. The June 1982 total enrollment estimate was projected to be 4,562 FTE. Fall enrollment figures are now final and are 5,310 (4,732 FTE). Enrollment projections for the spring 1983 semester made on October 5, 1982, indicate that our total enrollment will exceed the allowable range unless steps are taken immediately to curtail the spring enrollment. Therefore, the University has determined the following:

- a. All applications for admission received prior to midnight, October 5, 1982, will be processed.
- b. Applications for admission received after October 5, 1982, for the following categories will not be processed for spring admission: new freshman, transfer, unclassified. The Office of Admissions will return all such applications with an explanatory letter.
- c. Applications for admission as a re-enrolling student received prior to midnight, November 1, 1982, will be processed. All such applications received after that date will be returned with an explanatory letter from the Office of Admissions.

Based on these actions, current projections show our spring enrollment to be 4,369 FTE, thereby yielding an equated FTE of 4,550, which is within the allowable range.

2. Recruitment of Minority Students: Mr. Ralph Parker, Dean of Admissions, gave a report on activities of the Admissions Office designed to increase black enrollment at the University (copy attached to official minutes).

For the fall 1982 semester, 198 black student applications were received. Of these, 142 were accepted. Of those black students accepted, approximately 50 percent enrolled.

3. Long-Range Planning 1982-87 Report: The University is required to submit an update of long-range planning material prior to the end of December. A copy of long-range planning material to be forwarded to General Administration was presented and discussed.

4. Proposals: Current drafts of the University's proposals for (1) Request for Authorization to Plan a New Degree Program in Social Work and Helping Services, (2) Request for Authorization to Plan a New Degree Program in Law Enforcement and Corrections, and (3) Proposal to Establish a Bachelor of Science Degree Concentration in Nursing were presented to the Committee and discussed. Final drafts of these proposals, once prepared, will be forwarded to General Administration; and, at such time, copies will be provided to members of the Committee.

5. NCATE Report: Dr. Harkin, Dean of the School of Education, provided brief information on the National Council for Accreditation of Teacher Education (NCATE) visit scheduled for November 1-3, 1982. This evaluation is conducted by a visiting team and is the first step in a 5-year cycle leading to accreditation.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Dr. Codington and seconded by Mrs. Goodson to adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington.

Vice Chancellor Cahill then presented those personnel changes at the University of North Carolina at Wilmington as recommended by Chancellor Wagoner (copy attached to official minutes). There was a consensus by the Committee to forward the recommendation to the Board of Trustees.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Dr. Codington and seconded by Mrs. Fonvielle to adjourn the Executive Session and reconvene in open session. The motion passed.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Dr. Codington moved that the recommended personnel changes at the University of North Carolina at Wilmington be approved. Mrs. Goodson seconded the motion. The motion passed.

The meeting adjourned at 11:45 a.m.

Ellen S. Newbold

Mrs. Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

MEMORANDUM

TO: Dr. Charles L. Cahill, Vice-Chancellor for Academic Affairs

FROM: Ralph H. Parker, Dean of Admissions 

SUBJECT: Minority Recruitment Information

DATE: October 4, 1982

The attached information includes a summary of the Consent Decree Stipulations that the University of North Carolina at Wilmington is responsible for and complied with during the 1981-82 year. I have also included information describing additional efforts that were implemented by the Admissions Office in its attempt to recruit more minority students.

This material is forwarded as per your request for presentation to the Board of Trustees at their meeting on October 6, 1982.

jp

University of North Carolina

at Wilmington

TO: Dr. Charles L. Cahill, Vice-Chancellor for Academic Affairs

FROM: Ralph H. Parker, Dean of Admissions *RHP*

DATE: October 4, 1982

The following presents a brief description of each segment of the Consent Decree as it applies to undergraduate admissions at the University of North Carolina at Wilmington:

1. Video Cassette - UNC-Wilmington's video tape presentation was revised to the satisfaction of lawyers in the General Administration. (UNC-W had a video cassette presentation approximately two years before the stipulation of the Consent Decree was handed down.) Video cassettes and projectors were distributed in 260 high schools throughout the State of North Carolina.
2. Institutional Catalogues - Inserts stating the newly approved non-discriminatory policy were placed in each 1981-82 catalogue distributed by the University. This insert was necessary because the catalogue had gone to the printer with the "old" statement before the Consent Decree Stipulations were received.
3. Minority Brochure - A brochure was designed specifically for the prospective minority student:
 - (a) Each public high school in the state was mailed enough copies of the brochure for each Black student in the senior class to receive one; 30 copies were mailed to each community and junior college and 15 copies to each technical institute that was visited for recruitment purposes,
 - (b) An accompanying letter was sent with the brochure to each institu-

tion involved,

(c) UNC-Wilmington was responsible for paying the postage for each contact card that was returned (the contact card was a part of the brochure), and

(d) A follow-up letter and application were mailed to each respondent.

4. Guidance Counselor's Workshops - A workshop was held in each Education District (8) in the State of North Carolina. UNC-Wilmington participated in all of the workshops, (Dr. Wagoner attended the one held at Sprunt Technical College, Kenansville, N.C.) Such workshops were designed to provide information related to admissions, financial aid, academic programs and to solicit the assistance of guidance counselors in meeting the requirements and goals of the Consent Decree.

5. Minority Presence Admissions Officers - UNC-Wilmington's Admissions Office has the following staff members (clerical staff not included):

- (1) Douglas Johnson - Assistant to the Dean of Admissions - Black
- (2) Anne Collins - Admissions Representative - White
- (3) Ralph H. Parker - Dean of Admissions - Black

6. High School/Two Year Institutions Visited -

- (a) 330 public high schools (in many instances students from several schools attended the same college day/night program, in such situations, UNC-Wilmington was credited with having visited the schools that sent students to the program as well as the host school).
- (b) 241 public high schools with at least 15% Black enrollment (included in 330 previously mentioned).
- (c) 40 (approximately) private schools.
- (d) 39 (approximately) two year institutions - technical institutions, community colleges and junior colleges.
- (e) Extensive follow-up visits were made to high schools in the following counties - Cumberland, New Hanover, Brunswick, Robeson, Onslow,

Pender, Bladen and Duplin.

NOTE - Whenever practical, a Black representative visited the schools. In addition to admissions and academic material, financial aid material was also distributed.

7. Solicited the Assistance of Black Faculty Members - All (7) agreed to assist in recruitment efforts whenever practical. Several were called upon to assist with Minority Visitation Day and the general visitation program, plus, in many instances they talked with prospective students when they visited the campus.
8. Black Students on SAT and PSAT Lists - Once lists were provided appropriate materials and information such as minority brochures, contact cards, special letters, and applications were sent to students who appeared to be admissible. The Admissions Office responded to all requests listed on returned contact cards received.
9. Solicited the Assistance of Black Alumni and Presently Enrolled Black Students -
 - (a) Special letters requesting assistance with minority enrollment were sent to each alumnus and presently enrolled Black students.
 - (b) Follow-up materials were mailed to each prospective student whose name was submitted to the Admissions Office by alumni and presently enrolled Black students, and in many instances, telephone calls were made to those individuals.
10. Visits to Two-Year Institutions - UNC-Wilmington was required to visit all two year institutions within the county and those in adjacent counties - Brunswick Technical College, Cape Fear Technical Institute and Coastal Carolina Community College. In addition to visiting those institutions, we visited approximately 36 other two year institutions.
11. Black Students on Talent Roster of Outstanding Minority Community College

Graduates - Each student on the list was mailed a minority brochure, an application and a special letter encouraging him to apply to UNC-Wilmington.

12. Admitted Black Students - Each admitted Black student was sent a special letter encouraging him to enroll -- many were called by telephone, in addition to being sent a letter.
13. Campus Visitation Program - On December 4, 1982, the Admissions Office held a Minority Visitation Program in which approximately 38 prospective Black students attended. (Approximately 800 special letters of invitation were mailed to prospective students who had been contacted previously by our office.) During the program admissions requirements were discussed as well as academic programs, financial aid, etc. Each student received a packet of material that provided information related to all segments of the University.
14. Minority Presence Grant Program - UNC-Wilmington received the amount of \$15,000.00 in its initial award that provided financial assistance to thirty-three (33) new as well as returning minority students. On August 6, 1982, the University was notified that an additional amount of \$29,500.00 had been awarded. The Financial Aid Director used such additional funds to assist minority students who were not aided by the initial award.
15. Workshops for Junior High School Guidance Counselors - Such workshops were scheduled throughout the State of North Carolina. UNC-Wilmington hosted the one for this district, which like those held for high school counselors, was designed to provide information concerning admissions, financial aid and academic programs. In addition, the assistance of the counselors was solicited to aid the University in meeting the goals of the Consent Decree.

In addition to the stipulations of the Consent Decree, the Admissions Office

at UNC-Wilmington worked diligently to:

1. Establish an office with an atmosphere in which prospective minority students and accompanying friends or relatives felt comfortable and "at ease".
2. Establish good rapport with guidance counselors, teachers and key individuals in the local and surrounding communities.
3. Assist minority students in finding employment as well as housing - on and off campus.
4. Have its personnel to serve in the capacity of being a "listener" when presently enrolled Black students had questions related to the mechanics of the University - Dropping a course, Adding a course, etc.

Finally, we brought several groups that were predominately Black on campus for tours, information, etc. - Such groups came for Upward Bound Programs, sororities, optional high schools, community colleges and etc.

As stated previously, this is an attempt to present a brief summary of the activities related to minority recruitment at the University of North Carolina at Wilmington. Should there be a need for additional information, the Admissions Office will immediately respond.

University of North Carolina

at Wilmington

28406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

BUILDINGS & GROUNDS COMMITTEE MEETING

October 7, 1982

Buildings & Grounds Members Present: Mr. John J. Burney, Jr., Chairman
Mr. Eugene B. Hardin, Jr.
Mr. Harold Gene Troy, Jr.
Mr. B. D. Schwartz

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for
Business Affairs and Development
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor
for Facilities Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. M. Tyrone Rowell, Director of Development Services
Mrs. Mimi Cunningham, Public Information Officer

The Buildings & Grounds Committee met in Room 208 of the Alderman Building at 10:45 a.m. Chairman Burney asked for approval of the minutes of the last meeting. Mr. Schwartz moved that the minutes be approved as read, Mr. Hardin seconded and the motion carried.

Dr. Hunter indicated that a plaque has been prepared for presentation to the Cape Fear Garden Club. The plaque will be presented to the club at one of its club meetings or at the next Buildings & Grounds Committee meeting.

Mr. Dempsey explained the status of each construction project listed on the Capital Improvement Progress Report. He recommended that the firm of Thomas & Olive of Durham, North Carolina, be employed to design the Life Support Systems in Galloway Hall. Mr. Schwartz moved to accept the firm of Thomas & Olive for the project. Mr. Hardin seconded and the motion carried.

The next item on the agenda was the approval of the firm of Jefferies and Faris for planning the renovation of Hinton James Building. Dr. Hunter indicated that if Jefferies and Faris Architects were approved he would ask them to work with the University on a preliminary basis with the understanding that funds for the project have not been approved to date. Mr. Hardin moved to approve Jefferies & Faris, Architects. Mr. Schwartz seconded the motion and the motion carried.

Dr. Hunter stated that UNCW will receive \$254,750 for capital improvements during 1982-83 and \$80,000 is designated to be used for renovation of the women's shower area in Hanover Hall. He recommended that the committee approve Mr. John Sawyer as architect for the project. Mr. Hardin moved that Mr. John Sawyer be approved, Mr. B. D. Schwartz seconded, and the motion carried.

Mr. Dempsey explained the landscaping plan for the University Center detailing the immediate and long range development stages of the plan by use of five exhibits:

- Exhibit #1 - shows the 1982-83 plan for development in the area of the University Center. Also shown on this exhibit is the removal of a portion of F Street lying directly in front of the University Center.
- Exhibit #2 - shows the 1982-83 projected road development which is contingent upon funding of the 1983-85 Budget Request.
- Exhibit #3 - shows the master plan through the year 2000 emphasizing the area in the vicinity of the University Center, Student Support Center and Library. This area is to be referred to as the Campus Commons.
- Exhibit #4 - shows the immediate plan for landscaping in the vicinity of the University Center.
- Exhibit #5 - shows the fully developed campus commons as it might appear in the year 2000. It includes a brick courtyard, an amphitheater and some pertinent landmarks which will be symbolic of the University.

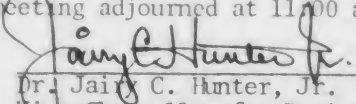
Dr. Hunter reported that the Trask Coliseum Air-Conditioning Project is scheduled for completion during December.

Next, a letter from Mr. J. Hyatt Hammond, FAIA was presented to the Committee members for review.

Mr. Tyrone Rowell, Director of Development Services, presented preliminary plans for University Day, scheduled for March 26, 1983, from 1:30 p.m. - 6:00 p.m. University Day will be an open-house event for students, faculty, alumni, parents and the community.

Dr. Hunter advised the committee members that the Advisory Budget Commission Committee had visited the campus September 30th and that the visitors were very pleased with the University campus. He also remarked that the University had reached an important milestone recently in that the Alumni Association, which had previously functioned as a separate entity from the University, formally agreed on October 12 to work directly under the University's auspices in alumni planning, fund raising activities and programming.

There being no further business, the meeting adjourned at 11:00 a.m.


Dr. J. C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

September 1982

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION
47628-2	University Center	In Progress	January 1983	\$3,450,000 (Self Liq.)
48128-302	Library Addition Planning	On Hold	Unknown	136,000
48128-303	Trask Coliseum Air-Conditioning	Underway	December 1982	380,000 (Self Liq.)
	Student Support Center Design	Underway	Unknown	41,275 (Self-Liq.)
	Life Support Systems - Galloway	Design Contract Has Been Executed	Unknown	Unknown

ENCUMBERED
TO DATE

REMARKS

\$3,416,883 Interior Work Underway

138,000 Design Development
Complete

-0- Preliminary Work on
Coliseum

-0- Schematic Design
Submitted

N/A

University of North Carolina

at Wilmington

28406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

FISCAL AFFAIRS COMMITTEE MEETING

October 6, 1982

Fiscal Affairs Members Present: Mr. Eugene B. Hardin, Jr., Chairman
Mr. B. D. Schwartz
Mr. John J. Burney, Jr.

Other Board Member Present: Mr. Harold Gene Troy, Sr.

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs
and Development
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor for
Facilities Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. M. Tyrone Rowell, Director of Development Services
Mrs. Mimi Cunningham, Public Information Officer

The Fiscal Affairs Committee met in Room 208 of the Alderman Building at 10:30 a.m. Chairman Hardin asked for approval of the minutes of the last meeting. Mr. Burney so moved, Mr. Schwartz seconded and the motion carried.

Dr. Hunter briefed the committee on a memo received from Governor Hunt dated September 21 which reduces the UNCW Academic operating budget by approximately \$200,000. The memo also stated that the number of frozen non-teaching SPA positions had been increased from 4 to 5, representing approximately \$100,000.

Dr. Hunter explained that the UNCW operating budget for 1982-83 totals \$20,500,000--noting that \$14,500,000 is State appropriated. He indicated that during Fiscal Year 1982-83 the University will receive \$254,750 for capital improvements. These funds will be applied to four areas: (1) \$100,000 for general campus improvements, (2) \$23,750 for OSHA projects, (3) \$51,000 for roofing needs, and (4) \$80,000 for repairs to Hanover Hall.

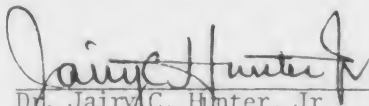
Dr. Hunter further reported that Chancellor Wagoner and the Senior Officers had met recently with President Friday to discuss the 1983-85 Change Budget and Capital Improvements Budget. He stated that UNCW is asking for \$10 million for capital improvements in the period 1983-85. Mr. Walton commented that primary emphasis will be placed on the restoration of 6.5 positions which were abolished last year, representing \$85,000. In addition, UNCW is asking for \$143,000 for Physical Plant needs, \$64,000 for library contents expansion and \$455,000 for Basic Program Support.

Minutes
Fiscal Affairs Committee
October 6, 1982
Page 2 of 2

Dr. Hunter also reported that the Department of State Personnel had issued a memo recently stating that all positions were to remain at the current salary and classification level unless a strong case could be made on one or more of the following bases:

1. Severe labor market conditions endangering the State's ability to recruit and retain employees;
2. Conditions endangering the State's service to the public; and
3. Bona fide reorganizations due to major changes in the State's service to the public.

There being no further business, the meeting adjourned at 10:45 p.m.



Dr. Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

University of North Carolina

at Wilmington

28406

919-791-4330

Vice Chancellor for Student Affairs

STUDENT AFFAIRS COMMITTEE MEETING

October 6, 1982

Student Affairs Members: Mr. Harold Troy, Chairman
Mr. Steve Schmidt

For the University: Mr. Gary Juhan
Dr. William Bryan

The Student Affairs Committee of the Board of Trustees met at 10:00 a.m. October 6, 1982 in Room 109 of the Alderman Administration Building. Mr. Gary Juhan opened the meeting with an introduction of Dr. William Bryan who will assume the responsibilities of Vice Chancellor for Student Affairs January 1, 1983.

The following items were then presented for discussion and information:

1. Approximately 4,000 students have applied for financial aid for the 1982 academic year. 2,528 awards have been made.

2. 712 students attended the fall orientation which included 425 transfer students.

3. As of October 5, 1982 114 students have withdrawn from fall semester. The total number of withdrawals for Fall 1981 were 219.

4. Mr. Juhan distributed copies of the student grievance procedure. The student grievance procedure was developed by a committee of students with the assistance of the Federal Compliance Officer and the University attorney.

5. New Personnel: Mr. Rick Haley, a graduate candidate for masters degree at Trenton State College, is Program Coordinator in Student Activities. He will be working primarily with the University Program Board. Mr. Henry Fuller, a graduate of UNC-W, has been hired as Data Coordinator in the Financial Aid Office. Ms. Hope Lanier, a doctoral candidate in Psychology from Rutgers, will be doing a practicum in the Counseling and Testing Center and the Psychology Department.

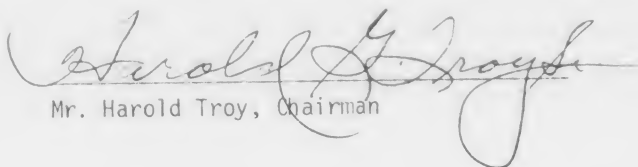
6. Mr. Juhan indicated that the new student union is still in progress with an anticipated opening of late January or early February.

Student Affairs Committee Meeting
October 6, 1982
Page 2

7. Two new programs initiated this fall were discussed: Rape Prevention and Assistance Program and Alcohol Awareness Program. Mr. Juhan indicated that the Rape Prevention and Assistance Program was sponsored by the Dean of Students Office, Campus Police and the Community Crisis Line. The Alcohol Awareness is sponsored by the Dean of Students Office, Community Crisis Line, Southeastern Mental Health, and the local law enforcement. Mr. Juhan also indicated that Ms. Abby Hastings, Acting Dean of Students, was primarily responsible for initiating these programs.

8. Steve Schmidt reported that an update on SGA activities will be distributed to the full Board. Several items the SGA is working on are the pass/fail option system, turnover of books, and the judicial system.

The meeting adjourned at 10:30 a.m.


Mr. Harold Troy, Chairman

University of North Carolina

at Wilmington

28406

WILLIAM H. WAGONER
Chancellor

MEMORANDUM

TO: Board of Trustees
FROM: William H. Wagoner
DATE: October 6, 1982
SUBJECT: Leave Policy - Exceptions

Approved: William H. Wagoner

Reference: Personnel Policies for Designated Employment Exempt from State Personnel Act, September 1, 1982

Section VII.B. of the above referenced Policies establishes the amount of leave to which employees covered by the Policies are entitled and the terms for exceptions to the basic leave policy.

The policy prescribes (1) that the Chancellor must submit a recommendation for each exception to the basic leave policy to the Board of Trustees or its designated committee for approval; and (2) that the Chancellor shall report each exception to the President.

In accordance with the policy, I recommend that the contracts for the following persons stipulate that annual leave be 23 days per year:

- Dr. Denis G. Carter, Assistant to Dean, School of Business Administration and Associate Professor in the Department of Economics and Finance;
- Dr. Paul E. Hosier, Academic Computing Services Coordinator and Associate Professor in the Department of Biological Sciences;
- Dr. Harold W. Keller, Director of Research and Associate Professor in the Department of Biological Sciences.

WHW

tca

EXECUTIVE COMMITTEE MEETING

BOARD OF TRUSTEES

December 15, 1982

A G E N D A

Page Nos.

Called Meeting of the Executive Committee for
consideration of purchase of organ----- 1 & 2

MINUTES OF THE EXECUTIVE COMMITTEE

BOARD OF TRUSTEES

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

DECEMBER 15, 1982

The Executive Committee of The Board of Trustees for The University of North Carolina at Wilmington met at 6:00 p.m., December 15, 1982, in Kenan House, located 1705 Market Street, Wilmington, North Carolina.

Representing the Trustees were:

Dr. Hubert A. Eaton, Sr., Chairman
Mr. John J. Burney, Jr.

Dr. John B. Codington
Mrs. Jacqueline Morris-Goodson

Representing the University were:

Chancellor William H. Wagoner
Vice Chancellor Jairy C. Hunter, Jr.

Vice Chancellor Charles L. Cahill
Mr. Tyrone Rowell, Director of
Development Services

Chairman Eaton called the meeting to order and asked Chancellor Wagoner to review the details of the called meeting. Dr. Wagoner explained that until recently, the University had been renting a Rogers 900 electronic organ for student rehearsals and recital needs. This rental unit had been provided by the Glisson Music Mart at a very favorable rate during the past 18 months. However, due to recent changes in policies by the manufacturer, the organ was no longer available for rent and would have to be purchased by December 22, 1982 or be returned to the dealer. According to both Chancellor Wagoner and Vice Chancellor Cahill, the loss of the organ would have serious impact on our music department's ability to serve our music students.

The organ's \$62,500 selling price would include a set of organ pipes which would be mounted in Kenan Auditorium. Chancellor Wagoner stressed that the price was greatly reduced from the suggested retail cost and the University had started a fund raising campaign to secure the needed funds.


MINUTES OF THE EXECUTIVE COMMITTEE
BOARD OF TRUSTEES
DECEMBER 15, 1982
Page Two of Two

A donor had pledged 1,000 shares of stock, worth approximately \$35,000, toward the organ purchase. Based on this pledge and the need to have this amount available immediately, The Foundation of The University of North Carolina at Wilmington was willing to borrow the money based on the donor's note and make the down payment by the December 22, 1982 deadline. The donor requested that the auditorium in Morton Hall be named in honor of his son-in-law, a UNCW graduate with a degree in History. Recognizing that the naming of any campus facility is a function of the Board of Trustees, Chancellor Wagoner referred the request to the Trustees for action.

Mr. Burney moved that the Executive Committee recommend to the full Board that the auditorium in Morton Hall be named the William M. Bryan Auditorium. The motion passed unanimously.

The meeting was adjourned.

Respectfully submitted


Tyrone Rowell


Assistant Secretary

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Hall
Conference Room A-215

Wednesday, January 5, 1983
12:00 NOON

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF OCTOBER 6, 1982 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Newbold, Chairman
 - Buildings & Grounds Committee - Mr. Burney, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Mr. Troy, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) REPORT ON PERSONNEL ITEMS
- (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

RESUMPTION OF PUBLIC SESSION

- (13) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
 - (14) ADJOURNMENT
-

I N D E X

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BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
January 5, 1983

The Board of Trustees of The University of North Carolina at Wilmington met in the board room of Alderman Hall at 12 o'clock noon on Wednesday, January 5, 1983, with Chairman Hubert A. Eaton, Sr., presiding. Following lunch, the meeting was called to order at 12:25 p.m.

INVOCATION

Chancellor Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney, Jr.	William B. Humphrey
Dr. John B. Codington	Eugene B. Hardin, Jr.
Dr. John T. Dees	Mrs. Ellen S. Newbold
Dr. Hubert A. Eaton, Sr.	B. D. Schwartz
Mrs. Margaret F. Fonvielle	Steven M. Schmidt
Mrs. Jacqueline Morris-Goodson	Harold Gene Troy, Sr.

Absent: John D. Warlick, Jr. - who had an excused absence under the provisions of the statute.

MINUTES

There being no additions or corrections to the minutes of the meeting held on October 6, 1982, Mr. Troy moved that they be approved as mailed. Seconded by Mr. Schmidt, the motion carried.

CHANCELLOR'S REPORT

Vice Chancellor William A. Bryan was formally presented to the board. Doctor Bryan assumed his duties as Vice Chancellor of Student Affairs on January 3, 1983.

Office of Minority Affairs

Chancellor Wagoner announced the establishment of the Office of Minority Affairs, and introduced to the board Mr. Ralph H. Parker, who has been named Director of the Office of Minority Affairs. Mr. Parker assumed this position as of January 3, 1983. Mr. Parker leaves his position as Dean of Admissions to assume this new position. Vice Chancellor Cahill will be reporting further on the admissions office through academic affairs.

Report on Reaffirmation by Southern Association of Colleges and Schools

At the December meeting of the Southern Association held in Atlanta, Georgia, the reaffirmation of accreditation was approved for The University of North Carolina at Wilmington by the Commission on Colleges for another ten years. This was well received by the Southern Association of Colleges and Schools and the University was highly commended by the Southern Association.

World Museum

Dr. Gerald H. Shinn, professor in the department of philosophy and religion, through a locally oriented foundation which supports the Schweitzer prizes every year, also funds the collection of historical artifacts from around the world. This is referred to as the World Museum. These artifacts are on display in the Randall Library on permanent loan to The University of North Carolina at Wilmington.

Teaching Excellence Award

Chancellor Wagoner announced that nomination forms for the annual Trustees' Award for Teaching Excellence have been distributed, stating that the committee for the selection of the recipient for 1983 will be appointed to review the nominations when they are received.

Cape Fear Garden Club

A plaque was presented to the Cape Fear Garden Club in recognition of the contributions made by the club on the beautification of the campus. Mrs. George Christopher, 1st Vice President of the Cape Fear Garden Club, accepted the award with appropriate comments on behalf of the organization.

April Meeting of Board of Trustees

A conflict for the date of April 20, 1983 was announced by Chancellor Wagoner. This date had been approved for the April meeting of the Board of Trustees. After discussing the reasons for the needed change in dates, Mr. Burney moved that this be changed to Wednesday, April 27, 1983. Seconded by Mrs. Fonvielle, the motion carried.

REPORTS OF STANDING COMMITTEESAcademic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1)

Mrs. Newbold reported on the various items covered in the meeting, which included the changes in the library policy concerning the use of the library by non-university members of the community. A user's card will be issued at a cost of \$4.00 for six months, and only two books may be checked out at any one time. The proceeds from these user's cards will be used to replace books not returned, or material which is lost.

An updated report on the plans for a baccalaureate program in nursing was presented. These plans have been placed on hold until more money is available for the program. Chancellor Wagoner announced that he is looking for private sources to fund the program. The remainder of the report of the Academic Affairs Committee was

deferred to the Executive Session.

Vice Chancellor Cahill announced that Dr. James K. McGowan, assistant to the Vice Chancellor for Academic Affairs, will be appointed to serve as Acting Dean of Admissions for the remainder of this year, pending a formal search for a new Dean of Admissions to replace Mr. Parker.

Mrs. Newbold moved that the report of the Academic Affairs Committee be accepted. Seconded by Mr. Hardin, the motion carried.

Buildings and Grounds Committee

Mr. Burney, chairman of this committee, reported on the joint meeting of the Buildings and Grounds Committee and the Fiscal Affairs Committee held prior to the board meeting. (APPENDIX NO. 2)

Burney reported in detail on the Capital Improvement Progress Report. He also stated that the air conditioning in Trask Coliseum is scheduled to be completed and ready for use by January 20, 1983.

He also reported that the two main requests for funding to the Legislature will be the library addition and the Hinton James Hall renovations. Hinton James Hall will be vacated when the move is made to the new University Center.

Burney reported on the audit report, explaining that it was a clean audit, with no exceptions, stating that the business affairs division is to be highly commended for their excellent work.

Action of the board was requested for air-conditioning the locker rooms in Trask Coliseum at a cost not to exceed \$70,000, to be paid by receipts from the operation of the Coliseum. Mr. Burney moved that a Capital Improvement Request be submitted not to exceed \$70,000 for air conditioning the locker rooms in Trask Coliseum. Seconded by Mr. Humphrey, the motion carried.

An invitation was extended to the trustees to tour the new University Center following the meeting.

Burney concluded his report by reminding everyone that University Day is scheduled to be held on March 26, 1983.

Fiscal Affairs Committee

Mr. Hardin, chairman of this committee, reported that Fiscal Affairs had met jointly with Buildings and Grounds, and that he had no further report since all items had been covered by Mr. Burney.

Student Affairs Committee

Mr. Troy, chairman of this committee, reported on the meeting of the Student Affairs Committee held prior to the board meeting. (APPENDIX NO. 3)

Troy reported in detail on the items covered in the meeting, and a copy of the Student Government Association's semi-annual report and Presidential Task Force report were distributed by Mr. Schmidt, President of the Student Government Association.

Mr. Troy moved that the board accept the report of the Student Affairs Committee. Seconded by Mrs. Goodson, the motion carried.

Following the report of Mr. Troy, Chancellor Wagoner announced that this was Steve Schmidt's last meeting as a member of the Board of Trustees as he would be stepping down as President of the Student Government Association following the election of new officers in March. Schmidt was commended for his work and diligence as President of the Student Government Association and as a member of the Board of Trustees.

NEW BUSINESS

Chancellor Wagoner stated that he wished to recognize Gary Juhan, who had served as Acting Vice Chancellor for Student Affairs, stating that he had done a tremendous job in this capacity and he wished to commend him for a superb job, along with his

associate, Abby Hastings, who had served as Acting Dean of Students during this interim period.

Motion was made and seconded to adjourn to Executive Session for the discussion of personnel matters.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Eaton.

CHANCELLOR'S REPORT

Chancellor Wagoner reported that for a period of about 18 months, he had been working closely with two Wilmington citizens well-known to most of the members of the Board of Trustees, Dan and Bruce Cameron, attempting to work out a gift to the University. About two days before the end of the calendar year, they agreed to endow the School of Business Administration with \$500,000. This will be a permanent endowment strictly for the School of Business Administration. They requested that we work to raise another \$500,000 matching gift; however, this is not a condition of the endowment.

Wagoner reported that it would be appropriate and would be of significance, prestige-wise, to name the school "The Cameron School of Business Administration." The Chancellor emphasized that the naming of the school was not a request from the Camerons, but was solely his suggestion. He stated that he had conferred with President Friday on this matter, and that the naming of the school would be the prerogative of the Board of Trustees. This gift to The University of North Carolina at Wilmington will be over a period of three years. The first installment consisted of 1,854 shares of Union Carbide stock, and is now in hand. The remaining \$400,000 is a firm pledge to be completed over a three-year period.

Chancellor Wagoner also stated that he would like to make the announcement of this gift at a press conference.

It was the consensus of the board to name the School of Business Administration The Cameron School of Business Administration. Permission to call a press conference for the purpose of announcing this gift was also granted by consensus.

Rogers Organ Fund-Raising Project

Chancellor Wagoner reported on the Executive Committee meeting held on Wednesday, December 15, 1982, concerning the Rogers Organ Fund-Raising Project. He stated that Glisson Music Company had offered to sell us the organ for \$65,000, if we could raise the money for its purchase by December 17, 1982.

Mr. Irwin Belk was contacted concerning a gift for this purpose. Belk agreed to give the University one-half the money for the organ in unrestricted funds; however, he stated that he also wanted to honor his son-in-law, an alumnus of The University of North Carolina at Wilmington. He requested that the auditorium located in Morton Hall be named The William Murphy Bryan, Jr. Auditorium in honor of his son-in-law. This was approved by consensus of the board.

Nominee for Honorary Degree

Chancellor Wagoner announced that a letter from Doctor Dixon, Chairman of the Faculty Senate, had been received nominating Claude F. Howell for the Honorary Degree - Doctor of Letters, to be awarded at the graduation convocation scheduled for May 14, 1983. This recommendation was adopted by common consent. It is understood that the Chancellor will contact the nominee concerning his acceptance.

This concluded the Chancellor's report.

ACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold, chairman of this committee, reviewed the personnel actions taken by the committee concerning personnel appointments, promotions and recommendations

for tenure, which included one adjunct appointment. (APPENDIX NO. 4). The committee approved these recommendations subject to the approval of President Friday and the Board of Governors on the tenure recommendations. This report was presented to the Board of Trustees for approval, and was approved by the board as submitted.

Motion was made and seconded to reconvene in public session.

RESUMPTION OF PUBLIC SESSION

Mrs. Newbold moved that the board accept the report of the Academic Affairs Committee as presented. Seconded by Mr. Schmidt, the motion carried.

There being no further business, the meeting was adjourned at 2:40 p.m.

Hubert A. Eaton

Chairman

John J. Bunning Jr.

Secretary

University of North Carolina

at Wilmington

28406

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215, on Wednesday, January 5, 1983, at 9:30 a.m. with Mrs. Ellen S. Newbold, Chairman, presiding. The following members were present:

Dr. John B. Codington
Dr. John T. Dees
Mrs. Margaret F. Fonvielle
Mrs. Jacqueline Morris-Goodson
Mrs. Ellen S. Newbold, Chairman

Invited guests attending this meeting were:

Dr. Roy E. Harkin, Dean, School of Education
Mr. Eugene W. Huguelet, Director, Library Services
Dr. Norman R. Kaylor, Dean, School of Business Administration
Ms. Joan M. Ketchur, Assistant Professor, Department of Nursing
Dr. James K. McGowan, Assistant to the Vice Chancellor for Academic Affairs
Dr. Daniel B. Plyler, Dean, College of Arts and Sciences
Dr. Marlene M. Rosenkoetter, Chairman, Department of Nursing

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order and requested approval of the minutes of the October 6, 1982, meeting of the Academic Affairs Committee. Mrs. Fonvielle moved the approval of the minutes as presented. The motion passed.

Chairman Newbold requested that Dr. Cahill present the Vice Chancellor's report.

VICE CHANCELLOR'S REPORT

Vice Chancellor Cahill discussed the following topics:

1. Accreditation Report: Chancellor Wagoner received notification in December that the University of North Carolina at Wilmington has been reaffirmed for accreditation by the Southern Association of Colleges and Schools. A formal announcement relative to this reaffirmation will be made by Chancellor Wagoner at the meeting of the full Board.
2. Library Use Policy: A recommendation regarding out-of-building use of Randall Library materials by non-University affiliated persons was submitted to Chancellor Wagoner for approval on November 1, 1982. The recommended policy, with an effective date of February 1, 1983, was approved and is as follows:
 - a. Randall Library materials may be borrowed for out-of-building use by non-University affiliated persons upon presentation of a Borrower's Card. The Card, valid for a six-month period and renewable, may be obtained at the Randall Library circulation desk. The charge for the Card is \$4.00 per six-month period.
 - b. The number of books that may be charged out at any one time is limited to two(2).
3. Changes in Sick Leave Provisions for EPA Personnel: The State Personnel Commission has revised sick leave provisions for nonfaculty employees who are exempt from the State Personnel Act, effective January 1, 1983. These mandated changes will be incorporated in the Personnel Policies for Designated Employment Exempt from State Personnel Act, The University of North Carolina at Wilmington.
4. Enrollment: Enrollment estimates for the spring semester and the 1982-83 academic year were presented. The estimated headcount for the spring 1983

semester is 4,887, thus yielding a final equated FTE of 4,538. The budgeted equated FTE for 1982-83 is 4,490. The University must work within a 2 percent range of this figure.

A summary report of applications and acceptances for the fall 1983 semester as of December 31, 1982, was also presented to the Committee. The fall 1983 figures indicate a sizeable increase in the number of black student applications. However, a comparison of black student acceptances remains relatively unchanged.

5. Admissions Policy: Dr. Cahill described for the Committee the elements that compose the admissions policy for UNC-W, viz.:

- a. The appropriate section of the General Statutes of North Carolina by which the powers and duties of each board of trustees is to be defined by the Board of Governors.
- b. The appropriate statement from the "Delegations of Duty and Authority to Boards of Trustees" adopted by the Board of Governors on July 7, 1972.
- c. A non-discrimination policy and practice statement.
- d. An enrollment-projection determination statement.
- e. A statement allowing for competitive admissions, special needs admissions, and the development of variety within the total number of students admitted and enrolled.
- f. A statement of minimal criteria for undergraduate level admission as a freshman, transfer, unclassified, or re-enrolling student.
- g. A statement of minimal criteria for graduate level admission.
- h. A statement concerning appeals.

Dr. Cahill suggested that the Committee consider reviewing the policy to assure that it continues to be in keeping with the goals and commitments of the University. Sensing a positive response to the suggestion, he offered to prepare copies of the policy for the April meeting of the Committee and full Board.

6. Office of Minority Affairs: Mr. Ralph H. Parker, formerly Dean of Admissions, has been appointed by Chancellor Wagoner to the position of Director of the Office of Minority Affairs. Dr. James McGowan, Assistant to the Vice Chancellor for Academic Affairs, will serve as acting Director of Admissions through the remainder of this academic year.

7. Nursing Proposal: In 1981, the University of North Carolina at Wilmington was authorized by the Board of Governors of the University of North Carolina to plan a baccalaureate program in nursing. A thorough study terminated last fall in a draft proposal which the University believes is ready to be sent to General Administration. Discussions with officers of the General Administration have resulted in indications that no State funding will be available for new programs in the next biennial budget. As a result, Dr. Cahill submitted a recommendation to Chancellor Wagoner that the proposal for a baccalaureate level program in nursing be postponed until such time when resources necessary to support the program are available. Chancellor Wagoner has approved this recommendation.

8. Deans' Reports: Dr. Kaylor, Dean of the School of Business Administration, reported on the first semester of the MBA program. Of the 85 students accepted, 75 students enrolled. Applications for the spring semester indicate a total enrollment of approximately 85 students. Surveys submitted by students in the first semester of this program were outstanding.

Dr. Harkin, Dean of the School of Education, reported on the recent team visitations by the State Department of Public Instruction and the National Council for Accreditation of Teacher Education. Official reports submitted by each team were favorable. The National Council for Accreditation of Teacher Education will meet in February. On the basis of the report submitted, full accreditation is anticipated. The State will act on their committee's report later in January.

Dr. Plyler, Dean of the College of Arts and Sciences, reported on the Anthropology proposal submitted to General Administration. The proposal has passed the initial review by two out-of-state consultants with favorable results.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made and seconded to adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington. Dr. Cahill presented the following items:

1. Conferral of Honorary Degree: A recommendation was received from the Faculty Senate that the University of North Carolina at Wilmington bestow upon Claude Flynn Howell the Honorary Doctor of Letters Degree. Following discussion of this matter, a motion was made that the Committee refer to the Board of Trustees the request from the Faculty Senate that Claude Howell receive the Honorary Degree. The motion passed unanimously.
2. Reappointments and Promotions Involving Permanent Tenure: Motion was made and seconded that the Academic Affairs Committee concur with Chancellor Wagoner's

recommendation to President Friday for those personnel changes involving permanent tenure. The motion passed.

3. Reappointments and Promotions Not Involving Permanent Tenure: Motion was made and seconded that the Committee approve those reappointments and promotions which do not involve permanent tenure as recommended to Chancellor Wagoner by Dr. Cahill. The motion passed.

4. New Appointments and Adjunct Appointment: Motion was made and seconded that the Committee approve those new appointments and the adjunct appointment as recommended to Chancellor Wagoner by Dr. Cahill. The motion passed.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made and seconded to adjourn the Executive Session and reconvene in open session. The motion passed.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Dr. Codington moved that the recommended personnel changes at the University of North Carolina at Wilmington be approved. Dr. Dees seconded the motion. The motion passed. (Summary of action taken in Executive Session attached to official minutes.)

The meeting adjourned at 11:15 a.m.

Ellen S. Newbold

Mrs. Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

28406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

JOINT MEETING OF BUILDINGS AND GROUNDS AND FISCAL AFFAIRS COMMITTEES

January 5, 1983

Buildings and Grounds Members Present: Mr. John J. Burney, Jr., Chairman
Mr. B. D. Schwartz
Mr. Eugene B. Hardin, Jr.
Mr. William B. Humphrey
Mr. Harold Gene Troy, Sr.

Fiscal Committee Members Present: Mr. Eugene B. Hardin, Jr., Chairman
Mr. B. D. Schwartz
Mr. John J. Burney, Jr.
Mr. William B. Humphrey

For the University: Dr. Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs and Development
Mr. J. Carl Dempsey, Assistant to the Vice Chancellor for Facilities Planning
Mr. R. O. Walton, Jr., Director of Financial Services
Mr. M. Tyrone Rowell, Director of Development Services
Mrs. Mimi Cunningham, Public Information Officer

A joint meeting of the Buildings and Grounds and Fiscal Affairs Committees of the Board of Trustees was held at 10:30 a.m. in Room 208 in the Alderman Administration Building.

Mr. John Burney moved that the minutes of the previous Fiscal Affairs Committee meeting be approved, Mr. Schwartz seconded and the motion carried. Chairman Burney moved that the minutes of the previous Buildings and Grounds Committee meeting be approved, Mr. Humphrey seconded and the motion carried.

Copies of the State Auditor's Financial Audit Report of The University of North Carolina at Wilmington for the Year Ended June 30, 1981 were distributed for review. A copy of a letter from Mr. Marvin K. Dorman, Jr., Deputy State Budget Officer, was submitted to the committee members indicating that the audit report was excellent and no exceptions were found as a result of the audit. The Committees commended Dr. Hunter and the Financial Services Staff for a job well done.

Next, Dr. Hunter informed the members that the UNCW Foundation, Inc. had changed its Fiscal Agent, as of November 30, 1982, to Montag & Caldwell, Inc. of Atlanta, Georgia which will serve as the Foundation's Fiscal Agent for the next three years.

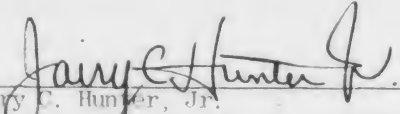
Dr. Hunter asked for approval to submit a Capital Improvement Request to air-condition the locker room area in Trask Coliseum with the cost not to exceed \$70,000 which will be funded by Coliseum receipts. Mr. Schwartz moved to approve the submittal of the Capital Improvement Request as proposed, Mr. Troy seconded and the motion carried.

Next, Mr. Dempsey explained the status of each construction project listed on the Capital Improvement Progress Report.

A brochure from Synthesis Architects - Planners was presented to the Committee members for review.

Dr. Hunter stated that UNCW housing occupancy will be 100% for Spring Semester.

There being no further business, the meeting adjourned at 11:15 a.m.



Jaiyy C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

JANUARY, 1983

CAPITAL IMPROVEMENT PROGRESS REPORT

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

<u>CODE AND ITEM</u>	<u>PROJECT TITLE</u>	<u>STATUS</u>	<u>PROBABLE COMPLETION DATE</u>	<u>TOTAL APPROPRIATION</u>	<u>INCUMBERED TO DATE</u>
47628-2	University Center	in progress	February, 1983	\$3,450,000 (self-liq)	\$3,416,883
48128-302	Library Addition Planning	on hold	unknown	\$ 138,000 (\$7,749,000)	\$ 138,000
48128-303	Coliseum Air- Conditioning	underway	January, 1983	\$ 358,000 (self-liq)	-0-
	Student Support Center Design	complete	unknown	\$ 41,275 (self-liq)	-0-
48228-304	Repairs to Hanover Hall	in design	unknown	\$ 80,000	-0-
48228-305	Smoke Detection System- Galloway Hall	in design	unknown	\$ 66,000	-0-

REMARKS

interior finishing underway

design development complete

nearly complete

design complete

N/A

N/A

University of North Carolina

at Wilmington

28406

Vice Chancellor for Student Affairs

919-791-4330

STUDENT AFFAIRS COMMITTEE MEETING

January 5, 1983

Student Affairs Members: Mr. Harold Troy, Chairman
Mr. Steve Schmidt

For the University: Dr. William Bryan
Mr. Gary Juhan
Mrs. Linda Moore
Mrs. Mimi Cunningham

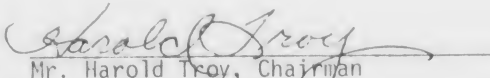
The Student Affairs Committee of the Board of Trustees met at 10:00 a.m. January 5, 1983 in Room 109 of the Alderman Administration Building. The following items were presented for discussion and information:

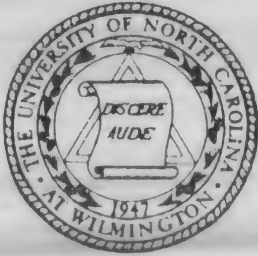
1. Gary Juhan discussed with the Committee an experimental Spring Orientation Services Program designed to assist new freshmen enrolling for spring semester. Each Student Affairs staff member will be responsible for monitoring the progress of approximately 3-5 students for spring semester. The program will be evaluated at the end of spring semester with the possibility of broader implementation for high-risk freshmen in fall semester.

2. Linda Moore, Director of University Union, gave a presentation on the new student union. Information packets were distributed for the Committee's review concerning the Hinton James Student Services Building and the new University Union. Mrs. Moore also presented decorator designs for the living room of the new union.

3. Steve Schmidt distributed copies of the Student Government Association's Semi-Annual Report which included a progress report on the attainment of Student Government goals, goals of the SGA for 1982-1983 and a financial report as of 12/31/82. He pointed out that an Internal Auditor's position has been established and explained several policies that have been implemented in the Student Government Association. Particular discussion was held on the SGA Presidential Task Force Report concerning the campus media organizations (mission, funding, and control).

The meeting adjourned at 10:45 a.m.


Mr. Harold Troy, Chairman



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
WILMINGTON, NORTH CAROLINA 28401

OFFICE OF THE PRESIDENT
Steven M. Schmidt

MEMORANDUM

TO: Members of The Board of Trustees
University of North Carolina at Wilmington

FROM: Steven M. Schmidt, President *SMS*

DATE: January 5, 1983

SUBJECT: Semi-Annual Report of the UNCW Student Government Association

Attached is the Student Government Semi-Annual Report for the spring year of 1983. Included in this report you will find: a progress report on the SGA goals, a list of objectives, a financial status report, a list of chartered clubs/organizations, and a list of current SGA officials.

This Administration welcomes any comments or suggestions that you might have concerning the SGA, the students, or this report. With your assistance we shall continue to flourish and make the most of new opportunities.

SMS/sg

Attachments

PROGRESS REPORT ON THE
ATTAINMENT OF STUDENT GOVERNMENT GOALS

The Student Government Association has remained active over the span of the past few months. The current session of the Student Senate and this Administration has been highly productive. Among the list of goals, most which have been attained, others near completion, are:

1. Fiscal Responsibility

In order to maintain tighter control on the SGA's funds and to prevent wasteful expenditures, this Administration felt several events had to occur. These occurrences were:

- A. Implementation of new financial system (see Appendix A).
- B. Adherence of line budgets.
- C. Revision of policies.
- D. Establishment of an Internal Auditor position.

The above accomplishments has enabled SGA to meet current services, avoid a budget deficit, and offset inflation. As an end result, Student Government has avoided the need to request a fee increase.

2. Media Independence

Much controversy has surrounded the requested independence of the campus media organizations. To help resolve this conflict, a Presidential Task Force was charged with studying all aspects of the media, such as it's funding, it's relationship with the SGA, and it's professional standards. This study has just been completed and is currently under careful consideration.

3. Constitution/By-Laws

For the past few months, the SGA Constitution and By-Laws have been under revision clarifying all apparent ambiguities and inconsistencies in our system. These two documents are expected to be completed and adopted by the end of February.

4. Inventory Control

An Inventory System has been designed to monitor equipment purchased by SGA club/organizations with state funds. This system will be implemented this academic semester, specifically inventorying those items of permanent nature. This will enable SGA to keep track of all equipment more proficiently.

5. Administration

The growth and progression of Student Government has led to several developments. These developments include: expanding the responsibilities of some SGA officials and committees, hiring a work-assistant, establishing an internal auditor position, and the use of a business advisor. Each of these additions have contributed much to the efficiency of our organization

6. Communications

During the past two years, Student Government has made a lot of progress in the field of communications. We have created a presidential advisory council, held periodic meetings with students, strongly publicized Senate meetings, conducted a procedures workshop, wrote a bi-monthly SGA report to be printed in the campus newspaper, involved faculty/staff membership on several SGA committees, and worked closely with the Administration. Now we have, in addition to our past efforts, created a public relations committee and have planned a leadership workshop to be held in February.

GOALS OF THE STUDENT GOVERNMENT ASSOCIATION
1982-1983

This Administration feels that the purpose of the SGA is to provide services to the students and better the quality of the student's education. Therefore, as our objectives, we intend to:

1. Insure student membership in almost every University committee to provide more student input on University policies and decisions.
2. Propose a "Pass/Fail" grading system to allow students to enroll in a class unrelated with their major for personal enrichment without jeopardizing their GPA.
3. Establish a Student Legal Services Clinic that provides students with legal advice, direction, and referral in such matters as landlord/tenant problems, contract/consumer problems, domestic relations, employment grievances, etc.
4. Establish an Advisor's Handbook to identify the duties/responsibilities of Advisors and to provide them with information about procedures.
5. Produce a course evaluation guide to give students an idea of what a course and instructor is like before registration occurs.
6. Examine the possibility of purchasing a desk-top computer to enable SGA to efficiently monitor funds, inventory equipment, and reduce paperwork.
7. Promote a direct line of communications and involvement with the community.
8. Provide a campus radio station that will educate and train students as well as serve as another communications outlet.
9. Facilitate a smooth transition of SGA officials.

FINANCIAL REPORT

December 31, 1982

June 30, 1982 Balance carried forward:

General Fund	\$ 13,549.93
Money turned in by clubs	17,000.00
Emergency Fund	3,000.00
Capital Improvement	2,000.00
WLOZ	3,021.44
Risers	1,058.75
Seahawk	976.82
2nd Summer Session Fees	1,838.35
Fall Fees	65,178.00
Fall Withdrawals	(68.40)
Projected Spring Fees	58,660.00
Interest Received	<u>502.22</u>
TOTAL	\$ 166,717.11

Allocated Funds:

1982-83 Budget Allocation	\$ 132,688.32
Emergency Fund	3,000.00
Capital Improvement	4,000.00
WLOZ	10,527.49
Risers	1,058.75
Seahawk	976.82
Fall Allocation	6,487.34
Money returned to General Fund*	<u>(2,794.80)</u>
TOTAL	\$ 155,943.92

Contingency Fund:

Board Reserves not Allocated	\$ 3,655.00
Budget & Planning Committee Reserve	<u>1,265.68</u>
TOTAL	\$ 4,920.68

Encumbered Funds:

Seahawk Compugraphic Machine	\$ 2,568.55
Seahawk Service Contract	<u>958.33</u>
TOTAL	\$ 3,526.88

Revenue earned by clubs: \$ 9,983.59

*This was money returned by Non-Trads, Astronomy, Ten Pen, Psychology and the penalty assessed on the Racquetball Club.

1982-83 SGA OFFICIALS

EXECUTIVE BRANCH

PRESIDENT
VICE PRESIDENT
TREASURER
ATTORNEY GENERAL
ADMINISTRATIVE ASSISTANT
INTERNAL AUDITOR

STEVEN M. SCHMIDT
NANCY L. KELKER
MARGE CIARDELLA
KEVIN KNIGHT
GREG MOORE
LARRY BOEHLING

JUDICIAL BRANCH

STUDENT SUPREME COURT

CHIEF JUSTICE
COURT JUSTICES

EDWARD TILLMAN
MICHAEL DINKINS
KIRK BROOKS
DARYL MCNAIR
4 POSITIONS OPEN

UNIVERSITY COURT

CHAIRMAN
COURT JUSTICES

DR. EARL SHERIDAN
GARY SCALF
DENNIS JOYCE
TARA NORRIS
BILL BATCHELOR
KIRK BROOKS
DIEDRA BREWSTER
DR. DIANE MILLER
DR. PHILLIP SMITH, JR.

LEGISLATIVE BRANCH

SECRETARY

MONA FRANKLIN

SENIOR CLASS

PRESIDENT
VICE PRESIDENT
SENATORS

BRIAN O'DELL
SANKEY BLANTON
JERRY SWANNER
1 POSITION OPEN

JUNIOR CLASS

PRESIDENT
VICE PRESIDENT
SENATORS

ESTELLA DAVIS
JEFF WYLIE
LUANN DARDEN
1 POSITION OPEN

LEGISLATIVE BRANCH

SOPHOMORE CLASS

PRESIDENT
VICE PRESIDENT
SENATORS

FRED ADAMS
ANN KINDT
WANDA RODGERS
1 POSITION OPEN

FRESHMAN CLASS

PRESIDENT
VICE PRESIDENT
SENATORS

EDWARD TROUBLEFIELD
DIANE COYLE
LAURA ALLEN
JANET BATES

REPRESENTATIVE-AT-LARGE

PANELA ALBERTI
CHRIS BEDROSIAN
PAUL BELL
CINDY BLACKMON
OBBIE BLANTON
SAM HANCOCK
BUDDY HENDERSON
TAMMY HOGAN

JANET LAMBLE
STEVE SAMUELS
ERIC SQUIRES
GEORGE WARD
SCOTT WOLFE
RAY YATES
1 POSITION OPEN

SPECIAL SENATOR

GLENN GAINNEY

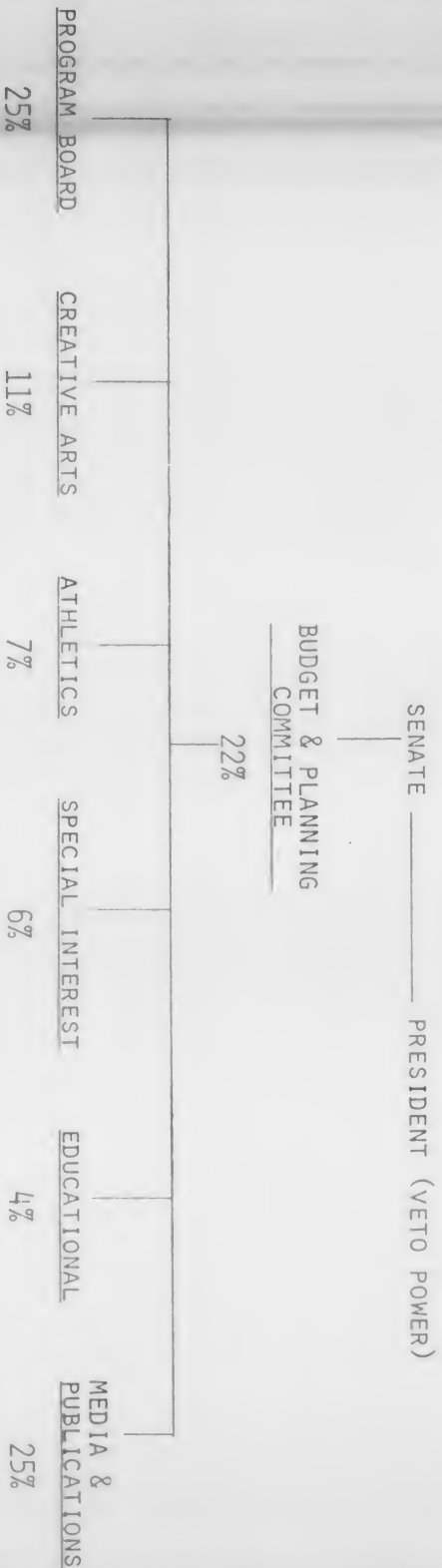
STANDING COMMITTEES

BUDGET & PLANNING COMMITTEE - MARGE CIARDELLA, CHAIRMAN
CHARTER COMMITTEE - BUDDY HENDERSON, CHAIRMAN
ELECTION COMMITTEE - EDGAR DUKE, CHAIRMAN
JUDICIARY COMMITTEE - PAUL BELL, CHAIRMAN
MEDIA & PUBLICATIONS BOARD - BETH KALLENBORN, CHAIRMAN

AD-HOC COMMITTEES

CRIME WATCH COMMITTEE - RAY YATES, CHAIRMAN
FINANCIAL AID COMMITTEE - GLENN GAINNEY, CHAIRMAN
FUND-RAISING COMMITTEE - JEFF WYLIE, CHAIRMAN
PUBLIC RELATIONS COMMITTEE - JOY OWENS, CHAIRMAN

FLOW CHART OF FUNDS



PERCENTAGES ARE BASED ON THE TOTAL ALLOCATED FIGURE OF \$139,688.32

PRESIDENTIAL TASK FORCE

Report

CAMPUS MEDIA ORGANIZATIONS

(Mission, Funding and Control)

Submitted to:

Mr. Steven Schmidt
President
Student Government Association
The University of North Carolina at Wilmington

December 2, 1982

The Presidential Task Force was charged with studying the current funding, control and responsibilities of the organizations comprising the campus media. These organizations are identified as:

The Seahawk	Student newspaper (weekly)
Campus Radio Station	Student radio station (Pre-operational)
Fledgling	Student year book (annually)
Forum	Student research magazine (annually)
Atlantis	Student literary magazine (biannually)

The committee researched seven sister institutions in The University of North Carolina system to determine how other schools fund and control their media. This information made it apparent that no model or standard was available. Funding, accountability and control ranged from no SGA central control (UNCCH, UNCG), to total control (UNCC). Final recommendations in this report are based on what the Task Force judged appropriate for The University of North Carolina at Wilmington.

The Task Force reviewed the purposes, goals and responsibilities of the UNCW media to define the need for specialized

control input from the Media and Publications Board, and the need to eradicate unnecessary budgetary control by the Student Government Association.

OBSERVATION

The current student media situation at The University of North Carolina at Wilmington is self-limiting. Our control and funding procedures do not encourage the media to grow professionally, to meet its responsibilities to the students of UNCW, or to be a student training ground or working news outlet. The Media and Publications Board currently has some hazy responsibilities for overseeing the campus media efforts. However, this has not been effective because the board has been given the responsibility without being given the necessary authority. Our media workers must look to several directions for guidance and control. As a result, the expertise and interest of the Media and Publications Board has not been used effectively. The Task Force feels this board is in the best technical position to determine fairness, quality and accountability of the media at UNCW. However, without the specific authority to approve or withhold funding based solely on professional considerations and accepted criteria, the board cannot enforce reliability

and quality. The Task Force feels our media can be greatly improved by operating under one body whose entire responsibility is to guide, review, and if necessary, discipline the media on our campus.

The Student Government budget is now big business and it is unreasonable to expect student leaders to know the operational details and needs of all their organizations. Likewise, it is unrealistic to expect the media to function effectively when controlled by leaders not familiar with their specialized needs. Unlike other campus groups, the media are effective only when they meet deadlines. Otherwise, their product is diluted or worthless. Their effectiveness can best be assured with a Media and Publications Board charged with insuring that measurable goals are defined and met.

The campus media do need some type of control to achieve the necessary checks and balances. However, the campus media (publications and radio) are not in the same functional categories as other student-funded organizations. Media have a unique charge. They should reflect student opinions and concerns without the hint of censorship. Freedom of the press is an accepted principle in the United States and separates our nation from much of the world. We encourage our campus

leaders to make this principle a reality here at The University of North Carolina at Wilmington. For the most part this has been true, but an administrative change will insure this freedom.

RECOMMENDATIONS

We recommend that the control of funding and supervision of all UNCW student media be removed from the student senate and placed under the office of The Vice Chancellor for Student Affairs, with the Media and Publications Board overseeing budgetary and operational matters.

After annual guidelines and objectives for each medium have been approved by the board, copies shall be furnished to the Student Government Association President for informational purposes. A year-end report to the SGA from the board should address the progress made by each organization in meeting individual goals.

The task force recommends that the Media and Publications Board be given custody of the annual allocation for all student media. This board would be responsible for allocation of funds to each medium based on the board's judgment and individually submitted budgets. The board would also be held accountable for insuring compliance and professional behavior of the media

and for providing a satisfactory annual report of all media to the SGA.

The Student Government Association organizational chart should be changed to reflect a new line of command and authority (Annex A).

The combined 1982-83 operating budget for the existing media organizations is \$41,205, which represents approximately 30% of the current SGA budget (Annex B).

Using these previously approved figures as a guide, the Task Force recommends a continuation of similar amounts.

The Task Force recommends that, annually, a minimum of 30% of the student activity fees, which have traditionally been allocated to the Student Government Association, be automatically allocated to an account in the office of the Vice Chancellor for Student Affairs. The exact percentage would initially be set by a committee chaired by the Vice Chancellor for Student Affairs and composed of Media and Publications Board members and Student Government representatives. In succeeding years, both the Student Government Association and the Media and Publications Board would have the right to petition the Vice Chancellor for Student Affairs to change the allocation percentage. The Media and Publications Board shall formulate a total budget for all organizations and then be vested with the authority and responsibility for approving expenditures of funds from this account.

The board must follow all university financial and purchasing policies (as does the SGA) and should insure someone oversees this effort and keeps the financial records of the member organizations.

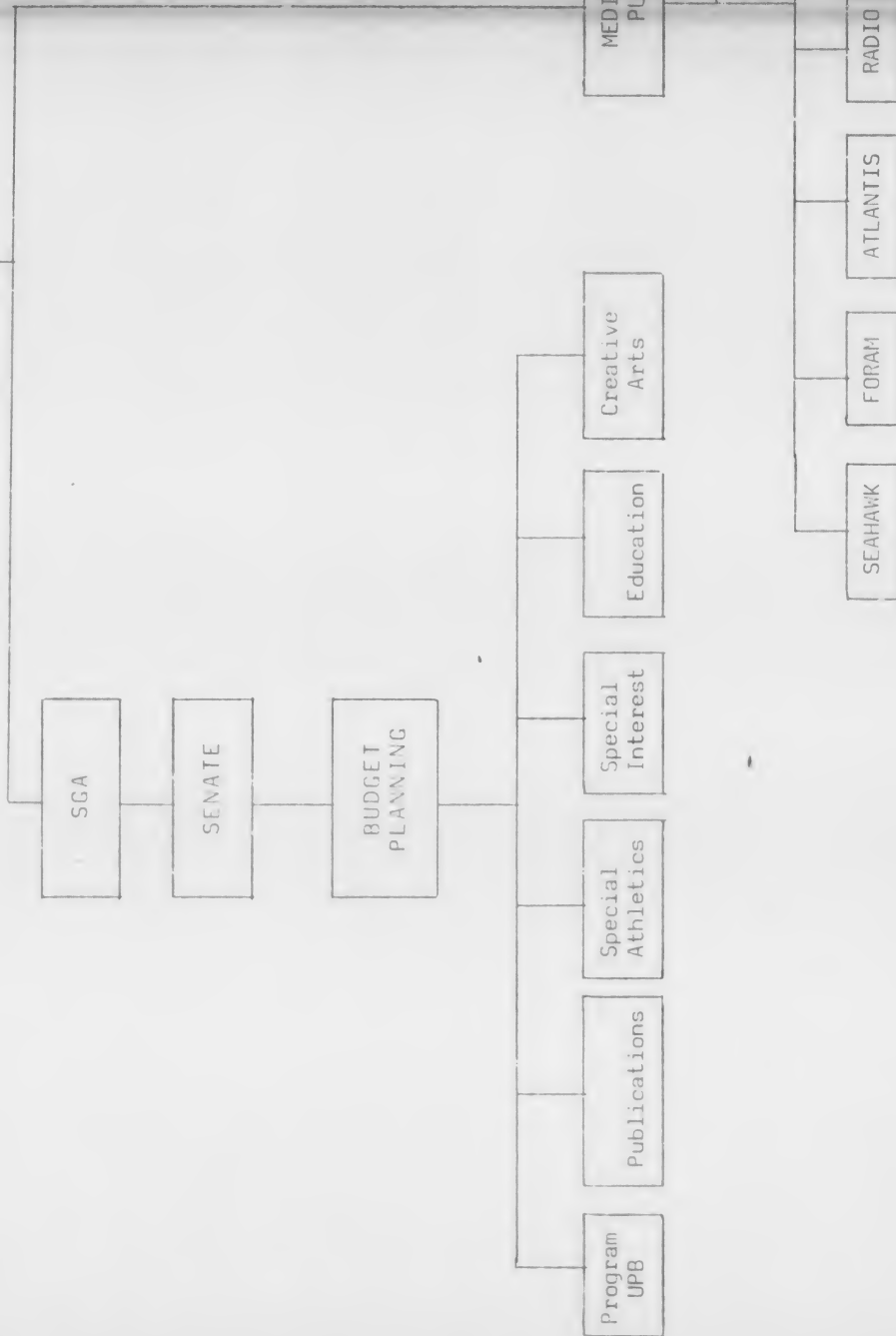
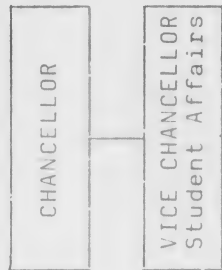
SUMMARY

If adopted, these recommendations will accomplish several major objectives. They will free the campus media from suggested or orchestrated threats of withholding funds as a way of manipulating content. They will assign the burden of accountability and integrity to the Media and Publications Board. These changes will give the board the authority to insist on professional standards of conduct and free student leaders from laboring over operational details. And they will insure a better return on the student funds now being spent. The Task Force hopes these changes will be implemented as soon as practical.

The intent and scope of each medium should be clarified. The Seahawk shall continue to provide student opinion and facts for its readers and the Campus Radio Station shall provide the same basic function for its listeners. Each has the charge of insuring student communication by using

the inherent strengths of their media. We hope the Campus Radio Station will be on the air as soon as possible. The Task Force hopes the student annual (Fledgling) will have greater student participation and become representative of the student body. Recent national trends point to a renewal of yearbook interest. The two literary magazines should be promoted as avenues open to all students. The Atlantis should continue to provide a creative outlet for all students. The Forum should publish student research efforts from all academic disciplines. The Forum is currently perceived as a journal for marine science efforts. An expansion of the coverage will remove the need for other academic areas to seek funding for their own journal. If the Forum is open to all areas (subject to editorial decisions), and the Seahawk and the Radio Station become competing campus news sources, it is our judgment that adequate student media outlets exist for the campus.

#



ANNEX B

	<u>AGENCIES</u>	<u>1982-83 BUDGET</u>	<u>NO. SCHOLARSHIPS*</u>
I.	SEAHAWK	\$12,375.00	5
II.	RADIO STATION (Preoperational)	18,355.44	-
III.	FLEDGLING	5,000.00	6
IV.	FORAM	400.00	2
V.	ATLANTIS	5,075.00	4

* 17(+) scholarships made available to Media & Publications Board for their distribution.

Scholarships are awarded on a semester-to-semester basis/subject to change.

University of North Carolina

at Wilmington

28406

December 17, 1982

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment, reappointment and promotion as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS - COLLEGE OF ARTS AND SCIENCES

Peter Rolf Mueller-Roemer, as Associate Professor, Department of Mathematical Sciences. (10 months, August 1, 1983, State Funds)

Stephanie Dee Young, as Assistant Professor, Department of Creative Arts. (10 months, August 1, 1983, State Funds)

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1984 COLLEGE OF ARTS AND SCIENCES

John Ahrens, Department of Philosophy and Religion
F. Dean Allen, Department of Health, Physical Education and Recreation
Kathleen Berkeley, Department of History
David Berman, Department of Mathematical Sciences
Richard Dillaman, Department of Biological Sciences
Kenneth Ferraro, Department of Sociology and Anthropology
Joe E. Hickman, Department of Creative Arts
Lloyd Jones, Department of Political Science
Patricia Lerch, Department of Sociology and Anthropology
Sandy Martin, Department of Philosophy and Religion
Jane Mathew, Department of Creative Arts
Harry McLamb, Department of Creative Arts
John Myers, Department of Creative Arts
Ronald Sizemore, Department of Biological Sciences

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1984 SCHOOL OF BUSINESS ADMINISTRATION

James W. Busbin II, Department of Management and Marketing
John E. Morgan, Department of Economics and Finance

REAPPOINTMENT TO THE RANK OF ASSISTANT PROFESSOR, EFFECTIVE AUGUST 1, 1984 SCHOOL OF EDUCATION

Rodney Earle, Department of Educational Design and Management

PROMOTIONS EFFECTIVE AUGUST 1, 1983
COLLEGE OF ARTS AND SCIENCES

From Instructor to Assistant Professor:

Richard Laws, Department of Earth Sciences (Contingent upon completion of all degree requirements for the Ph.D. degree)

From Assistant Professor to Associate Professor:

Frank Ainsley, Department of Earth Sciences, tenured August 1980
Ann Conner, Department of Creative Arts, tenured August 1981
Sue Lamb, Department of Psychology, tenured August 1982
Thomas Loftfield, Department of Sociology and Anthropology, tenured August 1982
Roger Lowery, Department of Political Science, tenured August 1982

From Associate Professor to Professor:

Michael Bradley, Department of Psychology, tenured August 1974
William Cleary, Department of Earth Sciences, tenured July 1977
Gary Faulkner, Department of Sociology and Anthropology, tenured August 1978
Paul Hosier, Department of Biological Sciences, tenured August 1977
David Sieren, Department of Biological Sciences, tenured August 1974

PROMOTIONS EFFECTIVE AUGUST 1, 1984
COLLEGE OF ARTS AND SCIENCES

From Instructor to Assistant Professor:

Constance Hobbs, Department of Creative Arts
Sally Sullivan, Department of English

ADJUNCT APPOINTMENT

James A. Lanier III, Director, North Carolina Marine Resources Center, Fort Fisher, North Carolina, as Adjunct Professor of Biological Sciences, without salary.

The Committee supports the following recommendations for reappointment and promotion with permanent tenure and recommends submitting these to the President and the Board of Governors.

(College of Arts and Sciences)

Courtney Thomas Hackney, as Assistant Professor with permanent tenure, Department of Biological Sciences, beginning August 1, 1983, State Funds, Twelve-month basis.

Delilah Bowen Blanks, as Assistant Professor with permanent tenure, Department of Sociology and Anthropology, beginning August 1, 1984, State Funds, Ten-month basis. (Contingent upon completion of all requirements for the Ph.D. degree by August 31, 1983.

Patricia Carol Ellis, as Assistant Professor with permanent tenure, Department of English, beginning August 1, 1984, State Funds, Ten-month basis. (Contingent upon completion of all requirements for the Ph.D. degree by August 31, 1983.

Thomas Howard Shafer, as Assistant Professor with permanent tenure, Department of Biological Sciences, beginning August 1, 1984, State Funds, Ten-month basis.

Robert Michael Wolff, as Assistant Professor with permanent tenure, Department of Health, Physical Education and Recreation, beginning August 1, 1984, State Funds, Ten-month basis.

(School of Business Administration)

John Zeko, as Assistant Professor with permanent tenure, Department of Accountancy, beginning August 1, 1984, State Funds, Ten-month basis.

PROMOTIONS WITH PERMANENT TENURE

(College of Arts and Sciences)

Sherrill Virginia Martin from Assistant Professor to Associate Professor with permanent tenure, Department of Creative Arts, beginning August 1, 1983, State Funds, Ten-month basis.

Phillip McGuire from Assistant Professor to Associate Professor with permanent tenure, Department of History, beginning August 1, 1983, State Funds, Ten-month basis.

Robert Kent Miller from Assistant Professor to Associate Professor with permanent tenure, Department of Sociology and Anthropology, beginning August 1, 1983, State Funds, Ten-month basis.

William Howard Schneider from Assistant Professor to Associate Professor with permanent tenure, Department of History, beginning August 1, 1983, State Funds, Ten-month basis.

Jo Ann Seiple from Assistant Professor to Associate Professor with permanent tenure, Department of English, beginning August 1, 1983, State Funds, Ten-month basis.

Gerald Ray Weeks from Assistant Professor to Associate Professor with permanent tenure, Department of Psychology, beginning August 1, 1983, State Funds, Ten-month basis.

Richard Herbert Wells from Assistant Professor to Associate Professor with permanent tenure, Department of Sociology and Anthropology, beginning August 1, 1983, State Funds Ten-month basis.

(School of Education)

Norman Estel Ellis from Assistant Professor to Associate Professor with permanent tenure, Department of Educational Design and Management, beginning August 1, 1983, State Funds, Ten-month basis.

Noel Kern Jones from Assistant Professor to Associate Professor with permanent tenure, Department of Curricular Studies, beginning August 1, 1983, State Funds, Ten-month basis.

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The University Union
Room No. 112

Wednesday, April 27, 1983
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 5, 1983 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs Committee - Mrs. Newbold, Chairman
 - Buildings & Grounds Committee - Mr. Burney, Chairman
 - Fiscal Affairs Committee - Mr. Hardin, Chairman
 - Student Affairs Committee - Mr. Troy, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE CONSIDERATION OF PERSONNEL ITEMS

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) REPORT ON PERSONNEL ITEMS
- (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

RESUMPTION OF PUBLIC SESSION

- (13) ACTION ON ITEMS PRESENTED IN EXECUTIVE SESSION
 - (14) ADJOURNMENT
-

I N D E X

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Buildings & Grounds - Fiscal Affairs-----	5 - 7
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Report of Chancellor on Task Force for Academic Services-----	9
<u>Executive Session</u>	
Academic Affairs Committee-----	9
Resumption of Public Session-----	9 - 10

Resolutions adopted by Board of Trustees:

Amendment to Resolution on Traffic and Parking Regulations adopted April 8, 1981 - Attachment to-----	APPENDIX NO. 3
Resolution to Jack Faw - Re: Blockade Runner Museum contribution of display cabinets-----	APPENDIX NO. 4
Resolution to Winston C. Norman - thanking him for services rendered UNC-Wilmington as Chief of Campus Security-----	APPENDIX NO. 5
Resolution to UNC Press on publication of Pulitzer Prize-winning book-----	APPENDIX NO. 7
Resolution to Coach William J. Brooks thanking him for services rendered as Head Baseball Coach-----	APPENDIX NO. 9

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
April 27, 1983

The Board of Trustees of The University of North Carolina at Wilmington met in the new University Union at 12 o'clock noon on Wednesday, April 27, 1983, with Chairman Hubert A. Eaton, Sr., presiding. Following lunch, the meeting was called to order at 12:55 p.m.

INVOCATION

Chancellor Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

John J. Burney, Jr.
Dr. John B. Codington
Dr. John T. Dees
Dr. Hubert A. Eaton, Sr.
Mrs. Margaret F. Fonvielle
William B. Humphrey
Eugene B. Hardin, Jr.

Clifton L. Moore, Jr.
Mrs. Ellen S. Newbold
B. D. Schwartz
Eric W. Squires
Harold Gene Troy, Sr.
John D. Warlick, Jr.

MINUTES

There being no additions or corrections to the minutes of the meeting held on January 5, 1983, Mr. Burney moved that the minutes be approved as mailed. Seconded by Mrs. Newbold, the motion carried.

CHANCELLOR'S REPORT

Welcome to New Board Members

Chancellor Wagoner welcomed to the Board of Trustees two new members: Mr. Clifton L. Moore, Jr., who was appointed by Governor Hunt to fill the unexpired term of Mrs. Jacqueline Morris-Goodson who resigned in January. Also presented to

the board was Mr. Eric W. Squires, newly-elected President of the Student Government Association.

Chancellor Wagoner recognized outgoing President of the Student Government Association, Steven M. Schmidt, and presented him with a plaque. Schmidt had served on the board as an ex-officio member for almost two years.

Chancellor Wagoner also recognized and welcomed as a group the secretaries of the Boards of Trustees of the other campuses of the University, who were attending a workshop for board secretaries on the UNC-Wilmington campus.

Announcement of Gift to UNC-Wilmington

Chancellor Wagoner referred to the substantial gift from Dan and Bruce Cameron to the Cameron School of Business Administration, stating that it was the intention of UNC-Wilmington to build upon that gift with other private funds. To this end, Wagoner announced the establishment of a new chair of banking and finance in the Cameron School of Business Administration by the United Carolina Bank. The United Carolina Bank has pledged \$100,000 to UNC-Wilmington to be paid over a period of three years to the UNC-Wilmington Endowment.

Mr. Sasser, President of United Carolina Bank and a former member of the Board of Trustees of UNC-Wilmington, presented Chancellor Wagoner with a check for \$25,000, as the first payment on the \$100,000 pledge. Mr. Sasser, in his remarks to the board, stated that United Carolina Bank and UNC-Wilmington were working toward a common goal to improve the quality of life. He further stated that this area was indeed fortunate to have an institution such as The University of North Carolina at Wilmington. Mr. Sasser then introduced friends and board members of United Carolina Bank who were attending the meeting.

Enrollment

In reporting on the enrollment for the fall semester, the Chancellor stated that a total of 3,296 applications had been received; a total of 1,776 have been accepted and 1,074 undergraduate applications are in the process of being reviewed.

With reference to graduate applications, a total of 102 have been received; 49 are incomplete and we are expecting additional data on these. Fifty-three are completed, and of these, 24 have been accepted and 26 are pending. Three were denied.

University Day

The chancellor reported on attendance at the first University Day held on this campus, stating that there was an excellent turnout and a great number of kind things had been said about the University. Wagoner praised the faculty who participated in the "open houses" held in the various departments. He stated he had been approached about making this an annual event. After receiving feedback from the administrative staff and faculty members about making this an annual event, a report will be made to the board.

Baccalaureate Degree Program in Nursing

Chancellor Wagoner reported on the steps taken to obtain a baccalaureate degree program in nursing on the UNC-Wilmington campus. He stated that this request could not be taken to the Board of Governors because it did not appear that start-up funds would be available from the Legislature. Wagoner stated that he had been working with the Board of Directors of Babies Hospital and General Boylan, the Chairman of the Board. Following several discussions, Babies Hospital Board of Directors have agreed to pay to the University the sum of \$200,000, to be paid over a five-year period, to get the program started, and the Board of Governors has now approved the baccalaureate program in nursing for this campus. The documents pertaining to this funding have been signed by Babies Hospital, General Boylan, and UNC-Wilmington.

Current Legislative Session

The Chancellor stated that there was not much that could be reported at this time. The Base Budget Sub-Committee has been busily at work and has delivered its

report to the Joint Appropriations Committee. Chancellor Wagoner stated that he would be sharing any information with the trustees from the report of the sub-committee as it is received. Wagoner also stated that neither the Change Budget nor the Capital Improvements Budget have been addressed as yet.

School of Education

It was announced by Doctor Wagoner that the National Council for Accreditation of Teacher Education (NCATE), at its March meeting in Philadelphia, Pennsylvania, had voted to grant initial accreditation to all basic and advanced professional programs which had been submitted for NCATE review by The University of North Carolina at Wilmington. This accreditation was granted until September 1, 1989, and according to Wagoner is a rigorous process and does not come easily. He further stated that this was a signal honor for UNC-Wilmington and the School of Education, since this was the first time the School of Education had received accreditation by the National Council for Accreditation of Teacher Education.

July Meeting of Board of Trustees

The next meeting of the Board of Trustees will be the organizational meeting on July 13, 1983. It is highly possible that all of the appointments might not have been made by that time for the expired terms of the trustees who will not be eligible for reappointment. Mr. Schwartz moved that Wednesday, July 13, 1983 be set for the July meeting. Seconded by Mrs. Fonvielle, the motion carried.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 1)

She stated that the committee had reviewed the Admissions Policies for The University of North Carolina at Wilmington which govern current admission practices of this University.

Academic Affairs (Continued)

A report followed on the nursing program which had been covered by the Chancellor in his report. Mrs. Newbold called upon Doctor Rosenkoetter, Chairman of the Nursing Department, for additional information. Dr. Rosenkoetter reported on the program and the plans of the nursing department for the baccalaureate degree in nursing.

Mrs. Newbold then called upon Dr. Roy Harkin, Dean of the School of Education, who reported on receiving the approval of the National Council for Accreditation of Teacher Education and the visit of NCATE to the UNC-Wilmington campus, stating that they were quite impressed with our campus and had found things to be in good order. and that accreditation was granted until September 1, 1989.

Mrs. Newbold recognized Dr. Norman Kaylor, Dean of the Cameron School of Business Administration. Dean Kaylor announced that the Cameron School of Business Administration was the recipient of the L. J. Buchan Distinguished Professorship Award for 1983-1984 which was presented by Beta Gamma Sigma. Dean Kaylor announced that the first visiting professor under this award will be Dr. Jack T. Turner, Dean and Professor of Marketing, College of Business and Economics, West Virginia University. Kaylor stated that the Cameron School of Business Administration was pleased to announce this award.

Copies of the Admissions Policies of UNC-Wilmington were distributed. These policies are being followed by The University of North Carolina at Wilmington. (APPENDIX NO. 2). Mrs. Newbold moved that this report be accepted and approved. Seconded by Mr. Burney, the motion carried. The remainder of the report was deferred to Executive Session by Mrs. Newbold.

Joint Meeting of Buildings & Grounds and Fiscal Affairs Committees

Mr. Hardin, chairman of the Fiscal Affairs Committee, reported on the joint meeting of the Buildings and Grounds Committee and the Fiscal Affairs Committee. (APPENDIX NO. 3). The following items requiring the approval of the board were

Buildings and Grounds & Fiscal Affairs (Continued)

presented by Mr. Hardin:

- 1) Recommendation from the UNCW Administration that preliminary plans be prepared for the Hinton James Building to be renovated to house administrative offices for College of Arts and Sciences, the Admissions Office, the Registrar and Records Office, Student Financial Aid Office, and a cashier's office.

Mr. Hardin moved that preliminary planning begin on the renovations for remodeling the Hinton James Building. Seconded by Mr. Humphrey, the motion carried.

- 2) Recommendation of the UNCW Business Affairs Division that a study of all flat roofs on the campus be implemented. This is necessary to establish the solution to some present roofing problems and to determine the condition of other roofs for budgetary planning purposes. It is further recommended that the firm of John Oxenfeld, Architect, be retained to conduct this study.

Mr. Hardin moved that the study of flat roofs be implemented and that the firm of John Oxenfeld, Architect, be retained to conduct this study. Seconded by Mr. Humphrey, the motion carried.

Mr. Hardin moved that the Trask Coliseum Air-Conditioning be formally accepted by the Board of Trustees. Seconded by Mr. Humphrey, the motion carried.

Mr. Hardin reported on the acquisition of 23 display cabinets which were donated by the Blockade Runner Museum to UNC-Wilmington. These cabinets will be used for the display of various items, artifacts, etc., in the Social and Behavioral Science Building. Mr. Hardin moved that a resolution of appreciation be forwarded to Mr. Jack Faw, Hickory, North Carolina, thanking him for the donation of these cabinets. Seconded by Mrs. Fonvielle, the motion carried unanimously. (APPENDIX NO. 4)

Mr. Hardin moved that a resolution be forwarded to Chief of Police, Winston C. Norman, thanking him for his professional services to The University of North Carolina at Wilmington. Chief Norman is leaving to teach at the FBI Academy, Quantico, Virginia. Seconded by Mr. Humphrey, the motion carried unanimously. (APPENDIX NO. 5)

Mr. Hardin continued with the report by calling on Doctor Hunter who presented ideas for a campus landmark for the Campus Commons area, together with a proposed flower/shrub landscaping plan, asking the board to give some thought to these ideas and give him any suggestions that they might have for this project.

Buildings and Grounds & Fiscal Affairs (Continued)

Vice Chancellor Hunter continued with his report by reporting that UNC-Wilmington is considering changing to a private telephone system which accommodates computer data and voice transmissions. An analysis of the new system is being made, and a decision will be reached on whether to go to a private system or modify the existing system.

Announcement was also made by Doctor Hunter that alumni rallies will be held in Charlotte on May 25, and in Greensboro on May 26. On June 21, a rally will be held in Raleigh. The purpose of these rallies is to encourage participation in the Alumni Association of The University of North Carolina at Wilmington.

In conclusion, Doctor Hunter presented an updated report on the Rodgers Organ contributions. Since approximately \$17,000 is still owed on the organ, Hunter stated he would welcome any suggestions for persons to contact as contributors to the fund.

Mr. Hardin stated that the committee had adopted the proposed amendments to the Resolution on Traffic and Parking Regulations adopted on April 8, 1981, and this was being presented for the approval of the full board. Mr. Burney moved adoption of the amendments to the Resolution on Traffic and Parking Regulations adopted on April 8, 1981. Seconded by Mr. Hardin, the motion carried.

Mr. Hardin moved that the reports of the Buildings and Grounds Committee and Fiscal Affairs Committee be accepted. Seconded by Mrs. Newbold, the motion carried.

Student Affairs Committee

Mr. Troy, chairman of this committee reported on the meeting held prior to the board meeting. (APPENDIX NO. 6). His detailed report included reports on Spring Orientation Services, UNCW Alcohol Awareness Task Force, and a report from the Student Financial Aid Office.

Mr. Troy called on Eric Squires, newly-elected President of the Student Government Association, who stated that the major goal of the Student Government Association is to complement all areas of The University of North Carolina at Wilmington and to make the University "the growing school with the big heart."

Mr. Troy also announced that Miss Abby Hastings would be leaving at the end of the month. Miss Hastings was recognized and accorded a round of applause by the trustees.

Mr. Troy moved that the report of the Student Affairs Committee be approved. Seconded by Mr. Warlick, the motion carried.

Mr. Troy called on Vice Chancellor Bryan who reported on the success of the Spring Orientation Services and the Alcohol Awareness Task Force, both of which were initiated on this campus through the efforts of Miss Hastings during the past two years, stating that the Alcohol Awareness Task Force has actively involved the Wilmington community. Doctor Bryan stated that Miss Hastings was to be commended for her excellent work with these programs.

UNFINISHED BUSINESS

Mrs. Fonvielle brought to the attention of the board that Vice Chancellor Bryan had been elected President-elect of the American College Personnel Association, a national organization. Mrs. Fonvielle moved that Doctor Bryan be congratulated on this honor. Seconded by Doctor Dees, the motion carried.

NEW BUSINESS

Resolution to UNC Press

Mr. Burney stated that the University of North Carolina Press had published a book which was awarded the Pulitzer Prize. He moved that The University of North Carolina at Wilmington correspond with Dr. Matthew Hodgson, Director of the University of North Carolina Press, congratulating them as the publishers of the book, THE

TRANSFORMATION OF VIRGINIA - 1740-1790, written by Rhys Isaac. Burney further moved that a resolution concerning this honor be forwarded to the University of North Carolina Press. (APPENDIX NO. 7) Seconded by Doctor Dees, the motion carried unanimously.

Task Force for Academic Services

Chancellor Wagoner reported on an ongoing study through a particular task force composed of faculty members, administrative staff and others, which is chaired by Dr. George Bair, covering academic service and development on this campus. He stated that he wished to commend Doctor Bair and the task force. Future reports of the task force will be furnished to the Board of Trustees.

Official Photograph of the Board of Trustees

Chancellor Wagoner announced that the official photograph of the Board of Trustees would be taken immediately following the meeting.

Mrs. Newbold moved to adjourn to Executive Session for the consideration of personnel items. Seconded by Mrs. Fonvielle, the motion carried.

EXECUTIVE SESSION

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reviewed the Summary Personnel Report (APPENDIX NO. 8) in detail. This report was presented to the board for approval and was approved as submitted.

Motion was made and seconded to reconvene in public session.

RESUMPTION OF PUBLIC SESSION

Mrs. Newbold moved that the board accept the report of the Academic Affairs Committee as presented. Seconded by Mr. Warlick, the motion carried.

RESOLUTION TO COACH WILLIAM J. BROOKS

Following a discussion which was held in Executive Session, Mr. Burney moved that the following resolution (APPENDIX NO. 9), be adopted thanking Coach William J. Brooks for his services as Head Coach of Baseball for twenty-seven seasons. Seconded by Mr. Schwartz, the motion was approved unanimously.

There being no further business, the meeting was adjourned at 2:15 p.m.

Hubert A. Eaton

Chairman

John Burney

Secretary

University of North Carolina

at Wilmington

28406

Appendix No. 1

Minutes of the Meeting Board of Trustees Committee on Academic Affairs

The Academic Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington met in Alderman Administration Building, Room 215, on Wednesday, April 27, 1983, at 10 a.m. with Mrs. Ellen S. Newbold, Chairman, presiding. The following members were present:

Dr. John B. Codington
Dr. John T. Dees
Mrs. Margaret F. Fonvielle
Mr. Clifton L. Moore, Jr.
Mrs. Ellen S. Newbold, Chairman

Invited guests attending this meeting were:

Dr. Roy E. Harkin, Dean, School of Education
Dr. Norman R. Kaylor, Dean, Cameron School of Business Administration
Ms. Joan M. Ketchur, Assistant Professor, Department of Nursing
Dr. James K. McGowan, Assistant to the Vice Chancellor for Academic Affairs
Dr. Daniel B. Plyler, Dean, College of Arts and Sciences
Dr. Marlene M. Rosenkoetter, Chairman, Department of Nursing

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Chairman Newbold called the meeting to order. A formal welcome was extended to Mr. Clifton L. Moore, Jr., as a new appointment to the Board of Trustees and the Academic Affairs Committee.

Chairman Newbold requested approval of the minutes of the January 5, 1983, meeting of the Academic Affairs Committee. Motion to approve the minutes as presented was made by Dr. Dees and seconded by Mrs. Fonvielle. The motion passed.

Chairman Newbold requested that Dr. Cahill present the Vice Chancellor's report.

VICE CHANCELLOR'S REPORT

Vice Chancellor Cahill discussed the following topics:

1. Nursing Proposal: At the January 5 meeting of the Board, an announcement was made that the proposal for a baccalaureate level program in nursing would be postponed until resources necessary to support the program were available. Since that time, the Babies Hospital Foundation of Wilmington has agreed to provide the University with \$40,000 a year for a 5-year period. The proposal, subsequently submitted to President Friday and the Board of Governors, was approved at the March meeting of the Board of Governors. Dr. Rosenkoetter commented on the transition from the associate degree program to the baccalaureate degree program noting that the first baccalaureate candidates would be graduated in 1987.

2. Accreditation - School of Education: The School of Education has received accreditation by the National Council for Accreditation of Teacher Education and the State Department of Public Instruction. Dean Harkin commented briefly on the accreditation noting that the visitation in November by NCATE was most significant because it was an initial effort by the School of Education to gain national accreditation. The seven-year accreditation is to be reviewed in five years at which time it may be extended to ten years. The State Department of Public Instruction approved all programs for five years with two exceptions: 1) a one-year provisional to programs in Curriculum and Instruction and Administration, and 2) formal follow-up of graduates in the master's degree programs.

3. Enrollment Projection Report: As of March 22, 1983, freshman applications are 2 percent ahead of applications at this time last year. Transfer applications are behind

last year by 10 percent. Black freshman applications are 20 percent ahead of this time last year. Black applications represent almost 6.6 percent of total applications.

The current enrollment estimate for the fall 1983 semester is 4,849 FTE undergraduate students and 128 FTE graduate students, thus yielding a total FTE enrollment of 4,977. The final equated FTE for next year is estimated at 4,783, which exceeds the budgeted midpoint of 4,700.

4. Admissions Policies: Dr. Cahill provided for the Committee, in accordance with its request at the January 1983 meeting, a compilation of the University's admissions policies (copy attached to official minutes). The policies were reviewed at length by the Committee. Following discussion, Mrs. Fonvielle moved to approve the policies as presented. Dr. Dees seconded the motion. The motion passed.

5. Distinguished Professorship Award: The Cameron School of Business Administration has been selected to receive the Beta Gamma Sigma Distinguished Professorship Award. This award will allow Dr. Jack Turner to join the faculty at UNC-W as a Visiting Professor in August, 1983.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

Motion was made by Dr. Codington and seconded by Mrs. Fonvielle to adjourn to Executive Session for the purpose of considering personnel matters.

EXECUTIVE SESSION

Chairman Newbold called the Executive Session to order and requested that Vice Chancellor Cahill present for the Committee's review and consideration recommended personnel changes at the University of North Carolina at Wilmington. The following items were presented: Appointments, Adjunct Appointments, Request for Leave of Absence, and Emeritus Appointment. There was a consensus by the Committee to forward the recommendations to the Board of Trustees.

MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION

Motion was made by Dr. Codington and seconded by Dr. Dees to adjourn the Executive Session and reconvene in open session. The motion passed.

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

Dr. Codington moved that the recommended personnel changes at the University of North Carolina at Wilmington be approved. Mrs. Fonvielle seconded the motion. The motion passed. (Summary of action taken in Executive Session attached to official minutes.)

The meeting adjourned at 11:55 a.m.

Ellen S. Newbold
Mrs. Ellen S. Newbold, Chairman

The University of North Carolina
at
Wilmington

ADMISSIONS POLICIES

Appropriate Authorities and Responsibilities

Section 116-33 of the General Statutes of North Carolina provides that "The powers and duties of each board of trustees, not inconsistent with other provisions of (Article 1 of Chapter 116 of the General Statutes) shall be defined and delegated by the Board of Governors."

Further, the "Delegations of Duty and Authority to Boards of Trustees" adopted by the Board of Governors of The University of North Carolina on July 7, 1972, include the following:

VIII. Admissions

Subject to such enrollment levels and minimum general criteria for admissions as may be established for a constituent institution of the Board of Governors, each constituent institution of The University of North Carolina shall establish admissions policies and resolve individual admission questions for all schools and divisions within the institution. No appeal concerning an individual admission case shall lie beyond the institutional Board of Trustees, unless it is alleged that an established policy of the Board of Governors or a law or constitutional provision of North Carolina or of the United States has been violated in the admission-evaluation process at the campus level.

The Board of Trustees of the University of North Carolina at Wilmington is thus vested with the authority to establish the admissions policies for the institution. The Board resolves that the following policy shall govern the admission of students to the University of North Carolina at Wilmington:

A. General Policy Statements

1. All qualified persons are equally welcome to seek admission to The University of North Carolina at Wilmington. All persons may apply for and accept admission confident that the policy and regular practice of the institution will not discriminate against them on the basis of race, color, religion, sex, national origin, age, or handicap.
2. Projections of the number of students to be admitted and enrolled in any year shall be determined (a) by the capacity of the institution to meet the instructional and other needs of students, and (b) enrollment levels approved for budgetary or other appropriate purposes.
3. When at any time the number of qualified applicants for admission exceeds the number of persons who can be admitted to enroll (as determined by the criteria specified in 2 above), those to be offered admission shall be selected on the basis of (a) recognition of the institution's special responsibility to residents of North Carolina and (b) the institution's judgment of the applicants' relative qualifications for satisfactory performance.

Provided that the criteria set forth hereinafter are met, this policy of competitive admissions shall not prevent the admission of selected applicants (a) who give evidence of possessing special talents, (b) whose admission is designed to help achieve a desired variety within the total number of students admitted and enrolled, or (c) who seek educational programs not readily available at other institutions.

B. Undergraduate Admissions

Admission of undergraduate students to a baccalaureate degree shall be the responsibility of the Office of Undergraduate Admissions. That Office shall apply policies and procedures which, not inconsistent with policies adopted by the Board of Trustees, are approved by the Vice Chancellor for Academic Affairs.

1. Admission to the Freshman Class

Admission to and enrollment in the freshman class shall be conditional upon graduation from an approved or accredited secondary school with such units of secondary school academic course credit as may be specified by this policy; provided, however, that if all other criteria are met, exceptions to the secondary school graduation and course credit requirements may be made in accordance with University Policy. The required units are:

- 4 units in English
- *2 units in one foreign language
- 2 units in Mathematics (Algebra I and Geometry or Algebra II)
- 2 units in Social Studies
- 1 unit in Science

*Students who meet all minimum requirements except for foreign language will be accepted with a deficiency and will be required to complete a foreign language sequence of 101 and 102 before they are graduated with the baccalaureate degree.

Criteria employed for determination of each applicant's qualifications for admission shall include satisfactory evidence of scholastic promise based upon the applicant's previous academic record, scores on selected tests of scholastic aptitude or achievement, and the applicant's predicted grade point average for the freshman year as determined by university approved procedures.

Minimum requirements for admission and enrollment shall be (a) an overall "C" average on all work attempted in grades 9-12, (b) a satisfactory score on the Scholastic Aptitude Test of the College Entrance Examination Board (with scores of at least 350 on each of the verbal and quantitative sections thereof), or a composite score of 18 on the American College Testing Program (ACT) test which when combined with the high school average gives a Predicted Grade Average of 1.6; provided, however, that applicants who do not satisfy these two criteria may, for sufficient reason, be admitted by the Vice Chancellor for Academic Affairs after review by the Admissions Appeals Committee in each individual case.

2. Admission by Transfer

A student wishing to transfer to The University of North Carolina at Wilmington from another institution must meet the following requirements for admission: (1) eligibility to return to the institution last attended and (2) at least a "C" average (4.0 system) based on all courses attempted at all institutions attended. Transfer students with less than 24 semester hours of transferable credit must also meet the freshman entrance requirements.

A student seeking admission by transfer of credits is required to have all transcripts of previous college or university records forwarded to the Dean of Admissions by the Registrar at each institution attended. Even though no transfer of credit may be involved, all previous college or university experience must be certified by transcripts or records of attendance.

3. Special Admissions Program

The Office of Admissions is authorized to admit each year as special admission students up to a maximum of one percent of the previous fall semester's enrollment. These shall be applicants who have failed to meet the university's regular admissions requirements but who have (a) graduated from an accredited high school with at least an overall "C" average, and (b) submitted to the Admissions Office at least three letters of recommendation pertaining to the student's ability, initiative, and self discipline.

4. The Three-Year Rule

Any UNC-Wilmington degree student who has been out of school for at least three years and has not attended any other institution since leaving UNC-W is eligible to reenter under the "three-year rule."

The student who elects to have the "three-year rule" applied will have neither a quality point deficit to overcome, nor hours of credit for those grades in which "D" grades were attained. Only courses in which a grade of "C" or better was earned will be counted toward graduation. Nevertheless, this option will not alter the student's original academic record. The student's quality point average will begin at the time he resumes his studies. He will be required to maintain a "C" average on a semester basis to be eligible to continue. Degree requirements will be the requirements in effect at the time his education is resumed.

The student must exercise his option concerning the three-year rule at the time he applies for admission to the University. Once the student has exercised his option, he may not later reverse it.

Any former student of an accredited college or university who has not attended school for at least three years may apply to the Admissions Appeals Committee for admission under the three-year rule.

5. Unclassified Student Admissions

Individuals may enroll in the University as unclassified students by meeting the appropriate requirements for admission as stated below:

- (a) At transfer student who has not been enrolled in an institution of higher education for at least one year and who has not been academically suspended within the last three years may apply for admission as an unclassified student.

- (b) A high school graduate who has not attended an institution of higher education and has been graduated at least two years may apply for admission as an unclassified student.

Students who enroll as an unclassified student may take any undergraduate course as long as the prerequisite listed in the course description is honored. Unclassified students are limited to two courses per semester or summer term. An unclassified student may apply for admission as a degree candidate upon completing a minimum of 15 semester hours with a "C" average on all work attempted. The student must complete English 101-102 and three semester hours of basic mathematics with a "C" or better before being considered for admission as a degree candidate. A transfer student who has completed English 101-102 and three semester hours of basic mathematics with a "C" or better will be considered as having met this requirement.

6. High School Special Admissions Program

Selected high school seniors who wish to pursue an academic program on the college level while attending high school may enroll at The University of North Carolina at Wilmington if they meet the qualifications for participation in the program. Because of distance this program is available primarily to students in the Wilmington area. Special applications for admission are available in the office of the high school counselor. Students may enter this program at the beginning of spring or summer term.

7. Admissions-Foreign Students

The University welcomes admission inquiries from foreign students. The prospective student must present evidence that he is academically qualified for admission and present satisfactory test results on the Test of English as a Foreign Language (TOEFL) to indicate his English proficiency.

C. Graduate School Admissions

With recognition of the institution's special responsibility to residents of North Carolina but without restrictions based on residence status, admission to the Graduate School shall be a selective process with the objective of enrolling from the pool of applicants for each discipline those students who, in the judgment of the institution, are best qualified to pursue graduate degrees in their chosen academic fields. Admission of graduate students shall be the responsibility of the Director of Graduate Studies with the advice and assistance of the Graduate Board and of the graduate faculties of the departments and schools authorized to offer graduate degree programs.

For admission to the Graduate School, the applicant (1) must hold a baccalaureate degree from an accredited college or university in the United States or its equivalent from an institution abroad, (2) must meet the specific requirements of the college or school in which a program is located, (3) must be in good standing at the last-attended institution where graduate work has been or is being taken, and (4) must be admitted as a degree student unless there are exceptional circumstances justifying admission for non-degree study with the approval of the Director of Graduate Studies.

D. Summer Session Admissions

1. Admission of applicants to the Summer Session shall be the responsibility
 - (a) of the Office of Undergraduate Admissions with respect to those who wish to begin in the Summer Session an undergraduate program of study that will continue into the following academic year or that is intended to lead to a baccalaureate degree from The University of North Carolina at Wilmington, as well as with respect to those who wish to attend the Summer Session as visiting students.
 - (b) of the Director of Graduate Studies with respect to those who wish to begin a degree program of graduate study in the Summer Session.
2. Admission to the Summer Session by the Office of Undergraduate Admission and by the Director of Graduate Studies shall be in conformity with the provisions set forth in this policy for other undergraduate and graduate admissions.

University of North Carolina

at Wilmington

25406

Jairy C. Hunter, Jr.
Vice Chancellor for
Business Affairs and Development

JOINT MEETING OF BUILDINGS AND GROUNDS AND FISCAL AFFAIRS COMMITTEES

April 27, 1983

Buildings and Grounds Committee Members Present:

John J. Burney, Jr. Chairman
B. D. Schwartz
Eugene B. Hardin, Jr.
William B. Humphrey
Harold Gene Troy, Sr.
John D. Warlick, Jr.

Fiscal Affairs Committee Members Present:

Eugene B. Hardin, Jr., Chairman
B. D. Schwartz
John J. Burney, Jr.
William B. Humphrey

Also Present:

Hubert Laton, Sr.

For the University:

Jairy C. Hunter, Jr., Vice Chancellor for
Business Affairs & Development
J. Carl Dempsey, Assistant to the Vice
Chancellor for Business Affairs & Development
R. O. Walton, Jr., Director of Financial
Services
M. Tyrone Rowell, Director of Development
Services
Frank Bowen, Executive Director of Alumni
Affairs
Winston C. Norman, Director of Campus Police
Services

A joint meeting of the Buildings and Grounds and Fiscal Affairs Committees of the Board of Trustees was held at 11:00 a.m., in Room 206, in the University Center.

Mr. Burney moved that the minutes of the previous Joint Meeting of the Buildings and Grounds and Fiscal Affairs Committees be approved, Dr. Hardin seconded and the motion carried.

Mr. Dempsey explained the status of each construction project listed on the Capital Improvement Progress Report.

Mr. Burney moved to formally accept the University Center subject to completion of the punch list items. Mr. Humphrey seconded the motion and the motion carried.

Mr. Schwartz moved to formally accept the Trask Coliseum Air-Conditioning Project, Mr. Humphrey seconded and the motion carried.

Dr. Hunter presented a recommendation from the UNCW Administration for preliminary planning to begin on the renovation of Hinton James Building. Mr. Humphrey moved that a plan be prepared for the Hinton James Building to be renovated to house the administrative offices for the College of Arts and Sciences, the Admissions Office, the Registrar and Records Office, the Student Financial Aid Office and a mini cashiering function. Mr. Burney seconded the motion and it carried.

Dr. Hunter informed the Committee of the need for a roofing study to be performed on campus on buildings with flat roofs. Mr. Humphrey moved that a study of all flat roofs on the campus be implemented to ascertain the best solution for repairing several present roofing problems and to determine the condition of other roofs for budgetary planning purposes. He further moved that the firm of John Oxenfeld, Architect, be retained to conduct this study. Mr. Schwartz seconded the motion and it carried.

Next, Dr. Hunter explained the proposed amendments to the Resolution on Traffic and Parking Regulations adopted on April 8, 1981. Mr. Humphrey moved to accept the amendments as proposed, Mr. Schwartz seconded and the motion carried. A copy of the Resolution is attached for reference.

Mr. Rowell reported that University Day was a huge success. He also indicated that the University had purchased a Rodgers 900A Pipe Augmented Organ and owes approximately \$17,000. He welcomed any suggestions for persons to contact as possible contributors to the Organ Fund. Mr. Rowell also informed the members that Mr. Jack Faw at the Blockade Runner Museum had donated 23 professional display cases to UNCW valued at approximately \$20,000. These cases are installed in the Social & Behavioral Science Building. Mr. Burney moved that the Board of Trustees send Mr. Faw a Resolution of Appreciation, Mr. Troy seconded and the motion carried.

Mr. Frank Bowen, Executive Director of Alumni Affairs, gave an update of Alumni activities including the Annual Social, Annual Fund, Ambassador Program, and the upcoming Alumni rallies to be held May 25th in Charlotte, May 26th in Greensboro and June 21st in Raleigh.

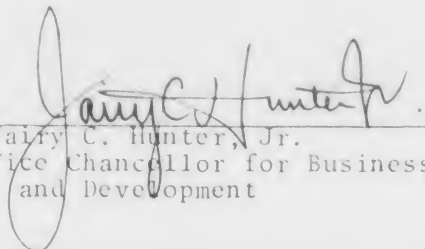
Mr. Walton discussed the bond planning process for the 400 student apartments. He stated that UNCW is going to replace the bond anticipation notes issued last June 1 with \$3.6 million issue dated June 29, 1983. The Board of Governors will accept bids and award the sale at the June 10 meeting.

Dr. Hunter advised the committees that UNCW is considering changing to a private telephone system which will accommodate computer data and voice transmissions. An analysis comparing the present system to a private system over a 10-year period indicates a savings of \$268,000 by using the private system.

Dr. Hunter and Mr. Dempsey presented ideas for a campus landmark to be placed in the Campus Commons area. Also he presented a flower/shrub landscaping plan. Mr. Burney suggested that a fund raising campaign be initiated in which persons buy plants/shrubbery as memorials, etc.

Dr. Hunter recognized Mr. Norman for the professionalism he has promoted in the Campus Police Department and wished him the best of luck in his new position at the F.B.I. Academy. Dr. Eaton suggested that the Board of Trustees forward a Resolution of Appreciation to Mr. Norman for his outstanding service to the University. Mr. Schwartz moved to prepare a Resolution of Appreciation to Mr. Norman, Mr. Burney seconded and the motion carried.

There being no further business, the meeting adjourned at 12:00 noon.


Jairy C. Hunter, Jr.
Vice Chancellor for Business Affairs
and Development

APRIL 1983

CAPITAL IMPROVEMENT PROGRESS REPORT

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE
47628-2	University Center	Provisionally complete		\$3,450,000 (Self-Lia.)	\$3,416,663
48128-302	Library Addition Planning	On hold	Unknown	138,000	138,000
48228-301	Campus Improvements	Underway	August '83	100,000	100,000
48228-302	OSHA	Underway	August '83	23,750	23,750
48228-303	Roofing Repairs	Underway	August '83	51,000	51,000
48228-304	Repairs to Hanover Hall	In design	Unknown	80,000	80,000
48228-305	Life Safety Improve- ment-Galloway Hall	In design	August '83	66,000	66,000

REMARKS

Punch list items being completed

Design development complete

Some projects underway others
in planning

Work in progress

Roof survey in progress

Working drawings finished

Working drawings finished

BE IT RESOLVED, that the Resolution on Traffic and Parking Regulations for the University of North Carolina at Wilmington adopted on April 8, 1981 be amended as follows:

Part 1 - General Information - Amend Section 2. Refund Policy to read:

The annual registration fee (less \$10.00 Administrative Fee) is refundable in accordance with the following schedule:

<u>Date Requested</u>	<u>Refund Amount</u>
Before October 1	Full Refund (less \$10.00 Administrative Fee)
Between October 1 & March 1	50% of Fee (less \$10.00 Administrative Fee)
After March 1	No Refund

The special summer registration fee is not refundable. Registration decals must be returned to the Parking Administration Office to obtain a refund.

Part 1 - General Information - Amend Section 3. Appeals Procedure for Traffic and Parking violations to read:

Students and employees may appeal traffic or parking citations to the Parking and Traffic Citation Board. The following steps should be taken in the appeals process:

- A. The appellant initiates an appeal by filing a traffic appeal form with the Parking Administration Office. A written detailed justification should be attached to the form. The Review Board will consider an appeal based on the written material submitted. However, appellants may request permission from the Board to present appeals in person.
- B. Appellants will be notified by letter of the Review Board's decision. Those appeals that are denied must be paid at the University Cashier's Office within seven (7) days from the date of the letter of notification.
- C. The traffic appeal form may be obtained from the Parking Administration Office. The appeal must be filed with the Parking Administration Office within seven (7) days from the date of the citation.

Part 1 - General Information - Amend Section 4 Part A to read:

- A. Parking tickets must be taken to the Cashier's Office for disposition within seven (7) days of the citation.

Article II. Registration - Amend Section 2 and Section 5 to read:

SECTION 2. TIME OF REGISTRATION

All student vehicles must be registered annually at the beginning of the fall semester or within 48 hours after the first class of the fall/spring semesters and both summer sessions. Vehicles of students who register for classes after the beginning of the fall/spring semesters and both summer sessions must be registered within 48 hours of that date. Faculty and staff vehicles must be registered by October 1. New employees must register their vehicles within 48 hours after beginning work.

SECTION 5. EXPIRATION OF DECALS

All student decals, regardless of the date of issue, will expire at the end of the academic year. All faculty and staff decals, regardless of the date of issue, will expire annually on September 30th.

Article III. Parking Regulations - Amend Section 5. Parking Hours to read:

SECTION 5. PARKING HOURS

Unless specified by signs indicating 24 hour enforcement, parking in assigned spaces is enforced between 7:00 a. m. and 3:00 p. m. daily Monday through Friday. At other times and on legal holidays, vehicles may be parked anywhere except spaces designated for the handicapped and loading zones.

Article V. Operation of Vehicles - Amend Section 7 to read:

SECTION 7. STOP SIGNS

Vehicles must stop at erected stop signs or marked stop lines painted upon intersecting streets except when otherwise directed by a Traffic Control Officer or signal. Traffic must stop accordingly at the following locations:

STREET "B" PROCEEDING NORTH TO RANDALL DRIVE
PARKING LOT "E" EXITS TO STREET "F"
PARKING LOT "L" EXIT TO RIEGEL ROAD
PARKING LOT "M" EXITS TO STREET "G"
PARKING LOT "N" EXITS TO STREET "F"
PARKING LOT "O" EXIT TO RIEGEL ROAD
EXIT DRIVEWAY OF RESIDENCE HALL 79 PROCEEDING SOUTH TO
RIEDEL ROAD
STREET "B" PROCEEDING SOUTH TO NEW RIEGEL ROAD
STREET "C" PROCEEDING WEST TO STREET "B"
STREET "F" PROCEEDING SOUTH TO RIEGEL ROAD
PARKING LOT "P" EXIT TO RIEGEL ROAD

{SERVICE ALLEY PROCEEDING FROM BEHIND THE BOOKSTORE AND
{UNIVERSITY CENTER WEST TO STREET "F"
EXIT DRIVEWAY OF BROOKS FIELD PRESS BOX NORTH TO RIEGEL ROAD
EXIT DRIVEWAY OF KENAN AUDITORIUM WEST TO STREET "B"
STREET "B" PROCEEDING NORTH TO RIEGEL ROAD
STREET "B" PROCEEDING SOUTH TO RIEGEL ROAD
STREET "G" PROCEEDING NORTH TO RANDALL DRIVE
STREET "G" PROCEEDING SOUTH TO RANDALL DRIVE
SERVICE ALLEY PROCEEDING FROM BEHIND THE LIBRARY & KING BUILDING
SOUTH TO STREET "F"
WOOD DALE DRIVE PROCEEDING NORTH TO RIEGEL ROAD
PARKING LOT "A" EAST EXIT TO RIEGEL ROAD
PARKING LOT "B" EXITS TO "B" STREET
PARKING LOT "C" EXITS TO RANDALL DRIVE
PARKING LOT "K" EXITS TO RIEGEL ROAD
PARKING LOT "D" EXITS TO RANDALL DRIVE
PARKING LOT "G" EXITS TO RANDALL DRIVE
EXIT DRIVEWAYS FROM HEWLETT RESIDENCE HALL PROCEEDING SOUTH TO
RIEGEL ROAD
EXIT DRIVEWAY FROM GALLOWAY RESIDENCE HALL PROCEEDING WEST TO
RIEGEL ROAD
PARKING LOT "K" EXIT TO "B" STREET
EXIT FROM FIELDHOUSE PARKING LOT TO RIEGEL ROAD
EXIT FROM M & O PHYSICAL PLANT LOT TO DRIVEWAY TO RIEGEL ROAD

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

I, Catherine C. Burruss, Assistant Secretary of the Board of Trustees
of The University of North Carolina at Wilmington, do certify that the fore-
going Resolution on Traffic and Parking Regulations was adopted by the Board
of Trustees of the University at their meeting held on Wednesday, April 27, 1983.

Catherine C. Burruss
Assistant Secretary

RESOLUTION

WHEREAS, H. Jack Faw has unselfishly donated valuable custom-built wood and glass display cases to the University which were formerly housed in the Blockade Runner Museum; and

WHEREAS, this unique gift will enable the University to attractively display its growing collections of cultural artifacts from civilizations throughout the world for the study and enjoyment of students and visitors;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The University of North Carolina at Wilmington offers most sincere appreciation to H. Jack Faw for this significant acquisition.

This is to certify that the foregoing resolution was adopted by the Board of Trustees of The University of North Carolina at Wilmington at its meeting held on April 27, 1983.

Catherine E. Burruss
Assistant Secretary
Board of Trustees

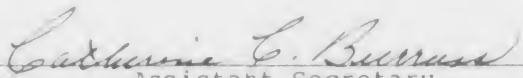
RESOLUTION

WHEREAS, Winston C. Norman has served the University of North Carolina at Wilmington for over two years as Director of Campus Police Services; and

WHEREAS, Winston C. Norman has demonstrated dedication, loyalty, expertise and professionalism in fulfilling his responsibilities at UNCW;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of The University of North Carolina at Wilmington offers most sincere appreciation to him for his conscientious involvement toward providing for the security and safety of the University community.

This is to certify that the foregoing resolution was adopted by the Board of Trustees of The University of North Carolina At Wilmington at its meeting held on April 27, 1983.


Assistant Secretary
Board of Trustees



THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

VICE CHANCELLOR FOR STUDENT AFFAIRS

POST OFFICE BOX 3725

WILMINGTON, NORTH CAROLINA 28406

919/791-4330, EXT. 2117

STUDENT AFFAIRS COMMITTEE MEETING

APRIL 27, 1983

Student Affairs Members: Mr. Harold Troy, Chairman
Mr. Eric Squires
Mr. John Warlick

For the University: Dr. William Bryan
Mr. Joe Capell
Ms. Abigail Hastings
Mr. Gary Juhan

The Student Affairs Committee of the Board of Trustees met at 10:10 a.m. April 27, 1983 in Room 109 of the Alderman Administration Building. The following items were presented for information:

Joe Capell, Director of Financial Aid, distributed statistics for the 1982-83 academic year and projections for the 1983-84 program year. (Refer to attached). Their office had received 3,500 applications for financial assistance and 2,200 actually received financial aid which represented approximately 51% of the student body. Over 15,000 forms were processed during the academic year. The Financial Aid Office is anticipating an increase in applicants, recipients, and funds awarded over 1982-83. These increases will be due to a new Federal Parent Loan Program in our State and increased Federal funds.

Abigail Hastings, Associate Dean of Students, distributed information pertaining to the Alcohol Awareness Task Force which was initiated in September 1981. (Refer to attached). The purpose of the task force is to investigate existing drinking patterns, problems, and attitudes at UNCW and to recommend actions which will initiate responsible decision-making. Alcohol-related statistics were given out showing that from October 1981-March 1982/October 1982-March 1983 there had been an increase of 6 careless and reckless operation and 26 driving under the influence convictions among UNCW students. The Task Force identified some problems with students drinking: (1) life threatening problems; (2) social problems; (3) conduct problems; (4) personal problems, and (5) other problems, such as business reinforcing alcohol usage. Ms. Hastings also discussed the accomplishments of the Task Force and the future goals and objectives.

Gary W. Juhan, Dean of Students, distributed an information sheet outlining a new program, Spring Orientation Services, which was developed this past Spring 1983 semester. (Refer to attached). This program was designed for first-time freshmen and transfer students. Each staff member experienced some difficulty in contacting students. Out of twenty-six students that were assigned to seven staff members, twenty responded during the semester. Call or contact was made/

Student Affairs Committee Meeting
April 27, 1983
Page 2

attempted (6 times) with each student throughout the semester, particularly prior to drop/add and pre-registration. Student evaluations will be mailed to each student at the close of the semester to assist the staff in judging the program. It is felt from those involved, the program was a worthwhile endeavor.

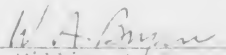
Eric Squires, 1983-84 Student Government Association President, reported that new officers had been installed. He indicated that funds for SGA in the past had been used for funding clubs to have parties, dances, etc., but now it would be used to help groups get started and new programs.

Dr. Bryan made the following announcements:

Board of Trustees who would be interested in a tour of the new Union staff members would be available.

Abigail Hastings' last work day would be Friday, April 29, 1983.

Meeting adjourned at 11:00 a.m.



William A. Bryan

/lh

Attachments

University of North Carolina

at Wilmington

28406

STUDENT FINANCIAL AID OFFICE

REPORT TO THE STUDENT AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

APRIL 27, 1983

1982-83 Program Year

APPLICANTS: 3,500 students applied for financial assistance.

RECIPIENTS: 2,200 students actually received financial aid--
representing 51% of the student body.

DOLLARS: \$2.5 million awarded in student financial assistance.

ACTIVITY: Daily student activity reflects traffic of 94 students,
100 pieces of mail, and 41 telephone calls. Over 15,000
forms were processed during the academic year.

1983-84 Program Year

ESTIMATES: We are projecting increases in applicants, recipients,
and funds awarded over 1982-83. These increases will
be due to a new federal parent loan program operating
in our state, increased federal funds in other areas
of student financial aid, and a relatively positive and
unconfused climate for aid applicants in 1983-84.

EMPHASES: We will work for the continued development of a comput-
erized financial aid records system to insure fiscal
accountability of our program and the positive delivery
of services to our students.

We will continue to work for and request additional work
footage for operations and personnel.

We will seek to fully integrate the recently assigned
veteran affairs functions under the umbrella of student
financial aid.

ISSUES: Major national issues will affect our program operation
during the coming year: 1) Selective service verifica-
tion will involve the issue of whether students must be
required to show proof of registration; 2) Should a new
G.I. Bill be considered for adoption; 3) What kind of
academic progress should be required of students receiv-
ing financial aid; 4) What students may legitimately
apply for assistance as independent students; 5) Should
all loan and grant programs be combined into a single
grant and single loan program.

1. The Federal Programs:

a. Federally-supported Grant Programs

Program	Description	Amount	Terms
Pell Grant	Available to students who do not have bachelor's degrees and who attend at least half-time.	Maximum amount is \$1,800 per year.	No repayment. The grant is awarded in equal portions based on the semesters, quarters, payment periods defining the academic year.
Supplemental Educational Opportunity Grant (SEOG)	Awarded to undergraduate students who have exceptional financial need and who attend at least half-time.	Maximum amount is \$2,000 per year.	

b. Federally-supported Loan Programs

Program	Description	Amount	Terms
National Direct Student Loan (NDSL)	Long term loan awarded by the institution to either undergraduate or graduate students enrolled at least half-time.	Maximum amount is \$6,000 for undergraduate students; \$12,000 for graduate students.	Repayment begins six months after the borrower ceases 1/2 time status or six months after a deferment period. Interest is 5% with a minimum repayment of \$30 per month.
PLUS Loans	Long term loan through a bank or commercial lender, guaranteed by the government. Parents of dependent undergrads and grad students are eligible.	Maximum amount is \$3,000 for	Interest is as high as 14% and as low as 12% based on current T-bill rates. No interest subsidy. Payment period starts 60 days after loan is made unless the borrower is a full time student.
Guaranteed Student Loan	Long term loan through a bank or other lending agency guaranteed by a state agency or the federal government directly.	Maximum amount is \$2,500 per year to a total of \$7,500. (For graduate students, maximum is \$5,000 per year to a total of \$15,000.)	Repayment begins 9 or 12 months after the last semester enrolled. Interest is 7% with interest being paid by the federal government until the student begins repayment. The rate is 7% if the student borrowed a GSL prior to Jan, 1981. The rate is 9% if the loan is borrowed for the first time after this date. On 9% loans the repayment period starts after a six month grace period. Currently, students with family incomes less than \$30,000 are automatically eligible to borrow. Students with incomes above this amount are eligible to borrow if they can demonstrate financial need to do so. In no case can the combination of the GSL with other aid exceed the student's estimated cost of attendance.

c. Federally-supported Work Programs

Program	Description	Amount	Terms
College Work Study Program (CWSP)	On or off-campus part-time employment for undergraduate or graduate students enrolled at least half-time.	Amount of eligibility is determined by financial need.	Students meet regular conditions of employment as determined by the institution.

UNCW ALCOHOL AWARENESS TASK FORCE

The UNCW Alcohol Awareness Task Force was initiated in September 1981. Students, faculty, and administrators from the University joined with community resources to investigate existing drinking patterns, problems, and attitudes and to recommend actions which would encourage responsible decision-making in regard to alcohol consumption.

The Alcohol Awareness Task Force has accomplished the following: (1) Analyzed University policies and procedures regarding alcohol use, (2) compiled statistics regarding campus police cases involving alcohol, (3) compiled statistics regarding DUI convictions among students, (4) developed and implemented an alcohol education program for the residence life staff, clubs, organizations, and residence life units, (5) presented a substance abuse workshop and a legal issues forum regarding alcohol, (6) analyzed local transportation alternatives, (7) participated in the Drinking Driver's Management Program sponsored by the Governor's Highway Safety Program, and (8) published an alcohol information brochure.

The Task Force has set the following goals for 1983-84: (1) Evaluate and encourage strict adherence to University policies and procedures regarding alcohol use, (2) involve Student Government Association and students at-large in alcohol issues, (3) recommend assistance services for the entire University community, (4) recommend policies in the event the legal drinking age is raised to nineteen, (5) investigate alternative sources of funding for alcohol education, (6) incorporate alcohol information into all relevant academic courses, (7) develop an alcohol awareness day(s), and (8) develop alternative social activities that do not involve alcohol.

CAMPUS POLICE CASES INVOLVING ALCOHOL

<u>DATES</u>	<u>TOTAL CASES INVESTIGATED</u>	<u>CASES IN WHICH CONTACT WITH PERSON WAS MADE</u>	<u>CASES IN WHICH ALCOHOL WAS INVOLVED</u>	<u>PERCENTAGE OF CASES INVOLVING ALCOHOL</u>
1982				
1/14 - 2/23	122	33	23	70%
2/24 - 3/31	115	31	12	39%
4/1 - 4/30	92	18	10	56%
5/1 - 5/31	42	11	7	64%
6/1 - 6/30	45	12	0	0%
7/1 - 7/31	48	12	2	16%
8/1 - 8/31	63	5	5	100%
9/1 - 9/31	108	34	17	50%
10/1 - 10/31	98	18	14	78%
11/1 - 11/31	111	27	16	59%
12/1 - 12/31	49	7	5	71%
1983				
1/1 - 1/31	55	7	5	71%
2/1 - 2/28	59	8	3	50%
3/1 - 3/31	73	3	3	100%
TOTAL	1,080	224	122	54%

During a comparative period (January-March 1982/January-March 1983) there has been 19% increase in campus police cases involving alcohol.

UNCW ALCOHOL-RELATED STATISTICS

DUI/RO CONVICTIONS AMONG UNCW STUDENTS

<u>MONTH</u>	<u>RO</u>	<u>DUI</u>
October 1981	5	3
November 1981	2	1
December 1981	4	0
January 1982	0	4
February 1982	5	3
March 1982	4	3
April 1982	2	6
May 1982	4	1
June 1982	3	2
July 1982	2	0
August 1982	3	0
September 1982	1	2
October 1982	4 (-1)	4 (+1)
November 1982	4 (+2)	10 (+9)
December 1982	1 (-3)	4 (+4)
January 1983	5 (+5)	10 (+6)
February 1983	1 (+4)	7 (+4)
March 1983	<u>3 (-1)</u>	<u>5 (+2)</u>
TOTAL	53 (+6)	65 (+26)

During a comparative period (October 1981-March 1982/October 1982-March 1983) there has been an increase of 6 careless and reckless operation and 26 driving under the influence convictions.

ACCOMPLISHMENTS OF THE UNCW ALCOHOL AWARENESS TASK FORCE

- Development of basic alcohol assistance patterns on campus
- Analysis of University policies and procedures regarding alcohol use
- Compilation of statistics regarding campus police cases involving alcohol
- Compilation of statistics regarding DUI and RO convictions among UNCW students in New Hanover Hanover County
- Development and implementation of an alcohol education program for residence life staff
- Development and implementation of an alcohol education program for residence life units, clubs, and organizations
- Presentation of a Substance Abuse Workshop for key faculty and staff
- Presentation of a legal issues forum, Students & Alcohol - Rights & Responsibilities
- Analysis of transportation systems for students in order to curtail driving under the influence
- Participation in the Drinking Drivers Management Program sponsored by the Governor's Highway Safety Program
- Development and dissemination of alcohol information brochure

FUTURE GOALS & OBJECTIVES OF THE UNCW ALCOHOL AWARENESS TASK FORCE

- Evaluation and strict adherence to University policies and procedures regarding alcohol consumption
- Involvement of SGA and students at-large in alcohol issues
- Recommendations for the development of services for the entire University community to include faculty, staff, and student assistance programs
- Recommendations concerning university policies and student life if the drinking age is raised
- Investigation of alternative and various funding for alcohol education
- Development of diverse alcohol education programming that will contact a wide spectrum of the student population
- Development of a campus organization for those students interested in responsible drinking and alternative social activities
- Incorporation of alcohol information into all relevant academic courses
- Implementation of a referral and assistance program on campus
- Development of an alcohol awareness day(s)
- Publication of an alcohol information brochure

SPRING ORIENTATION SERVICES

The Spring Orientation Services (SOS) Program was developed by the Student Affairs Staff to provide assistance to first-time enrolled students at UNCW. Seven members of the Division of Student Affairs participated in the pilot program for Spring 1983. An evaluation questionnaire at the close of Spring semester will solicit the students perception of the program.

The information below summarizes the program to-date:

Review of the Program

- 1) 3-4 students were assigned to each Student Affairs Staff.
- 2) Campus tour and orientation was provided as a group.
- 3) Each student met with a staff person in their office.
- 4) Call or contact was made/attempted with each student throughout the semester. (Total of 6 times)
- 5) Evaluations will be mailed to each student at the close of the semester.

<u>Staff</u>	<u>Number of Students</u>	<u>Contacted</u>
Joe Capell	3	1
Steve Gnadt	4	2
Abby Hastings	4	4
Gary Juhan	4	4
Linda Moore	4	4
Darwin Newton	4	3
Margaret Taylor	3	2
	<u>26</u>	<u>20</u>

Observation/Recommendations

- 1) There appeared to be no pattern between transfer response and Freshman response.
- 2) Reduce number of calls from 6 to 4 (1 before official withdrawal)
- 3) Referrals were made to other areas - Math skills, jobs, etc.
- 4) A few students did make contact on their own.
- 5) Each staff member experienced difficulty in contacting students.
- 6) With modifications, the project could/should be continued.
- 7) Overall, Student Affairs Staff judged the program to be a worthwhile endeavor.
- 8) Student evaluation at the end of semester will be the most informative judge of the worth of the program.

Possible Modifications/Applications

- 1) Identify high risk students via projected GPA and use SOS format.
- 2) Use SOS format in retention of minority students.
- 3) Develop SOS format utilizing student facilitators.

RESOLUTION

WHEREAS, the University of North Carolina Press has served in the publication of scholarly works since 1922; and


WHEREAS, the publication of these scholarly works has enhanced and enriched the educational offerings of all educational institutions of the State of North Carolina and across the nation; and

WHEREAS, the publication by the University of North Carolina Press of the book THE TRANSFORMATION OF VIRGINIA - 1740-1790, by Rhys Isaac, was awarded a Pulitzer Prize for 1983;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington does congratulate the University of North Carolina Press and Rhys Isaac for this significant honor.

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This is to certify that the foregoing resolution was adopted by the Board of Trustees of The University of North Carolina at Wilmington at its meeting held on April 27, 1983.


Assistant Secretary
Board of Trustees

University of North Carolina

at Wilmington

28406

April 27, 1983

SUMMARY PERSONNEL REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee has approved the following personnel changes at the University of North Carolina at Wilmington as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS - COLLEGE OF ARTS AND SCIENCES

Anne Ferrell Kendrick, as Assistant Professor, Department of Biological Sciences. This is a continuation of the position she has held as Lecturer since 1980. (Ten months, August 1, 1983, State Funds)

James H. Reeves, as Assistant Professor, Department of Chemical and Physical Sciences. (Ten months, August 1, 1983, State Funds)

Frank Joseph Bongiorno, as Assistant Professor, Department of Creative Arts. This is a continuation of the position he has held as Lecturer since 1982. (Ten months, August 1, 1983, State Funds)

James Earl Gardner, as Assistant Professor, Department of Creative Arts. This is a continuation of the position he has held as Lecturer since 1980. (Ten months, August 1, 1983, State Funds)

Steven Michael Weiss, as Assistant Professor, Department of Creative Arts. (Ten months, August 1, 1983, State Funds)

James Allan Dockal, as Assistant Professor, Department of Earth Sciences. (Ten months, August 1, 1983, State Funds)

John Lincoln Schilb, as Assistant Professor, Department of English. (Ten months, August 1, 1983, State Funds)

Barbara Frey Waxman, as Assistant Professor, Department of English. This is a continuation of the position she has held as Lecturer since 1982. (Ten months, August 1, 1983, State Funds)

Michael Douglas Wentworth, as Assistant Professor, Department of English. (Ten months, August 1, 1983, State Funds)

Lynda Schaefer Bell, as Assistant Professor, Department of History. Ms. Bell will be employed at the rank of Lecturer beginning August 1, 1983, until all credentials certifying the Ph.D. are on file. (Ten months, August 1, 1983, State Funds)

Kenneth Wallace Spackman, as Associate Professor, Department of Mathematical Sciences. (Ten months, August 1, 1983, State Funds)

APPOINTMENTS - CAMERON SCHOOL OF BUSINESS ADMINISTRATION

Luther Drew Lawson, as Assistant Professor, Department of Economics and Finance. (Ten months, August 1, 1983, State Funds)

ADJUNCT APPOINTMENTS

Donna Gregg Basch, as Adjunct Lecturer in Medical Technology, without salary.

David G. Lindquist, as Adjunct Research Ichthyologist, Institute for Marine Biomedical Research. Dr. Lindquist hold concurrent appointment at the University of North Carolina at Wilmington as Associate Professor, Department of Biological Sciences.

REQUEST FOR LEAVE OF ABSENCE

Edward A. Olszewski, Associate Professor, Department of Chemical and Physical Sciences, request a Leave of Absence without pay for the 1983-84 academic year. Dr. Olszewski will be attending a nine-month course at King's College London on Classical and Quantum Gravity.

REQUEST FOR EMERITUS STATUS

Derick G. S. Davis, (1971-1983), Assistant Professor, Department of Health, Physical Education and Recreation, College of Arts and Sciences. Concurring with this recommendation that Mr. Davis be granted emeritus status are faculty members from the Department of Health, Physical Education and Recreation, the Dean of the College of Arts and Sciences, and the Vice Chancellor for Academic Affairs. His retirement at the end of the current academic year will complete twelve years of service with the Univeristy of North Carolina at Wilmington.

RESOLUTION

WHEREAS, William J. Brooks has been associated with Wilmington College and The University of North Carolina at Wilmington for a period of thirty-two years; and

WHEREAS, William J. Brooks has served Wilmington College and The University of North Carolina at Wilmington as Head Coach of Baseball for twenty-seven seasons; and

WHEREAS, during this time, his record stands at 537 wins, 292 losses, and six ties, and in March of 1982, he achieved his 500th career win in baseball; and

WHEREAS, William J. Brooks has served as Chairman of the Physical Education Department and Head Basketball and Baseball Coach during this period of time, and presently serves as Athletic Director of the Athletic Department of The University of North Carolina at Wilmington; and

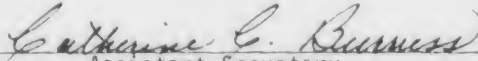
WHEREAS, in 1975 William J. Brooks was named NAIA Coach of the Year and also was the recipient of the prestigious Will Wynne Award from the Raleigh, North Carolina Hot Stove League in 1982; and

WHEREAS, due to the demands of his position as Athletic Director William J. Brooks resigned as head coach of baseball on March 14, 1983 at the end of the baseball season in order to devote all of his time to his position as Athletic Director;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of The University of North Carolina at Wilmington wishes to express its appreciation to him for his thirty-two years of service as Head Baseball Coach at Wilmington College and The University of North Carolina at Wilmington.

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This is to certify that the foregoing resolution was adopted by the Board of Trustees of The University of North Carolina at Wilmington at its meeting held on April 27, 1983.


Assistant Secretary
Board of Trustees

ROLL
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

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